

**JUDICIAL COUNCIL OF CALIFORNIA
ADMINISTRATIVE OFFICE OF THE COURTS**

455 Golden Gate Avenue
San Francisco, California 94102-3688

Report

TO: Members of the Judicial Council

FROM: Family and Juvenile Law Advisory Committee
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DATE: August 19, 2004

SUBJECT: Child Support: Miscellaneous Technical Changes Relating to the Child
Support Case Registry (revise forms FL-191, FL-630, FL-632, and FL-692
(Action Required))

Issue Statement

Federal law mandates that each state establish a state disbursement unit for the collection and distribution of all child support collected by wage assignment. Federal law also requires that each state maintain a case registry of child support actions. The California Department of Child Support Services (CDCSS) is in the process of rolling out the state disbursement unit that is to be effective no later than September 30, 2005. CDCSS has requested that additional information be included on the Judicial Council forms to facilitate setting of individual support accounts. This additional information must be gathered and incorporated into a database as soon as possible to meet the implementation deadline. Also, forms needed to be modified to include orders for the parents to provide notice of changes in their employment status and residence to keep the registry current. These changes require revisions in certain child support forms.

Recommendation

The Family and Juvenile Law Advisory Committee recommends that the Judicial Council, effective January 1, 2005, revise:

1. Form FL-191, *Child Support Case Registry Form*, to clarify in item 1(c) that a wage assignment has been issued and to indicate the amount of past due support. The information sheet has been revised to correspond to these changes. These revisions would provide for the gathering of information needed for the state Child Support

Case Registry in order to comply with federal mandates. Other changes would be made to comply with new forms guidelines and to correct typographical errors.

2. Form FL-630, *Judgment Regarding Parental Obligations (Governmental)*, to provide a requirement at item 6(i) for parents to keep the agency notified of any changes in employment or residence. Under the proposed state disbursement system, updated information will be transmitted electronically rather than manually. Other changes would be made to comply with new forms guidelines and to correct typographical errors.
3. Form FL-632, *Notice Regarding Payment of Support (Governmental)*, to provide specific directions in item 7 for the parents to report changes in his or her place of residence or employment to the Child Support Case Registry. This notice is provided to the court and the parents when the local child support agency begins or terminates involvement in a case. Under the proposed state disbursement system, if the agency is involved, reported changes will be transmitted electronically from the agency to the disbursement unit. In non-agency support cases, the information will be transmitted manually from the court to the disbursement unit. The revision includes a notice to the parents that upon termination of the local child support agency's services, any changes in place of residence or employment must be reported to the court by completing and submitting form FL-191. Other changes would be made to comply with new forms guidelines and to correct typographical errors.
4. Form FL-692, *Minutes and Order or Judgment (Governmental)*, to correct spacing errors and the reference to a paragraph number, modify some instructions on the Information Sheet on Changing Child Support Order and update the translation, and add an omitted phrase in item 14(d) regarding payment of a percentage of costs as additional child support. Other changes would be made to comply with new forms guidelines and to correct typographical errors.

The forms are attached on pages 4–19.

Rationale for Recommendation

Federal law 42 U.S.C. §654 requires that each state set up a state disbursement unit to be the point of collection and distribution of all child support paid by wage assignment. In addition, each state must maintain a case registry of child support actions. The case registry contains information on both the obligor and obligee in these actions, such as the name, identification numbers and addresses of both parents, the amount of support orders and other standardized information. The case registry facilitates the accurate collection and distribution of child support through the state disbursement unit. In California, the Department of Child Support Services (DCSS) is the agency responsible for both the state disbursement unit and the case registry. Failure to comply with these requirements subjects the state to substantial federal penalties. Any delays in the implementation of

the state disbursement unit would impede the ability of the State to get relief from current penalties of approximately 200 million dollars per year.

Various procedures have been put in place by the Legislature for the collection and updating of information necessary to set up individual accounts in the state disbursement unit. The Judicial Council has developed mandatory forms to facilitate this process. As the CDCSS has begun to implement the state disbursement unit, it has determined that information not currently collected on the Judicial Council forms is needed to set up these individual accounts. This information includes monthly amounts owed for past due support and information indicating whether wage withholding was ordered or ordered and stayed. CDCSS informed AOC staff in June 2004 that revisions of forms would be necessary. This information is needed to set up individual accounts in the disbursement unit. While the state disbursement unit will not be fully operational until October 2005, the collection of data, creation of a database and testing must begin by January 2005. In addition, changes were made to the forms to comply with new forms guidelines and correct typographical errors.

Alternative Actions Considered

The alternatives of no action or delayed action were considered. However, because these changes are necessary for the successful implementation of the state disbursement unit and the elimination of federal penalties, those alternatives were rejected.

Comments From Interested Parties

These forms were not circulated for comment due to the technical nature of the changes and the need to implement the revisions as soon as possible. However, CDCSS and the forms committee of the California Child Support Directors Association reviewed the forms and did not suggest changes. The changes to these forms primarily impact the DCSS and have little impact on the courts. The Family and Juvenile Law Advisory Committee will circulate these forms for comment in the July 2005 cycle to ensure the sufficiency of the forms and make any additional appropriate changes.

Implementation Requirements and Costs

Courts will incur some costs in copying the forms.

Attachments

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	COURT PERSONNEL: STAMP DATE RECEIVED HERE DO NOT FILE
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	
CHILD SUPPORT CASE REGISTRY FORM <input type="checkbox"/> Mother <input type="checkbox"/> First form completed <input type="checkbox"/> Father <input type="checkbox"/> Change to previous information	CASE NUMBER:

THIS FORM WILL NOT BE FILED IN THE COURT FILE. IT WILL BE MAINTAINED IN A CONFIDENTIAL FILE WITH THE STATE OF CALIFORNIA.

Notice: Pages 1 and 2 of this form must be completed and delivered to the court along with the court order for support. Pages 3 and 4 are instructional only and do not need to be delivered to the court. If you did not file the court order, you must complete this form and deliver it to the court within 10 days of the date on which you received a copy of the support order. Any later change to the information on this form must be delivered to the court on another form within 10 days of the change. It is important that you keep the court informed in writing of any changes of your address and telephone number.

