



**Judicial Council of California**  
Court Facilities Advisory Committee

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[cfac@jud.ca.gov](mailto:cfac@jud.ca.gov)

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**COURT FACILITIES ADVISORY COMMITTEE**

**NOTICE AND AGENDA OF OPEN IN-PERSON MEETING WITH  
CLOSED SESSION**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1), (d), and (e)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** May 2, 2024  
**Time:** Open Session  
1:00 p.m. – 3:00 p.m.  
Closed Session (Closed to Public)  
3:00 p.m. – 3:30 p.m.  
**Location:** Los Angeles / Videocast for Public Access  
**Public Videocast:** <https://jcc.granicus.com/player/event/3516>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [cfac@jud.ca.gov](mailto:cfac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call**

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**II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))**

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**Written Comment**

In accordance with California Rules of Court, rule 10.75(i), the Chair has determined security measures do not exist to permit members of the public to attend this meeting in person. Therefore, this meeting will also be conducted by videoconference with a livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific

meeting, comments should be e-mailed to [cfac@jud.ca.gov](mailto:cfac@jud.ca.gov) or mailed or delivered to 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Chris Magnusson. Only written comments received by 1:00 PM on May 1, 2024, will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-4)**

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**Item 1**

**Director's Report (No Action Required – Information Only)**

Discussion of issues affecting the judicial branch courthouse construction program.

Presenter: Ms. Pella McCormick, Director, Judicial Council Facilities Services

**Item 2**

**Mendocino – New Ukiah Courthouse: 100 Percent Schematic Design Review (Action Required)**

Milestone review of the project at completion of 100 Percent Schematic Design.

Presenters: Mr. Robert Shue, Project Manager, Judicial Council Facilities Services  
Mr. Martin Eiss, Associate Principal, Fentress Architects  
Ms. Kahyun Lee, Associate Principal, Fentress Architects

**Item 3**

**Judicial Branch Five-Year Infrastructure Plan and Capital Outlay Budget Change Proposals for Fiscal Year 2025–26 (Action Required)**

Review of capital projects proposed in the draft *Judicial Branch Five-Year Infrastructure Plan* and *Capital Outlay Budget Change Proposals (COBCPs)* for fiscal year 2025–26. This plan informs capital project funding requests for upcoming and outlying fiscal years. For consideration of funding in the 2025 Budget Act (FY 2025–26), submission of the plan and COBCPs are required in advance of the California Department of Finance's early-August 2024 deadline.

Presenters: Ms. Pella McCormick, Director, Judicial Council Facilities Services  
Mr. Jagan Singh, Principal Manager, Judicial Council Facilities Services  
Mr. Chris Magnusson, Supervisor, Judicial Council Facilities Services

**Item 4**

**Update to the California Trial Court Facilities Standards (Action Required)**

Review of the draft update to the *California Trial Court Facilities Standards*. Various code provisions and best management practices change over time and since the last version was adopted by the Judicial Council in November 2020.

Presenters: Hon. Patricia M. Lucas (Ret.), CFAC Vice-Chair and Judge of the Superior Court of Santa Clara County  
Ms. Deepika Padam, Manager, Judicial Council Facilities Services

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**IV. ADJOURNMENT**

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**Adjourn to Closed Session**

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**V. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order**

**Closed Item 1**

**Update to the California Trial Court Facilities Standards**

Review of courtroom security-related topics in the draft update to the *California Trial Court Facilities Standards*.

*In accordance with rule 10.75(d)(5) of the California Rules of Court, the Chair has exercised discretion to close this portion of the meeting to discuss security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Presenters: Ms. Deepika Padam, Manager, Judicial Council Facilities Services  
Ms. Kate Cury, Producer and Experience Designer, Gensler  
Mr. Kevin Kilmer, Design Director, Gensler  
Mr. Jeian Jeong, Experience Design Lead, Gensler  
Mr. Leo Su, Senior Experience Designer, Gensler

**Adjourn Closed Session**