

**TASK FORCE ON PUBLIC INFORMATION AND EDUCATION
BUSINESS MEETING**

Administrative Office of the Courts
Milton Marks Conference Center, Lower Level, Santa Barbara Room
455 Golden Gate Avenue
San Francisco, California 94102-3688

Tuesday, November 6, 2007
10:00 a.m. to 2:00 p.m.

DRAFT AGENDA

Item	Tab	Time	Action Required	Presenter/Facilitator
1. Welcome and Status Report from the Chair <ul style="list-style-type: none"> • Approval of Minutes • Meeting of Commission and Task Force Chairs • Establishment of three working groups 	A	10:00 – 10:15 a.m.	❖ Report	Presiding Justice Judith McConnell, Chair
2. Education Working Group	B	10:15 – 11:00 a.m.	❖ Report and Group Discussion	Mr. Marshall Croddy
3. Public Outreach and Response to Criticism Working Group	C	11:00 – 11:45 a.m.	❖ Report and Group Discussion	Ms. Nanci Clarence
Break and Working Lunch		11:45 – 12:00 p.m.		
4. Voter Education Working Group	D	12:00 – 12:45 p.m.	❖ Report and Group Discussion	Ms. Janice Hirohama
5. General Discussion <ul style="list-style-type: none"> • Topics Remaining for Task Force Consideration • Volunteer to Join Working Groups 		12:45 – 1:15 p.m.	❖ Group Discussion ❖ Members Volunteer for Working Groups	Justice McConnell

Item	Tab	Time	Action Required	Presenter/Facilitator
6. Reference Materials and Rating and Potential Member Links		1:15 – 1:50 p.m.	<ul style="list-style-type: none"> ❖ Report on status and Use of Moodle ❖ Report on Reference Material Rating Grid by AOC Education Specialist ❖ 	Mr. Peter Allen and Mr. Eddie Davis, AOC
7. Review of Proposed Schedule (attached)	E	1:50 - 2:00 p.m.	<ul style="list-style-type: none"> ❖ Establish remaining meeting dates 	Justice McConnell
Adjourn		2:00 p.m.		