**Shipping instructions for IFB-ISD-041015-AA for Dell 23 Touch Monitors –P2314T for Req. # 15518 Total of 76 each**

Shipping 20 each to:

Court of Appeal, Second Appellate District 300 South Spring Street

2nd Floor, North Tower Los Angeles, CA 90013

Attn: Dino Camba/James Tran

Dino Camba 213-830-7171

James Tran 213-830-7173

Fax 213-897-5811

Delivery Instructions:

1. Truck height should be no taller than 12’ 6”

2. Delivery time between 8:00 a.m. – 5:00 p.m.

3. Inside delivery

4. No pallets in elevator

5. One day notice of delivery so we can inform the building

Shipping 40 each to:

Judicial Council of Ca 455 Golden Gate Avenue San Francisco, CA 94102-4797

Attn: Eric Egner

Eric Egner 415-865-4906

Delivery Instructions:

• Loading dock on Larkin Street (Height 13 feet), no “lowboy” trailer

• Maximum truck length is limited to 24 feet (cannot block the outside sidewalk at any time)

• Delivery hours: 8:30 a.m.-5:00 p.m., Monday – Friday, excluding state holidays

• Call 415-355-5403 at least 72 hours in advance to schedule a loading dock reservation with Loading Dock Security Officers (Kathy or Shyquera)

• Inside Delivery, Golden Gate side of the Building.

• Driver and all materials will be screened at the loading dock before being permitted into the facility

• Pallets ok

• If pallets are used, delivery company must remove them from facility when finished

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Shipping 14 each to:

Judicial Council of CA 2860 Gateway Oaks Drive, Suite 400 Sacramento, California 95833

Attn: Jose Merino

Jose Merino 916-263-1694

Delivery Instructions:

• No loading dock

• No freight elevators available

• Delivery hours: Monday- Friday 8:00 a.m. – 5:00 p.m.

• Inside Delivery

• No pallets allowed inside building or elevators

Special Instructions: Bring handcart/dollies

Shipping 2 each to:

Judicial Council of CA 2255 North Ontario Street, Suite 220

Burbank, CA 91504-3188

Attn: Roni Magallon

Roni Magallon 818-558-5331

Colette Bates 818-558-5584

Delivery Instructions:

• Certificate of insurance required for delivery

• No loading dock

• Loading area in back of complex. Enter from Avon Street.

• Inside Delivery

• Freight elevator available

• Delivery Hours: Monday – Friday 8:00 a.m. – 5:00 p.m.

Special Instructions: Bring handcart/dollies

Special Instructions: Bring handcart/dollies