**Development Scope, Deliverable, and Acceptance Criteria**

| **#** | **Title** | **Description** | **Deliverable** | **Acceptance Criteria** |
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| 1 | Review Artifacts and Update Architecture Design | * Review all project artifacts including requirements, designs, diagrams, test plans, proofs of concept results, build plan, etc.
* Compare Architecture Design document to Requirements and Functional documentation and identify any gaps or issues
* Review new requirements and update Architecture Design document with solutions to new requirements
 | * Gap analysis of requirements to design
* Updated Architecture Design document
* Facilitate a walkthrough of the updated Architecture Design document with the AOC technical team; update as necessary
* Timeframe: July, 2009
 | The AOC Project Manager approves deliverables of gap analysis and updated Architecture Design document |
| 2 | Test Case Development | * Create comprehensive test plan that covers functional, regression, integration and performance consistent with the guidelines described in the AOC Test Strategy Best Practices (July 2006).
* Develop test script based upon traceability to the Requirements and Architecture Design documentation, using ISB standard templates.
 | * Comprehensive Test Plan
* Test scripts and results covering all functional, regression, integration and performance cases
* Facilitate a walkthrough of completed Test cases document.
* Facilitate a walkthrough of completed Test Plan.
* Timeframe: July, 2009
 | The AOC Project Manager approves deliverables of Test Plan and scripts |
| 3 | Development and Functional Components Demonstration | * Create proof of concepts as they relate to integration with other components including FileNet P8 CE, DataMaxx/CLETS, and Web Service users including CCMS and local court data repositories
* Configure TIBCO products per Architecture Design documentation.
* Design and document web services integration specification for CCMS and external court users, including ETL functions
* Unit test configurations in the AOC development environment, or alternate environment as designated by the AOC.
 | * Demonstration of results from proof of concepts
* Demonstration to stakeholders of the related functional components and exception cases, including a walk through of configured processes.
* Provided detailed list of error messages for review during the demonstration.
* Facilitate components demonstration to stakeholders as designated by the AOC, including internal technical staff, court technical analysts, and CCTC environment support staff.
* Timeframe: July – August, 2009
 | The AOC Project Manager approves deliverables of functional components demonstration consistent with requirements and design |
| 4 | Deployment Guide Development | * Review the ISB standard Deployment Guide template.
* Prepare Deployment guide document using the ISB template.
 | * Deployment guide for use by Data Center resources within CCTC pre-production environments, including at a minimum:
* TIBCO component descriptions, locations and dependencies
* Promotion procedures for the new services.
* Timeframe: July – August, 2009
 | The AOC Project Manager finds that the ISB Deployment guide includes the information in the Deliverable Description. |
| 5 | Test Results and Deployment | Work with teams to:* Deploy the configurations into the CCTC TEST and STAGING environments.
* Execute tests in accordance with the test plan and cases, and document results.
* Review results with Teams stakeholders for approval.
* Prepare Test results document.
* Facilitate a walkthrough of completed Test results document.
 | * Performs functional, regression, integration and performance testing of TIBCO deliverables.
* Documented test results based on execution of the test plan, with 100% tests completed unless deferred or removed with approval by the participants identified for this Deliverable in the RAM.
* Timeframe: September, 2009
 | The AOC Project Manager finds that the Test results document includes the information in the Deliverable Description, and map to the test categories defined in the Test Plan. |
| 6 | UAT assistance | * Participate in the User Acceptance Testing (UAT) phase at the direction of the AOC Project Manager.
* Provide weekly input to the AOC Project Manager on UAT issues to be reviewed on a monthly basis.
 | * Participates in the UAT phase at the direction of the AOC Project Manager.
* Provide weekly input to the AOC Project Manager on UAT issues to be reviewed on a monthly basis.
* Timeframe: November, 2009
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| 7 | Deployment assistance | * Participate in deployment of CCPOR Pilot for a court at the direction of the AOC Project Manager.
* Review pilot courts designs, address web services specification requirements, and provide integration test support.
 | * Participates in the pilot court onboarding activities at the direction of the AOC Project Manager.
* Timeframe: December 2009 – March, 2010
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| 8 | Project Management | * Prepare and distribute weekly status reports, including monthly financials summary.
* Participate in project monitoring, control and governance activities.
 | * Weekly Status Report Summary
* Monthly budget report, including travel expenses up to 30-days from date expense was incurred.
* Timeframe: Ongoing
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| 9 | Project Closure | * Facilitate lessons learned discussions.
* Recommend action plan for possible future work.
* Document project summary, including summary of activities and financials for the project, open issues, reusability components and input for ISB best practices updates.
 | * Project review documentation includes:
* Project description
* TIBCO PortalBuilder component design.
* Application component design.
* Lessons learned summary.
* Test results summary.
* Service hours and financial summary.
* Suggestions for possible future enhancements.
* Recommended reusable components that may be applied to future similar projects.
* Feedback to the AOC regarding prospective changes or enhancements to ISB best practices.
* Timeframe: March 2010
 | The AOC Project Manager finds that the Project review documentation includes the information in the Deliverable Description. |

*End of Appendix A*