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# MEMORANDUM

Date

February 28, 2012

To

Members of the Judicial Council

**From** 

Jody Patel
Interim Administrative Director of the Courts

Subject

Report on Activities of the Administrative Office of the Courts

**Action Requested** 

For Information Only

Deadline

N/A

Contact

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The following information outlines some of the many activities in which the Administrative Office of the Courts (AOC) is engaged to further the Judicial Council's goals and priorities for the judicial branch. The report focuses on action since the council's January meeting.

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## **Legislative Activities**

**State of the Judiciary Address:** The Chief Justice will deliver the State of the Judiciary address to a joint session of the California Legislature in Sacramento on March 19.

Statutory Changes to Achieve Court Efficiencies, Cost Savings, and New Revenue: In December, the Judicial Council delegated authority to the Policy Coordination and Liaison Committee to sponsor legislation, on behalf of the Judicial Council, on court efficiencies, costs savings, and new revenue to help address serious budget shortfalls. Working with the AOC Office of Governmental Affairs, the Trial Court Presiding Judges and the Court Executives Advisory Committees are creating a joint working group on trial court efficiencies to review the many proposals that have been submitted by courts, and again have solicited all trial court presiding judges and court executive officers to identify any additional proposals. The working group will make recommendations on which proposals the Judicial Council should sponsor. Recommendations are expected late March. The proposals then will be brought to an Ad Hoc Advisory Committee of representatives from relevant advisory committees as well as the California Judges Association, and the final recommendations will be brought to the Policy Coordination and Liaison Committee.

#### **Legislative Hearings:**

- Joint Assembly Hearing on the California Court Case Management System: Assembly Budget Subcommittee No. 4 on State Administration and Budget Subcommittee No. 5 on Public Safety will hold a joint hearing on the California Court Case Management System on March 14. The judicial branch, the Bureau of State Audits, and the California Technology Agency will participate.
- Impacts of Judicial Branch Budget Cuts: The Senate Judiciary Committee is tentatively planning to hold a hearing on April 16, on the impacts of budget reductions to the courts. It is expected that panels of judges, court executives, practitioners, court employee organizations, and others will present testimony. There will be opportunity for public comment as well.
- Additional hearings are scheduled for the Assembly Budget Subcommittee No. 5 on the Judicial Branch Budget on April 18, and the Senate Budget Subcommittee No. 5 on Trial Court Funding and California Court Case Management System on April 19.

**Assembly Bill 1208:** The AOC's Office of Governmental Affairs (OGA) continued to advocate in opposition to Assembly Bill 1208 (Calderon). AOC staff met with Assembly members and their staff to express the council's strong opposition to the bill and worked extensively with other opponents of AB 1208 to ensure that legislators heard and considered their positions. On January 30, the bill passed on the Assembly floor. During an initial vote, the bill received only 32 votes instead of the 41 required to pass. The bill was placed "on

call" and set aside temporarily while the author urged members to vote in its favor. The bill secured just enough votes for passage and went off the floor on a 41–25 vote. The bill then moved to the Senate. Advocacy efforts in opposition to the proposed legislation are continuing. Senate President Pro Tem Darrell Steinberg has indicated that the Senate has no near-term plans to refer the bill.

American Bar Association Task Force on Preservation of the Justice System: OGA Director Curtis L. Child participated with court administrators, members of the judiciary, and legislators in a task force roundtable discussion on its charge to examine and address the current nationwide crisis in court funding.

Court Construction Funding Advocacy: AOC leaders from the Office of Governmental Affairs and Office of Court Construction and Management made a presentation to a meeting of court construction stakeholders on the current status of court construction funding and the need to preserve these funds. Meeting attendees included representatives from the building trades, contractors, engineers, architects, and members of other construction-related organizations.

**Legislation Related to Expedited Judicial Review of California Environmental Quality Act (CEQA) Matters:** In 2011, the Legislature passed Assembly Bill (AB) 900, which provides that specifically defined matters related to CEQA will bypass the trial courts and be directly heard in the Courts of Appeal. AB 900 requires the Judicial Council to adopt and implement rules of court by July 1, 2012. Draft rules, circulated for public comment, will be presented to the council at its April meeting. Additionally, the Legislature is considering Senate Bill 52 (Steinberg), which, in its current form, provides technical fixes to AB 900, and Assembly Member Mike Feuer recently introduced AB 1444, which proposes to expand the scope of CEQA matters entitled to expedited judicial review. The AOC will continue to monitor the bills, bring them to the council's Appellate Advisory Committee for review, and advocate any positions taken by the council.

**Reports to the Legislature:** The following mandated report was submitted to the Legislature since the council's January meeting: <u>Trial Court Revenue</u>, <u>Expenditure</u>, <u>and Fund Balance Constraints for Fiscal Year 2010-2011 (January 2012)</u>. All reports are available on the California Courts Website.

