

#### JUDICIAL COUNCIL OF CALIFORNIA

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TANI G. CANTIL-SAKAUYE Chief Justice of California Chair of the Judicial Council MARTIN HOSHINO Administrative Director

August 24, 2015

Hon. Mark Leno Chair, Joint Legislative Budget Committee Attn: Ms. Peggy Collins Legislative Office Building 1020 N Street, Room 553 Sacramento, California 95814

Ms. Elaine M. Howle California State Auditor Bureau of State Audits 621 Capitol Mall, Suite 1200 Sacramento, California 95814

Re: Report on Contracts for the Judicial Branch for the Reporting Period of January 1 through June 30, 2015, as required under Public Contract Code section 19209

Dear Senator Leno and Ms. Howle:

Attached is the report from the Judicial Council required under Public Contract Code section 19209 on original contracts, contract payments to vendors from judicial branch entities, and amendments to those contracts during the reporting period of January 1 through June 30, 2015. Judicial branch entities are the Supreme Court, Courts of Appeal, superior courts, Habeas Corpus Resource Center, and Judicial Council.

Hon. Mark Leno Ms. Elaine M. Howle August 24, 2015 Page 2

As required by Public Contract Code section 19209, the report includes a listing of (1) all vendors or contractors receiving payments from any judicial branch entity and their associated distinct contracts, and (2) for every vendor or contractor receiving more than one payment, the amount of the payment, type of service or good provided, and judicial branch entity receiving the good or service. The report also includes all judicial branch entity contracts that were amended during the reporting period. This is the seventh semiannual report submitted under this reporting requirement. The operative date of the Judicial Branch Contract Law was October 1, 2011, and only contracts with payments or amendments after that date are required to be included in the report. This report and all future reports will cover the six-month period, from January 1 through June 30, or July 1 through December 31, as appropriate. The attachments to the report include:

- Superior court reports, from January 1 through June 30, 2015:
  - a. Trial Court Contract Report
  - b. Trial Court Payment Report
- Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council reports, from January 1 through June 30, 2015:
  - a. Contract Amendment Report
  - b. Payment Report

Note that the report excludes certain payments or contract amendment information that is statutorily restricted, subject to any statutory restrictions on disclosure to third parties, or excluded from reporting.

The report attachments are very large. To save resources, hard copies are not attached. They may be accessed at the following address: <a href="https://www.courts.ca.gov/7466.htm">www.courts.ca.gov/7466.htm</a>.

If you have any questions related to this report, please contact Mr. Zlatko Theodorovic, Director, Finance, Judicial Council, at zlatko.theodorovic@jud.ca.gov.

Sincerely,

Martin Hoshino

Administrative Director

Judicial Council of California

MH/BF/lcc

Attachments available at <u>www.courts.ca.gov/7466.htm</u>.

Hon. Mark Leno Ms. Elaine M. Howle August 24, 2015 Page 3

cc: Diane F. Boyer-Vine, Legislative Counsel

Danny Alvarez, Secretary of the Senate

E. Dotson Wilson, Chief Clerk of the Assembly

Margie Estrada, Policy Consultant, Office of Senate President pro Tempore Kevin de León

Fredericka McGee, Special Assistant to Assembly Speaker Toni G. Atkins

Anita Lee, Senior Fiscal and Policy Analyst, Legislative Analyst's Office

Tina McGee, Executive Secretary, Legislative Analyst's Office

Tiffany Garcia, Program Budget Analyst, Department of Finance

Peggy Collins, Principal Consultant, Joint Legislative Budget Committee

Julie Salley-Gray, Consultant, Senate Budget and Fiscal Review Committee

Matt Osterli, Consultant, Senate Republican Fiscal Office

Marvin Deon, Consultant, Assembly Budget Committee

Allan Cooper, Consultant, Assembly Republican Office of Policy & Budget

Jolie Onodera, Consultant, Senate Appropriations Committee

Chuck Nicol, Principal Consultant, Assembly Appropriations Committee

Benjamin Palmer, Chief Counsel, Senate Judiciary Committee

Mike Petersen, Consultant, Senate Republican Policy Office

Alison Merrilees, Chief Counsel, Assembly Judiciary Committee

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TANI G. CANTIL-SAKAUYE
Chief Justice of California
Chair of the Judicial Council