1. Support order information (this information is on the court order you are filing or have received).
 - a. Date order filed:
 - b. Initial child support or family support order Modification
 - c. Total monthly base current child or family support amount ordered for children listed below plus any monthly amount ordered payable on past due support (do not include child care, special needs, uninsured medical expenses, or travel for visitation):

(1) <input type="checkbox"/> Child support: \$	<input type="checkbox"/> Reserved order	<input type="checkbox"/> \$0 (zero) order	<input type="checkbox"/> Past due child support: \$
(2) <input type="checkbox"/> Family support: \$	<input type="checkbox"/> Reserved order	<input type="checkbox"/> \$0 (zero) order	<input type="checkbox"/> Past due family support: \$
(3) <input type="checkbox"/> Spousal support: \$	<input type="checkbox"/> Reserved order	<input type="checkbox"/> \$0 (zero) order	<input type="checkbox"/> Past due spousal support: \$
 - (4) Wage withholding was ordered ordered but stayed until
2. Person required to pay child or family support (name):
Relationship to child (specify):
3. Person or agency to receive child or family support payments (name):
Relationship to child (if applicable):
4. The child support order is for the following children:

<u>Child's name</u>	<u>Date of birth</u>	<u>Social security number</u>
a.		
b.		
c.		
d.		
e.		

Additional children are listed on a page attached to this document.

TYPE OR PRINT IN INK

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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You are required to complete the following information about yourself. You are not required to provide information about the other person, but you are encouraged to provide as much as you can. This form is confidential and will not be filed in the court file. It will be maintained in a confidential file with the State of California.

- | | |
|--|--|
| <p>5. Father's name:</p> <p>a. Date of birth:</p> <p>b. Social security number:</p> <p>c. Street address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p>d. Mailing address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p>e. Driver's license number:</p> <p style="padding-left: 40px;">State:</p> <p>f. Telephone number:</p> <p>g. <input type="checkbox"/> Employed <input type="checkbox"/> Not employed <input type="checkbox"/> Self-employed</p> <p style="padding-left: 40px;">Employer's name:</p> <p style="padding-left: 40px;">Street address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p style="padding-left: 40px;">Telephone number:</p> | <p>6. Mother's name:</p> <p>a. Date of birth:</p> <p>b. Social security number:</p> <p>c. Street address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p>d. Mailing address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p>e. Driver's license number:</p> <p style="padding-left: 40px;">State:</p> <p>f. Telephone number:</p> <p>g. <input type="checkbox"/> Employed <input type="checkbox"/> Not employed <input type="checkbox"/> Self-employed</p> <p style="padding-left: 40px;">Employer's name:</p> <p style="padding-left: 40px;">Street address:</p> <p style="padding-left: 40px;">City, state, zip code:</p> <p style="padding-left: 40px;">Telephone number:</p> |
|--|--|
7. A restraining order, protective order, or nondisclosure order due to domestic violence is in effect.
- a. The order protects: Father Mother Children
- b. From: Father Mother
- c. The restraining order expires (*date*):

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE OF PERSON COMPLETING THIS FORM)

INFORMATION SHEET FOR CHILD SUPPORT CASE REGISTRY FORM

(Do NOT deliver this Information Sheet to the court clerk.)

Please follow these instructions to complete the *Child Support Case Registry Form* (form FL-191) if you do not have an attorney to represent you. Your attorney, if you have one, should complete this form.

Both parents must complete a *Child Support Case Registry Form*. The information on this form will be included in a national database, which, among other things, is used to locate absent parents. When you file a court order, you must deliver a completed form to the court clerk along with your court order. If you did not file a court order, you must deliver a completed form to the court clerk **WITHIN 10 DAYS** of the date you received a copy of your court order. If any of the information you provide on this form changes, you must complete a new form and deliver it to the court clerk within 10 days of the change. The address of the court clerk is the same as the one shown for the superior court on your order. This form is confidential and will not be filed in the court file. It will be maintained in a confidential file with the State of California.

INSTRUCTIONS FOR COMPLETING THE *CHILD SUPPORT CASE REGISTRY FORM* (TYPE OR PRINT IN INK):

If the top section of the form has already been filled out, skip down to number 1 below. If the top section of the form is blank, you must provide this information.

Front page, first box, top of form, left side: Print your name, address, telephone number, fax number, and e-mail address, if any, in this box. Attorneys must include their State Bar number.

Front page, second box, left side: Print the name of the county and the court's address in this box. Use the same address for the court that is on the court order you are filing or have received.

Front page, third box, left side: Print the names of the petitioner/plaintiff, respondent/defendant, and other parent in this box. Use the same names listed on the court order you are filing or have received.

Front page, fourth box, left side: Check the box indicating whether you are the mother or the father. If you are the attorney for the mother, check the box for mother. If you are the attorney for the father, check the box for father. Also, if this is the first time you have filled out this form, check the box by "First form completed." If you have filled out form FL-191 before, and you are changing any of the information, check the box by "Change to previous information."

Front page, first box, top of form, right side: Leave this box blank for the court's use.

Front page, second box, right side: Print the court case number in this box. This number is also shown on the court papers.

Instructions for numbered paragraphs:

1. a. Enter the date the court order was filed. This date is shown in the "COURT PERSONNEL: STAMP DATE RECEIVED HERE" box on the front page at the top of the order on the right side. If the order has not been filed, leave this item blank for the court clerk to fill in.
- b. If the court order you filed or received is the first child or family support order for this case, check the box by "Initial child support order or family support order." If this is a change to your order, check the box by "Modification."
- c. Information regarding the amount and type of support ordered and wage withholding is on the court order you are filing or have received.
 - (1) Check this box if your order says that child support is ordered. If there is an amount, put it in the blank provided. If the order says the amount is reserved, check the "Reserved order" box. If the order says the amount is zero, check the "\$0 (zero) order" box. Do not include child care, special needs, uninsured medical expenses, or travel for visitation. If the *Order/Notice to Withhold Income for Child Support* (form FL-195) says that there is a monthly amount payable on past due child support, check the box and enter the amount.
 - (2) Check this box if your order says that family support is ordered. If there is an amount, put it in the blank provided. If the order says the amount is reserved, check the "Reserved order" box. If the order says the amount is zero, check the "\$0 (zero) order" box. Do not include child care, special needs, uninsured medical expenses, or travel for visitation. If the *Order/Notice to Withhold Income for Child Support* (form FL-195) says that there is a monthly amount payable on past due family support, check the box and enter the amount.

