

Center for Judicial Education and Research Advisory Committee

Annual Agenda¹—2023

Approved by Executive and Planning Committee: [Amended June 20, 2023]

I. COMMITTEE INFORMATION

Chair:	Hon. Darrell S. Mavis, Judge, Superior Court of California, County of Los Angeles
Lead Staff:	Mr. Steven G. Warner, Supervising Attorney, Center for Judicial Education and Research
Committee's Charge/Membership: <p>Rule 10.50(b) of the California Rules of Court states the charge of the Center for Judicial Education and Research (CJER) Advisory Committee is to make recommendations to the council for improving the administration of justice through comprehensive and quality education and training for judicial officers and other judicial branch personnel. Rule 10.50(c) sets forth additional duties of the committee.</p> <p>The CJER Advisory Committee currently has 16 voting members and 3 advisory members. The current committee roster is available on the committee's webpage.</p>	
Subcommittees/Working Groups²: <ol style="list-style-type: none">1. Appellate Practice Curriculum Committee2. Civil Law Curriculum Committee3. Criminal Law Curriculum Committee4. Family Law Curriculum Committee5. Judicial Branch Access, Ethics & Fairness Curriculum Committee6. Judicial Branch Leadership Development Curriculum Committee7. Juvenile Law Curriculum Committee8. Probate Law Curriculum Committee9. Trial Court Operations Curriculum Committee10. B. E. Witkin Judicial College Steering Committee	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

² California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

Meetings Planned for 2022³ (Advisory body and all subcommittees and working groups)

March 2, 2023 (teleconference)

May 9, 2023 (teleconference)

September 14, 2023 (in-person in San Francisco)

November 30, 2023 (teleconference)

Check here if exception to policy is granted by Executive Office or rule of court.

³ Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

COMMITTEE PROJECTS

#	New or One-Time Projects ⁴	
1.	Design the 2024–2026 Education Plan	Priority⁵ 1
<p data-bbox="180 321 1957 500">Project Summary⁷: Curriculum committees and work groups collaborate with CJER staff to review the current curriculum in their subject area and undertake a needs assessment. Curriculum committees recommend products to be delivered during the two-year cycle, including suggesting the best delivery method (e.g., live in-person or live remote) for the content, to the CJER Advisory Committee. The CJER Advisory Committee conducts a cost-benefit analysis for every high-cost item and finalizes a draft two-year education plan. That draft plan is submitted to the Judicial Council for review and approval.</p> <p data-bbox="180 542 1944 607">Status/Timeline: A draft of the 2024–2026 Education Plan will be submitted to the Judicial Council for review and approval in November 2023.</p> <p data-bbox="180 649 716 682">Fiscal Impact/Resources: Not applicable.</p> <p data-bbox="180 695 1902 763"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="180 805 800 837">Internal/External Stakeholders: Not applicable.</p> <p data-bbox="180 880 625 912">AC Collaboration: Not applicable.</p>		

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

⁶ Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

⁷ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects⁴	
2.	Placeholder for Project(s) Assigned by the Ad Hoc Workgroup on Post-Pandemic Initiatives	Priority 1
		Strategic Plan Goal V
<p>Project Summary: The Ad Hoc Workgroup on Post-Pandemic Initiatives may recommend to the Center for Judicial Education and Research Advisory Committee a project or projects that assist courts, justice partners, and parties with access to justice during and following the COVID-19 pandemic; address otherwise urgent needs; or are mandated by legislative changes.</p> <p>Status/Timeline: To be determined.</p> <p>Fiscal Impact/Resources: To be determined.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: To be determined.</p> <p>AC Collaboration: To be determined.</p>		
3.	Amend California Rules of Court, Rule 10.603(c)(2)(B)	Priority 1
		Strategic Plan Goal V
<p>Project Summary: Recommend a technical amendment to California Rules of Court, rule 10.603(c)(2)(B), by replacing references to repealed Standards of Judicial Administration with citations to applicable court rule(s).</p> <p>Status/Timeline: Rule change would be circulated for comment in the fall 2023 cycle and submitted to the Judicial Council for review and approval in May 2024, with anticipated effective date of September 1, 2024.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado and Legal Services.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Rules Committee.</p>		

#	Ongoing Projects and Activities	
1.	Continue to Implement the 2022–2024 Education Plan	Priority 1
		Strategic Plan Goal V
<p>Project Summary: Continue delivering to judicial officers and court staff the educational products contained in the 2022–2024 Education Plan, which the Judicial Council approved at its January 21, 2022, meeting.</p> <p>Status/Timeline: Ends June 30, 2024.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>		
2.	Continue to Expand Judicial Branch Bias Education	Priority 1
		Strategic Plan Goal V
<p>Project Summary: Continue the expansion of bias education for judicial officers and court personnel.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Not applicable.</p>		

# Ongoing Projects and Activities	
3.	Amend California Rules of Court, Rule 10.493
	Priority 1
	Strategic Plan Goal V
<p>Project Summary: In response to two public comments received on last year’s proposed revisions to education-related court rules, amend California Rules of Court, rule 10.493, to add definitions for “e-Learning” and “asynchronous” training.</p> <p>Status/Timeline: Rules changes would be circulated for comment in the spring 2023 cycle and submitted to the Judicial Council for review and approval in September 2023, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: CJER contact: Karene Alvarado and Legal Services.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p>Internal/External Stakeholders: Not applicable.</p> <p>AC Collaboration: Rules Committee.</p>	

II. LIST OF 2022 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Delivered two sessions of the B. E. Witkin Judicial College. This eliminated the backlog of new judicial officers waiting to attend the College since the March 2020 acute phase of COVID-19 and brought all judicial officers in compliance with education-related court rules.
2.	Launched the 2022–2024 Education Plan on July 1, 2022, which applied lessons learned during the pandemic. Select live programs such as Institutes will continue to be delivered remotely to maximize access.
3.	Recommended to the Judicial Council general and specific revisions to the education requirements and expectations within the California Rules of Court to ensure uniformity of language and adaptability to emerging technology while increasing courts’ discretion in meeting the educational needs of judicial officers and court personnel.
4.	Implemented recommendations from the Work Group for the Prevention of Discrimination and Harassment to expand bias education as appropriate, including adding content to the Access & Fairness podcast series and the Continuing the Dialogue video series.
5.	Implemented recommendations from the Mental Health Implementation Task Force as appropriate.
6.	Added two videos designed for new court executive officers (CEOs) to the new CEO section of CJER Online’s executive toolkit. Each video’s topic responds to a need identified by the Work Group for New CEO Education: jury management and using data to inform executive decision-making.
7.	Launched new Qualifying Ethics 8 Core Course.