



# Superior Court of California County of Tuolumne

**Eric L. Du Temple, Presiding Judge**  
(209) 533-5650 FAX (209) 533-5618

**Jeanne Caughell**  
Court Executive Officer - Jury Commissioner  
(209) 533-6984 FAX (209) 533-5618

**Dept. 1, 2 & 5**

41 W. Yaney Ave.  
Sonora, CA 95370

**Administrative Services**  
(209) 533-6984  
FAX (209) 533-5618

**Arbitration Services**  
(209) 533-6936  
FAX (209) 533-6616

**Civil/Probate**  
(209) 533-5555  
FAX (209) 533-6616

**Civil Calendar**  
(209) 533-5555  
FAX (209) 533-6616

**Family Law**  
(209) 533-6936  
FAX (209) 533-6616

**Financial Services**  
(209) 533-6928  
FAX (209) 533-5618

**Human Resources**  
(209) 533-6914  
FAX (209) 533-6607

**Jury Services**  
(209) 533-5679  
FAX (209) 533-6941

**Juvenile**  
(209) 533-6975  
FAX (209) 533-6573

**Mediation**  
(209) 533-6565  
FAX (209) 533-6623

**Self-Help Center,  
Law Library &  
ADA Services**  
(209) 533-6565  
FAX (209) 533-6623

**Small Claims**  
(209) 533-6509  
FAX (209) 533-6616

**Dept. 3 & 4**  
60 N. Washington St.  
Sonora, CA 95370

**Criminal**  
(209) 533-5563  
FAX (209) 533-5581

**Criminal Calendar**  
(209) 533-5563  
FAX (209) 533-5581

**Traffic**  
(209) 533-5671  
FAX (209) 533-5581

May 24, 2012

(Via E-Mail and U.S. Mail)

Judicial Council of California  
Administrative Office of the Courts  
Attention: Christine Patton  
Regional Administrative Director  
Bay Area/Northern Coastal Regional Office  
455 Golden Gate Avenue  
San Francisco, CA 94102

**RE: Superior Court of California, County of Tuolumne  
Notice of Reduction in Operating Hours - All Clerk's  
Offices Will Close at 3:00 p.m., Effective July 30, 2012**

Dear Ms. Patton:

Please see the enclosed Public Notice entitled, "Notice of Reduction in Operating Hours - All Clerk's Offices Will Close at 3:00 p.m. - Effective July 30, 2012".

As required by Government Code Section 68106(b), please accept this notice to the Judicial Council that the Superior Court of California, County of Tuolumne, intends to reduce the hours the clerk's offices are open in both of our courthouse facilities. As noted above, the change is effective as of July 30, 2012.

Please feel free to contact me if you have any questions or comments. Thank you.

Very truly yours,

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF TUOLUMNE**

**JEANNE CAUGHELL**  
Court Executive Officer and  
Jury Commissioner  
jeanne@tuolumne.courts.ca.gov

JC/jb  
Enc.

# Superior Court of California, County of Tuolumne

## PUBLIC NOTICE

May 23, 2012

Notice of Reduction in Operating Hours – All Clerk's Offices will Close at 3:00 p.m.

### Effective July 30, 2012

Pursuant to Government Code Section 68106, and rule 10.620(f)(6) of the California Rules of Court, the Superior Court of California, County of Tuolumne is providing 60 days notice of the court's decision to reduce the hours for the public filing windows and telephones in the clerk's offices.

Effective **Monday, July 30, 2012**, the hours of the clerk's office filing windows and telephones will be Monday through Friday, 8:00 a.m. to 3:00 p.m. This change reduces the number of hours the clerk's office filing windows and telephones are currently open to the public (8:00 a.m. to 4:00 p.m.). A document drop box will be available inside both court locations to permit the same-day filing of documents deposited before 5:00 p.m.

The Tuolumne Superior Court determined a reduction in hours was necessary due to ongoing and anticipated reductions to the court's budget. As a part of the Judicial Branch of government, the Superior Court receives its annual budget allocation through the Judicial Council of California, which is an entity funded by the state. Due to the state's budget crisis, the amount of funding the trial courts receive from the Judicial Council has significantly decreased in recent years. As of fiscal year 2011-12, \$623,744 has been cut from the budget of the Tuolumne Superior Court. The court expects these reductions to be ongoing, and anticipates even deeper cuts in 2012/2013.

In the current fiscal year (2011-12), court funding was reduced by 6.8%. The court anticipates a budget reduction in excess of 15% in fiscal year 2012-13. As a result of these ongoing funding reductions, the court has instituted various cost saving measures, including freezing vacancies, implementing mandatory unpaid furloughs, reengineering court processes for efficiencies, and reducing expenditures for services and supplies.

Staffing in the clerk's offices has been significantly impacted by unfilled vacancies and furloughs. A reduction in the hours the clerk's offices will be open to the public will help court staff to timely process cases and prepare court calendars.

The public may provide written comments no later than July 23, 2012, on the court's plan for reducing the hours of the clerk's office filing windows and telephones. Written comments may be directed to the Court Executive Officer, Superior Court of California, County of Tuolumne, 41 W. Yaney, Sonora, CA 95370, or by email to [joyce@tuolumne.courts.ca.gov](mailto:joyce@tuolumne.courts.ca.gov).