- (3) Check the spousal support box only if a box is checked in Item 1(c)(1) for child support. If it was, put the amount of spousal support in the blank provided. If the order says the amount is reserved, check the "Reserved order" box. If the order says the amount is zero, check the "\$0 (zero) order" box. If the *Order/Notice to Withhold Income for Child Support* (form FL-195) says that there is a monthly amount payable on past due spousal support, check the box and enter the amount.
- (4) Check the "ordered" box if wage withholding was ordered with no conditions. Check the box "ordered but stayed until" if wage withholding was ordered but is not to be deducted until a later date. If the court delayed the effective date of the wage withholding enter the specific date. Check only one box in this item.
2. a. Write the name of the person who is supposed to pay child or family support.
b. Write the relationship of that person to the child.
3. a. Write the name of the person or agency that is supposed to receive child or family support payments.
b. Write the relationship of that person to the child.
4. List the full name, date of birth, and social security number for each child included in the support order. If there are more than five children included in the support order, check the box after item 4e and list the remaining children with dates of birth and social security numbers on another sheet of paper. Attach the other sheet to this form.

The local child support agency is required, under section 466(a)(13) of the Social Security Act, to place in the records pertaining to child support, the social security number of any individual who is subject to a divorce decree, support order, or paternity determination or acknowledgment. This information is mandatory and will be kept on file at the local child support agency.

Top of second page, box on left side: Print the names of the petitioner/plaintiff, respondent/defendant, and other parent in this box. Use the same names listed on the front page.

Top of second page, box on right side: Print your court case number in this box. Use the same case number as on the front page, second box, right side.

You are required to complete information about yourself. If you know information about the other person, you may also fill in what you know about him or her.

5. If you are the father in this case, list your full name in this space. See instructions for a–g under item 6 below.
6. If you are the mother in this case, list your full name in this space.
 - a. List your date of birth.
 - b. Write your social security number.
 - c. List the street address, city, state, and zip code where you live.
 - d. List the street address, city, state, and zip code where you want your mail sent, if different from the address where you live.
 - e. Write your driver's license number and the state where it was issued.
 - f. List the telephone number where you live.
 - g. Indicate whether you are employed, self-employed, or not employed by checking the appropriate box. If you are employed, write the name, street address, city, state, zip code, and telephone number where you work.
7. If there is a restraining order, protective order, or nondisclosure order, check this box.
 - a. Check the box beside each person who is protected by the restraining order.
 - b. Check the box beside the parent who is restrained.
 - c. Write the date the restraining order expires. See the restraining order, protective order, or nondisclosure order for this date.

If you are in fear of domestic violence, you may want to ask the court for a restraining order, protective order, or nondisclosure order.

You must type or print your name, fill in the date, and sign the *Child Support Case Registry Form* under penalty of perjury. When you sign under penalty of perjury, you are stating that the information you have provided is true and correct.

GOVERNMENTAL AGENCY (under Family Code, §§ 17400,17406): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF _____ STREET ADDRESS: _____ MAILING ADDRESS: _____ CITY AND ZIP CODE: _____ BRANCH NAME: _____	
PETITIONER/PLAINTIFF: _____ RESPONDENT/DEFENDANT: _____ OTHER PARENT: _____	
JUDGMENT REGARDING PARENTAL OBLIGATIONS <input type="checkbox"/> _____ AMENDED <input type="checkbox"/> _____ SUPPLEMENTAL	CASE NUMBER: _____

1. a. **NOTICE: THIS IS A PROPOSED JUDGMENT.** This *Judgment Regarding Parental Obligations* will be entered by the court and will become legally binding unless you fill out and file the *Answer to Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)* (form FL-610) with the court clerk within 30 days of the date you were served with the *Summons and Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)* (form FL-600). If you need an answer form, you may get one from the local child support agency's office, the court clerk, or the family law facilitator. The family law facilitator will help you fill out the forms. To file the answer, follow the procedures listed in the attached instructions.
- b. **NOTICE: THIS IS A JUDGMENT.** It is now legally binding.
2. **This matter proceeded as follows:**
 - a. Judgment entered under Family Code section 17430.
 - b. By court hearing, appearances as follows:

(1) Date: _____	Dept.: _____	Judicial officer: _____
(2) <input type="checkbox"/> Petitioner/plaintiff present	<input type="checkbox"/>	Attorney present (name): _____
(3) <input type="checkbox"/> Respondent/defendant present	<input type="checkbox"/>	Attorney present (name): _____
(4) <input type="checkbox"/> Other parent present	<input type="checkbox"/>	Attorney present (name): _____
(5) Local child support agency attorney (Family Code, §§ 17400,17406) (name): _____		
(6) <input type="checkbox"/> Other (specify): _____		
 - c. The obligor (the parent ordered to pay support) is the petitioner/plaintiff respondent/defendant other parent.
3. This order is based on presumed income for the obligor under Family Code section 17400.
4. Attached is a computer printout showing the parents' incomes and percentage of time each parent spends with the children. The printout, which shows the calculation of child support payable, will become the court's findings.
5. This order is based on the attached documents (specify): _____

THE COURT ORDERS

6. a. The mother and father listed in the complaint are the parents of the children named in item 6b.
- b. Obligor must pay current child support as follows:

<u>Name</u>	<u>Date of birth</u>	<u>Monthly support amount</u>
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(1) Other (specify): _____

(2) For a total of: \$ _____ payable on the: _____ day of each month beginning (date): _____

NOTICE: Any party required to pay child support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent per year.

