



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO
OFFICE OF THE FAMILY LAW FACILITATOR (FLF)

INTAKE INFORMATION – FAMILY LAW

1. Name: Telephone No.:

Street Address: City/State/Zip:
(If your address is confidential, provide the FLF with a valid mailing address that can be listed on court paperwork.)

Email Address:

I agree I may receive communication from the FLF at this email address. (initials).

2. My court case number is (if more than one, list all):

3. The name of the other parent/party in the case is:

4. The name(s) and birthdate(s) of our minor child(ren) are:

5. Is there a domestic violence restraining order in effect between you and the other party? Yes No

6. Do you or the other party allege domestic violence? Yes No

7. Type of help needed: start a parentage case start a custody/support case respond to a new case request/modify custody or visitation in existing case request/modify child support in existing case request/modify spousal support in existing case respond to a request for order submit a judgment (finish my case) get a domestic violence restraining order Other:

8. Have you ever had an attorney in any of your family law cases? Yes No (If there is a current attorney of record listed for you in the court's case management system, the FLF will be unable to assist you until a Substitution of Attorney form is filed or the attorney withdraws from the case.)

DISCLOSURE

The FLF is available to help unrepresented parents and parties who have questions about family law issues, including child support, spousal support, health insurance, and the availability of community resources to help families. The FLF does not assist parents or parties who are represented by an attorney. Priority is given to domestic violence restraining orders, matters sent to FLF directly by the court, or matters deemed urgent by FLF staff.

The Family Law Facilitator IS NOT YOUR LAWYER, but is a neutral person who does not represent any parent or party. The FLF can help you in preparing your own forms and can give you general information. The FLF cannot go with you to court. The FLF is not responsible for the outcome of your case.

If you request assistance mediating child support with the other parent and you allege domestic violence in a written declaration under penalty of perjury, or you are a party protected by a protective order, upon request the FLF will meet with you and the other party separately and at separate times.

There is no attorney-client relationship between you and the FLF. Communications between you and the FLF are not confidential. The FLF may provide information and services to the other party in your case. You should consult an attorney if you want personalized advice or strategy, to have a confidential conversation, or to be represented by an attorney in court.

Many family law matters involve complex and valuable legal rights. You should consult with an attorney before attempting to use assisted self-help. Some rights cannot be adequately protected without the assistance of an attorney. To find out how to hire an attorney and/or obtain a free one-half hour consultation with a family law attorney, call the Lawyer Referral and Information Service of the San Diego County Bar Association at (619) 231-8585 or in North County at (760) 758-4755.

I have read this disclosure or have had it read to me. I understand this document.

Date:

Signature

I have translated or read the statement to the person requesting services.

Date:

Signature

(Staff Use Only)

- Child/Spousal Support Child Custody/Visitation
Divorce: RR Resp DV: Pet Resp
ROAH FOAH Judgment No SASE
Other:
0-15 16-30 31-60 1-2 hrs.

Intake Received: a.m. p.m.
Assistance start: Assistance stop:
Staff initials: