**Weekly Time Tracking Log (FLF) Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Example*** | **Self-Help** | **IV-D** |  | **Brief Info: # / Total time** |
| Monday | **1+2.6=3.6** | **1+.8+.7+1.3=3.8** |  | **IIII** | **.6** |

(**Note 1:** For Self-Help and IV-D hours; 6 minutes = .1 hour.) (**Note 2:** Info, referrals, triage < 5 minutes.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Week 1 (\_\_\_\_ to \_\_\_\_)*** | **Self-Help** | **IV-D** |  | **Brief Info: # / Total time** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Week 2 (\_\_\_\_ to \_\_\_\_)*** | **Self-Help** | **IV-D** |  | **Brief Info: # / Total time** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Week 3 (\_\_\_\_ to \_\_\_\_)*** | **Self-Help** | **IV-D** |  | **Brief Info: # / Total time** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Week 4 (\_\_\_\_ to \_\_\_\_)*** | **Self-Help** | **IV-D** |  | **Brief Info: # / Total time** |
| Monday |  |  |  |  |  |
| Tuesday |  |  |  |  |  |
| Wednesday |  |  |  |  |  |
| Thursday |  |  |  |  |  |
| Friday |  |  |  |  |  |