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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6. b. (3) The low-income adjustment applies.
 The low-income adjustment does not apply because (*specify reasons*):

(4) Any support ordered will continue until further order of court, unless terminated by operation of law.

- c. Obligor must pay child support for the past periods and in the amounts set forth below:
- | <u>Name</u> | <u>Date of birth</u> | <u>Period of support</u> | <u>Amount</u> |
|-------------|----------------------|--------------------------|---------------|
|-------------|----------------------|--------------------------|---------------|

(1) Other (*specify*):

(2) For a total of: \$ _____ payable \$: _____ on the: _____ day of each month.
 beginning (*date*): _____

(3) Interest accrues on the entire principal balance owing and not on each installment as it becomes due.

- d. If this is a judgment on a *Supplemental Complaint*, it does not modify or supersede any prior judgment or order for support or arrearage, unless specifically provided.
- e. No provision of this judgment can operate to limit any right to collect the principal (total amount of unpaid support) or to charge and collect interest and penalties as allowed by law. All payments ordered are subject to modification.
- f. All payments must be made to (*name and address of agency*):

g. **An Order/Notice to Withhold Income for Child Support (form FL-195) will issue.**

h. Obligor Obligee must (1) provide and maintain health insurance coverage for the children if it is available through employment or a group plan, or otherwise available at no or reasonable cost, and must keep the local child support agency office informed of the availability of the coverage; (2) if health insurance is not available, provide coverage when it becomes available; (3) within 20 days of the local child support agency's request, complete and return a health insurance form; (4) provide to the local child support agency all information and forms necessary to obtain health-care services for the children; (5) present any claim to secure payment or reimbursement to the other parent or caretaker who incurs costs for health-care services for the children; and (6) assign any rights to reimbursement to the other parent or caretaker who incurs costs for health-care services for the children. If the "Obligor" box is checked, a health insurance coverage assignment will issue.

i. The parents must notify the local child support agency in writing within 10 days of any change in residence or employment.

j. The form *Notice of Rights and Responsibilities—Health Care Costs and Reimbursement Procedures and Information Sheet on Changing a Child Support Order* (form FL-192) is attached.

k. The following person (the "other parent") is added as a party to this action under Family Code section 17404 (*name*):

l. Obligor must pay costs of: \$ _____

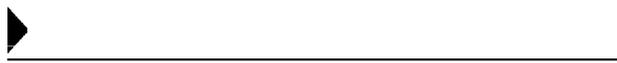
m. **The court further orders** (*specify*):

Date: _____

 JUDICIAL OFFICER

7. Number of pages attached: _____

SIGNATURE FOLLOWS LAST ATTACHMENT

Approved as conforming to court order: Date: _____  (SIGNATURE OF ATTORNEY FOR OBLIGOR)

GOVERNMENTAL AGENCY <i>(under Family Code, §§ 17400, 17406)</i> : <input type="checkbox"/> RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:	FOR RECORDER'S USE ONLY
TELEPHONE NO.: _____ FAX NO.: _____	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	FOR COURT USE ONLY
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	
NOTICE REGARDING PAYMENT OF SUPPORT <input type="checkbox"/> NOTICE OF ASSIGNED SUPPORT <input type="checkbox"/> SUBSTITUTION OF PAYEE	CASE NUMBER: _____

1. The obligor (the judgment debtor) in this proceeding is *(name and last known address)*:

2. The local child support agency is providing services in this proceeding under title IV-D of the Social Security Act.
3. The local child support agency is no longer providing services as follows:
 - a. No longer enforcing current support only—arrearages will continue to be paid to the local child support agency.
 - b. No longer providing any services.
4. The local child support agency gives notice that
 - a. the governmental agency specified in the top left box is substituted as payee.
 - b. the judgment debtor must make all current support payments in this proceeding to *(specify)*:

 - c. the judgment debtor must make all payments on arrearages in this proceeding to
 - (1) the payee named in item 4b.
 - (2) other *(specify)*:

 - d. an abstract of support judgment or support judgment was originally recorded in the county of *(specify)*: _____ on *(date)*: _____ at *(Recorder's identification number)*: _____
5. **NOTICE OF ASSIGNMENT:** An assignment of support rights by operation of law has been made to the county named above under Welfare and Institutions Code section 11477(a).
6. **NOTICE OF SUPPORT COLLECTION:** For purposes of collection only, the governmental agency identified above is assignee of record of all support obligations as specified below and that agency will appear in this case to enforce
 - a. all support obligations
 - b. support arrearages only
 - c. medical obligations as required by federal law.

THE SUBSTITUTED PAYEE MUST BE CONTACTED WHEN NOTICE TO A LIENHOLDER MAY OR MUST BE GIVEN.

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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7. a. Each parent must notify the local child support agency in writing within 10 days of any change in residence or employment.
- b. Each parent must complete a *Child Support Case Registry Form* (FL-191) and file it with the court within 10 days of any change in residence or employment.

Date:

 (TYPE OR PRINT NAME)

 _____
 (SIGNATURE)

ACKNOWLEDGMENT
 (To be completed only when this form is recorded)

STATE OF CALIFORNIA
 COUNTY OF

On _____, before me,
 Notary Public, personally appeared:

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

 (SIGNATURE OF NOTARY)

(Seal)

SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	FOR COURT USE ONLY
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	
<input type="checkbox"/> MINUTES AND <input type="checkbox"/> ORDER <input type="checkbox"/> JUDGMENT <input type="checkbox"/> RECOMMENDED ORDER	CASE NUMBER:

This form may be used for preparation of court minutes and/or as an alternative to forms FL-615, FL-625, FL-665, or FL-687. If this form is prepared as both court minutes and an alternative to one of these forms, then the parties do not need to prepare any additional form of order.

