



# REQUEST FOR PROPOSALS

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## JUDICIAL COUNCIL OF CALIFORNIA

**RFP TITLE: ENTERPRISE DOCUMENT MANAGEMENT SERVICES**

**RFP #: IT-DMS-2016-01-MDS**

**PROPOSALS**

**DUE: NOVEMBER 3, 2016 NO LATER THAN 5:00 P.M. PACIFIC TIME**

Project Title: Enterprise Document Management Services  
RFP Number: IT-DMS-2016-01-MDS

**TO:** POTENTIAL PROPOSERS

**FROM:** Judicial Council of California  
Information Technology Division

**DATE:** **September 21, 2016**

**SUBJECT/PURPOSE OF MEMO:** Request for proposals  
The Judicial Council of California (Judicial Council), seeks an enterprise document management solution capable of solving challenges respecting electronic document management for each of the six (6) separate California Courts of Appeal, the Supreme Court of California, and the Judicial Council of California offices.

**ACTION REQUIRED:** You are invited to review and respond to the attached Request for Proposal (“RFP”) as posted at  
<http://www.courts.ca.gov/rfps.htm>  
RFP Title: Enterprise Document Management Services  
RFP Number: IT-DMS-2016-01-MDS

**SOLICITATIONS MAILBOX:** [solicitations@jud.ca.gov](mailto:solicitations@jud.ca.gov)

**DUE DATE & TIME FOR SUBMITTAL OF QUESTIONS:** The deadline for submittal of questions pertaining to solicitation document is:  
**5:00 p.m. (PST) on October 4, 2016**

**PROPOSAL DUE DATE AND TIME:** Proposals must be received by:  
**5:00 p.m. (PST) on November 3, 2016**

**SUBMISSION OF PROPOSAL:** Proposals should be sent to:  
**Judicial Council of California  
Attn: Mr. Mark Sobecki, RFP No: IT-DMS-2016-01-MDS  
455 Golden Gate Avenue, 6<sup>th</sup> Floor  
San Francisco, CA 94102-3688**