# Commission on the Future of California's Court System Comment Procedures

The Commission on the Future of California's Court System (Commission) has scheduled public comment sessions to further its mission of identifying ways to improve the court system and increase access to justice for all Californians. The public comment sessions will include brief presentations and an opportunity for comment related to the concepts under consideration.

The agenda for each public comment session specifies the order of public comment concepts. Agendas for public comment sessions are posted <u>here</u>. Comments can be provided in writing or in person on the day of the session. You are encouraged to check the website periodically for updates.

## **REQUESTS TO SPEAK**

Individuals interested in speaking may request to speak in advance or in person on the date of the session as indicated below.

## **Requesting to Speak in Advance**

• E-mail the request to: <u>FuturesCommission@jud.ca.gov</u> or mail to:

Judicial Council of California Attn: Leadership Services Division, Special Projects 2860 Gateway Oaks Drive, Suite 400 Sacramento, CA 95833

- Please provide the speaker's first and last name, title, and affiliation, and identify the topic(s) to be addressed.
- Individuals who signed up to speak in advance, should also sign in on the day of the session to confirm their attendance.
- Each public comment session agenda provides a deadline for receipt of written requests. Those who submit a written request to speak will receive a confirmation receipt.

## Requesting to Speak on the Day of the Session

- Members of the public who attend the public comment session in person may request to comment at the session upon arrival. Requests to speak during the time reserved for public comment will be taken up to the point that public comment is called for the relevant topic.
- Speakers are required to sign in at the reception table and are asked to provide their first and last name, title, and affiliation along with the specific topic(s) to be addressed.
- Anyone wishing to speak should arrive at the beginning of the public comment session, as there is no time designated to each particular topic. In the event there are few speakers for a given topic, the meeting facilitator will move on the next topic.
- Comments should be limited to only the topic(s) presented, as comments unrelated to the work of the Commission will not be heard.

## Please be Advised

- Given time constraints, there is no guarantee that all who request to speak will be accommodated. As an alternative when requests cannot be fulfilled, written comments will be accepted and made available to Commission members for review and consideration.
- The time allotted for public comment will vary according to the number of requests received and the time available on the agenda.
- Each speaker will have a maximum time of 5 minutes to speak.
- If there are numerous speaking requests, individual speaker times may be reduced to accommodate the time available. Any reduction in the maximum time individuals may speak will be communicated by the facilitator at the beginning of the public comment period.
- Individuals who attend must remain orderly. The Commission Chair may order the removal of any disorderly persons.

#### WRITTEN COMMENTS

- Written comments addressing any agenda topic(s) will be accepted and made available to Commission members for review and consideration. Written comments should clearly indicate the topic(s) being addressed.
- Written comments can be e-mailed to: <u>FuturesCommission@jud.ca.gov</u> or mailed to:

Judicial Council of California Attn: Leadership Services Division, Special Projects 2860 Gateway Oaks Drive, Suite 400 Sacramento, CA 95833

• Each public comment session agenda provides a deadline for receipt of written comments. All written comments received by the date specified will be provided to the Commission members in advance of the public comment session for review and consideration. Of course, comments in writing are welcome at any time throughout the life of the Commission.