1. **This matter proceeded as follows:** Uncontested By stipulation Contested
 - a. Date: _____ Time: _____ Department: _____
 - b. Judicial officer (name): _____ Judge Pro Tempore Commissioner
 Court reporter (name): _____
 Court clerk (name): _____ Bailiff (name): _____
 - c. Interpreter(s) present (name): _____
 for (name): _____ (specify language): _____
 - d. Petitioner present Attorney present (name): _____
 - e. Respondent present Attorney present (name): _____
 - f. Other parent present Attorney present (name): _____
 - g. Attorney for local child support agency (name): _____
 - h. The obligor (the parent ordered to pay support) for purposes of this order is the petitioner respondent
 other parent.
 - i. Other (specify): _____
2. This is a recommended order/judgment based on the objection of (specify name): _____
3. a. This matter is taken off calendar.
 b. This entire matter is denied with without prejudice.
 c. This matter is continued at the request of the local child support agency petitioner respondent
 other parent to:
 Date: _____ Time: _____ Department: _____
 (Specify issues):
 Petitioner Respondent Other parent is ordered to appear at that date and time.
- d. The court takes the following matters under submission (specify): _____
4. **Order of examination**
 The petitioner respondent other (specify): _____ was sworn and examined.
 Examination was held outside of court.
5. **Referrals**
 - a. The parties are referred to Family Court Services or Mediation.
 - b. Petitioner Respondent Other parent is referred to the family law facilitator.
 - c. Other (specify): _____

- THE COURT FINDS**
6. Respondent Petitioner Other parent was was not served regarding this matter.
 7. Respondent Petitioner Other parent admits denies parentage.
 8. The parents of the children named below in item 14(a) are (specify names): _____

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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9. Respondent Petitioner Other parent has read, understands, and has signed the *Advisement and Waiver of Rights for Stipulation* (form FL-694) attachment. He or she gives up those rights and freely agrees that a judgment may be entered in accordance with these findings.
10. a. Guideline support amount: \$
- b. This order is is not based on the guideline.
- c. The attached *Guideline Findings Attachment* (form FL-693) is incorporated into these findings.
- d. A printout, which shows the calculation of child support payable, is attached and must become the court's findings.
- e. The child support agreed to by the parents is below above the statewide child support guideline. The amount of support that would have been ordered under the guideline formula is \$ _____ per month. The parties have been fully informed of their rights concerning child support. Neither party is acting out of duress or coercion. Neither party is receiving public assistance, and no application for public assistance is pending. The needs of the children will be adequately met by this agreed-upon amount of child support. The order is in the best interest of the children. If the order is below the guideline, no change of circumstances will be required to modify this order. If the order is above the guideline, a change of circumstances will be required to modify this order.
- f. The low-income adjustment applies.
11. Arrearages from (*specify date*): _____ through (*specify date*): _____ are \$ _____ including interest interest not computed and not waived.

THE COURT ORDERS

12. All orders previously made in this action must remain in full force and effect except as specifically modified below.
13. Genetic testing must be coordinated by the local child support agency.
- a. Respondent Petitioner Mother of the children Other (*specify*): _____ and the minor children must each submit to genetic testing as directed by the local child support agency.
- b. Obligor must reimburse the local child support agency for genetic testing costs of \$ _____
14. a. Obligor is the parent of the following children and must pay current child support for them.
- There is sufficient evidence that the obligor is the parent of the following children to enter a support order, the obligor must pay current child support for them as follows:
- | Name | Date of birth | Monthly basic support amount |
|------|---------------|------------------------------|
| | | |
| | | |
| | | |
- Additional children are listed on an attached page.
- b. Obligor must pay additional support monthly for actual child-care costs:
- (*specify amount*): \$ _____ one-half (*specify percent*): _____ percent of said costs. Payments must be made to the local child support agency other party child-care provider.
- c. Obligor must pay reasonable uninsured health-care costs for the children:
- (*specify amount*): \$ _____ one-half (*specify percent*): _____ percent of said costs. Payments must be made to the local child support agency other party health-care provider.
- d. Obligor must pay additional support monthly for the following (*specify*):
- (*specify amount*): \$ _____ one-half (*specify percent*): _____ Payments must be made to the local child support agency other party.
- e. Other (*specify*): _____
- f. For a total of: \$ _____ payable on the: _____ day of each month beginning (*date*): _____
- g. The low-income adjustment applies.
 The low-income adjustment does not apply because (*specify reasons*): _____
- h. Any support ordered will continue until further order of court, unless terminated by operation of law.

NOTICE: Any party required to pay child support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent per year.

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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15. Obligor may claim the children for tax purposes as long as all child support payments are current as of the last day of the year for which the exemptions are claimed.

16. Petitioner Respondent Other parent must pay to petitioner respondent
 other parent
 as spousal support family support \$ _____ per month, beginning (date):
 payable on the: _____ day of each month.

17. Obligor must pay child support for past periods and in the amounts set forth below:

Name	Period of support	Amount
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- a. Other (specify): _____
- b. For a total of: \$ _____ payable on the: _____ day of each month
 beginning (date): _____
- c. Interest accrues on the entire principal balance owing and not on each installment as it becomes due.

18. Obligor owes support as follows, as of (date): _____

- a. Child support: \$ _____ Spousal support: \$ _____ Family support: \$ _____ Other: \$ _____
- b. Interest is not computed and is not waived.
- c. Payable: _____ on the: _____ day of each month
 beginning (date): _____
- d. Interest accrues on the entire principal balance owing and not on each installment as it becomes due.

19. No provision of this judgment can operate to limit any right to collect all sums owing in this matter as otherwise provided by law.
 20. All payments except as otherwise ordered must be made to (name and address of agency): _____

21. An earnings assignment order is issued.

22. Obligor Obligee must (1) provide and maintain health insurance coverage for the children if it is available through employment or a group plan, or otherwise at no or reasonable cost, and must keep the local child support agency informed of the availability of the coverage; (2) if health insurance is not available, provide coverage when it becomes available; (3) within 20 days of the local child support agency's request, complete and return a health insurance form; (4) provide to the local child support agency all information and forms necessary to obtain health-care services for the children; (5) present any claim to secure payment or reimbursement to the other parent or caretaker who incurs costs for health-care services to the children; (6) assign any rights to reimbursement to the other parent or caretaker who incurs costs for health-care services for the children. If the "Obligor" box is checked, a health insurance coverage assignment will issue.