**Top Rating for Judicial Administration Fellowship Program:** This program, jointly sponsored by the Judicial Council and the Center for California Studies at California State University, Sacramento, was ranked among the top 10 internships in the nation in 2010 and 2011 by *Vault.com Guide to Internships*. (For program information see: <a href="https://www.courts.ca.gov/16736.htm">www.courts.ca.gov/16736.htm</a>.)

**Office of Governmental Affairs Relocation:** The Office of Governmental Affairs has relocated to a smaller suite in the same building. Rent negotiations resulted in a rent reduction of 30 percent.

#### **Administrative Infrastructure**

### Court Case Management Systems

#### California Court Case Management System (CCMS):

- *New Judicial Council Meeting Date:* The council's business meeting scheduled for March 27 will focus on planning for CCMS and judicial branch technology.
- Deployment–Early Adopter Court: AOC staff has also completed a readiness assessment for the Superior Court of Fresno County to determine the feasibility of deploying CCMS to replace their civil, criminal, and traffic system.
- Deployment—Grant Thornton Analysis: The AOC retained Grant Thornton LLP to evaluate alternative deployment scenarios for the council's consideration in light of current financial constraints. Staff meet regularly with representatives from Grant Thornton to aid in the research efforts. The report will provide:
  - 1. Baseline deployment cost estimates for the early adopter courts;
  - 2. A phase two deployment plan for up to 10 additional courts;
  - 3. Cost estimates for deployment; and
  - 4. An analysis of the benefits and opportunities.

The Grant Thornton report and AOC staff recommendations for deployment will be considered by the council at its March 27 business meeting.

- Civil, Small Claims, Probate and Mental Health Case Management System (V3):
  - The AOC successfully supported the Superior Court of Ventura County in updating cases based on reassigning civil operations from the East County Courthouse to the Hall of Justice in Ventura. This included updating case location information and generating notices to the parties.
  - The team also supported the Superior Court of Sacramento County in development of an e-filing solution for the Employment Development Department and supported the Superior Court of San Diego County as they prepare to implement imaging and efiling processes in V3.

**Appellate Court Case Management System:** The quarterly release delivered several key enhancements requested by the courts, including features that will eventually support appellate e-filing.

#### E-Business Initiatives

**E-Filing Service Provider:** At the recommendation of the Court Technology Advisory Committee, a new e-filing service provider qualification center and e-portal project is being developed. Contacts with trial courts and e-filing service providers, process functionality, and testing documentation are in process. Testing with, an e-filing service provider was conducted in January. Additional testing is necessary, pending support for the CCMS test environment.

Grant Opportunity for Eligible Courts to Access California Law Enforcement Telecommunications System: Launching this month, a National Criminal History Improvement Program grant open to all courts that meet project criteria will provide no-cost software licenses for access to the California Law Enforcement Telecommunications System, through the California Courts Technology Center. Access to this system enables courts to search California and national databases to obtain important criminal justice information quickly and securely. Costs related to the project are anticipated to be minimal to the courts on a local level.

## **Facilities**

**Facility Maintenance Pilot Program:** Eleven trial courts are considering submitting a proposal for this pilot program that would delegate some or most facility maintenance services to selected courts. The working group, comprising members from the Court Executives Advisory Committee and the Office of Court Construction and Management, will meet on March 8 to review the proposals and decide which courts will take part in the program. Selection of the courts and their delegation level will be announced on March 9, with a program start date of July 1, 2012.

#### **Capital Projects:**

#### Forty-Nine Projects Moving Forward:

- Site selection and acquisition for 21 new courthouse projects is in progress, design is under way on 19 projects (renovations and new construction), and 8 projects (total project value of \$1.2 billion) are either in construction or ready to begin construction.
- Groundbreaking ceremonies were held in Banning in Riverside County and Porterville inTulare County. The following links provide overviews of both projects: http://www.courts.ca.gov/facilities-riverside-midcounty.htm, and http://www.courts.ca.gov/facilities-tulare.htm.

*Construction Oversight:* The contract with the independent outside oversight consultant, Pegasus Global Holding, Inc., has been executed and the first meeting with the consultant has taken place.

## State Public Works Board Approval:

- Site selection: New Modesto courthouse.
- Preliminary plans: Old Solano courthouse renovation and new Woodland courthouse.

**Facility Modifications:** As of February 9, 2012, there are 406 active facility modifications at a total estimated cost of \$53,768,561.

#### **Human Resources Services**

**Employee Relations:** Employee relations assistance is currently being provided to 16 courts. Assistance includes training for court staff, training for court supervisors/managers, employee investigations, performance management, and employee disciplinary actions.

**Judicial Support Services:** WebEx sessions were conducted for justices, judges, and judicial officers on financial planning for retirement. The unit plans to continue providing quarterly sessions based on requests for information.

