## Recidivism Reduction Fund Grant

**California Pretrial Summit** 

February 17 - 18 2015

## Agenda

2:30 - 3:00 p.m.

- Recidivism Reduction Fund Grant:
   Administrative Duties and Responsibilities
- Individuals responsible for or delegated to oversee the Recidivism Reduction Fund Grant should attend this session to learn about the <u>fund reporting</u> and other <u>administrative</u> <u>responsibilities</u>.

2

## **Major Milestones**

- Judicial Council Determines Grant Participants and Funding Levels
- Judicial Council Staff prepares contracts
  - Program Deliverables
  - Reporting Forms
  - Timelines
  - Inclusion of Participant provided budgets and Commitments
  - Other requirements
- Contract Executed
- •April 1, 2015, Funding Period Commences

## **Program Phases**

Year 1 Program Start-Up

Fiscal Year 2014 – 2015 (April 1, 2015 through June 30, 2015)

Year 2 Ongoing Operations

Fiscal Year 2015 - 2016 (July 1, 2015 through June 30, 2016)

Year 3 Ongoing Operations

Fiscal Year 2016 - 2017 (July 1, 2016 through April 30, 2017)

## Fund Reporting Requirements and Administrative Responsibilities for each Program Phases

## Year 1 Program Start-Up

Fiscal Year 2014 – 2015 (April 1, 2015 through June 30, 2015)

- •Firm-Fixed Payment per Deliverable
  - Consistent with pre-approved budget commitments
  - Approved by Program Manager
- Forms and process governed by Contract

# Year 2 Ongoing Operations

#### Fiscal Year 2015 - 2016 (July1, 2015 through June 30, 2016)

- Funds disbursed after
  - •Receipt of required forms and supporting documents
  - Forms and process governed by Contract
- •Funds Reimbursement conditioned on alignment with *Budget Details* and *Narrative/Justification*
- One Time Advance Payment Option
- •Mid Term Financial Evaluation and Reallocation

## Year 3 Ongoing Operations

#### Fiscal Year 2016 - 2017 (July 1, 2016 through April 30, 2017)

- Funds disbursed after
  - Receipt of required forms and supporting documents
  - Forms and process governed by Contract
- •Funds Reimbursement conditioned on alignment with *Budget Details* and *Narrative/Justification*
- One Time Advance Payment Option
- •Mid Term Financial Evaluation and Reallocation

### **Notable Conditions**

- •Three Year Contract with funding assigned to specific years
- Judicial Council Options to renew Year 2, Year 3
- •Funding closeout required for each year
- •Closeout of prior year prior to spending from current allocation
- •Advance If Used requires accelerated close-out
- •Mid-Year Reallocation conditions
- •Final Invoice due to JCC by May 5, 2017

### **Grant Contacts**

#### **Grant Program Office**

Shelley Curran, Senior Manager

415 865 4013

#### **Grant Accounting Office**

Paul Fontaine, Supervisor paul.fontaine@jud.ca.jud 415 865 7785

Sandy Hollandsworth, Staff Accountant sandy.holladndsworth@jud.ca.gov 415 865 7950

0