23. **Job search.** (specify name(s)): _____ must seek employment for at least (specify number): _____ jobs per week and report those job applications and results to the court and the local child support agency at the continuance date. These job applications are to be made in person, not by phone, fax, or e-mail.

24. For purposes of the licensing issue only, the obligor is found to be in compliance with the support order in this action. The local child support agency must issue a release of license(s).

25. Notwithstanding any noncompliance issues with the support order in this action, the court finds that the needs of the obligor warrant a conditional release. The local child support agency must issue a release of license(s). Such release is effective only as long as the obligor complies with all payment terms of this order.

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT:	CASE NUMBER:
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26. A warrant of attachment/bench warrant issues for (*specify name*):
- a. Bail is set in the amount of: \$
- b. Service is stayed until (*date*):
27. The court retains jurisdiction to make orders retroactive to (*date*):
28. The court reserves jurisdiction over all issues the issues of (*specify*):
29. The parents must notify the local child support agency in writing within 10 days of any change in residence or employment.
30. The *Notice of Rights and Responsibilities—Health-Care Costs and Reimbursement Procedures and Information Sheet on Changing a Child Support Order* are attached and incorporated.
31. The following person (the “other parent”) is added as a party to this action under Family Code sections 17400 and 17406 (*specify name*):
32. **The court further orders** (*specify*):

33. Number of pages attached: _____

Approved as conforming to court order:	
Date:	
_____ <small>(SIGNATURE OF ATTORNEY FOR OBLIGOR)</small>	
_____ <small>(SIGNATURE OF ATTORNEY FOR LOCAL CHILD SUPPORT AGENCY)</small>	

Date: _____

JUDICIAL OFFICER

Signature follows last attachment.

NOTICE OF RIGHTS AND RESPONSIBILITIES
Health-Care Costs and Reimbursement Procedures

IF YOU HAVE A CHILD SUPPORT ORDER THAT INCLUDES A PROVISION FOR THE REIMBURSEMENT OF A PORTION OF THE CHILD'S OR CHILDREN'S HEALTH-CARE COSTS AND THOSE COSTS ARE NOT PAID BY INSURANCE, THE LAW SAYS:

1. Notice. You must give the other parent an itemized statement of the charges that have been billed for any health-care costs not paid by insurance. You must give this statement to the other parent within a reasonable time, but no more than 30 days after those costs were given to you.

2. Proof of full payment. If you have already paid all of the uninsured costs, you must (1) give the other parent proof that you paid them and (2) ask for reimbursement for the other parent's court-ordered share of those costs.

3. Proof of partial payment. If you have paid only your share of the uninsured costs, you must (1) give the other parent proof that you paid your share, (2) ask that the other parent pay his or her share of the costs directly to the health-care provider, and (3) give the other parent the information necessary for that parent to be able to pay the bill.

4. Payment by notified parent. If you receive notice from a parent that an uninsured health-care cost has been incurred, you must pay your share of that cost within the time the court orders; or if the court has not specified a period of time, you must make payment (1) within 30 days from the time you were given notice of the amount due, (2) according to any payment schedule set by the health-care provider, (3) according to a schedule agreed to in writing by you and the other parent, or (4) according to a schedule adopted by the court.

5. Disputed charges. If you dispute a charge, you may file a motion in court to resolve the dispute, but only if you pay that charge before filing your motion.

If you claim that the other party has failed to reimburse you for a payment, or the other party has failed to make a payment to the provider after proper notice has been given, you may file a motion in court to resolve the dispute. The court will presume that if uninsured costs have been paid, those costs were reasonable. The court may award attorney fees and costs against a party who has been unreasonable.

6. Court-ordered insurance coverage. If a parent provides health-care insurance as ordered by the court, that insurance must be used at all times to the extent that it is available for health-care costs.

- a. **Burden to prove.** The party claiming that the coverage is inadequate to meet the child's needs has the burden of proving that to the court.
- b. **Cost of additional coverage.** If a parent purchases health-care insurance in addition to that ordered by the court, that parent must pay all the costs of the additional coverage. In addition, if a parent uses alternative coverage that costs more than the coverage provided by court order, that parent must pay the difference.

7. Preferred health providers. If the court-ordered coverage designates a preferred health-care provider, that provider must be used at all times consistent with the terms of the health insurance policy. When any party uses a health-care provider other than the preferred provider, any health-care costs that would have been paid by the preferred health provider if that provider had been used must be the sole responsibility of the party incurring those costs.

Aviso Sobre Derechos y Responsabilidades

Procedimiento relativo a costos de salud y devolución de dichos costos

Si usted tiene una orden de manutención de menores que disponga la devolución de costos incurridos por servicios de salud para menores y costos no cubiertos por el seguro médico, la ley dice lo siguiente:

1. Aviso. Se debe dar al otro padre una factura detallada relacionando los costos cobrados por servicios de salud que no estén cubiertos por seguro médico. Esta factura se le debe dar al otro padre con antelación razonable y no más tarde de 30 días después de haber recibido dichos cobros de pago.

2. Comprobante de pago total. Si usted ya pagó todos los costos de salud correspondientes a individuos no asegurados, deberá: (1) proporcionar al otro padre el comprobante de haber pagado y (2) pedirle al otro padre que le pague la porción de los costos que al otro padre le corresponda, según la orden del tribunal.

3. Comprobante de pago parcial. Si sólo pagó su porción de los costos no cubiertos por el seguro, debe: (1) darle al otro padre un comprobante indicando que ya pagó dicha porción, (2) pedir al otro padre que pague directamente al proveedor de servicios médicos la parte de los costos que al otro padre le corresponda y (3) darle al otro padre la información necesaria para que pague la factura.

4. Pago que le corresponde al padre notificado. Si usted recibe notificación del otro padre indicando costos incurridos por servicios de salud para individuos sin seguro, deberá pagar la porción que le corresponde a usted dentro del plazo ordenado por el tribunal, o si el tribunal no especifica un plazo, usted deberá pagar dichos costos, ya sea, (1) a más tardar en 30 días, desde la fecha en que recibió la notificación sobre los costos por pagar, (2) según un horario acordado por escrito entre usted y el otro padre o (3) según el horario adoptado por el tribunal.