#### **Judicial Branch Workers' Compensation Program:**

- The program committee approved, and the administrator implemented, a new medical provider network that may be utilized by program participants from the 56 of 58 participating trial courts. A prescription drug card for program participants also was implemented to improve access to services for injured workers.
- The first two of a five-part webinar training series on workers' compensation claims and program administration were held in January and February. The webinars were attended by all program participants throughout the state. Additional webinars will be presented in February and March 2012.

**Human Resources Management Information System:** The Supreme Court and Courts of Appeal were provided full access to the human resources management information system to maintain and track employee minimum education requirements online, eliminating a time-consuming manual process for the courts.

**Presiding Judge Transitions:** Seventeen new presiding judges began their terms of service in January.

## New Judgeships and Vacancies (see full report on page 17):

- In February 2012, the Governor made two new judicial appointments: Alameda (1) and Contra Costa (1).
- In January and February, three new judgeships were created by converting a commissioner position from the Superior Courts of Alameda, Los Angeles, and Riverside Counties.
- Currently, there are five Court of Appeal and 60 trial court judicial vacancies.

### **Community Corrections Program/Criminal Justice Realignment:**

- California Risk Assessment Pilot Project: In February, consultants conducted one-day site
  visits to each of the four pilot project sites (Napa, San Francisco, Santa Cruz, and Yolo
  Counties), holding quality assurance meetings to review the process for applying risk/needs
  assessments information at sentencing, and developing evidence-based responses to
  probation violations.
- Evidence-Based Probation Supervision/Senate Bill 678: Staff worked with chief probation
  officers to amend data elements to reflect the changes of prison eligibility under the new
  criminal justice realignment. Adjustments made to the data collection tool will enable the
  Department of Finance to accurately compensate local probation departments for
  successfully supervising offenders, resulting in savings to the state arising from reductions in
  prison commitments.
- Judge Richard D. Couzens (Ret.) continues to provide judicial education on evidence-based practice and its application under realignment.

**Tribal Court and State Court Forum:** The AOC is using grant funding to provide technical assistance to local courts on procedures for registration of tribal court protective orders. In response to concerns that victims of family violence who obtain restraining orders from tribal courts have difficulty in enforcing those orders, the council adopted Rule 5.386, which goes into effect on July 1. The rule provides that state courts, when requested by a tribal court, adopt a written procedure or local rule to permit the faxing or electronic filing of any tribal court protective order entitled to be registered under Family Code section 6404.

**Judicial Branch Contracting Manual:** Courts were notified about the open comment period for revisions to the *Judicial Branch Contracting Manual* between now and March 6, 2012. The invitation to comment is posted at: <a href="http://www.courts.ca.gov/documents/SP12-02.pdf">http://www.courts.ca.gov/documents/SP12-02.pdf</a>.

## Advisory Committees/Task Forces/Working Groups

Advisory committees will hold only one in-person meeting per year until the fiscal situation improves. Other meetings will be convened using video- or audio-conferencing.

The following committees met since the Judicial Council's January meeting:

- 1. Access and Fairness Advisory Committee
- 2. Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch
- 3. Blue Ribbon Commission on Children in Foster Care
- 4. Center for Judicial Education and Research Governing Committee Meeting
- 5. Chief Justice's Assigned Judges Program Advisory Committee
- 6. Collaborative Justice Courts Advisory Committee
- 7. Court Emergency Response and Security Task Force
- 8. Court Facilities Working Group Courthouse Cost Reduction Subcommittee
- 9. Criminal Law Advisory Committee
- 10. Domestic Violence Practice and Procedure Task Force
- 11. Kleps Award Committee for Innovations in the Courts
- 12. Mental Health Issues Implementation Task Force
- 13. Probate and Mental Health Advisory Committee
- 14. Traffic Advisory Committee
- 15. Trial Court Facility Modification Working Group
- Trial Court Presiding Judges and Court Executives Advisory Committees and Conference of Court Executives

## **Meeting Details**

#### **Access and Fairness Advisory Committee:**

- Conducted fairness training for the incoming commissioners of the Judicial Nominees Evaluation Commission.
- Exploring follow up needed to the Gender Fairness/Women of Color in the Courts Focus Group held in September 2011.
- Court Staff Mentoring Program: Pilot Courts Committee evaluated program documents, established procedural protocols, and scheduled the pilot courts program orientation in April.

#### Advisory Committee on Financial Accountability and Efficiency for the Judicial Branch:

- Discussed the proposed annual agenda outlining the charges and objectives for the committee.
- Considered the goals and approach the committee will take as it starts to evaluate the work of the AOC's Trial Court Administrative Services Division, beginning in March.

- Contracts Working Group reviewed the list of active AOC contracts and held a follow-up
  meeting with the AOC's Business Services Unit and Office of General Counsel to discuss
  contract categories and how best to examine them.
- Considered pending audit reports pertaining to the Superior Courts of Riverside and Mono Counties.

