

ATTACHMENT 2

Evaluation, Deliveries and other requirements

Evaluation

- Award, if made, will be to the lowest responsible bidder meeting all specifications and all requirements.
- Samples of paper stock submitted in bid **may be requested** prior to awarding of bid.

Deliveries

- Bidder must be able to meet the JCC Print Shop's delivery schedule: (Delivery schedule – deliveries will be expected within three business days after requesting delivery. No more than six deliveries will be required during the next twelve months. Delivery times are between 9:00 am and 11:30 am and 1:00 pm until 4:00 pm Monday through Friday).

Other Requirements

- All paper on this RFQ will be ordered and paid for in advance of deliveries.
- Winning vendor agrees to honor IFB-AS-043015-RB winning bid pricing (for additional unspecified quantities) until June 30th, 2015 for all San Francisco based Judicial Branch Entities.
- Bidder must respond to **ALL** paper items in the RFQ. Any omissions and the bid will be considered non-responsive.
- No substitutions or deviations from the specs as written.