MARTIN HOSHINO Administrative Director

Report Title: Semiannual Report on Contracts for the Judicial Branch for the

Reporting Period of January 1 through June 30, 2015

Statutory Citation: Public Contract Code section 19209

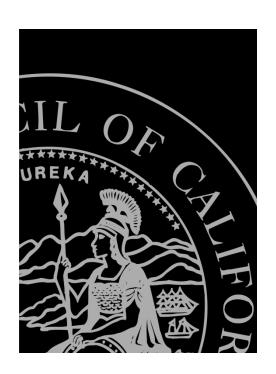
Date of Report: August 21, 2015

The Judicial Council has submitted a report to the Legislature in accordance with Public Contract Code section 19209. The following summary of the report is provided under the requirements of Government Code section 9795.

The Judicial Branch Contract Law (JBCL), enacted March 24, 2011, requires judicial branch entities to comply with the provisions of the Public Contract Code applicable to state agencies and departments related to the procurement of goods and services. The JBCL applies to all contracts entered into or amended by judicial branch entities on or after October 1, 2011.

The JBCL also requires the Judicial Council, beginning in 2012, to report to the Joint Legislative Budget Committee and the State Auditor semiannually on contracting activities by judicial branch entities. The reports must contain specific information, including details about payments received by vendors and contractors, and their associated contracts, contract amendments entered into by judicial branch entities with vendors or contractors, and the nature of the services or goods provided under the reported contracts and amendments. The reports exclude payments or contract amendment information that is statutorily restricted or excluded from reporting, information subject to any statutory restrictions on disclosure to third parties, or information on capital cases in active litigation.

This report covers the period of January 1 through June 30, 2015. The report runs several hundred pages (including attachments). Nearly \$233.2 million in payments was made by the superior courts and approximately \$210.4 million by the state judiciary (Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council). The report lists 10,365 contracts associated with these payments as well as 1,468 contracts with amendments. The full report can be accessed at <a href="www.courts.ca.gov/7466.htm">www.courts.ca.gov/7466.htm</a>. A printed copy of the report may be obtained by contacting Mr. Zlatko Theodorovic, Director, Finance, Judicial Council, at <a href="zlatko.theodorovic@jud.ca.gov">zlatko.theodorovic@jud.ca.gov</a>.



# Semiannual Report on Contracts for the Judicial Branch for the Reporting Period of January 1 through June 30, 2015

REPORT TO THE JOINT LEGISLATIVE BUDGET COMMITTEE AND THE STATE AUDITOR AS REQUIRED BY PUBLIC CONTRACT CODE SECTION 19209

AUGUST 21, 2015



## **Judicial Council Members**

As of January 5, 2015

Hon. Tani G. Cantil-Sakauye

Chief Justice of California and Chair of the Judicial Council

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Presiding Judge of the Superior Court of California, County of Monterey

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Associate Justice of the Court of Appeal Second Appellate District, Division Two

Hon. Brian John Back

Judge of the Superior Court of California, County of Ventura

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Hayes, Scott, Bonino, Ellingson & McLay, LLP

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Hon. Harry E. Hull, Jr.

Associate Justice of the Court of Appeal Third Appellate District

Ms. Donna D. Melby

Partner

Paul Hastings Janofsky & Walker, LLP

Hon. Douglas P. Miller

Associate Justice of the Court of Appeal Fourth Appellate District, Division Two

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Judge of the Superior Court of California, County of Sonoma

Ms. Debra Elaine Pole

Partner

Sidley Austin LLP

Hon. David Rosenberg

Judge of the Superior Court of California, County of Yolo

Hon. David M. Rubin

Judge of the Superior Court of California, County of San Diego

## **Judicial Council Members**

As of January 5, 2015

Hon. Dean T. Stout

Assistant Presiding Judge of the Superior Court of California, County of Inyo

Hon. Martin J. Tangeman

Assistant Presiding Judge of the Superior Court of California, County of San Luis Obispo

#### **ADVISORY MEMBERS**

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Judge of the Superior Court of California, County of San Diego

