Judicial Council of California

Trial Court Funding Act of 1997

BASELINE BUDGET

Certification FY 2009-10

Court System:	Superior Court - Lassen	Fiscal Year: FY 2009-10	
Court Number			
(for AOC Use):	18		
Court Contact:	Helen Ashby	Budget Prepared By: Helen Ashby	
Phone:	530/251-1879	Preparer's Phone: <u>530/251-1879</u>	
E-mail Address:	hashby@lassencourt.ca.gov	E-mail Address: hashby@lassencourt.ca.gov	

FY 2009-10					
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total		
BEGINNING BALANCE	644,741	1,209,152	1,853,893		
FINANCING SOURCES	3,370,148	139,100	3,509,248		
TOTAL FINANCING SOURCES	4,014,889	1,348,252	5,363,141		
EXPENDITURES	3,930,839	96,267	4,027,106		
FUND BALANCE	84,050	1,251,985	1,336,035		
FUND BALANCE DESIGNATION					
RESTRICTED - CONTRACTUAL	0	245,325	245,325		
RESTRICTED - STATUTORY	59,801	25,696	85,497		
UNRESTRICTED - DESIGNATED	24,249	980,964	1,005,213		
UNRESTRICTED - UNDESIGNATED	(0)	0	(0)		

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Signature of Presiding Judge or Executive Officer	Date	

Superior Court - Lassen

Fund Condition Statement

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	644,741	1,209,152	1,853,893
Current Year Financing Sources			
Total Revenue	2,719,697	138,100	2,857,797
Total Reimbursements	650,451	1,000	651,451
Total Interfund Transfers	-	-	
Total Current Year Financing Sources	3,370,148	139,100	3,509,248
Total Financing Sources	4,014,889	1,348,252	5,363,141
Expenditures			
Total Personal Services	2,749,762	52,567	2,802,329
Total Operating Expenses & Equipment	1,038,077	43,700	1,081,777
Total Special Items of Expense	143,000	-	143,000
Internal Cost Recovery	-	-	-
Total Program Expenditures	3,930,839	96,267	4,027,106
Fund Balance	84,050	1,251,985	1,336,035
Fund Balance Designations			
Restricted - Contractual	-	245,325	245,325
Restricted - Statutory	59,801	25,696	85,497
Unrestricted - Designated	24,249	980,964	1,005,213
Unrestricted - Undesignated	(0)	0	(0)
Total Designations	84,050	1,251,985	1,336,035

Position Reporting

Court Employee Positions	TCTF Positions	Non-TCTF Positions	Total Positions
Total Positions Per Schedule 7A:	37.30	1.00	38.30

Superior Court - Lassen

Footnotes

Superior Court - Lassen

Financing Sources

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	644,741	1,209,152	1,853,893
	Current Year Revenue			
812100	Program 45.10 - Operations	2,714,697		2,714,697
816000	Other State Receipts			-
821000	Local Fee Revenue		33,600	33,600
821200	Enhanced Collections			-
822000	Local Non-fees revenue		66,000	66,000
823000	Other		8,000	8,000
825000	Interest Income	5,000	30,500	35,500
826000	Investment income			-
	Total Revenue	2,719,697	138,100	2,857,797
	Current Year Reimbursements			
831000	General Fund - MOU	129,500		129,500
832000	Program 45.10 - MOU	180,337		180,337
833000	Program 45.25 - Operations			-
834000	Program 45.45 - Operations	50,000		50,000
835000	Program 45.55 - Operations			-
836000	Modernization Fund	4,000		4,000
837000	Improvement Fund	2,384		2,384
838000	State Grants	284,230		284,230
839000	Non-State Grants			-
840000	County Program - Restricted Funds		1,000	1,000
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other			-
	Total Reimbursements	650,451	1,000	651,451
	Interfund Transfers			
701100	Interfund Transfer In			-
701200	Interfund Transfer Out			-
	Total Interfund Transfers	-	-	-
	Total Current Year Financing Sources	3,370,148	139,100	3,509,248
	Total Financing Sources	4,014,889	1,348,252	5,363,141

Schedule 1 - Baseline Budget Expenditure Summary FY 2009-10

Superior Court - Lassen

Baseline Budget Summary

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	0.00%	0.00%	0.00%
	Positions:			
	Authorized Positions	37	1	38
	Personal Services:			
900000	Salaries	1,867,711	32,724	1,900,435
910000	Staff Benefits	882,051	19,843	901,894
914100	Salary Savings	-	-	-
	Total Personal Services	2,749,762	52,567	2,802,329
	Operating Expenses & Equipment:			
920001	General Expense	143,005	11,850	154,855
924000	Printing	12,200	-	12,200
925000	Telecommunications	37,900	300	38,200
926000	Postage	35,850	50	35,900
928000	Insurance	6,100	-	6,100
929000	In-State Travel	25,000	3,000	28,000
931000	Out-of-State Travel	3,000	-	3,000
933000	Training	9,250	-	9,250
934000	Security	253,783	-	253,783
935000	Facilities Operations	21,000	20,500	41,500
936000	Utilities	5,700	8,000	13,700
938000	Contracted Services	410,689	-	410,689
940000	Consulting and Professional Services - County Provided	4,500	-	4,500
943000	Information Technology	61,600	-	61,600
945000	Major Equipment	-	-	-
950000	Other Items of Expense	8,500	-	8,500
	Total OE&E	1,038,077	43,700	1,081,777
	Special Items of Expense:			
965000	Juror Costs	3,000	-	3,000
972000	Other	140,000	-	140,000
973000	Debt Service	-	-	-
	Total Special Items of Expense	143,000	-	143,000
990000	Departmental Indirect Allocations	-	-	-
	Total Program Expense	3,930,839	96,267	4,027,106

