

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

**Superior Court:** Lassen

**Fiscal Year:** 2023-2024

**Court Contact:** Teresa M. Stalter

**Budget Prepared By:** Samantha Ngotel

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**Preparer's E-mail Address:** Samantha.Ngotel@lassencourt.ca.gov

**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

**Teresa M. Stalter**  
Digitally signed by Teresa M. Stalter  
Date: 2023.11.16 11:39:34 -08'00'  
**Signature of Presiding Judge or Executive Officer**

11/09/2023  
**Date**

Teresa M. Stalter  
**Printed name of signee**

Court Executive Officer  
**Title**

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2023/24							
	Personnel Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 771,160	\$ 1,089,145				\$ 5,000	\$ 1,865,305
Traffic & Other Infractions	\$ 54,546						\$ 54,546
Other Criminal Cases	\$ 188,629	\$ 482,384					\$ 671,013
Civil	\$ 114,619						\$ 114,619
Family & Children Services	\$ 175,418	\$ 44,520					\$ 219,938
Probate, Guardianship & Mental Health Services	\$ 52,674						\$ 52,674
Juvenile Dependency Services	\$ 15,786						\$ 15,786
Juvenile Delinquency Services	\$ 15,786						\$ 15,786
Other Court Operations	\$ 275,260	\$ 44,520	\$ 100				\$ 319,880
Court Interpreters	\$ 29,188	\$ 40,400					\$ 69,588
Jury Services	\$ 19,631		\$ 1,900				\$ 21,531
Security							
Trial Court Operations Program	\$ 1,712,697	\$ 1,700,969	\$ 2,000			\$ 5,000	\$ 3,420,666
Enhanced Collections	\$ 29,942	\$ 15,000					\$ 44,942
Other Non-Court Operations							
Non-Court Operations Program	\$ 29,942	\$ 15,000					\$ 44,942
Executive Office	\$ 175,528						\$ 175,528
Fiscal Services	\$ 149,311						\$ 149,311
Human Resources	\$ 131,639						\$ 131,639
Business & Facilities Services							
Information Technology	\$ 382,543	\$ 550,608					\$ 933,151
Court Administration Program	\$ 839,021	\$ 550,608					\$ 1,389,629
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	<b>\$ 2,581,660</b>	<b>\$ 2,266,577</b>	<b>\$ 2,000</b>			<b>\$ 5,000</b>	<b>\$ 4,855,237</b>

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

Fiscal Year 2023/24								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
<b>REVENUES</b>								
State Financing Sources								
Trial Court Trust Fund	\$ 3,010,281	\$ 20,556						\$ 3,030,837
Improvement and Modernization Fund								
Judges' Compensation (0150019)								
Court Interpreter (0150037)	\$ 55,450							\$ 55,450
Civil Coordination Reimbursement (0150091)								
MOU Reimbursements (0150010 and General)	\$ 416,975							\$ 416,975
Other Miscellaneous	\$ 7,839	\$ 637,223						\$ 645,062
	\$ 3,490,545	\$ 657,779						\$ 4,148,324
Grants								
AB 1058 Commissioner/Facilitator			\$ 125,167					\$ 125,167
Other Judicial Council Grants			\$ 159,464					\$ 159,464
Non-Judicial Council Grants								
			\$ 284,631					\$ 284,631
Other Financing Sources								
Interest Income	\$ 10,000							\$ 10,000
Investment Income								
Donations								
Local Fees								
Non-Fee Revenues								
Enhanced Collections		\$ 125,000						\$ 125,000
Escheatment								
Prior Year Revenue			\$ 5,000					\$ 5,000
County Program - Restricted								
Reimbursement Other	\$ 44,069							\$ 44,069
Sale of Fixed Assets								
Other Miscellaneous								
	\$ 54,069	\$ 125,000	\$ 5,000					\$ 184,069
<b>Total Revenues</b>	<b>\$ 3,544,614</b>	<b>\$ 782,779</b>	<b>\$ 289,631</b>					<b>\$ 4,617,024</b>
<b>EXPENDITURES</b>								
Personnel Services								
Salaries - Permanent	\$ 1,502,845	\$ 149,184	\$ 100,647					\$ 1,752,676
Temp Help								
Overtime								
Staff Benefits	\$ 793,385	\$ 35,599						\$ 828,984
	\$ 2,296,230	\$ 184,783	\$ 100,647					\$ 2,581,660
Operating Expenses and Equipment								
General Expense	\$ 127,700	\$ 5,000						\$ 132,700
Printing	\$ 8,900							\$ 8,900
Telecommunications	\$ 35,906							\$ 35,906
Postage	\$ 21,600							\$ 21,600
Insurance	\$ 930							\$ 930
In-State Travel	\$ 4,650							\$ 4,650
Out-of-State Travel								
Training	\$ 2,500							\$ 2,500
Security Services	\$ 333,647							\$ 333,647
Facility Operations	\$ 89,195							\$ 89,195
Utilities								
Contracted Services	\$ 694,409	\$ 495,024	\$ 78,194					\$ 1,267,627
Consulting and Professional Services	\$ 2,800							\$ 2,800
Information Technology	\$ 119,195		\$ 8,403					\$ 127,598
Major Equipment	\$ 134,336		\$ 97,388					\$ 231,724
Other Items of Expense	\$ 6,800							\$ 6,800
	\$ 1,582,568	\$ 500,024	\$ 183,985					\$ 2,266,577
Special Items of Expense								
Grand Jury	\$ 100							\$ 100
Jury Costs	\$ 1,900							\$ 1,900
Judgements, Settlements and Claims								
Debt Service								
Other								
Capital Costs								
Internal Cost Recovery								
Prior Year Expense Adjustment			\$ 5,000					\$ 5,000
	\$ 2,000		\$ 5,000					\$ 7,000
<b>Total Expenditures</b>	<b>\$ 3,880,798</b>	<b>\$ 684,807</b>	<b>\$ 289,632</b>					<b>\$ 4,855,237</b>
Excess (Deficit) of Revenues Over Expenditures	\$ (336,184)	\$ 97,972	\$ (1)					\$ (238,213)
Operating Transfers In (Out)								
Fund Balance (Deficit)								
Beginning Balance (Deficit)	\$ 359,004	\$ 158,168	\$ 0					\$ 517,173
Ending Balance (Deficit)	\$ 22,820	\$ 256,140	\$ (1)					\$ 278,960

Superior Court of California, County of Lassen  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

Fiscal Year 2023/24								
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 359,004	\$ 158,168	\$ 0					\$ 517,173
Trial Court Revenue Sources	\$ 3,028,120	\$ 782,779						\$ 3,810,899
Trial Court Reimbursements	\$ 516,494		\$ 284,631					\$ 801,125
Prior Year Revenue			\$ 5,000					\$ 5,000
Revenue Total	\$ 3,544,614	\$ 782,779	\$ 289,631					\$ 4,617,024
Personnel Services	\$ 2,296,230	\$ 184,783	\$ 100,647					\$ 2,581,660
Operating Expenses and Equipment	\$ 1,582,568	\$ 500,024	\$ 183,985					\$ 2,266,577
Special Items of Expense	\$ 2,000							\$ 2,000
Capital Costs								
Internal Cost Recovery								
Prior Year Expense Adjustments			\$ 5,000					\$ 5,000
Expense Total	\$ 3,880,798	\$ 684,807	\$ 289,632					\$ 4,855,237
Operating Transfers In								
Operating Transfers Out								
Other Financial Sources Total								
Ending Balance (Deficit)	\$ 22,820	\$ 256,140	\$ (1)					\$ 278,960