5. Cuando se disputan los costos. Si usted disputa un costo, puede presentar al tribunal una moción (o pedimento) para resolver la disputa. Sólo podrá hacer esto, si paga el costo antes de presentar la moción. Si su reclamo consiste en que la otra parte no le ha pagado a usted por un costo, o que no le ha pagado al proveedor de servicios de salud después de la notificación apropiada, usted puede presentar una moción ante el tribunal para resolver la disputa.

El tribunal asumirá que si los costos ya se han pagado, dichos costos han sido razonables. Si una persona se comporta de una manera que no sea razonable, el tribunal puede imponerle que pague honorarios de abogado.

6. Cobertura de seguro por orden de tribunal. Si un padre tiene seguro de salud por orden del tribunal, ese seguro se usará todo el tiempo, siempre que esté disponible para cubrir los costos de servicios de salud.

a. Responsabilidad de comprobar. La responsabilidad de comprobar ante el tribunal que la cobertura de servicios de salud es inadecuada para los menores recae sobre la parte que reclama que es inadecuada.

b. Costos de cobertura adicional. Si uno de los padres compra un seguro de salud adicional al que haya sido ordenado por el tribunal, dicho padre deberá pagar todo el costo de la cobertura adicional. Y si uno de los padres usa una manera alterna para cubrir gastos médicos que cueste más que la cobertura dispuesta por el tribunal, dicho padre tendrá que pagar la diferencia.

7. Proveedor preferido para servicios de salud.

Si la orden del tribunal especifica un proveedor preferido para servicios de salud, dicho proveedor deberá usarse siempre, según los términos de la póliza del seguro de salud. Si una de las partes decide usar un proveedor que no sea el preferido e incurre costos que podrían haber sido cubiertos por el proveedor preferido si se hubieran utilizado sus servicios, dicha parte asumirá la responsabilidad de cubrir los costos incurridos.

INFORMATION SHEET ON CHANGING A CHILD SUPPORT ORDER

General Information

The court has just made a child support order in your case. This order will remain the same unless a party to the action requests that the support be changed (modified). An order for child support can be modified only by filing a motion to change child support and serving each party involved in your case. If both parents and the local child support agency (if it is involved) agree on a new child support amount, you can complete, have all parties sign, and file with the court a *Stipulation to Establish or Modify Child Support and Order* (form FL-350) or *Stipulation and Order (Governmental)* (form FL-625).

When a Child Support Order May Be Modified

The court takes several things into account when ordering the payment of child support. First, the number of children is considered. Next, the net incomes of both parents are determined, along with the percentage of time each parent has physical custody of the children. The court considers both parties' tax filing status and may consider hardships, such as a child of another relationship. An existing order for child support may be modified when the net income of one of the parents changes significantly, the parenting schedule changes significantly, or a new child is born.

Examples

- You have been ordered to pay \$500 per month in child support. You lose your job. You will continue to owe \$500 per month, plus 10 percent interest on any unpaid support, unless you file a motion to modify your child support to a lower amount and the court orders a reduction.
- You are currently receiving \$300 per month in child support from the other parent, whose net income has just increased substantially. You will continue to receive \$300 per month unless you file a motion to modify your child support to a higher amount and the court orders an increase.
- You are paying child support based upon having physical custody of your children 30 percent of the time. After several months it turns out that you actually have physical custody of the children 50 percent of the time. You may file a motion to modify child support to a lower amount.

How to Modify an Existing Child Support Order

- 1. Obtain and fill out the modification forms.** The forms are available from the court clerk, a family law facilitator, your local law library, the California Courts Web site (www.courtinfo.ca.gov), and various legal publishers. You will need to complete the following forms:
 - *Order to Show Cause* (form FL-300) **or** *Notice of Motion* (form FL-301) and *Application for Order and Supporting Declaration (Family Law—Uniform Parentage)* (form FL-310) **or** *Notice of Motion and Motion for Simplified Modification of Order for Child, Spousal, or Family Support* (form FL-390) **or** *Order to Show Cause (Governmental)* (form FL-683) **or** *Notice of Motion (Governmental)* (form FL-680) **or** *Request for Order and Supporting Declaration (Governmental)* (form FL-684) if your case is open with the local child support agency.
 - *Income and Expense Declaration* (form FL-150) or *Financial Statement (Simplified)* (form FL-155).
- 2. File the forms and obtain a hearing date from the court clerk. Write the hearing date on the modification forms. You will have to pay a filing fee. If you cannot afford a filing fee, you can request a waiver of it by filing an *Application for Waiver of Court Fees and Costs* (form 982(a)(17)).**
- 3. Serve the modification forms on the other parent and, if it is involved, the local child support agency.** “Serve” means “legally” delivering a copy of the papers. The forms generally must be served no later than 21 calendar days before the hearing if they are delivered in person. The delivery can normally be done by mail, but then it must be done at least 26 calendar days before the hearing. All service must be done by a person **other than you** who is at least age 18. This person must serve all papers you completed for the court as well as a blank *Responsive Declaration to Order to Show Cause or Notice of Motion* (form FL-320) and blank *Income and Expense Declaration* (form FL-150) or *Financial Statement (Simplified)* (form FL-155).
- 4. File a *Proof of Service* (form FL-330 or FL-335) with the court clerk that the court papers were served on the other parent and, if it is involved, the local child support agency.**
- 5. Attend the court hearing.** Bring your latest federal tax return and your last two months' pay stubs to the court hearing. The judge will review your modification forms and the other parent's response, listen to both of you, and make an order. You should then prepare a *Findings and Order After Hearing* (form FL-340) with *Child Support Information and Order Attachment* (form FL-342).

If you cannot complete these forms by yourself, help is available. Contact the family law facilitator in your county or the lawyer referral service of your local bar association, or consult the Yellow Pages of your telephone book under “Attorneys.”

