



REQUEST FOR INFORMATION

AOC INFORMATION SYSTEMS DIVISION

**INTERIM CASE MANAGEMENT
SYSTEMS UNIT**

**SUSTAIN JUSTICE EDITION
INTERFACE SUPPORT**

RESPONSES DUE: (COB)



ADMINISTRATIVE OFFICE OF THE COURTS

OFFICE OF COURT CONSTRUCTION
AND MANAGEMENT

I. Invitation to Respond

You are invited to respond with information to assist the Judicial Council of California, Administrative Office of the Courts (AOC), in identifying prospective service providers to provide the ongoing maintenance and support for data interfaces to the Sustain Justice Edition (SJE) case management system. Please use the information contained in this document and the format requested as the basis for your response.

A. Background

The Judicial Council of California, chaired by the Chief Justice of California, is the chief policy making agency of the California judicial system. The Administrative Office of the Courts (AOC) is the staff agency of the Judicial Council. The Interim Case Management Unit of the AOC Information Systems Division administers the Sustain Justice Edition (SJE) case management system for California courts that are located at the California Court Technology Center.

The data interfaces to SJE provide the courts with the ability to transmit data to justice partners and various state agencies.

B. Description

The objective of this RFI is to gather information on qualified service providers who are capable of providing support and maintenance for existing and future data interfaces. The interfaces are developed with C Sharp and XML. The interfaces utilize the Sustain Interface Services (SIS) utility to interact with SJE. The SIS utility was developed with ASP NET and the Web Services is in C Sharp.

A list of current and future interfaces is in Appendix A. While the functionality of an interface may be the same for each individual court (e.g. transporting data to and from a collections agency), each interface is customized for each court to incorporate specific requirements.

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II. Requirements

The AOC is requesting service providers interested in participating in this effort to present information on their firms' resources, capabilities, experience and qualifications for providing support and maintenance for data interfaces.

III. Response Format

The following is an outline for responding to this RFI. This outline is intended to minimize the effort of the respondent and structure the responses for ease of analysis by the AOC. Please adhere to this format without compromising your response.

Section 1: Profile

Describe your company, including its

- history
- ownership and management structure
- business practices
- products and services
- locations
- human, technological and other resources
- financial profile
- other information you deem relevant.

Section 2: Service Delivery

Describe the Software Development Life Cycle (SDLC) methods your firm has used to provide software support and maintenance. Include information on the

- Project Management Methodology utilized by your company
- Quality Assurance processes and QA personnel expertise
- Resource conflict resolution strategies employed to meet milestone dates
- Service to be performed by subcontractors, vendors and consultants.

Section 3: Additional Information

Provide any other information, materials, suggestions, and discussion you deem appropriate.

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IV. Submission Information

A. Disclaimer

This RFI is issued for information and planning purposes only and does not constitute a solicitation. Responses to the RFI will not be returned. A response to this notice is not an offer and cannot be accepted by the AOC to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI.

CONFIDENTIAL OR PROPRIETARY INFORMATION

The Administrative Office of the Courts policy is to follow the intent of the California Public Records Act (PRA). If the information submitted contains material noted or marked as confidential and/or proprietary that, in the AOC's sole opinion, meets the disclosure exemption requirements of the PRA, then that information will not be disclosed pursuant to a request for public documents. If the AOC does not consider such material to be exempt from disclosure under the PRA, the material will be made available to the public, regardless of the notation or markings. If a firm is unsure if its confidential and/or proprietary material meets the disclosure exemption requirements of the PRA, then it should not include such information in its proposal.]

B. Contact Information

The contact for this RFI is:

David Koon
455 Golden Gate Avenue
San Francisco, CA 94102-3660
Telephone: 415-865-4618

**Please submit responses via e-mail by 02-13-2009 to:
david.koon@jud.ca.gov**

You may submit supplemental hardcopy materials to:

David Koon
Administrative Office of the Courts
455 Golden Gate Avenue
San Francisco, CA 94102-3660

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C. Information Exchange

After the AOC has reviewed the submitted material, your firm may be contacted and asked to participate in an information exchange with the AOC. The objective of this forum is to gain further understanding of your proposed approach.

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APPENDIX A

1. Trac Net:

1.1 Description: This interface is installed by not currently used. It is for the Pacific Grove Police Department to upload traffic ticket data utilizing the Trac Net application.

