

PUBLIC NOTICE

**Government Code section 68106 requires trial courts to provide notice to the public at least 60 days before closing any courtroom or closing or reducing the hours of clerks' offices by conspicuous posting within its facilities and on its public website.*

NOTICE OF REDUCTION IN CLERK'S OFFICE HOURS

Posted October 17, 2014

Pursuant to *Government Code* §68106, the Superior Court of California, County of Calaveras will be reducing its hours of operations, during the period of December 18, 2014 through January 7, 2015 by closing the Clerk's Office an hour earlier Monday through Thursday and by closing two hours earlier on Fridays, to mitigate the impact of staff furloughs. Courtrooms will remain open Monday through Friday and are unaffected by this change. Currently, the Clerk's Office filing windows and telephones are open to the public from 8:15 a.m. - 4:00 p.m., Monday through Friday, excluding court holidays and weekends.

Effective December 18, 2014 through January 7, 2015, the Calaveras Superior Court "hours" of operation in the Clerk's Office will be as follows:

MONDAY through Thursday
8:15 a.m. – 3:00 p.m.

FRIDAY
8:15 a.m. – 2:00 p.m.

The public will remain able to pay certain traffic fines and fees and to access court calendar information on the court's website at www.calaveras.courts.ca.gov.

A drop box also is available to receive documents for same day filing Monday through Friday when the Clerk's Office is closed. Filing deadlines will not be extended due to the limited service days. Pursuant to California Rules of Court, rule 2.210(b) any document deposited in a court's drop box by or before **4:00 p.m.** on a court day is deemed to have been deposited for filing on that day. All documents will be removed from the drop box at 4:30 p.m., daily. Any document dropped after 4:30 p.m. will be received and filed the following court business day.

This action is necessary due to the ongoing reductions to the Calaveras Superior Court budget for Fiscal Year 2014-2015. A new funding methodology and reductions to the Court's allocation has required it to, once again, examine all areas of operation for efficiency and to make reductions in service levels appropriate to funding. This current fiscal year the Court has instituted several cost saving measures. It has implemented a 3.8% reduction in pay for court staff by requiring all to take ten unpaid furlough days.

The court will be continually faced with reducing services, not only for Fiscal Year 2014-2015, but also going into Fiscal Year 2015-2016, if there is no restoration of funds.

Anyone wishing to comment on the announced reduction in the Clerk's Office hours, please submit your comments by regular mail no later than December 12, 2014. Direct your response to Calaveras Superior Court, Dan Vrtis, 400 Government Center Drive, San Andreas, CA, 95249. You may also send your comments via email to public@calaveras.courts.ca.gov. All public input will be considered.

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Posted October 17, 2014

Pursuant to *Government Code* §68106, the Superior Court of California, County of Calaveras is providing notice of temporary closure on the following date December 18, 2014 from 11:45 am to 1:30 pm.

Anyone wishing to comments please submit your comments by regular mail no later than December 12, 2014. Direct your response to Calaveras Superior Court, Dan Vrtis, 400 Government Center Drive, San Andreas, CA, 95249. You may also send your comments via email to public@calaveras.courts.ca.gov. All public input will be considered.