#### JUDICIAL COUNCIL STAFF

Mr. Martin N. Hoshino

Administrative Director and Secretary of the Judicial Council

#### JUDICIAL COUNCIL OF CALIFORNIA

Hon. Tani G. Cantil-Sakauye

Chief Justice of California and Chair of the Judicial Council

Mr. Martin Hoshino

Administrative Director Judicial Council

Ms. Jody Patel

Chief of Staff

#### LEADERSHIP SERVICES DIVISION

Mr. Curt Soderlund

Chief Administrative Officer

#### **ADMINISTRATIVE DIVISION**

**FINANCE** 

Mr. Zlatko Theodorovic

Director

Mr. Bob Fleshman

Supervisor and Primary Author of Report

# Semiannual Report on Contracts for the Judicial Branch for the Reporting Period of January 1 through June 30, 2015: Report to the Joint Legislative Budget Committee and the State Auditor as Required by Public Contract Code Section 19209

#### August 21, 2015

#### Introduction

The Judicial Council submits this report to the Joint Legislative Budget Committee and the California State Auditor under Public Contract Code section 19209 to provide information related to procurement of contracts for the judicial branch. The report includes a list of vendors and contractors as required by Public Contract Code section 19209(b). The report further identifies the amounts of payment(s) to the contractors and vendors, the types of services and goods provided, and the judicial branch entity or entities with which the contractors and vendors contracted to provide those goods and services. The report is a summary which includes a list of all new contracts and amended contracts as required by Public Contract Code section 19209(c) and identifies the vendors and contractors, the types of services and goods provided under the contract, including any changes to the contract value, type of services or goods, or the contract. Judicial branch entities are the Supreme Court, Courts of Appeal (COA), superior courts, Habeas Corpus Resource Center (HCRC), and the Judicial Council.

Because the operative date of the Judicial Branch Contract Law (JBCL) was October 1, 2011, only contracts entered into or amended after that date are included in this report. This report is developed on a semiannual basis and covers the six-month periods from January 1 through June 30 and July 1 through December 31. This report covers the period from January 1 through June 30, 2015.

#### **Contracts Excluded From the Report**

Public Contract Code section 19204(c) provides that the JBCL "does not apply to procurement and contracting by judicial branch entities that are related to trial court construction, including, but not limited to, the planning, design, construction, rehabilitation, renovation, replacement, lease, or acquisition of trial court facilities." This section also states that the JBCL "shall apply to contracts for maintenance of all judicial branch facilities that are not under the operation and management of the Department of General Services." Appropriate exclusions and inclusions based on the above subsections have been made in this report.

Also excluded from the report are the following contracts that are unique to the superior courts and are not subject to the JBCL:

• Contracts (often referred to as memoranda of understanding or MOUs) between a superior court and the sheriff for court security services;

- Contracts between a court and a court reporter, when the court reporter provides services as an independent contractor; and
- Contracts between a court and a court interpreter, when the court interpreter provides services as an independent contractor.

#### **Other Reporting Features**

The Trial Court Contract Report has been revised to provide a summary of contract activity during the reporting period for each contract on a single line. Previously, reports included multiple lines for a single contract, resulting in difficulty when the contracts were sorted.

#### Format of the Report

The Judicial Council's Finance office is responsible for preparing the report. The portion of the report that relates to the Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council is handled by Accounting and Business Services, which extracts data from the Oracle Financial System. The council's Trial Court Administrative Services office (TCAS) is responsible for compiling the information that relates to the superior courts, extracting data for the report from the Phoenix Financial System. Because Finance and TCAS use different information management systems, the format and data elements of various portions of the report differ. The four portions of the report are listed below.

- Superior courts:
  - 1. Trial Court Contract Report
  - 2. Trial Court Payment Report
- Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council:
  - 1. Contract Amendment Report
  - 2. Payment Report

The chart on the following page explains the differences in the format of the reports and describes the data elements.

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#### **Judicial Branch Contract Reports** Comparison of Required Data Elements to Report According to Pub. Contract Code Section 19209 with the Actual Reports **Data Element Column Heading** Supreme Court, COA, HCRC, Report Required to be Reported by Statute **Superior Court Reports** and JC Reports **Payment Report** Vendor Name Vendor Name Vendor ID Vendors and contractors receiving any payment PO/Contract Report each distinct contract between the vendor or contractor and a Contract Number Amount judicial branch entity **Payment Summary** Identify the: **Total Payments Entity Name** 1. amount of payment to the contractor or vendor Goods / Services 2. type of service or good provided JBE 3. judicial branch entity (JBE) or entities with which the vendor or contractor was contracted to provide that service or good. Contract and Court **Entity Amendment** Contract Amendment Contract **Number Contract** Report Vendor ID Number For all contract amendments made, identify: Vendor Name 1. vendor or contractor Last Reported Contract Vendor Name Value 2. type of service or good provided under the contract Type of Goods/Service Desc. Contract Value (New) 3. nature of the amendment Contract Value Nature of Amendment 4. duration of the amendment (Changed) Duration (months) Cost of 5. cost of the amendment Goods / Services (New) Amendment Goods / Services (Changed) **Contract Duration** (New) **Contract Duration** (Changed) **Total Contract** Duration

This semiannual report includes all the information required by statute. Portions of the report related to the superior courts contain items of information (vendor ID), as listed above, that are not required for the Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council.