#### **Blue Ribbon Commission on Children Foster Care:**

• Commission chair Justice Richard D. Huffman addressed members of the local San Luis Obispo Foster Care Commission on statewide and local implementation efforts.

## Center for Judicial Education and Research (CJER) Governing Committee:

- Approved the new judicial branch education plan for July 1, 2012–June 30, 2014. The plan contains over 500 separate items and products for all judicial branch audiences.
- Discussed the approved annual agenda, focusing on the effort to review the new judge education model.
- Demonstrated for members revisions to the Serranus website as well as a real-time simulation of the WebEx online conferencing tool.
- Reported on the Education Division's positive efforts to expand judicial and administrative education regionally and locally.

#### Chief Justice's Assigned Judges Program Advisory Committee:

- Welcomed new chair, Hon. J. Michael Byrne (Ret.), and four new committee members.
- Chief Justice spoke about the importance of assigned judges and outlined expectations that the committee advise on judicial education, performance matters, and issues of case management as they relate to judicial assignment in the courts.
- Addressed issues of increased assignment in targeted areas of the state, assignment coverage
  for subordinate judicial officers, and questions that have arisen since the new educational
  rules were issued.

## **Collaborative Justice Courts Advisory Committee:**

 Discussed the committee's annual agenda and received an update on the data transfer from the California Department of Alcohol and Drug Program to the AOC and potential new federal grant funding opportunities for parolee reentry courts.

#### **Court Facilities Working Group Courthouse Cost Reduction Subcommittee:**

 Discussed the basis for current project budgets and possible cost reduction strategies and concepts for the capital construction program.

## **Court Emergency Response and Security Task Force:**

 Discussed recommendations for inclusion in the task force's final report to be presented to the council for consideration at its July meeting.

## **Criminal Law Advisory Committee:**

- Considered recommendation of a legislative proposal to promote uniform supervision revocation procedures under criminal justice realignment.
- Reviewed and considered public comments regarding recent revisions to the abstract of judgment forms required by criminal justice realignment legislation.

#### **Domestic Violence Practice and Procedure Task Force:**

 Discussed the approved annual agenda. Highlights of the plan include revision to the emergency protective order form, follow-up procedures for firearms relinquishment in family law and domestic violence restraining order proceedings, and completion of publications and bench aids.

#### **Kleps Award Committee for Innovations in the Courts:**

• Debriefed on the past award cycle to prepare for the 2012–2013 cycle. Nominations for 2012–2013 Kleps Awards will be released to the courts on May 1, 2012, and will need to be submitted for consideration by August 24, 2012.

#### **Mental Health Issues Implementation Task Force:**

• Convened first meeting to begin identifying which recommendations from the final report of the Task Force for Criminal Justice Collaboration on Mental Health Issues fall under Judicial Council purview and to consider potential branch implementation activities.

#### **Probate and Mental Health Advisory Committee:**

- Considered recommendation of Judicial Council sponsorship of legislation to amend Probate and Welfare and Institution Code provisions concerning interfaces between probate guardianship and juvenile dependency proceedings to address problems for courts arising from a recent decision of the Court of Appeal.
- Considered recommendation of two new rules of court concerning (1) communications between guardianship and family courts on guardianship venue decisions; and (2) participation and testimony of minors in guardianship proceedings.
- Considered recommendation for council adoption of guidelines for financial eligibility for appointed counsel in guardianship and conservatorship proceedings.
- Reviewed and considered public comments concerning three forms revised effective January
  1, 2012, that were received in a post-adoption comment cycle. Considered additional
  revisions in two of the forms as a result of comments received.

## **Traffic Advisory Committee:**

Discussed a legislative proposal from the Court Executives Advisory Committee to shorten
the record retention requirement for infraction case court records from three years to one
year, and recommended amendment of the proposal to retain the existing three-year retention
period to avoid problems with infraction cases, for example, when the identity of the
defendant is in dispute due to identity theft or administrative error.

## **Trial Court Facility Modification Working Group:**

- Received a report from staff on completed projects between October 2011 and January 2012:
   344 facility modifications totaling \$4.82 million and 102 emergency repairs totaling \$1.54 million.
- Discussed major and minor repair projects in progress and approved 23 new projects totaling \$3.94 million. Examples of modifications and repair projects include asbestos removal, courtroom rewiring, and elevator renovations.
- Received status reports on the Trial Court Facility Management Pilot Program and the deficiency list review process and associated costs to the three regions.

# Trial Court Presiding Judges and Court Executives Advisory Committees and Conference of Court Executives:

- Addressed by the Chief Justice, who also responded to questions at a joint session.
- Discussed budget challenges including trial court funding reduction scenarios for fiscal years 2012–2013 and 2013–2014.
- Discussions also addressed infrastructure and legislative updates, past activity and recommendations of the joint legislation and rules working groups, the voluntary business process reengineering program proposal requested by the Chief Justice, registration and enforcement of protective orders issued by tribal courts, remote access to criminal records, and education for new judges.

