Judicial Council of California • Administrative Office of the Courts

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INVITATION TO COMMENT SPR13-29

Title

Juvenile Law and Criminal Law: Order for Restitution and Abstract of Judgment

Proposed Rules, Forms, Standards, or Statutes

Revise forms CR-110/JV-790 and CR-112/JV-792; approve forms CR-111/JV-791 and CR-113/JV-793

Proposed by

Family and Juvenile Law Advisory Committee Hon. Kimberly J. Nystrom-Geist, Cochair Hon. Dean T. Stout, Cochair

Criminal Law Advisory Committee Hon. Tricia Ann Bigelow, Chair

Action Requested

Review and submit comments by June 19, 2013

Proposed Effective Date January 1, 2014

Contact

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Executive Summary and Origin

The Family and Juvenile Law Advisory Committee and the Criminal Law Advisory Committee (CLAC) propose splitting the *Order for Restitution and Abstract of Judgment* (form CR-110/JV-790) into two separate forms, one for the order for restitution and one for the abstract of judgment. This proposal originated from the Court Executives Advisory Committee (CEAC). A court executive suggested separating the forms to improve case management and court efficiency and to reflect the way the forms are actually used. The proposed change would also require splitting the related information form, *Instructions: Order for Restitution and Abstract of Judgment* (form CR-112/JV-792), into separate forms for the order and for the abstract of judgment.

Background

Effective January 1, 2001, the Judicial Council approved the *Order for Restitution and Abstract of Judgment* (form CR-110/JV-790) as an optional form for use in criminal and juvenile delinquency proceedings. Before that date, the *Order for Restitution to Crime Victim* (form CR-110) had been used exclusively in criminal proceedings since January 1, 1998. The criminal form did not include an abstract of judgment. Although the restitution order was enforceable as a civil

The proposals have not been approved by the Judicial Council and are not intended to represent the views of the council, its Rules and Projects Committee, or its Policy Coordination and Liaison Committee. These proposals are circulated for comment purposes only.

judgment, a crime victim was required to obtain a separate abstract to place a judgment lien on a defendant's property. In addition, there was no comparable form to order restitution in juvenile delinquency proceedings. Victims entitled to restitution from juvenile offenders needed to obtain a civil judgment through the procedures then described in Welfare and Institutions Code section 730.6(i) and (r).

To increase access to justice for victims of both crimes and juvenile offenses, the Judicial Council approved the *Order for Restitution and Abstract of Judgment* (form CR-110/JV-790). The revision added the abstract of judgment to the order, eliminated the need for an additional restitution hearing to determine the amount of restitution, and provided a vehicle for the juvenile court to order restitution under Welfare and Institutions Code section 730.6.

Current form CR-110/JV-790 is an optional form. The court may use page 1 to enter an order for restitution in a criminal case under Penal Code section 1202.4(f) or in a juvenile case under Welfare and Institutions Code section 730.6(a) and (h). The order is enforceable as a civil judgment under Penal Code section 1214(b) and Welfare and Institutions Code section 730.6(i) and (r). A related information form, *Instructions: Order for Restitution and Abstract of Judgment* (form CR-112/JV-792), describes how to complete form CR-110/JV-790 and record it with the county recorder.

The Proposal

At the suggestion of a member of the Court Executives Advisory Committee (CEAC), the Criminal Law Advisory Committee and the Family and Juvenile Law Advisory Committee propose splitting the *Order for Restitution and Abstract of Judgment* (form CR-110/JV-790) into two separate forms. This revision is proposed to aid case management and court efficiency because (1) the court and clerk's office need to keep the original, signed order for restitution, which is contained on page 1 of the current form, while the victim needs the original abstract of judgment, which is contained on page 2 of the form; and (2) the order for restitution and abstract of judgment are often utilized at different stages of the case.

The following changes are proposed:

- Split current form CR-110/JV-790 into two separate forms: *Order for Victim Restitution* (form CR-110/JV-790) and *Abstract of Judgment—Restitution* (new optional form CR-111/JV-791);
- Split current form CR-112/JV-792 into two separate information forms: *Instructions: Order for Victim Restitution* (form CR-112/JV-792) and *Instructions: Abstract of Judgment—Restitution* (new form CR-113/JV-793), and update the instructions to fit the way each form would be used; and

• Make technical and clarifying changes, including updating the form titles, legal citations, numbering, caption boxes, cross-references, and terminology, to the current forms.