The superior court information includes contracts and contract amendments that were entered into during the reporting period, even if no payments were made. This is additional information

and is not required by the JBCL. The portion of the report related to the Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council does not include contracts for which no payment was made during the reporting period. The superior court report consolidates all payments to a vendor or contractor under one contract as one payment for the reporting period.

#### **Statistics**

On the following pages, a series of tables provides statistical information for the January 1 through June 30, 2015 reporting period. Note that some tables may include totals that may not equal 100 percent, due to rounding.

- Table 1 Overall Contract and Payment Statistics
- Table 2 Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council: Payment Statistics Summary
- Table 3 Trial Court Payment Statistics: Goods and Services Detail Summary

Because of their size, the detailed reports, including any explanatory footnotes, are posted separately for access and review. They are:

- 1. Superior court reports, from January 1 through June 30, 2015:
  - a. Trial Court Contract Report
  - b. Trial Court Payment Report
- 2. Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, Judicial Council reports, from January 1 through June 30, 2015:
  - a. Contract Amendment Report
  - b. Payment Report

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Table 1 provides an overall summary of contracts and payments for the reporting period:

Table 1 Overall Contract and Payment Statistics Reporting Period: January 1 through June 30, 2015						
		Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Superior Courts Council		eal, Habeas s Resource and Judicial		
Payments:						
	Number		17,537			2,743
	Dollar amount	\$	233,230,388		\$	210,441,590
	Number of associated contracts		8,529			1,836
Contracts:						
	Original contracts		5,280			*
	Value of original contracts	\$	114,095,100			*
	Contracts with amendments		1,205			263
	Cost of amendments	\$	26,205,100**		\$	18,625,676
	* Includes only contracts with amendments ** Includes increases and decreases to contracts.			in	contract so	cope.

As described below in table 2, a total of \$210,441,590 was paid to vendors by the Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council.

Table 2

Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council: Payment Statistics Summary Reporting Period: January 1 through June 30, 2015			
	Vendors	Payments	
Supreme Court	91	\$ 3,914,117	
Courts of Appeal:			
1st District	38	1,826,860	
2nd District	113	4,065,104	
3rd District	56	1,485,225	
4th District	108	4,977,742	
5th District	66	1,758,103	
6th District	56	1,819,788	
Judicial Council	730	190,300,987	
Habeas Corpus Resource Center	56	293,664	
TOTAL	1,314	\$ 210,441,590	

Table 3, Trial Court Payment Statistics: Goods and Services Detail Summary, on pages 6–7, provides a summary of all payments for goods and services by the trial courts during this reporting period. The table shows 17,537 payments representing approximately \$233.2 million associated with more than 8,500 contracts.

There were 5,280 trial court contracts reported, of which 1,205 were affected by amendments. A small number of contracts may have been affected by changes in account codes. Otherwise, amendments consisted of the following:

- 680 that had an increase in contract value;
- 523 that had a decrease in contract value; and
- 97 that had a change in contract duration.

Table 3

Trial Court Payment Statistics: Goods and Services Detail Summary
Reporting Period: January 1 through June 30, 2015

