

Background Check

for a Guardianship Case

at the Superior Court, County of San Francisco

To: Proposed Guardian

The Department of Human Services will check for criminal records and history of child abuse or neglect for your guardianship case at the San Francisco Superior Court.

1 Attach **filed** copies of these forms:

- Petition for Appointment of Guardian, GC-210*
- Declaration of Proposed Guardian, PGF-1*
- Confidential Guardian Screening Form, GC-212*
- Notice of Hearing, GC-020*

The person who wants to be Guardian must answer these questions:

2 Your name: _____ Hearing date: ____ / ____ / ____

3 Your address: _____

4 Your birth date: ____ / ____ / ____ Social Security #: _____

5 Driver's License #: _____ Phone #: (_____) _____

6 Guardianship of: _____ Case No.: _____

7 Will any other adult (18 or older) live in the same home as the proposed guardian or spend a lot of time with the child? Yes No

If "Yes", fill out information below for each adult. If more than 3 other adults, attach another sheet with their information.

Other Adult #1 Name: _____ Date of Birth: ____ / ____ / ____

Social Security #: _____ Driver's License #: _____

Other Adult #2 Name: _____ Date of Birth: ____ / ____ / ____

Social Security #: _____ Driver's License #: _____

Other Adult #3 Name: _____ Date of Birth: ____ / ____ / ____

Social Security #: _____ Driver's License #: _____

8 Proposed Guardian signs and dates here:

X _____ ____ / ____ / ____

9 Ask a server to mail your forms to:

San Francisco Department of Human Services
Legal Guardianship Unit, J350
P.O. Box 7988
San Francisco, CA 94120

10 After mailing, the server must fill out the *Proof of Service by Mail* on the back of the *Notice of Hearing* form and give it back to you.