**ATTACHMENT 7**

**WEBEX REPLACEMENT**

**REQUIREMENTS AND SPECIFICATIONS FORM**

Please provide **Yes** or **No** answers, followed by any related comments, to indicate proposed **Hosted Solution Subscription Services’** and **Migration Services’** capabilities of meeting the WebEx replacement requirements specifications listed in the table below:

| **Priority** | **No.** | **Functional Requirements** | **Select One** |  **Comments**  (cells expand with text) |
| --- | --- | --- | --- | --- |
| **Yes** | **No** |
| High | 101 | Ability to share Folders and Documents with authorized users over the Internet | **[ ]**  | **[ ]**  |       |
| Medium | 102 | Ability to version documents/ Including check-in and check out | **[ ]**  | **[ ]**  |           |
| Medium | 103 | Ability to configure notifications for changes/updates to documents | **[ ]**  | **[ ]**  |       |
| Medium | 104 | Ability to group edit a Microsoft Office document | **[ ]**  | **[ ]**  |       |
| High | 105 | Ability to implement parts of functionality optionally and per user group | [ ]  | [ ]  |       |
| Medium | 106 | Integration with the Judicial Council Active Directory for internal user authentication | [ ]  | [ ]  |       |
| High | 107 | Ability to authenticate users from Internet using the service provider's authentication | [ ]  | [ ]  |       |
| High | 108 | Ability to brand the home and login screen of the service | [ ]  | [ ]  |       |
| High | 109 | Ability to batch upload and batch download folders and documents | **[ ]**  | **[ ]**  |           |
| High | 110 | Support for using Windows File Explorer (and Mac equivalent) to directly browse the contents of directories | **[ ]**  | **[ ]**  |       |
| High | 111 | Authorization and access to the folders & documents via Role Based Access Control | **[ ]**  | **[ ]**  |       |
| High | 112 | Ability to selectively specify and manage permissions for Read, Write access to individual folders | **[ ]**  | **[ ]**  |       |
| High | 113 | Ability to delegate administration per sub tree of directory/folder structure and contents | **[ ]**  | **[ ]**  |       |
| Low | 115 | Support for Web Service and REST API (Similar to DMS API) | **[ ]**  | **[ ]**  |       |
| Medium | 117 | Provide Migration services for Users, Groups, Rights, Folders and Files | **[ ]**  | **[ ]**  |       |
| High | 118 | Built-in reports about Users and Administrators (frequency of usage, least used, last used, etc) | **[ ]**  | **[ ]**  |           |
| High | 120 | Responsiveness and usability of the service meet Judicial Council expectations | **[ ]**  | **[ ]**  |       |
| High | 121 | Ability to search tags, metadata, and full text of the documents | **[ ]**  | **[ ]**  |       |
| High | 122 | Storage requirements: 100GB minimum to start with flexibility to add as needed | **[ ]**  | **[ ]**  |       |
| Medium | 123 | Group collaboration functionality: shared development of documents | **[ ]**  | **[ ]**  |       |
| High | 124 | Provide document types supported and size limitations on the documents | **[ ]**  | **[ ]**  |       |
| Medium | 125 | Ability to configure Document Workflow and Approval processes | **[ ]**  | **[ ]**  |       |
| High | 126 | Ability to have regular backups of documents. Ability to have the documents restored from backup by request. | **[ ]**  | **[ ]**  |           |
| Medium | 128 | Integration with current versions of Microsoft Office | **[ ]**  | **[ ]**  |       |
| High | 129 | Support for most popular Browsers (IE, Chrome, FireFox, and Safari), current versions and a few versions back | **[ ]**  | **[ ]**  |       |
| Low | 131 | Ability to tag content and add metadata to the documents | **[ ]**  | **[ ]**  |       |
| High | 133 | Ability to have a Branded URL (At least the URL prefix has to reflect the Judicial Council's selected URL) | **[ ]**  | **[ ]**  |       |
| Medium | 134 | Administrator and User training options | **[ ]**  | **[ ]**  |       |
| High | 135 | Help Desk for customer support | **[ ]**  | **[ ]**  |           |
| Low | 136 | Ability to create surveys, conduct surveys, and report on results of the surveys | **[ ]**  | **[ ]**  |       |
| Medium | 137 | User identification by department for charge back of usage at Judicial Council | **[ ]**  | **[ ]**  |       |
|  |  |  |  |  |  |
| **Priority** | **No.** | **Non Functional Requirements** | **Select One** |  **Comments** |
| **Yes** | **No** |
| High | 116 | Secure over the network. Must support "https" over the network | **[ ]**  | **[ ]**  |       |
| High | 119 | Meets the Judicial Council criteria for billing (Annual Net 60) | **[ ]**  | **[ ]**  |       |
| High | 127 | Ability to restore service in case of disaster at the service | **[ ]**  | **[ ]**  |       |
| High | 130 | **Migration Services** solution is within the not to exceed, one-time budget limit of **$25,000.00**. | **[ ]**  | **[ ]**  |       |
| High | 132 | **Hosted Solution Subscription Services** solution is within the estimated annual price range of **$30,000.00** to **$60,000.00**. | **[ ]**  | **[ ]**  |       |
| High | 138 | Implementation to be complete for **User Acceptance testing** no later than **October 15, 2014** | **[ ]**  | **[ ]**  |           |
| High | 139 | Ability to go live in **Production** no later than **November 15, 2014** | **[ ]**  | **[ ]**  |       |
| High | 140 | Data, systems, and all support staff must reside within the United States | **[ ]**  | **[ ]**  |       |