Trial Court Budget: Encumbrances

Judicial Council Meeting June 27, 2014

Background

- 1% fund balance cap
- AOC legal analysis regarding encumbrances
- Consultation with the Department of Finance
- TCBAC to develop a policy on encumbrances for Judicial Council consideration



Recommendations

- Valid contract executed by June 30. Cannot state delivery next year.
- Current fiscal year plus two subsequent fiscal years to liquidate
- At the end of contract, unused funds above the cap in the year it was encumbered will revert to the originating state fund
- Current year encumbrance cannot be increased after year is closed.

Recommendations

- Fund balance should not be used for ongoing expenses. Rare exceptions for structural changes.
- Cannot encumber contracts without defined deliverables or specific costs.
- Encumbrances cannot be for more than three years



End of Presentation