The order and abstract of judgment forms would continue to be optional forms for use in criminal and juvenile delinquency proceedings.

Alternatives Considered

The Family and Juvenile Law Advisory Committee and the CLAC considered not proposing to split form CR-110/JV-790 and the related information sheet into individual forms. Form CR-110/JV-790 is a dual-use form that was created in part to increase access to justice for victims of both crimes and juvenile offenses. The inclusion of the order and abstract on one form is also consistent with Penal Code section 1214(b)'s mandate that any order for restitution be enforceable as if it were a civil judgment. However, this proposal responds to a suggestion from the CEAC that splitting form CR-110/JV-790 into separate forms makes sense from a case management and procedural perspective, and may result in improved court efficiency.

Implementation Requirements, Costs, and Operational Impacts

This proposal may result in improved court efficiency. However, in separating current forms CR-110/JV-790 and CR-112/JV-792 into individual forms, there will likely be a slight increase in paper and printing costs due to the increased number of form pages. In implementing the revised forms, courts will incur standard reproduction costs.

Request for Specific Comments

In addition to comments on the proposal as a whole, the advisory committees are interested in comments on the following:

- Does the proposal reasonably achieve the stated purpose?
- Would this proposal have an impact on public's access to the courts? If a positive impact, please describe. If a negative impact, what changes might lessen the impact?
- How will this proposal impact a victim's ability to collect restitution?
- Is there a sufficient benefit to having a separate abstract of judgment form specific to criminal and juvenile proceedings, given that the same information is already included in *Abstract of Judgment—Civil and Small Claims* (form EJ-001)?
- Do the "Instruction" forms adequately explain how to use the order and abstract of judgment and the process for filing with the county recorder? Are these instruction forms useful? Is it necessary to have an instruction form specific to both the order and the abstract of judgment?

The advisory committees also seeks comment from *courts* on the following cost and implementation matters:

- Would the proposal provide costs savings? If so, please quantify. If not, what changes might be made that would provide savings, or greater savings?
- How will this proposal impact case management and court efficiency on a local level?

- What would the implementation requirements be for courts? For example, training staff (please identify position and expected hours of training), revising processes and procedures (please describe), changing docket codes in case management systems, or modifying case management systems.
- Would 3 months from Judicial Council approval of this proposal until its effective date provide sufficient time for implementation?
- If this proposal would be cumbersome or difficult to implement in a court of your size, what changes would allow the proposal to be implemented more easily or simply in a court of your size?

Attachments and Links

The new and revised forms as proposed are attached for review and comment as follows:

- 1. Revised form CR-110/JV-790, Order for Victim Restitution, at pages 5–6
- 2. New form CR-111/JV-791, *Abstract of Judgment—Restitution*, at pages 7–8
- 3. Revised form CR-112/JV-792, Instructions: Order for Victim Restitution, at pages 9-10
- 4. New form CR-113/JV-793, Instructions: Abstract of Judgment—Restitution, at pages 11–12

CR-110/JV-790

| ATTORNEY OR PERSON WITHOUT ATTORNEY (Name, State Bar number, and address): | FOR COURT USE ONLY |
|--|--------------------|
| TELEPHONE NO.: FAX NO. (Optional): E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME: | |
| CASE NAME: | |
| ORDER FOR VICTIM RESTITUTION | CASE NUMBER: |

| 1. | a. 📃 | On (date): defer was convicted of a crime that entitles the victim to restitutio | idant <i>(nai</i> n. | me): |
|----|--------|--|-------------------------|--|
| | b | On (date): child was found to be a person described in Welfare and Institutio 602, which entitles the victim to restitution. Wardship | | |
| | C. | Parents or guardians jointly and severally liable (name each | ı): | |
| | d | Co-offenders found jointly and severally liable (name each): | | |
| 2. | | ce was presented that the victim named below suffered losses ormed of his or her right to a judicial determination of the amou] a hearing was conducted.] stipulated to the amount of restitution to be ordered.] waived a hearing. | | |
| 3. | THE CO | OURT ORDERS defendant/child to pay restitution to | | |
| | а. 📃 | the victim <i>(name):</i> | in th | ne amount of: \$ |
| | b. | the Victim Compensation and Government Claims Board, to in the amount of: \$ | reimburs | se payments to the victim from the Restitution Fund, |
| | c d | plus interest at 10 percent per year from the date of plus attorney fees and collection costs in the sum of \$ | oss or | sentencing |