## **Judicial Branch Education Programs**

#### **Judicial Education**

- 1. Criminal Law Institute
- 2. Criminal Realignment: Issues in Appellate Court
- 3. Family Law Regional Program on Spousal Support and Attorney Fees
- 4. LPS Holds and Conservatorships Regional Courses
- 5. Qualifying Judicial Ethics Training
- 6. Welcome to Your Family Law Assignment

## Judicial Officer, Court Employee, and Justice System Stakeholder Education

- 1. 2012 California Commission on Judicial Nominees Evaluation Access and Fairness Training(for commissioners)
- 2. American With Disabilities Act (ADA) Training (for appellate training coordinators)
- 3. ADA Updates (for clerk/court administrators)
- 4. Extending Foster Care: Implementing California's Fostering Connections to Success Act (for judges, court staff, child welfare workers, and other interested parties)
- 5. Institute for Court Management Courses for Managers and Supervisors
- 6. Fundamental Issues of Caseflow Management (for court personnel)
- 7. Managing Human Resources (for court personnel)
- 8. Purposes and Responsibilities of Courts (for court personnel)
- 9. The Role and Challenges of Leadership During Change (for managers, supervisors, and court executive officers)
- 10. Under the Microscope: A Look at Clinical Issues and Effective Assessments in Guardianship Investigations (for probate court investigators)

#### **Faculty Development**

1. Lunchtime WebEx Series

#### **Broadcasts**

- 1. Everyday Court Practices: Exhibits
- 2. Everyday Managing and Supervising: Coaching Fundamentals
- 3. Court Staff Training: Changes in Family Law
- 4. Continuing the Dialogue: Dr. Martin Luther King, Jr., and Exemplary Leadership Lessons for Court Personnel

#### **Publications**

1. Judicial Branch Statistical Information System Report on Court and Jury Trials

#### **New Online Courses**

- 1. Challenges with Self-Represented Litigants
- 2. Introduction to Family Procedure

#### **Online Resources**

- 1. Courtroom Simulation: Felonies
- 2. Serranus: 11 new Bench Tools Juvenile Tool Kits in Civil, Criminal, and Probate
- 3. Welcome to Family Law

#### **Videos**

1. Crafting Opinions for the New Judicial Attorney

#### 2. New Judge Orientation vignettes

#### **Benchbook**

1. Restitution (Benchguide 83)

**Program Details** 

#### **Judicial Education**

**Criminal Law Institute:** The program addressed implementation of Criminal Justice Realignment, and other current and emerging issues in criminal law.

**Family Law Regional Program on Spousal Support and Attorney Fees:** The program was designed for family law judicial officers who had already completed the Family Law Primary Assignment Orientation.

**Lanterman-Petris-Short (LPS) Holds and Conservatorships:** The courses provided an overview of LPS holds and conservatorships and were held at the three AOC regional office locations for judges and subordinate judicial officers handling LPS and mental health calendars.

**Qualifying Judicial Ethics Training:** Two core ethics classes of the Fourth Qualifying Ethics cycle were held.

## Judicial Officer, Court Employee, and Justice System Stakeholder Education

**2012** California Commission on Judicial Nominees Evaluation: Approximately 20 people attended an interactive course that described the specific ways that the commissioners' rigorous evaluation process may be impacted by implicit bias. Neuro-scientific studies demonstrated the ways that bias and preference can manifest in the multi-layered evaluation process.

**Black History Month:** The AOC and other tenants of the Ronald M. George State Office Complex coordinated a series of education programs during Black History Month. The theme of this year's celebration was "Linked Histories, Linked Futures: Voting Rights in America." The program included an opening event, lecture, and film series. A satellite art exhibition entitled "The Art of Living Black," is running through April 30, 2012.

**Criminal Justice Realignment:** Two video conferences on Criminal Justice Realignment: Sentencing After Realignment and Postrelease Community Supervision Revocation Hearings were held for Supreme Court and Court of Appeal justices and judicial attorneys.

Extending Foster Care–Implementing California's Fostering Connections to Success Act: To support implementation of AB12/212, staff developed training and educational materials about new hearing types and court procedures. Trainings have been delivered to both court-only and interdisciplinary audiences as part of statewide and regional training events, standalone events at the AOC's three regional offices, and in selected counties at the request of the presiding juvenile judge.

Americans with Disabilities Act Update: A course at the Clerk/Administrators Regional Meeting provided an update on current issues raised by the clerk/administrators and legal updates related to terminology, service animals, and persons in wheelchairs.