Goods / Services	Payments	Value	Contracts
ADVERTISING	109	187,599.28	32
BANKING AND INVESTMENT SERV	14	22,259.11	2
COLLECTION SERVICES	97	13,127,807.59	41
CONSULTING SERVICES—TEMP	62	1,256,094.04	48
CONSULTING/PROFESSIONAL SVCS	2	1,029,322.97	1
CONTRACTED SERVICES	74	2,952,128.58	56
COUNTY-PROVIDED SERVICES	130	20,202,853.47	109
COURT APPOINTED COUNSEL CHA	485	19,590,139.05	155
COURT INTERPRETER SERVICES	2,371	9,160,563.57	245
COURT ORDERED PROFESSIONAL	1,004	4,808,652.62	544
COURT REPORTER SERVICES	357	3,419,676.30	6
COURT TRANSCRIPTS	1,868	9,601,286.78	18
DUES AND MEMBERSHIPS	135	131,328.25	16
EMPLOYEE RELOCATION	1	1,000.00	
EQUIPMENT MAINTENANCE	287	1,547,631.22	236
EQUIPMENT RENTAL/LEASE	206	2,918,300.26	162
EQUIPMENT REPAIRS	170	683,935.33	121
FEES/PERMITS	131	2,531,341.33	45
FREIGHT AND DRAYAGE	32	10,598.58	27
GENERAL CONSULTANT AND PROF	633	19,536,256.27	401
GENERAL EXPENSE	18	39,795.98	11
GENERAL EXPENSE–SERVICE	363	1,777,015.23	213
GROUNDS	23	148,733.01	14
INFORMATION TECHNOLOGY	7	425,874.71	5
INSURANCE	26	615,540.38	5
INVESTIGATIVE SERVICES	144	404,191.52	53
IT COMMERCIAL CONTRACT	193	11,921,976.25	164

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Goods / Services	Payments	Value	Contracts
IT INTER-JURISDICTIONAL CON	18	2,262,498.49	11
IT MAINTENANCE	386	8,090,450.31	310
IT OTHER	42	196,720.12	28
IT REPAIRS/SUPPLIES/LICENSE	489	10,027,561.97	400
JANITORIAL	156	6,434,140.52	100
JUROR COSTS	27	31,985.47	5
LABORATORY EXPENSE	56	71,168.95	14
LEGAL	126	1,920,270.85	92
LIBRARY PURCHASES AND SUBSC	505	6,298,654.41	271
MAINTENANCE AND SUPPLIES	323	3,995,247.03	261
MAJOR EQUIPMENT	137	5,341,397.61	127
MEDIATORS/ARBITRATORS	341	1,413,435.51	50
MEETINGS, CONFERENCES, EXHI	167	199,300.78	34
MINOR EQUIPMENT-UNDER \$5K	1,110	13,291,263.08	1,012
OFFICE EXPENSE	2,211	5,006,303.00	1,808
OTHER CONTRACT SERVICES	43	958,440.09	28
OTHER FACILITY COSTS-GOODS	97	450,477.23	71
OTHER FACILITY COSTS—SERV	58	758,308.98	37
OTHER ITEMS OF EXPENSE	18	24,029.12	6
OTHER TRAVEL EXPENSE	6	613.00	
OTHER-SPECIAL ITEMS OF EXPENSE	1	1,800.00	
PHOTOGRAPHY	10	49,037.91	5
POSTAGE	21	573,624.94	7
POSTAGE METER	75	4,936,196.47	49
PRINTING	525	3,171,627.41	420
RENT/LEASE	99	1,734,367.93	63
SECURITY	100	7,247,502.71	61
SHERIFF	386	990,052.01	15
STAMPS, STAMPED ENVELOPES,	202	3,955,030.89	78
TELECOMMUNICATIONS	521	14,680,570.84	317
TRAINING	231	696,278.27	77
UNIFORM ALLOWANCE	2	828.87	2
VEHICLE OPERATIONS	106	369,301.86	40
Grand Total	17,537	233,230,388.31	8,529

#### **Report Information**

#### **Superior Courts**

#### 1. Trial Court Contract Report

The Phoenix Financial System is not configured to collect information about contracts in a manner that precisely matches the statutory reporting requirements. Below are some key factors to consider when reviewing the contract data related to the superior courts.

• The Trial Court Contract Report includes all contracts and amendments completed within the reporting period because including all contracts is more cost-effective than

developing a report that includes distinct contracts for only the vendors who received more than one payment in the reporting period. *Vendor* is often used synonymously with *contractor* in the report.

- Goods/Services descriptions are determined by the general ledger account(s) entered in the system.
- The only amendment descriptions that can be reported are changes in the overall value or duration of an agreement, or changes in the goods/services provided.
- The Phoenix Financial System cannot distinguish between a true amendment and an error correction. Screens were built to allow superior courts to review transactions included in the report and exclude changes that were error corrections. This design feature affects the accuracy of the data based on a court's ability/availability to review its transactions.

#### **Contract Report Fields**

The chart below contains a list of the report fields and their descriptions.