e. plus an administrative fee not to exceed 15% percent of the restitution owed (Pen. Code, § 1203.1(*I*))

| CR-1 | 10/ | JV-7 | '90 |
|------|-----|------|-----|
|------|-----|------|-----|

| CASE NAME: | CASE NUMBER: |
|------------|--------------|
| | |

4. The amount of restitution includes

- a. _____ the value of property stolen or damaged
- b. medical expenses
- c. lost wages or profits
 - (1) incurred by the victim due to injury
 - (2) of the victim's parent(s) or guardian(s) (if victim is a child) incurred while caring for the injured child
 - (3) incurred by the victim due to time spent as a witness or in assisting police or prosecution
 - (4) of the victim's parent(s) or guardian(s) (if victim is a child) due to time spent as a witness or in assisting police or prosecution
- d. ____ noneconomic losses (felony violations of Pen. Code, § 288 only)
- e. other (specify):

Date:

JUDICIAL OFFICER

NOTICE TO VICTIMS

PENAL CODE SECTION 1214 PROVIDES THAT ONCE A DOLLAR AMOUNT OF RESTITUTION HAS BEEN ORDERED, THE ORDER IS THEN ENFORCEABLE AS IF IT WERE, AND IN THE SAME MANNER AS, A CIVIL JUDGMENT. ALTHOUGH THE CLERK OF THE COURT IS NOT ALLOWED TO GIVE LEGAL ADVICE, YOU ARE ENTITLED TO ALL RESOURCES AVAILABLE UNDER THE LAW TO OBTAIN OTHER INFORMATION TO ASSIST IN ENFORCING THE ORDER.

THIS ORDER DOES NOT EXPIRE UNDER PENAL CODE SECTION 1214(d).

YOU MUST FILE A SATISFACTION OF JUDGMENT WITH THE COURT WHEN THIS ORDER IS SATISFIED, AS REQUIRED BY PENAL CODE SECTION 1214(b).

YOU ARE ENTITLED TO A CERTIFIED COPY OF THIS ORDER UPON REQUEST, AS REQUIRED BY PENAL CODE SECTION 1214(b) AND WELFARE AND INSTITUTIONS CODE SECTION 730.7(c).

| CR-111/JV-791 | |
|--|--------------------------------------|
| ATTORNEY OR PERSON WITHOUT ATTORNEY (Name, State Bar number, and address): | |
| Recording requested by and return to: | |
| | |
| | Draft |
| | Not approved by the |
| | Judicial Council |
| TELEPHONE NO.: FAX NO. (Optional): | Judicial Courici |
| | |
| E-MAIL ADDRESS (Optional): | |
| ATTORNEY FOR JUDGMENT ASSIGNEE OF CREDITOR RECORD | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF | |
| STREET ADDRESS: | |
| MAILING ADDRESS: | FOR RECORDER'S USE ONLY |
| CITY AND ZIP CODE: | CASE NUMBER: |
| BRANCH NAME: | |
| CASE NAME: | FOR COURT USE ONLY |
| | |
| ABSTRACT OF JUDGMENT—RESTITUTION Amended | |
| | |
| | |
| 1. The judgment creditor assignee of record other (specify): | |
| | |
| applies for an abstract of judgment and represents the following: | |
| | |
| a. Judgment debtor's | |
| Name and last known address | |
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| | |
| b. Driver's license no. [last 4 digits] and state: | Unknown |
| c. Social security no. [last 4 digits]: | Unknown |
| d. Date of birth: | Unknown |
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| | |
| Date: | |
| | |
| (TYPE OR PRINT NAME) | (SIGNATURE OF APPLICANT OR ATTORNEY) |
| | ON INFORMATION AND BELIEF |
| | |
| | |
| | Page 1 of 2 |