**Institute for Court Management:** Courses for managers and supervisors were offered in the three regional offices. The two and a half day courses included Fundamental Issues of Caseflow Management, in the AOC Burbank office; and Managing Human Resources and Purposes and Responsibilities of Courts, in the Superior Court of San Bernardino County through their State Justice Institute grant. Surrounding courts also were invited to attend.

The Role and Challenges of Leadership During Change: This program was presented for approximately 90 managers, supervisors, and court executive officers of the Superior Court of Riverside County.

Under the Microscope–A Look at Clinical Issues and Effective Assessments in Guardianship Investigations: Three, day-long regional sessions for probate court investigators covered topics on the examination of clinical issues and the impact on family members, recommendations in report writing, factors that impact children when changing their placement, impacts on older children, and the impact of a custody investigation on all parties.

## **Faculty Development**

**Faculty Development Lunchtime WebEx Series:** The first courses were held for judicial faculty on the use of graphics in PowerPoint presentations and how to open a course and prepare participants to learn. The courses are brief WebEx presentations covering a short, discrete topic during the noon hour. Seventeen judges attended the courses.

#### **Publications**

**Report on Court and Jury Trials:** The AOC Office of Court Research produced and released the latest in a series of reports for the trial courts. The *Judicial Branch Statistical Information System Report on Court and Jury Trials* makes trial court data available to the

courts in a user-friendly, interactive spreadsheet. The report provides easy access to a key indicator of trial court workload over 10 years across selected civil and criminal case types and reflects data published in the recent 2011 Court Statistics Report, but at an individual court level.

#### **Broadcasts**

**Introduction to Coaching Employees:** This broadcast for managers, supervisors, and leads defined the concept of coaching, identified the benefits to coaching employees, and introduced three key competencies of coaching.

**Everyday Court Practices–Exhibits:** This program for court staff provided an overview of the life of an exhibit from handling to tracking procedures, storage, and disposal.

#### **Online Resources**

**Bench Tools:** The first of many bench tools postings on the Serranus website stemmed from requests from the Education Curriculum Committees to create easy access to the various job aids published in the Education Division/CJER Benchguides, program materials, and on the *By Judges for Judges* site. The bench tools came from the efforts of assigned workgroups in criminal law (with a separate work group for traffic), probate, family, juvenile delinquency and dependency, and civil (with separate workgroups for small claims and unlawful detainers).

#### **Videos**

Welcome to Your Family Law Assignment: This new video features eight judges discussing how family law is different from other assignments. The video also addresses how to prepare for the assignment and what resources are available to those who are just starting or have been in the assignment for less than one year.

## **New Judgeships and Judicial Vacancy Report**

## Number of Judgeships Authorized, Filled, and Vacant as of February 22, 2012

TYPE OF COURT	NUMBER OF COURTS	NUMBER OF JUDGESHIPS						
		Authorized	Filled	Vacant	Vacant (AB 159 positions)	Filled(Last Month)	Vacant(Last Month)	
Supreme Court	1	7	7	0	0	7	0	
Courts of Appeal	6	105	100	5	0	101	4	
Superior Courts	58	1677	1567	60**	50*	1570	104	
All Courts	65	1789	1674		115	1678	108	

<sup>\*</sup>Authorized January 1, 2008, 50 new (AB 159) judgeships are added. However, funding for these 50 new (AB 159) judgeships has been deferred.

## **COURTS OF APPEAL**

Appellate District	Vacancies	Reason for Vacancy	Justice to be Replaced	Last Day In Office
Second Appellate District, Division Six	1	Retirement	Hon. Paul H. Coffee	01/31/12
Third Appellate District	1	Elevated	Hon. Tani G. Cantil- Sakauye	01/02/11
Fourth Appellate District, Division Three	1	Elevated	Hon. Kathleen E. O'Leary	02/09/12
Sixth Appellate District	2	Retirement	Hon. Wendy Clark Duffy	10/28/11
Sixth Appellate District		Retirement	Hon. Richard J. McAdams	02/28/11

New Vacancies that occurred in January and February 2012

<sup>\*\*</sup> In January and February 2012, three new judgeships were created by converting a commissioner position from the following Superior Courts: Alameda, Los Angeles, and Riverside.

