**JUDICIAL COUNCIL OF CALIFORNIA**

**REVISED QUESTIONS AND ANSWERS**

**FOR**

**REQUEST FOR PROPOSAL NUMBER: HR-2020-12-LV**

**TITLE: EMPLOYEE ASSISTANCE PROGRAM**

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1. EAP utilization

Our response is available in Question 2 below.

1. If report is not available, then how many 6-session/non-substance abuse EAP cases were there in 2020? 2019? 2018?

Total count of all cases:

* 2018: 45
* 2019: 56
* 2020: 31

1. How many 10-session authorized/substance abuse EAP cases were there in 2020? 2019? 2018? If the breakdown is not available, please provide the total count of EAP cases in each year 2020, 2019, 2018.

Total count of EAP cases:

* 2018: 0
* 2019: 1
* 2020: 0

1. How many EAP face-to-face counseling sessions were completed in 2020? 2019? 2018?

EAP Clinical Face to Face Cases:

* 2018: 27
* 2019: 46
* 2020: 27

1. A census for your EAP eligible population so we can run a report of providers in those areas.

The primary locations of the offices covered by the program are:

* 90013
* 93001
* 95814
* 92101
* 92501
* 92701
* 93721
* 95113
* 95833
* 94107
* 94102

1. CISD utilization for the last 2 years

* 2019: 0
* 2020: 0

1. What is the current per employee per month (PEPM) rate on the plan. How many visits?

$1.22

Six (6) face-to-face or telephonic mental health counseling sessions per incident. For substance abuse issues, up to ten (10) sessions per problem per year.

1. How many employees utilized the EAP for substance abuse issues each year in the last 3 years?

* 2018: 0
* 2019: 1
* 2020: 0

1. The incumbent EAP provider;

Managed Health Network (MHN)

1. The current per employee per month (PEPM) rate on the plan;

$1.22

1. The number of EAP visits per year in the current plan;

Six (6) face-to-face or telephonic mental health counseling sessions per incident. For substance abuse issues, up to ten (10) sessions per problem per year.

1. EAP program utilization reports for the past two years;

Employee Utilization Rate:

* 2018: 2.18%
* 2019: 2.73%
* 2020: 5.73%

1. Length of time that the current EAP provider has provided services to JCC;

Three (3) years. The current EAP Provider began service on January 1, 2018.

1. The zip codes of all locations of JCC

The primary locations of the offices covered by the program are:

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* 92101
* 92501
* 92701
* 93721
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* 94102

1. Number of Critical Incident Response hours used in 2020, 2019 and 2018; and

* 2018: 4
* 2019: 0
* 2020: 0

1. Number of substance abuse cases for the past in 2020, 2019 and 2018;

* 2018: 0
* 2019: 1
* 2020: 0