



# ADMINISTRATIVE OFFICE OF THE COURTS

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FINANCE DIVISION

## **TRIAL COURT FINANCIAL POLICIES AND PROCEDURES MANUAL 7th EDITION**

**Policy No., FIN 8.05, Business Meal Expense Guidelines**

### **EXECUTIVE SUMMARY OF UPDATE**

#### **POLICY ISSUE(S)**

The only significant update of this policy is a change in the meal rates.

#### **Significant Revisions**

1. Section 6.6 authorizes some business meal rate maximum changes. Note, that like travel meal maximums, there are no “exceptions” to business meal rate maximums.