# **SUPERIOR COURTS**

County Vacancies		Reason for Vacancy	Judge to be Replaced	Last Day In Office
Alameda	3	Converted	New Position	02/09/12
Alameda		To Fed Court	Hon. Yvonne Gonzalez Rogers	11/19/11
Alameda		Retirement	Hon. Beverly Daniels- Greenberg	10/14/11
Del Norte	1	Retirement	Hon. Robert W. Weir	01/01/12
Imperial	1	Deceased	Hon. Barrett J. Foerster	11/10/10
Kern	1	Retirement	Hon. Robert J. Anspach	09/09/11
Kings	1	Retirement	Hon. Lynn C. Atkinson	12/31/11
Los Angeles	18	Retirement	Hon. Marjorie S. Steinberg	02/14/12
Los Angeles		Converted	New Position	01/01/12
Los Angeles		Retirement	Hon. Burt Pines	12/31/11
Los Angeles		Retirement	Hon. Peter D. Lichtman	11/30/11
Los Angeles		Retirement	Hon. Maral Injejikian	09/05/11
Los Angeles		Retirement	Hon. Michael Allen Latin	09/05/11
Los Angeles		Retirement	Hon. Judith L. Champagne	08/31/11
Los Angeles		Retirement	Hon. Martha Bellinger	07/31/11
Los Angeles		Converted	New Position	07/31/11
Los Angeles		Retirement	Hon. John P. Shook	07/15/11
Los Angeles		Retirement	Hon. William J. Birney	07/07/11
Los Angeles		Converted	New Position	07/01/11
Los Angeles		Converted	New Position	07/01/11
Los Angeles		Converted	New Position	07/01/11
Los Angeles		Converted	New Position	07/01/11
Los Angeles		Converted	New Position	07/01/11
Los Angeles		Converted	New Position	07/01/11

Los Angeles		Retirement	Hon. Andrew C. Kauffman	05/15/11
Madera	1	Dis Retirement	Hon. Eric C. Wyatt	05/23/11
Marin	1	Converted	New Position	
Mendocino	2	Retirement	Hon. Jonathan M. Lehan	03/04/11
Mendocino		Dis Retirement	Hon. Ronald Brown	01/31/11
Monterey	1	Retirement	Hon. Terrance R. Duncan	08/17/11
Napa	1	Dis Retirement	Hon. Stephen Thomas Kroyer	05/23/11
Orange	6	Retirement	Hon. Kazuharu Makino	09/30/11
Orange		Retirement	Hon. David C. Velasquez	09/09/11
Orange		Retirement	Hon. Michael J. Naughton	08/05/11
Orange		Deceased	Hon. James Patrick Marion	07/10/11
Orange		Converted	New Position	07/01/11
Orange		Converted	New Position	07/01/11
Riverside	1	Converted	New Position	02/09/12
Sacramento	3	Retirement	Hon. Gary S. Mullen	12/30/11
Sacramento		Converted	New Position	12/03/11
Sacramento		Retirement	Hon. James L. Long	03/10/11
San Bernardino	3	Retirement	Hon. Margaret A. Powers	11/30/11
San Bernardino		Retirement	Hon. Michael M. Dest	10/31/11
San Bernardino		Retirement	Hon. W. Robert Fawke	04/22/11
San Francisco	3	Retirement	Hon. Jerome T. Benson	01/20/12
San Francisco		Retirement	Hon. Tomar Mason	12/30/11
San Francisco		Retirement	Hon. Mary Carolyn Morgan	03/03/11
<mark>San Luis</mark> Obispo	1	Retirement	Hon. Teresa E. Mullaney	01/25/12
San Mateo	2	Retirement	Hon. H. James Ellis	08/31/11
San Mateo		Retirement	Hon. Rosemary Pfeiffer	03/31/11
Santa Barbara	1	Retirement	Hon. James W. Brown	09/30/11

Santa Clara	4	Retirement	Hon. Douglas K. Southard	09/30/11
Santa Clara		Retirement	Hon. Kevin J. Murphy	05/31/11
Santa Clara		Retirement	Hon. Alfonso Fernandez	04/12/11
Santa Clara		To Fed Court	Hon. Edward J. Davila	
Santa Cruz	1	Converted	New Position	07/01/11
Shasta	1	Retirement	Hon. Wilson Curle	09/30/11
Solano	1	Retirement	Hon. Allan P. Carter	02/25/11
Stanislaus	1	Retirement	Hon. John G. Whiteside	04/15/11
Ventura	1	Retirement	Hon. Edward F. Brodie	11/30/11
SUBTOTAL:	60			
Butte	1	(AB 159)*	New Position	1/1/2008
However, the f			new (AB 159) judgeships. ips has been deferred and has not yet l	peen provided.
Contra Costa	1	(AB 159)*	New Position	1/1/2008
Del Norte	1	(AB 159)*	New Position	1/1/2008
Fresno	4	(AB 159)*	New Positions	1/1/2008
Kern	3	(AB 159)*	New Positions	1/1/2008
Kings	1	(AB 159)*	New Position	1/1/2008
Los Angeles	1	(AB 159)*	New Position	1/1/2008
Madera	1	(AB 159)*	New Position	1/1/2008
Merced				
M	2	(AB 159)*	New Positions	1/1/2008
Monterey	2	(AB 159)* (AB 159)*	New Position  New Position	1/1/2008 1/1/2008
Orange				
•	1	(AB 159)*	New Position	1/1/2008
Orange	1	(AB 159)* (AB 159)*	New Position  New Position	1/1/2008

