



*Superior Court*  
State of California  
County of Lake  
255 N. Forbes Street  
Lakeport, California 95453  
707-263-2374

MARY E. SMITH  
\_\_\_\_\_  
COURT EXECUTIVE/CLERK  
JURY COMMISSIONER  
\_\_\_\_\_

July 31, 2012

Judicial Council of California  
c/o Ms. Jody Patel  
Regional Administrative Director  
455 Golden Gate Avenue,  
San Francisco, CA 94102

Re: Notification of Court Closures  
Pursuant to Government Code section 68106

Dear Ms. Patel:

Pursuant to Government Code section 68106 and California Rule of Court 10.620, the Superior Court of California, County of Lake is providing notice of sixteen (16) court closure days in fiscal year 2012/13. The court will close the clerk's offices in both court locations, Clearlake and Lakeport on the closure days. A drop box will be available for filings in Lakeport from 8:00 am to 5:00 pm. All courtrooms will be closed on the closure days. One courtroom in Lakeport will handle any mandatory hearings, such as last day criminal matters, in-custody criminal arraignments, juvenile detention hearings, etc. In addition to the sixteen closure days, the court clerk's offices and public telephones at all locations will close at 1:00 pm each day. The specific dates of the closures as well as additional details are attached in the public notice.

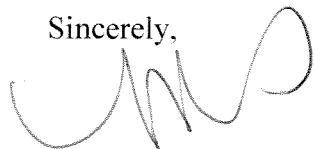
Over the last several years the court has seen significant budget reductions and corresponding reductions in staffing levels. The budget reduction in fiscal year 2012/13 is estimated to be \$610,242 equivalent to a 17% reduction over prior year. The cumulative reduction to the court's budget since fiscal year 2008/09 is approximately 33%. The court has reduced the total number of employees via layoffs, attrition and restructuring positions by almost 28%, implemented mandatory furloughs in fiscal years 2009/10, 2011/12 and renegotiated contracts for goods and services. Despite these efforts, the court still expects expenses to exceed revenue in fiscal year 2012/13.

The court has reached agreement with all bargaining units to take the closure days as unpaid furlough days. Therefore, the closure days will result in approximately \$105,000 in savings.

The court has made every attempt over the last several years to address these reductions without impact to the public. Unfortunately, with this level of funding reduction it is not possible to absorb the reduction without some impact to the public we serve.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mary E. Smith', written in a cursive style.

Mary E. Smith  
Court Executive Officer

cc: David W. Herrick, Presiding Judge



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PUBLIC NOTICE  
RE: COURT CLOSURES  
PURSUANT TO GOVERNMENT CODE 68106 and  
CALIFORNIA RULE OF COURT 10.620

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July 31, 2012

Pursuant to the decision of the Executive Committee of the Superior Court of California, County of Lake, the court will close the court clerk's offices and all courtrooms for a total of sixteen (16) days in fiscal year 2012/13. These sixteen closure days will be unpaid furlough days for employees, pursuant to Government Code section 68108. Additionally, the public counters and telephones at all locations will close at 1:00 pm each day, beginning October 1, 2012. No public comments were received during the comment period of July 9, 2012 through July 30, 2012.

**Court Closure Dates in Fiscal Year 2012/13**

NOTE: These court closure days are NOT judicial holidays for purposes of filing deadlines and other time calculations.

October 5, 2012

November 2, 2012

November 19, 2012

November 20, 2012

November 21, 2012 (*Note: November 22 & 23, 2012 are judicial holidays*)

December 7, 2012

December 24, 2012 (*Note: December 25, 2012 is a judicial holiday*)

December 26, 2012

December 27, 2012

December 28, 2012  
January 4, 2013  
February 1, 2013  
March 1, 2013  
April 5, 2013  
May 3, 2013  
June 7, 2013

There will be no staff available and no drop box service in Clearlake on the closure days. Any emergency matters or filings must be handled in Lakeport. There will be minimal staff available at the Lakeport courthouse to handle emergency matters only. For routine filings a drop box will also be available in Lakeport from 8:00 am to 5:00 pm.

One courtroom in Lakeport will be available to hear all mandatory last-day criminal matters, in-custody criminal arraignments, and handle other emergency matters only. All other matters will be heard on the next available court date.

Over the last several years the court has seen significant budget reductions and corresponding reductions in staffing levels. The most recent estimate of the fiscal year 2012/13 budget reduction is estimated to be approximately \$610,000 equivalent to a 17% reduction over prior year. The cumulative reduction to the court's budget since fiscal year 2008/09 is approximately 33%.

Please feel free to contact the Court Clerk's office with any questions. Lakeport (707) 263-2374 or Clearlake (707) 994-6598