

Questions and Answers
16th Annual AB1058 Child Support Training Conference - Full Conference Services
Request for Proposals ASU AU-00-LM
Bidders' Conference Call, March 12, 2012
Email Questions Received by March 15, 2012

Question #1. We would like to bid on guest room availability for this program over the dates of September 4-7, 2012. In order to accommodate the meeting space, however, we will need to use a convention center, which is directly attached to our hotel. Please advise if this would be an option you would consider?

Answer #1. Please refer to the *RFP*, provision *7.0 Proposals*. We cannot advise that you bid or not bid.

Question #2. Is the rate noted for meals inclusive of tax and gratuity?

Answer #2. Our rates are inclusive of tax and gratuity.

Question #3. Is there flexibility in rate and meeting space set-up?

Answer #3. Your cost proposal of rate and space should be based on our cost allowance and program needs. Bids will be evaluated based on the criteria set forth in the *RFP*, section *7.2 Cost Proposal*.

Question #4. Do we have to keep completing and sending in *Attachment 4 - Darfur Contracting Act Certification* or will you have it on file once we submit it the first time?

Answer #4. An *Attachment 4 - Darfur Contracting Act Certification* should be submitted with each proposal.

Question #5. Sometimes the sleeping room rate ranges between \$110.00 and \$140.00. In this case, it is \$140.00 maximum. Why is there no range for sleeping room rates?

Answer #5. We are accepting bids for sleeping room cost of up to \$140.00 maximum for this program.

Question #6. Whom do we check with if our hotel is able to accept the *Hotel/Motel Transient Occupancy Tax Waiver* form?

Answer #6. Please check with your controller if your hotel is able to waive this tax. If so, this information would be provided in *Attachment 6, Submission Form for Price Proposal*. The *Hotel/Motel Transient Occupancy Tax Waiver* form is located in *Attachments, Exhibit H*.

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