

ANSWERS TO QUESTIONS FOR RFP# TCAS-2022-04-AJ STATEWIDE OFFICE SUPPLIES, TONER, PAPER, ERGONOMIC ITEMS, AND JANITORIAL SUPPLIES

Issue Date:

August 17, 2022, *Estimate*

The following document shall be incorporated as part of the above-mentioned RFP.

***ALL OTHER REQUIREMENTS, TERMS, AND
CONDITIONS REMAIN UNCHANGED***

1. Bid for Statewide Office Supplies, Paper, Toner, Ergonomic Items & Janitorial Supplies, RFP-TCAS-2022-04-AJ Is awarded all or none or by line item?

Answer:

A bidder may submit a bid on one category or all categories. We will not separate categories among multiple proposers. The Judicial Council reserves the right to award multiple contracts or award in whole or in part or to make no award.

2. In review of the files provided I do not see any legacy to buying data. Will you please provide your last 12 months purchasing history to each SKU?

Answer:

The Judicial Council does not track the purchasing history of judicial branch entities or the usage of master agreements. The Judicial Council does not represent that master agreement awardees will receive a specific volume of orders, a specific total contract amount, or a specific order value under any master agreement or participation agreement executed pursuant to this RFP. Additionally, there will be no limit on the number of orders the Participants may issue under a master agreement, nor will there be any

specific limitations on the quantity, minimum and/or maximum value of the individual orders.

Please send your request to access records relating to purchasing history details for each product to PAJAR@jud.ca.gov. Information about public access to judicial administrative records pursuant to California Rules of Court, rule 10.500, can be found at <https://www.courts.ca.gov/publicrecords.htm?rdeLocaleAttr=en>.

3. Will you also please share the total consolidated spend for past 12 months to these products as they relate to each location?

Answer:

The spend information requested can be extracted from the annual legislative reports published on the California Courts website (www.courts.ca.gov/7466.htm.) The report titled *Trial Court Payment Report* shows all payments courts made, from July 1, 2020 to June 30, 2021, to vendors and payment amounts. (www.courts.ca.gov/documents/Annual_JBCL_Contract_Rpt_July2020-June2021.pdf.) Fiscal year 2021-2022 will be posted September 30, 2022.

For the non-trial court entities, the following are included under the judicial branch portion of data: Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council of California. Payment transactions are available on the State of California transparency website, the Financial Information System for California (FI\$Cal) at <https://fiscalca.opengov.com>.

4. Will you share how many folks are processing orders in total please?

Answer:

The Judicial Council does not track the usage of master agreements by our judicial branch partners or the details of their order processing.