Field Name	Field Description	
Court Judicial Branch Entity. Name of the superior court with the associated contra		
Contract Unique identifier for the contract which can be system generated or a court-solution number.		
Vendor ID	Unique identifier for the vendor which can be system generated or a court-specific vendor identifier.	
Vendor Name	Name of the vendor.	
Last Reported Contract Value	When the transaction record is for a contract that has been previously reported, the value in this field will refer to the most recently reported contract value. Only contracts created or amended after January 1, 2012, have been reported.	
Contract Value (New)	When the transaction record is for a new contract, the value in this field refers to the known or estimated original contract value.	
Contract Value (Changed)	This value will indicate the increase or decrease to the contract value if the contract value changed within the reporting period. It is possible for this to occur in the same reporting period as a new contract.	
Goods/Services (New)	When the transaction record is for an original contract, this field provides a description of the goods/services based on the general ledger accounts associated with the contract. The goods/services are rolled up from subaccounts, so descriptions may appear to be duplicates but are really separate subaccounts in the rolled-up category.	

Field Name	Field Description
Goods/Services (Changed)	When the transaction record refers to an amendment to the goods/services, this field provides a description of the changed goods/services based on the general ledger accounts associated with the contract. The goods/services are rolled up from subaccounts, so descriptions may appear to be duplicates but are really separate subaccounts in the rolled-up category.
Contract Duration (New)	When the transaction record is for an original contract, this field refers to the original contract duration which is represented in months or a fraction thereof.
Contract Duration (Changed)	When the transaction record refers to an amendment to the current contract duration, the value will indicate the increase or decrease to the contract duration which is represented in months or a fraction thereof.
Total Contract Duration	This field represents the total contact duration, including cumulative changes to the original contract duration. The value is represented in months or a fraction thereof.

#### 2. Trial Court Payment Report

Below are some key factors to consider when reviewing the payment data.

- Goods/Services descriptions are determined by the general ledger account(s) entered in the system.
- A single payment may have multiple lines of data in the file if the payment is for multiple goods/services. Simple sorting by contract number keeps these records together. They can also be sorted by court (JBE) or by vendor.

The chart below contains a list of the report fields and their descriptions.

Field Name	Field Description			
JBE	Name of the superior court making the payment.			
Contract Number	Unique identifier for the contract under which the payment was made. If the payment was not associated with a contract, this field will be blank.			
Goods/Services	Description of the goods/services based on the general ledger account associated with the payment. The goods/services are rolled up from subaccounts, so descriptions may appear to be duplicates but are really separate subaccounts in the rolled-up category.			
Vendor ID	Unique identifier for the vendor.			
Vendor Name	Name of the vendor.			
Total Payments	Total payments to a vendor, reported by court, contract, and goods/services under the contract. Data can be sorted in various ways to obtain totals by court, vendor, contract, goods/services, etc.			

# Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, and Judicial Council General Rules Applicable to These Portions of the Report

Contract and payment information concerning active litigation on capital cases is not reported at the request of the Habeas Corpus Resource Center under statutory and work-product principles.

#### 1. Contract Amendment Report

Exclusions and explanations in the Contract Amendment Report follow:

- Schedule changes that constitute amendments to a contract indicate the cost of amendment as "0.00," "n/a," or "not applicable" because no additional cost was involved.
- "Change of cost and schedule of the work" has an associated cost. Cost changes result from any number of reasons, and there is no specificity for this data element in the Oracle Financial System. Further details related to the basis of the cost change require review of the individual contract.

#### 2. Payment Report

Payments extracted from the Oracle Financial System were reviewed to determine whether they were contractual payments. Any payment types considered "non-contractual items" are excluded from the reporting, including:

- Payroll and other payments to state employees and judicial officers and the related benefits payments;
- Assigned judges' compensation;
- Appellate court–appointed counsel panel attorney compensation claims (paid on court order);
- Most utilities;
- Postage;
- Travel reimbursements:
- Settlement charges; and
- Trial court allocations.

Some of the above payment types may be included in the superior court reports, such as utilities, postage, and travel reimbursements.

#### **Attachments**

Because of their size, the following attachments, including any explanatory footnotes, are posted separately for access and review.

- 1. Superior court reports, from January 1 through June 30, 2015:
  - a. Trial Court Contract Report
  - b. Trial Court Payment Report
- 2. Supreme Court, Courts of Appeal, Habeas Corpus Resource Center, Judicial Council reports, from January 1 through June 30, 2015:
  - a. Contract Amendment Report
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