Form Approved for Optional Use Judicial Council of California CR-111/JV-791 [New January 1, 2014]

ABSTRACT OF JUDGMENT—RESTITUTION

| CERTIFICATION | |
|---|--------|
| I certify that the following is a true and correct judgment entered in this action. | [SEAL] |
| Judgment creditor <i>(name):</i> whose address or whose attorney's address appears on this form above the court's name. | |

- Judgment debtor (full name as it appears in judgment): 4.
- 5. Judgment entered on (date):
- Total amount of judgment as entered or last renewed: \$ 6.
- 7. I certify that the following is a true and correct judgment entered in this action.

A stay of enforcement was ordered on and is effective until

A stay of enforcement was not ordered.

This abstract of judgment issued on (date):

Clerk, by

CASE NUMBER:

, Deputy

Page 2 of 2

CASE NAME:

2.

3.

INSTRUCTIONS: ORDER FOR VICTIM RESTITUTION

A. Attorney or Person Without Attorney

Write the name of your attorney. If you are representing yourself, your name goes here.

B. Telephone Number

Your telephone number goes here. You may also give a number where the court can leave a message for you.

C. Fax Number

You may write in your fax number here or you may leave this line blank.

D. E-mail Address

You may write in your e-mail address here or you may leave this line blank.

E. Name and Address of Court

Ask the clerk of your court for this information, including the court's address.

F. Case Name

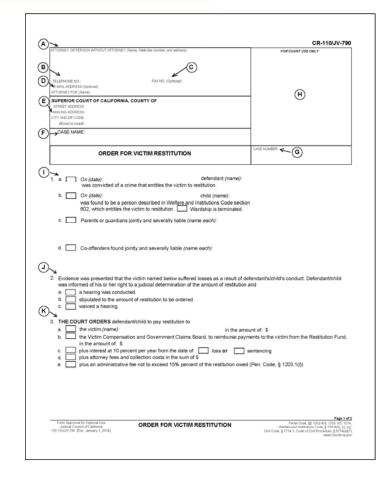
Use the assigned case name. Example: In re John D. or People of the State of California v. Doe.

G. Case Number

Write the assigned case number in this space. You need to write this number at the top of every page of this form.

H. For Court Use Only

Leave blank. After this form is filed, the clerk will stamp this box on the copies so everyone knows they are copies of an official court document.



I. Order for Restitution

- a. If the person was convicted in criminal court, write in the date of the defendant's conviction and the defendant's name.
- b. In cases where a child has been found to be a person described in Welfare and Institutions Code section 602, item b should be checked and the date of the hearing and the child's name filled in.
- c. If the parents or guardians are jointly and severally liable, write the names in the space provided.
- d. If co-offenders were found jointly and severally liable, write the names in the space provided.

This section must be completed by either you or the court. A separate order and abstract of judgment should be completed for each defendant or child ward found guilty of an offense.

J. Judicial Determination of Restitution

The defendant or child has a right to a restitution hearing. The hearing can be waived if the defendant or child agrees to give up his or her right to have a hearing. The amount of restitution may also be stipulated if the amount of restitution to be ordered is agreed to by all parties and the judge makes an order for the amount based on an agreement by all parties. It is very important to check the appropriate boxes to indicate whether the defendant or child has had a hearing or has waived the hearing. If you do not have all of the relevant information to complete this section, then the court should complete it for you.

K. Restitution Ordered to Pay

- a. If the court ordered the offender to pay you, write your name as the victim and the amount of restitution ordered by the court. Make sure the amount of restitution is not left blank or " to be determined." A dollar amount must be listed for the order to be enforceable.
- b. Check this box if the court ordered the Victim Compensation and Government Claims Board to receive reimbursement for funds previously paid to you or your service provider by the Restitution Fund. Make sure the amount of reimbursement is not left blank or " to be determined." A dollar amount must be listed for the order to be enforceable.

INSTRUCTIONS: ORDER FOR VICTIM RESTITUTION

CR-112/JV-792

L. Case Name and Number

Use the case name and case number that you wrote on the front of the form.

