

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

January 25, 2023
12:00 PM to 1:00 PM
Videoconference

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Mike Baliel; Mr. Brian Cotta; Mr. Adam Creiglow; Hon. Julie R. Culver; Hon. Tara Desautels; Ms. Alexandra Grimwade; Hon. Amy Guerra; Hon. Samantha P. Jessner; Hon. Kimberly Menninger; Hon. James Mize; Mr. Jake Pison; Mr. Anh Tran; Ms. Jeannette Vannoy; and Mr. Don Willenburg

Advisory Body Members Absent: Assembly Member Marc Berman; Hon. Truc T. Do; Mr. Jason Galkin; Hon. Michael S. Groch; Hon. Bruce Smith; Mr. Neal Taniguchi; Mr. David H. Yamasaki; and Hon. Theodore Zayner

Others Present: Hon. Kyle s. Brodie; Ms. Heather Pettit; Ms. Jamel Jones; Ms. Camilla Kieliger; and other Judicial Council staff present

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 26, 2022 meeting.

There were no public comments received for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-4)

Item 1

Chair's Report

Update: Hon. Sheila F. Hanson welcomed members. The ITAC 2023 Annual Agenda discussion will continue at this meeting with a goal of providing to the Technology Committee for their consideration at their next meeting. Mr. John Yee is the new Deputy CIO of the Judicial Council Information Technology, and Ms. Camilla Kieliger is transitioning to a position with the Legal Services office at the Judicial Council.

Item 2

Judicial Council Technology Committee

Update: Hon. Kyle S. Brodie provided an update on the Technology Committee's activities. The jury management grants were approved for FY 22-23 and included \$308,692 in funding distribution to courts. The updated *Strategic Plan for Technology 2023 - 2026* was approved by the Judicial Council at their January meeting. The IT Modernization Funding workstream has defined metrics for the courts to use in reporting their progress with the initial report due January 17, 2023. The Technology Committee and the Executive & Planning Committee have both approved the formation of the Joint Information Security Governance Committee as part of the annual agendas for ITAC and the Court Executive Advisory Committee. Judge Brodie attended the Court Information Technology Management Forum (CITMF) with Judge Hanson in Orange County. The next Technology Committee meeting will be on February 6.

Item 3

E-Filing Program Review and Evaluation Workstream

Action: This item was deferred to the next ITAC meeting.

Item 4

2023 ITAC Annual Agenda

Discussion: The ITAC chairs discussed resources and priorities with Judicial Council staff, and the draft annual agenda takes this into consideration. It also includes updates to deadlines for some existing workstreams. The Tactical Plan Update workstream is working on edits and for the first time will now include metrics. The Statewide E-Filing Workstream will remain on the agenda until the Technology Committee can review the final report. With ongoing modernization funding, it is proposed that the IT Modernization Program Workstream transition to ITAC from the Technology Committee. Bearing in mind court and staff resources, ITAC is at project capacity. The annual agenda could be amended to include additional projects in the future if the workload permits. For example, two items suggested at the October meeting were related to facilities and the support of technology, as well as an item on artificial intelligence or automation. Members still believe there is a strong need for both items but recognize the resource constraints.

Action: ITAC approved the proposed 2023 Annual Agenda; the next step will be for the Technology Committee to consider its approval.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Approved by the advisory body on enter date.