

SUPERIOR COURT OF CALIFORNIA  
COUNTY OF IMPERIAL

**Child Custody/Visitation Joinder Packet**  
(California Rules of Court 5.154, 5.158)

A non-parent, including a grandparent, may ask for child custody or visitation in a pending dissolution or custody case. (If there is already a judgment, joinder is unavailable).

Joinder forms included are:

- Notice of Motion and Declaration for Joinder – Judicial Council Form (FL-371)
- Responsive Declaration to Motion for Joinder/Consent Order of Joinder - Judicial Council Form (FL-373)
- Proof of Service by Mail – Judicial Council Form (FL-335)
- Summons (Joinder) – Judicial Council Form (FL-375)
- Petition for Joinder (Custody/Visitation) – Local Form (FL-13)
- Child Custody and Visitation Application Attachment – Judicial Council Form (FL-311)
- Decl. Under Uniform Child Custody Jurisdiction & Enforcement Act – (FL-105)
- Proof of Personal Service – Judicial Council Form (FL-330).

This process involves several steps:

1. Complete the following forms:
  - Notice of Motion and Declaration for Joinder – Judicial Council Form (FL-371)
  - Summons – Judicial Council Form (FL-375)
  - Petition for Joinder (Custody/Visitation) – Local Form (FL-13)
  - Child Custody and Visitation Application Attachment – Judicial Council Form (FL-311)
  - Declaration Under Uniform Child Custody Jurisdiction & Enforcement Act – Judicial Council Form (FL-105).
  
2. File the Notice of Motion and Declaration for Joinder – Judicial Council Form (FL-373) with a **copy** of these forms attached:
  - Summons – Judicial Council Form (FL-375)
  - Petition for Joinder (Custody/Visitation) Local Form (FL-13)
  - Child Custody and Visitation Application Attachment – Judicial Council Form (FL-311)
  - Declaration Under Uniform Child Custody Jurisdiction & Enforcement Act – Judicial Council Form (FL-105).

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3. Have someone else serve a copy of the Notice of Motion and Declaration for Joinder – Judicial Council Form (FL-373) with a copy of these forms attached:
  - Summons – Judicial Council Form (FL-375)
  - Petition for Joinder (Custody/Visitation) Local Form (FL-13)
  - Child Custody and Visitation Application Attachment – Judicial Council Form (FL-311)
  - Declaration Under Uniform Child Custody Jurisdiction & Enforcement Act – Judicial Council Form (FL-105).AND a blank:
  - Responsive Declaration to Motion for Joinder – Judicial Council Form (FL-373)

Have the person who served the documents complete and file either a **Proof of Service by Mail** Judicial Council Form (FL-335) or a **Proof of Personal Service** Judicial Council Form (FL-330).

4. Attend the hearing. If the motion for joinder is granted, file the following forms:
  - Petition for Joinder – Local Form(FL-13),
  - Child Custody and Visitation Application Attachment – Judicial Council Form (FL-311)
  - Declaration Under Uniform Child Custody Jurisdiction & Enforcement ActAsk the filing clerk to issue the Summons – Judicial Council Form (FL-105).
5. Have someone else serve a copy of the Summons, Petition for Joinder, Child Custody and Visitation Application Attachment, and Declaration Under Uniform Child Custody Jurisdiction & Enforcement Act on each of the parties personally. The person who served these documents must complete and file a Proof of Personal Service (either page 2 of the Summons, or Proof of Personal Service FL-330) for each person served.
6. Once the proofs of service have been filed, the joinder process is complete. You may then file papers to obtain the child custody or visitation rights you are seeking by filing a Notice of Motion-Judicial Council Form (FL-310) and Application for Order and Supporting Declaration-Judicial Council Form (FL-310).