M. Amount of Restitution

Check the applicable boxes a through e that specify why the restitution was ordered. Example: If the court ordered that you collect medical expenses and lost wages, check boxes b and c. If the amount of restitution includes something that is not listed, check box e and briefly specify what additional costs are covered.

| CASE NAME: | CR-110/JV-79 |
|---|---|
| | |
| (3) incurred by the victim due to time spent as | victim is a child) due to time spent as a witness or in assisting police or prosecu |
| Date: | JUNCHA, OFFICER |
| PENAL CODE SECTION 1214 PROVIDES THAT OI ORDER IS THEN ENFORCEABLE AS IF IT WERE CLERK OF THE COURT IS NOT ALLOWED TO G | OTICE TO VICTIMS NCE A DOLLAR AMOUNT OF RESTITUTION HAS BEEN ORDERED, THE AND IN THE SAME MANNER AS, A CIVIL JUDGMENT. ALTHOUGH THE VIE LEGAL ADVICE, YOU ARE ENTITLE TO ALL RESOURCES |
| AVAILABLE UNDER THE LAW TO OBTAIN OTHEI THIS ORDER DOES NOT EXPIRE UNDER PENAL | R INFORMATION TO ASSIST IN ENFORCING THE ORDER. CODE SECTION 1214(d). |
| YOU MUST FILE A SATISFACTION OF JUDGMEN PENAL CODE SECTION 1214(b). | T WITH THE COURT WHEN THIS ORDER IS SATISFIED, AS REQUIRED BY |
| YOU ARE ENTITLED TO A CERTIFIED COPY OF T 1214(b) AND WELFARE AND INSTITUTIONS COD | THIS ORDER UPON REQUEST, AS REQUIRED BY PENAL CODE SECTION IE SECTION 730.7(c). |
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The form, *Order for Victim Restitution* (form CR-110/JV-790), is the court order or judgment directing the offender to repay you for any losses that you suffered because of the offense. Once this judgment is entered in the court records, you may use it to collect the money you are owed from the offender. If the court does not give you a certified copy of the order, ask the clerk for one and check to make sure the judgment is entered. If the offender does not pay you, you have several options, including getting the offender to pay you voluntarily, getting more information about the offender, and collecting from the offender's property. If you choose to try to collect from the value of real estate owned by the offender, you will need to record an abstract of the judgment with the county recorder in the county where the property is located. For more information about this process, see *Abstract of Judgment* (form CR-111/JV-791) and *Instructions: Abstract of Judgment* (form CR-113/JV-793). For more information about this and other options for collecting your restitution judgment, see the California Courts Online Self-Help Center at <u>www.courts.ca.gov/1014.htm</u>.

INSTRUCTIONS: ABSTRACT OF JUDGMENT-RESTITUTION

A. Attorney or Person Without Attorney

Write the name of your attorney. If you are representing yourself, your name goes here.

B. Recording Requested by and Return to

Check the box and place your name and address in the space provided. After the document has been filed with the court, you need to take a certified copy to the County Recorder's Office.

C. Telephone Number

Your telephone number goes here. You may also give a number where the court can leave a message for you.

D. Fax Number

You may write in your fax number here or you may leave this line blank.

E. E-mail Address

You may write in your e-mail address here or you may leave this line blank.

F. Applicable Party

Check the applicable box. If you are representing yourself, check the box for judgment creditor.

G. Name and Address of Court

Ask the clerk of your court for this information, including the court's address.

H. Case Name

Use the assigned case name. Example: *In re John D.* or *People of the State of California v. Doe.*

I. Case Number

Write the assigned case number in this space. You need to write this number at the top of every page of this form.

J. For Court Use Only

Leave blank. After this form is filed, the clerk will stamp this box on the copies so everyone knows they are copies of an official court document.

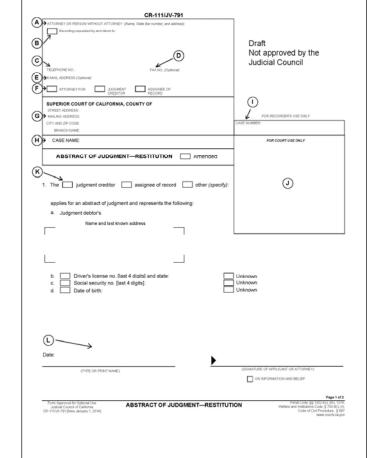
K. Application for Abstract of Judgment

Check the applicable box. If you are the victim, check the box for judgment creditor. A separate judgment must be filed for each defendant or child and each victim.

