**Attachment C**

**Submission Form for Cost Proposal**

|  |  |
| --- | --- |
| Proposer’s Legal Name: |  |
| Address: |  |
| Address Line 2: |  |
| City, State, Zip code |  |
| Contact: |  |
| Title: |  |
| Phone Number: |  |
| Fax Number: |  |
| Email Address: |  |
| Federal Tax ID Number: |  |

Provide cost proposal pricing as indicated in Section 1.0, including Firm Fixed Prices for appraisal report(s) by type. The rates provided below shall include the provision of all appraisal services described in the Scope of Services (RFP Section 3.0), and the Submission Form for Technical Proposal, Attachment C).

**1.0 Firm Fixed Prices for Appraisal Report(s) by Type.**

1.1Service Provider shall provide Firm Fixed Prices for appraisal report(s) by type by completing table 1.3. Included rates are for performing the appraisal work as described in the Scope of Work, Section 3.0 of the RFP, and further described in Submission Form for Technical Proposal, Attachment B). Firm Fixed Prices provided shall be fully burdened to include, without limitation, all costs, labor, Service Provider’s in house equipment, expenses, travel-related costs, fees, overhead, and profits payable to the Service Provider for services rendered to the Judicial Council, including labor costs associated with overtime, weekend, and after hours work. The submitted rates will be held in confidence until such time as a contract is executed.

1.2 Instructions:

a. Provide the Firm Fixed Prices to be charged through the initial term of the contract for the corresponding appraisal report(s) by type, including Land Only and Land and Improvements. All rates must be a single rate, expressed in dollar values with no more than two decimals, and not in a range (example: $80.00).

b. All Appraisal Report Types indicated below in Section 1.3 must have a corresponding rate or “N/A” indicated for the proposal to be considered complete.

1.3 Appraisal report(s) by type table:

|  |  |  |
| --- | --- | --- |
| **Type of Report** | **LAND ONLY Not-to-Exceed Amount** | **LAND + IMPROVEMENTS Not-to-Exceed Amount** |
| **1.  New Report** |  |  |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **2.  New Report - Judicial Council provides recent appraisal report from another firm** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **3.  Multiple new appraisal reports for properties in same vicinity, appraised concurrently, creating economies of scale.** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **4.  Update of a previous Service Provider appraisal report to reflect current market conditions.** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **5.  Update of a previous Service Provider appraisal report to reflect expanded scope.** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **6.  Update of a previous Service Provider appraisal report to reflect reduced scope.** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **7.  Update of a previous Service Provider appraisal report to change approach used.** | | |
| Restricted Use Report | $ | $ |
| Appraisal Report | $ | $ |
| **8.  New Commission appraisal report to determine brokerage market commission rates where a broker represents Judicial Council to acquire a specific type of property.** | | |
| Commission | $ | $ |

**OFFER PERIOD**

A Proposer's proposal is an irrevocable offer for ninety (90) days following the proposal due date. In the event a final contract has not been awarded within this ninety (90) day period, the Judicial Council reserves the right to negotiate extensions to this period.

**Signature (must be completed by proposer):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signed this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , 20\_\_\_\_\_\_\_\_. | | | | |
| By: |  |  |  |
|  | Signature |  | Title |
|  |  |  |  |
|  |  |  |  |

Print Name

**END OF ATTACHMENT C**