Información sobre cómo cambiar una orden judicial sobre manutención de menores

Información general

El tribunal acaba de dar una orden judicial sobre manutención de menores en esta causa. Esta orden permanecerá en efecto, a menos que alguna de las partes de la causa pida que se modifique. Sólo se puede modificar una orden de manutención de menores si se presenta ante el tribunal una moción (o pedimento) sobre modificación de manutención y si se da una copia de dicha moción a las partes interesadas en la causa. Si ambos padres llegan a un común acuerdo sobre una suma y si la agencia local que vigila la manutención de menores también acepta el acuerdo (si dicha agencia participa), se puede llenar y hacer que cada una de las partes firme una *Estipulación para Establecer o Modificar una Orden de Manutención de Menores* (formulario FL-350) o llenar y hacer que cada una de la partes firme una *Estipulación y Orden (Documento gubernamental)* (formulario FL-625).

¿Cuándo se puede modificar una orden de manutención de menores?

El juez toma varios factores en consideración cuando emite una orden judicial sobre el pago de manutención de menores. Primero, considera, el número de hijos. Luego, determina los ingresos de ambos padres y el porcentaje del tiempo que cada padre asume la custodia física de los hijos. El tribunal estudia el estado tributario (pago de impuestos) de ambas partes y puede tener en cuenta factores de dificultad económica, tales como la existencia de hijos de otra relación. Se puede modificar la orden sobre manutención de menores si ocurre un cambio considerable en los ingresos netos de uno de los padres, un cambio considerable en el tiempo que los menores pasan con cada uno de los padres, o cuando nace un nuevo hijo.

Ejemplos:

- Si a usted se le ha ordenado pagar \$500 mensuales de manutención de menores y luego pierde su empleo. Continuará debiendo \$500 mensuales, más el 10% de intereses sobre la suma de manutención debida, a menos que presente una moción pidiendo que se modifique y se reduzca la suma de manutención y que el tribunal ordene dicha reducción.
- Si usted está recibiendo \$300 mensuales por manutención de menores provenientes del otro padre y los ingresos de ese padre aumentan considerablemente, usted continuaría recibiendo \$300 mensuales, a menos que usted presente una moción para modificar la orden y que el tribunal ordene el aumento de la suma de manutención de menores.
- Si paga manutención de menores basándose en que pasa un 30% de tiempo asumiendo la custodia parcial de sus hijos y después de varios meses, resulta que en efecto pasa el 50% del tiempo a cargo de la custodia física de sus hijos, en dado caso, podrá presentar una moción pidiendo que se reduzca la suma de manutención.

¿Cómo modificar una orden judicial existente sobre manutención de menores?

- 1. Obtenga y llene los formularios para pedir las modificaciones.** Puede pedirlos en la secretaría del tribunal o se los puede pedir al asesor legal del tribunal de familia. También, puede encontrar los formularios en la página de Internet del Concejo Judicial (www.courtinfo.ca.gov) o puede comprarlos a diversos editores de materiales legales. Los siguientes son los formularios que hay que llenar:
 - *Orden para dar Razones* (formulario FL-300) o *Aviso de Moción* (formulario FL-301) y *Solicitud para Orden y Declaración Que respalda la solicitud* (formulario FL-310) o *Aviso de Moción y Moción Simplificada para Modificación de Orden de Manutención de Menores* (formulario FL-390) o *Orden para dar Razones (Documento gubernamental)* (formulario FL-683) o *Aviso de Moción (Documento gubernamental)* (formulario FL-680) o *Petición para Orden y Declaración que Respalda la Petición (Documento gubernamental)* (formulario FL-684), si su caso está abierto en la agencia local que vigila la manutención de menores.
 - *Declaración de Ingresos y Gastos* (formulario FL-150) o *Declaración Financiera (Simplificada)* (formulario FL-155).
- 2. Presente los formularios en la secretaría del tribunal y pida una fecha de audiencia. Escriba la fecha de la audiencia en los formularios que piden las modificaciones. Tendrá que pagar al presentar los documentos en la secretaría. Si no tiene los medios para pagar, puede pedir que le exoneren del pago llenando el formulario *Solicitud para Exoneración de Costos de Tribunal* (formulario 982(a)(17).**
- 3. “Entregue la notificación” de los formularios de modificación. Entregue dicha notificación al otro padre y a la agencia local que vigila la manutención de menores, si dicha agencia participa en el caso.** “Entregar la notificación” significa hacer entrega de una copia de los documentos, “según lo pide la ley.” Si la notificación se entrega en persona, normalmente debe hacerse a más tardar 21 días calendarios antes de la audiencia. Por lo general, la notificación se puede entregar por correo, pero en ese caso, debe enviarse a más tardar 26 días calendarios antes de la audiencia. De todas maneras, la entrega la tiene que hacer una persona que tenga por lo menos 18 años de edad y que no sea usted mismo. Quien entregue la notificación debe entregar también todos los documentos que usted haya presentado al tribunal y entregar además un formulario en blanco de *Contestación a Una Orden Judicial* (formulario FL-320) y un formulario en blanco de *Declaración de Ingresos y Gastos (Tribunal de Familia)* (formulario FL-150) o un formulario de *Declaración Financiera (Simplificada)* (formulario FL-155).
- 4. Presente en la secretaría del tribunal el *Comprobante de Notificación* (formularios FL-330 o FL-335) para comprobar que los documentos fueron entregados al otro padre y a la agencia local que vigila la manutención de menores, si dicha agencia participa.**
- 5. Asista a la audiencia ante el tribunal.** Traiga a la audiencia ante el tribunal sus dos últimas declaraciones de impuestos y sus tres talonarios de pago más recientes. El juez estudiará los formularios que piden la modificación y la respuesta del otro padre, escuchará a ambas partes y emitirá una orden judicial. A usted le corresponde luego preparar el formulario *Conclusiones y Orden Posterior a la Audiencia* (formulario FL-340) con el *Anexo Información y Orden Sobre Manutención de Menores* (formulario FL-342).

Si no puede llenar estos formularios por sí mismo, puede pedir ayuda. Vaya donde el asesor legal del tribunal de familia de su condado, consulte la lista de referencias del colegio de abogados local o busque en las “páginas amarillas” del directorio telefónico bajo la palabra “attorneys” que significa “abogados” en inglés.