- a. The judgment debtor is the person who was ordered to pay the restitution. Write the name and last known address of the judgment debtor in the space provided. You may also include any known aliases used by the judgment debtor.
- b. Fill in the last 4 digits of the judgment debtor's driver license number and state where it was issued, if you know them. If you do not know this information, check the "unknown" box to the right.
- c. Fill in the last 4 digits of the judgment debtor's social security number, if you know it. If you do not know this information, check the "unknown" box to the right.
- d. Fill in the judgment debtor's date of birth, if you know it. If you do not know this information, check the "unknown" box to the right.

L. Name and Signature

Print your name on the line specified. If you are representing yourself, sign on the other line. Write in the date. If identifying information is obtained from other than direct sources, check the "On Information and Belief" box located below the signature line.



CR-113/JV-793

M. Case Name and Number

Use the case name and case number that you wrote on the front of the form.

N. Judgment Creditor

Enter your name in the space provided.

O. Judgment Debtor

Enter the full name of the judgment debtor in the space provided.

P. Judgment Date

Enter the date the judgment was entered. If you don't know the date, the clerk of the court should complete this information.

Q. Amount of Judgment

Enter the amount of the judgment entered. If you don't know the amount, the clerk of the court should complete this information.

R. Stay of Enforcement

Specify whether the court has ordered a stay of enforcement. If a stay of enforcement was ordered, check the appropriate box and write in the date of the order and the date it is effective until. If a stay of enforcement was not ordered, check the other box.

S. Abstract of Judgment

The clerk of the court will write in the date the judgment was issued and will sign the *Abstract of Judgment*—*Restitution*.

| CASE NAME: | | CASE NUMBER: | |
|--|--|--------------|-------------|
| CASE NAME: | | | |
| | CERTIFICATION | | |
| | | [SEAL] | |
| I certify that the following is a true and co | rrect judgment entered in this action. | (SEAL) | |
| > | | | |
| Judgment creditor (name): | address appears on this form above t | | |
| court's name. | address appears on this form above t | ne | |
| * | | | |
| Judgment debtor (full name as if appears | in judgment): | | |
| Judgment entered on (date): | | | |
| Subgriterit entered on (date). | | | |
| Total amount of judgment as entered or la | ast renewed: \$ | | |
| 7 | | | |
| I certify that the following is a true and co | | | |
| A stay of enforcement was ordered A stay of enforcement was not ordered | | | |
| A stay of emorcement was not one | rred. | | |
| | | | |
| This abstract of judgment issued on (date): | | | |
| | | Clerk, by | , Deput |
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| ABST | RACT OF JUDGMENT-RESTITU | TION | Page 2 at 2 |
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If the person who owes you restitution does not pay you, you can place a *judgment lien* on real estate that the person owns or may own in the future. A judgment lien requires the debtor to pay you the money he or she owes you before selling, transferring, or refinancing that property. To create a lien, you need to *record an abstract of judgment* with the county recorder's office in the county where the property is located. You may use either *Abstract of Judgment* — *Restitution* (form CR-111/JV-791) or *Abstract of Judgment* — *Civil and Small Claims* (form EJ-001). You should complete as much information as you know on page one of the form. The box on the upper left-hand side of page 1 of form CR-111/JV-791, described in Instructions A -F, gives the county recorder required information about you. The rest of page 1 includes information about your case and legally required information about the offender. The clerk's certification is on page 2.

Once the court has issued an abstract of judgment, you can take it to the county recorder's office and have it recorded for a nominal recording fee. Recording the abstract of judgment with the county recorder places a judgment lien on any real estate that the defendant owns in that county at the time of the recording or may own in the future. In juvenile cases, recording of the abstract places a lien on the parent's or guardian's real property if they are named in the judgment. If you want to place a lien on property in more than one county, you need to record a separate abstract of judgment in each county.