Proposer:     \_\_\_\_\_\_\_\_\_

ATTACHMENT 10 PROPOSAL SUBMISSION

REMINDER CHECKLIST

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| **Please ensure the following items are included in your proposal and are submitted as specified in the RFP:****Technical Proposal Items**[ ]  Title Page[ ]  Description of Services to be Provided[ ]  Competency & Experience Requirements[ ]  Resumé[ ]  Method for Improving Child Welfare Outcomes[ ]  Attachment 3: Acceptance of Terms & Conditions[ ]  Attachment 5: Payee Data Record Form[ ]  Attachment 6: Darfur Certification[ ]  Attachment 7: General Certification Form[ ]  Attachment 8: Statement of Financial Capability[ ]  Attachment 9: Proposed Caseload and Business Designation[ ]  Business License, Professional Certifications, Other Credentials[ ]  Proof of Financial Solvency or Stability**Cost Proposal Items**[ ]  Budget Template in Excel[ ]  Printed Budget[ ]  Budget Justification Narrative**Submission of Proposal**[ ]  1 Original; 5 Copies of both Technical and Cost Proposals[ ]  1 CD ROM containing the entire proposal  |