#### JUDICIAL COUNCIL MEETING

Administrative Office of the Courts San Francisco, California August 30, 2002 8:30 a.m.-1:15 p.m.

#### **AGENDA**

8:30–8:45 a.m. Public Comment Related to Trial Court Budget Issues

[Subject to requests]

8:45–8:50 a.m. **Approval of Minutes of April 19, 2001** 

[Minutes Tab]

8:50–8:55 a.m. **Resolution by the Honorable Martha Escutia, Chair of** 

the Senate Committee on the Judiciary, Commending

**Heather Anderson** Mr. William Vickrey

Mr. Michael Bergeisen

Mr. Ray LeBov

8:55 –9:15 a.m. **Judicial Council Committee Presentations** 

Executive and Planning Committee Hon. Richard D. Huffman, Chair

Policy Coordination and Liaison Committee

Hon. Marvin R. Baxter, Chair Rules and Projects Committee Hon. Ronald B. Robie, Chair

[Council Committee Reports Tab]

9:15–9:35 a.m. **Judicial Council Court Visit Reports** 

(see court visit memos, on green paper, following this agenda)

Hon. Richard D. Aldrich, Team Leader Trinity and Glenn Counties

Hon. Brad R. Hill, Team Leader Alpine and Amador Counties

### Consent Agenda (Tabs 1-4)

(If you wish to request that any item be moved from the Consent Agenda to the Discussion Agenda, please notify Dennis Blanchard at (415) 865–7455 at least 48 hours before the meeting.)

# Item 1 Drug Court Projects Grants Under the 2002–2003 Budget Act (Action Required)

Staff: Mr. John Burke

The Collaborative Justice Courts Advisory Committee and AOC staff recommend that the council approve using 2002 Budget Act funds for the California Drug Court Projects.

## Item 2 Equal Access Fund – Distribution of IOLTA Formula Grants (Action Required)

Staff: Ms. Bonnie Hough

AOC staff recommends allocating \$8.55 million to the State Bar Legal Services Trust Fund for distribution to legal services providers according to formula established by Business and Professions Code section 6216.

# Item 3 Family Law: Renumbering All Forms (renumber forms 1281–1299.77, forms commencing with UIFSA and OMB, and form MC-150) (Action Required)

Staff: Ms. Bonnie Hough

The Family and Juvenile Law Advisory Committee recommends adoption of a new numbering system for family law forms to make it easier for litigants and attorneys to determine which forms are required in a matter. In addition the committee recommends making certain technical revisions so that the forms conform to current law.

# Item 4 Ethics Training: Educational Model for Second Cycle of Qualifying Ethics Training (Action Required)

Staff: Ms. Karen Thorson

The Education Division and the Office of the General Counsel recommend the approval of a new educational model for the second cycle of Qualifying Ethics trainings.

### Discussion Agenda (Tabs 5–9)

Item 5 Report and Recommendation on Fiscal Year 2003–2004 9:35–10:50 a.m. Statewide Trial Court Budget Request (Action Required)

AOC staff recommends that the council review and approve the fiscal year 2003–2004 budget request for the trial courts prior to submission to the Governor and the Legislature.

Presentation (30 minutes)

Speakers: Ms. Christine Hansen

Mr. Stephen Nash

Discussion/Council Action (45 minutes)

10:50–11:05 a.m.

**BREAK** 

#### Item 6

11:05-11:35 a.m.

Fiscal Year 2003–2004 Supreme Court and California Judicial Center Library Budgets, Courts of Appeal Budget, and Judicial Council/Administrative Office of the Courts Budget (Action Required)

AOC staff recommends that the council review and approve the fiscal year 2003–2004 budget change proposals for the Supreme Court and California Judicial Center Library, Courts of Appeal, and Judicial Council/Administrative Office of the Courts prior to their submission to the Governor and the Legislature.

Presentation (15 minutes)

Speakers: Ms. Christine Hansen

Mr. Stephen Nash

Discussion/Council Action (15 minutes)

### Item 7

11:35–12:00 p.m.

# Special Fund Allocations for Fiscal Year (FY) 2002–2003 (Action Required)

AOC staff will present fiscal year 2002–2003 annual allocation recommendations for the Trial Court Improvement Fund (TCIF) and the Judicial Administration Efficiency and Modernization Fund (Mod Fund). The council has ultimate review and approval authority of special fund allocations. Program implementation requires allocation approval in order to proceed.

Presentation (15 minutes)

Speakers: Ms. Christine Hansen

Mr. Stephen Nash

Discussion/Council Action (10 minutes)

### Item 8

12:00–12:30 p.m.

Trial Court Administration: Trial Court Shared Administration Services Pilot Program (Action Required) AOC Staff recommends allocating \$1.45 million from the Trial Court Improvement Fund for the Consolidated Judicial Administration Pilot Program, which will facilitate the sharing of administrative resources among the trial courts.

Presentation (15 minutes)

Speakers: Ms. Christine Patton

Mr. Michael Roddy

Discussion/Council Action (15 minutes)

### **Item 9** 12:30–1:15 p.m.

## **Subordinate Judicial Officer Working Group Report: Staff Recommendations for Implementation (Action Required)**

The Subordinate Judicial Officer Working Group recommends substantive and structural change to the duties and titles of subordinate judicial officers (SJOs).

Presentation (15 minutes)

Speakers: Hon. William R. McGuiness

Hon. Robert A. Dukes Hon. C. Robert Jameson Hon. William A. McKinstry

Discussion/Council Action (30 minutes)

### **Circulating Orders Approved Since Last Business Meeting**

[None since the last meeting]

# **Judicial Council Appointment Orders Since Last Business Meeting**

[Appointment Order Tab]