



ADMINISTRATIVE OFFICE OF THE COURTS

FINANCE DIVISION

TRIAL COURT FINANCIAL POLICIES AND PROCEDURES MANUAL 7th EDITION

Policy No., FIN 14.01, Court Security

EXECUTIVE SUMMARY OF UPDATE

POLICY ISSUES

Revisions; remove references to Court Security Plan, and Law Enforcement Security Plan (except for glossary definitions) because Rule of Court 10.172 now addresses court security plans so there is no need to include this information in this manual; remove outdated instructions regarding billing for professional support staff for court security operations and replace with the security working group approved instructions for same; remove the “Interim Alternatives in the Provision of Court Security Services in the Trial Courts” document from this policy since they were developed for use during the FY 2004-2005 budget and are no longer consistent with policies and procedures subsequently approved by the Working Group on Court Security and contained in this policy.

Significant Revisions

1. Sub-section 6.5.1, Paragraph 5 removed the instructions for billing for professional support staff for court security operations with different percentages based upon total law enforcement security personnel costs and replaced with instructions that costs shall be billed at actual costs incurred but not to exceed 1.5 percent of the court's base-security budget.
2. Removed Interim Alternatives in the Provision of Court Security Services in the Trial Courts document.