**New Positions** 

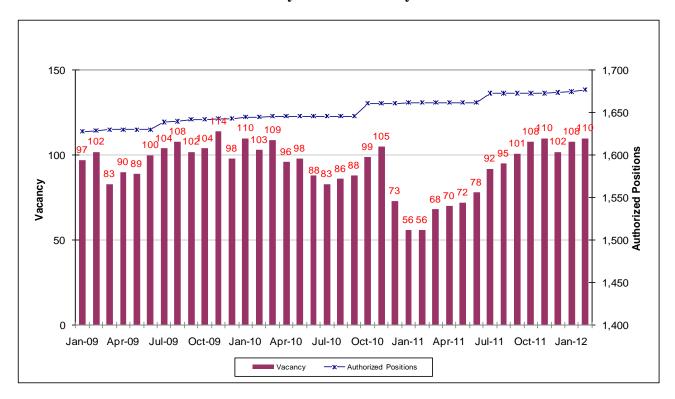
1/1/2008

(AB 159)\*

San Bernardino

San Joaquin	3	(AB 159)*	New Positions	1/1/2008
Shasta	1	(AB 159)*	New Position	1/1/2008
Solano	1	(AB 159)*	New Position	1/1/2008
Sonoma	1	(AB 159)*	New Position	1/1/2008
Stanislaus	2	(AB 159)*	New Positions	1/1/2008
Tulare	2	(AB 159)*	New Positions	1/1/2008
Yolo	1	(AB 159)*	New Position	1/1/2008
TOTAL				
<b>VACANCIES:</b>	110			

Trial Court Authorized Positions and Vacancies January 2009 – February 2012



# Number of Judgeships Authorized, Filled and Vacant as of the End of Each Month, from January 2009 through February 2012\*

Superior Court						Court o	f Appeal	
		Vacancy						
Month	Authorized	Filled	Vacancy	Rate	Authorized	Filled	Vacancy	Rate
Jan-09	1,628	1,531	97	6.0%	105	98	7	6.7%
Feb-09	1,629	1,527	102	6.3%	105	96	9	8.6%
Mar-09	1,630	1,547	83	5.1%	105	96	9	8.6%
Apr-09	1,630	1,540	90	5.5%	105	96	9	8.6%
May-09	1,630	1,541	89	5.5%	105	96	9	8.6%
Jun-09	1,630	1,530	100	6.1%	105	100	5	4.8%
Jul-09	1,639	1,535	104	6.3%	105	101	4	3.8%
Aug-09	1,640	1,532	108	6.6%	105	102	3	2.9%
Sep-09	1,642	1,540	102	6.2%	105	102	3	2.9%
Oct-09	1,642	1,538	104	6.3%	105	102	3	2.9%
Nov-09	1,643	1,529	114	6.9%	105	102	3	2.9%
Dec-09	1,643	1,545	98	6.0%	105	102	3	2.9%
Jan-10	1,645	1,535	110	6.7%	105	102	3	2.9%
Feb-10	1,645	1,542	103	6.3%	105	101	4	3.8%
Mar-10	1,646	1,537	109	6.6%	105	101	4	3.8%
Apr-10	1,646	1,550	96	5.8%	105	102	3	2.9%
May-10	1,646	1,548	98	6.0%	105	102	3	2.9%
Jun-10	1,646	1,558	88	5.3%	105	101	4	3.8%
Jul-10	1,646	1,563	83	5.0%	105	102	3	2.9%
Aug-10	1,646	1,560	86	5.2%	105	103	2	1.9%
Sep-10	1,646	1,558	88	5.3%	105	103	2	1.9%
Oct-10	1,661	1,562	99	6.0%	105	102	3	2.9%
Nov-10	1,661	1,556	105	6.3%	105	102	3	2.9%
Dec-10	1,661	1,588	73	4.4%	105	102	3	2.9%
Jan-11	1,662	1,606	56	3.4%	105	104	1	1.0%
Feb-11	1,662	1,606	56	3.4%	105	104	1	1.0%
Mar-11	1,662	1,594	68	4.1%	105	103	2	1.9%
Apr-11	1,662	1,592	70	4.2%	105	103	2	1.9%
May-11	1,662	1,590	72	4.3%	105	103	2	1.9%
Jun-11	1,662	1,584	78	4.7%	105	102	3	2.9%
Jul-11	1,673	1,581	92	5.5%	105	102	3	2.9%
Aug-11	1,673	1,578	95	5.7%	105	102	3	2.9%
Sep-11	1,673	1,572	101	6.0%	105	102	3	2.9%
Oct-11	1,673	1,565	108	6.5%	105	101	4	3.8%
Nov-11	1,673	1,563	110	6.6%	105	101	4	3.8%
Dec-11	1,674	1,572	102	6.1%	105	101	4	3.8%
Jan-12	1,675	1,567	108	6.4%	105	101	4	3.8%
Feb-12	1,677	1,567	110	6.6%	105	100	5	4.8%