**Development Scope, Deliverable, and Acceptance Criteria**

| **#** | **Title** | **Description** | **Deliverable** | **Acceptance Criteria** |
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| 1 | Review Artifacts and Update Architecture Design | * Review all project artifacts including requirements, designs, diagrams, test plans, proofs of concept results, build plan, etc. * Compare Architecture Design document to Requirements and Functional documentation and identify any gaps or issues * Review new requirements and update Architecture Design document with solutions to new requirements | * Gap analysis of requirements to design * Updated Architecture Design document * Facilitate a walkthrough of the updated Architecture Design document with the AOC technical team; update as necessary * Timeframe: July, 2009 | The AOC Project Manager approves deliverables of gap analysis and updated Architecture Design document |
| 2 | Test Case Development | * Create comprehensive test plan that covers functional, regression, integration and performance consistent with the guidelines described in the AOC Test Strategy Best Practices (July 2006). * Develop test script based upon traceability to the Requirements and Architecture Design documentation, using ISB standard templates. | * Comprehensive Test Plan * Test scripts and results covering all functional, regression, integration and performance cases * Facilitate a walkthrough of completed Test cases document. * Facilitate a walkthrough of completed Test Plan. * Timeframe: July, 2009 | The AOC Project Manager approves deliverables of Test Plan and scripts |
| 3 | Development and Functional Components Demonstration | * Create proof of concepts as they relate to integration with other components including FileNet P8 CE, DataMaxx/CLETS, and Web Service users including CCMS and local court data repositories * Configure TIBCO products per Architecture Design documentation. * Design and document web services integration specification for CCMS and external court users, including ETL functions * Unit test configurations in the AOC development environment, or alternate environment as designated by the AOC. | * Demonstration of results from proof of concepts * Demonstration to stakeholders of the related functional components and exception cases, including a walk through of configured processes. * Provided detailed list of error messages for review during the demonstration. * Facilitate components demonstration to stakeholders as designated by the AOC, including internal technical staff, court technical analysts, and CCTC environment support staff. * Timeframe: July – August, 2009 | The AOC Project Manager approves deliverables of functional components demonstration consistent with requirements and design |
| 4 | Deployment Guide Development | * Review the ISB standard Deployment Guide template. * Prepare Deployment guide document using the ISB template. | * Deployment guide for use by Data Center resources within CCTC pre-production environments, including at a minimum: * TIBCO component descriptions, locations and dependencies * Promotion procedures for the new services. * Timeframe: July – August, 2009 | The AOC Project Manager finds that the ISB Deployment guide includes the information in the Deliverable Description. |
| 5 | Test Results and Deployment | Work with teams to:   * Deploy the configurations into the CCTC TEST and STAGING environments. * Execute tests in accordance with the test plan and cases, and document results. * Review results with Teams stakeholders for approval. * Prepare Test results document. * Facilitate a walkthrough of completed Test results document. | * Performs functional, regression, integration and performance testing of TIBCO deliverables. * Documented test results based on execution of the test plan, with 100% tests completed unless deferred or removed with approval by the participants identified for this Deliverable in the RAM. * Timeframe: September, 2009 | The AOC Project Manager finds that the Test results document includes the information in the Deliverable Description, and map to the test categories defined in the Test Plan. |
| 6 | UAT assistance | * Participate in the User Acceptance Testing (UAT) phase at the direction of the AOC Project Manager. * Provide weekly input to the AOC Project Manager on UAT issues to be reviewed on a monthly basis. | * Participates in the UAT phase at the direction of the AOC Project Manager. * Provide weekly input to the AOC Project Manager on UAT issues to be reviewed on a monthly basis. * Timeframe: November, 2009 |  |
| 7 | Deployment assistance | * Participate in deployment of CCPOR Pilot for a court at the direction of the AOC Project Manager. * Review pilot courts designs, address web services specification requirements, and provide integration test support. | * Participates in the pilot court onboarding activities at the direction of the AOC Project Manager. * Timeframe: December 2009 – March, 2010 |  |
| 8 | Project Management | * Prepare and distribute weekly status reports, including monthly financials summary. * Participate in project monitoring, control and governance activities. | * Weekly Status Report Summary * Monthly budget report, including travel expenses up to 30-days from date expense was incurred. * Timeframe: Ongoing |  |
| 9 | Project Closure | * Facilitate lessons learned discussions. * Recommend action plan for possible future work. * Document project summary, including summary of activities and financials for the project, open issues, reusability components and input for ISB best practices updates. | * Project review documentation includes: * Project description * TIBCO PortalBuilder component design. * Application component design. * Lessons learned summary. * Test results summary. * Service hours and financial summary. * Suggestions for possible future enhancements. * Recommended reusable components that may be applied to future similar projects. * Feedback to the AOC regarding prospective changes or enhancements to ISB best practices. * Timeframe: March 2010 | The AOC Project Manager finds that the Project review documentation includes the information in the Deliverable Description. |

*End of Appendix A*