

**Integrated Workplace Management Solution
RFI# REFM-2016-07-SS**

Response to Questions

Question	Response
1. Can you please provide me with an estimate to the best of the project team's knowledge as to the number of individuals who would need access to the tool, both internally and externally if applicable?	160 Concurrent users
2. When would the procurement likely take place?	Procurement would probably be done in FY 16/17.
3. Where would funding come from?	Funding would be determined by REFM in consultation with the Executive Office.
4. Aside from the solution, may other related take place such as services for integration, solicitation development, iv & v or q/a services, gap analysis? If so, when would those procurements take place and what procurement vehicle may be used?	Right now we are gathering information on the right solution. Implementation and maintenance details will be ironed out in the RFP potentially going out in FY 16/17.
5. Who provides the solution(s) in place that handle the processes/data the IWMS will handle?	We have some documentation on the processes that we currently use. Updating those documents to meet current needs will be done in partnership between JCC staff and the systems integrator.
6. Is there an incumbent contract for this? Or is this a new initiative for the state? Additionally, has funding been secured for the project? If so, how much does the state intend to spend?	This is a new initiative. We are at the information gathering stage. Funding will be secured before the RFP is issued.
7. Can companies from outside the USA apply for this?	The company should have an office in the United States.
8. Would we need to come over there for meetings?	Yes. Most of the meetings would be in person.
9. Can we perform the tasks (related to RFP) outside USA?	We can entertain the option, but the vendor would need to be qualified to do business in the State of California.
10. Can we submit the proposals via email?	Yes. The submittals may be made via email.