1.2 Interface Type: File Transfer

1.3 I/O: Both

1.4 Auto or Manual: Manual

1.5 Schedule: As needed by justice partner.

1.6 Special Equipment Required: Sustain Interfaces Service (SIS) Infrastructure.

2. CUBS Interface:

2.1 Description: For the Monterey Court to exchange collections data with the County of Monterey.

2.2 Interface Type: File Transfer

2.3 I/O: Both

2.4 Auto or Manual: Auto

2.5 Schedule: Nightly

2.6 Special Equipment Required: SIS Infrastructure.

3. FTA - FTP

3.1 Description: For the Monterey Court to exchange collections data with the General Collection Services, a collections agency.

3.2 Interface Type: File Transfer

3.3 I/O: Both

3.4 Auto or Manual: Auto

3.5 Schedule: Friday evenings

3.6 Special Equipment Required: SIS Infrastructure.

4. FTA - FTP

4.1 Description: For the Imperial Court to exchange collections data with the Ventura Court.

4.2 Interface Type: File Transfer

4.3 I/O: Both

4.4 Auto or Manual: Manual

4.5 Schedule: As needed by the Court

4.6 Special Equipment Required: SIS Infrastructure.

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5. Interactive Voice Recognition

5.1 Description: Allows the public to make payment for fines. Madera County will be the first court; other courts to follow.

5.2 Interface Type: Online

5.3 I/O: Both

5.4 Auto or Manual: Auto

5.5 Schedule: As needed.

5.6 Special Equipment Required: SIS Infrastructure (SIS v2.0) and the IVR Server which is a court server located at CCTC.

Humboldt Interfaces

6. CMS+ (Jail)

6.1 Description: For the Humboldt Court to exchange data with Humboldt County Jail.

6.2 Interface Type: Online

6.3 I/O: Both

6.4 Auto or Manual: Auto

6.5 Schedule: As needed by the Sustain Justice Edition (SJE) application and the Humboldt County Jail.

6.6 Special Equipment Required: SIS Infrastructure (SIS v2.0).

7. DA STAR

7.1 Description: For the Humboldt Court to exchange data with the Humboldt County District Attorney.

7.2 Interface Type: Online

7.3 I/O: Both

7.4 Auto or Manual: Auto

7.5 Schedule: As needed by the Sustain Justice Edition (SJE) application and the DA's Office.

7.6 Special Equipment Required: SIS Infrastructure (SIS v2.0).

8. CLEWS

8.1 Description: For the Humboldt Court to send data to Humboldt County law enforcement.

8.2 Interface Type: Online

8.3 I/O: Output

8.4 Auto or Manual: Auto

8.5 Schedule: As needed by the Sustain Justice Edition (SJE) application.

8.6 Special Equipment Required: SIS Infrastructure (SIS v2.0)

Merced Interfaces

10. Warrants

10.1 Description: Allows the Merced Court to exchange data with the Merced County Sheriff's Department.

10.2 Interface Type: Online

10.3 I/O: Both

10.4 Auto or Manual: Auto

10.5 Schedule: As needed.

10.6 Special Equipment Required: SIS Infrastructure (SIS v2.0)

11. FTA - FTP

11.1 Description: Allows the Merced Court to send case data to GCS, its collection agency.

11.2 Interface Type: File Transfer

11.3 I/O: Output

11.4 Auto or Manual: Manual

11.5 Schedule: As needed.

11.6 Special Equipment Required: SIS Infrastructure (SIS v2.0)

12. Web Portal Interface

12.1 Description: Allows the Merced Court Justice Partners access to case data in SJE.

12.2 Interface Type: Online

12.3 I/O: Output

12.4 Auto or Manual: Auto

12.5 Schedule: As needed.

12.6 Special Equipment Required: SIS Infrastructure (SIS v2.0)

Franchise Tax Board (FTB) Court Ordered Debt (COD) Collection Interface

13. FTB COD -

13.1 Description: Allows the courts to exchange data with the FTB for payment of Court Ordered Debt Collections.

13.2 Interface Type: Online

13.3 I/O: Both

13.4 Auto or Manual: Auto

13.5 Schedule: As needed.

13.6 Special Equipment Required: SIS Infrastructure (SIS v2.0) and the IVR Server which is a court server located at CCTC.