Schedule 1 - Baseline Budget PECT Summary FY 2009-10

Superior Court - Lassen

P . E . C . T	PECT Name								
		TCTF Authorized Positions	% of Total	TCTF Budget	% of Total Budget	Non-TCTF Authorized Positions	% of Total	Non-TCTF Budget	% of Total Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	4.05	11%	514,600	13%	-	0%	4,000	4%
10 . 20 . 000 . 000	Case Type Services - Roll Up	14.80	40%	1,440,475	37%	-	0%	10,800	11%
10 - 20 - 010 - 000	Criminal - Roll Up	4.50	12%	348,259	9%	-	0%	-	0%
10 - 20 - 010 - 010	Traffic & Other Infractions	1.75	5%	158,634	4%	-	0%	-	0%
10 20 . 010 . 020	Other Criminal Cases	2.75	7%	189,625	5%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	2.00	5%	143,991	4%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	8.30	22%	948,225	24%	-	0%	10,800	11%
10 . 20 . 030 . 010	Families and Children Services	5.80	16%	575,696	15%	•	0%	•	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	0.50	1%	77,148	2%	•	0%	•	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	1.15	3%	212,630	5%	•	0%	•	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	0.85	2%	82,751	2%	•	0%	10,800	11%
10 . 30 . 000 . 000	Operational Support - Roll Up	10.95	29%	1,086,735	28%	-	0%	700	1%
10 . 30 . 010 . 000	Other Support Operations	6.95	19%	507,190	13%	•	0%	700	1%
10 . 30 . 020 . 000	Court Interpreters	0.25	1%	68,545	2%	•	0%	•	0%
10 . 30 . 030 . 000	Jury Services	0.75	2%	88,570	2%	•	0%	•	0%
10 . 30 . 040 . 000	Security	3.00	8%	422,430	11%	•	0%	•	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	29.80	80%	3,041,810	77%	-	0%	15,500	16%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	1.00	100%	52,567	55%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	-	0%	-	0%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	-	0%	1.00	100%	52,567	55%
							ı		
90 . 10 . 000 . 000	Executive Office	1.50	4%	234,436	6%	-	0%	-	0%
90 . 20 . 000 . 000	Fiscal Services	2.50	7%	236,318	6%	-	0%	-	0%
90 . 30 . 000 . 000	Human Resources	1.50	4%	137,696	4%	-	0%	700	1%
90 . 40 . 000 . 000	Business & Facilities Services	1.00	3%	154,795	4%	-	0%	27,500	29%
90 . 50 . 000 . 000	Information Technology	1.00	3%	125,784	3%	-	0%	-	0%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	7.50	20%	889,029	23%	•	0%	28,200	29%
	Total - Summary	37.30	100%	3,930,839	100%	1.00	100%	96,267	100%

Superior Court - Lassen

Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual				
Access to Justice Center Lease			26,000	26,000
OPEB Annual Required Contribution 10/11			200,000	200,000
Teen Court/Compass			19,325	19,325
				•
				•
				-
				•
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
9310 - Subtotal, Contractual Fund Balance			245,325	245,325
Statutory				
2% Automation		59,801		59,801
Administration of 16028a			25,696	25,696
				-
				-
				-
				-
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				-
				-
				-
9320 - Subtotal, Statutory Fund Balance		59,801	25,696	85,497
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
Local Infrastructure - Technology & Non-Technology	Voice Mail/Auto Attendant System	10,000		10,000
One-Time Employee Compensation - Leave Payments	5% of estimated vacation payout	14,249		14,249
One-Time Facility - Other	New courthouse furnishings/equipment	,	400,000	400,000
Operating and Emergency	<u> </u>		-	-

Superior Court - Lassen

Fund Balance Designation

Operating and Emergency	10/11 Budget Reductions		297,464	297,464
Operating and Emergency	approximately 5% of operating expenses		175,000	175,000
Other	AB1058/AB1060 cash flow - approximately 3 months operating costs		70,000	70,000
Other	Bi-lingual outreach program		38,500	38,500
				-
				•
				-
				•
				•
				-
				•
				-
				-
				-
				-
9410 - Subtotal, Designated Fund Balance			980,964	1,005,213
9420 - Subtotal, Undesignated Fund Balance			0	(0)
T. (04.050	4.054.005	4 000 005
Total Designation of Fund Balance		84,050	1,251,985	1,336,035

Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Please enter notes here.					

Superior Court - Lassen

TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
Account	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	TOTAL
	Positions:						0,0						- 77			- 77					
	Authorized Positions	4	2	3	2	6	1	1	1	7	0	1	3			2	3	2	1	1	37
	Personal Services:																				-
900000	Salaries	265,292	63,378	101,930	84,594	321,380	18,689	46,260	40,854	330,533	19,485	45,252	88,900			161,820	115,570	86,454	24,778	52,542	1,867,711
910000	Staff Benefits	105,658	36,456	57,895	45,097	151,263	10,559	25,181	21,897	137,357	8,110	20,718	56,997			62,191	59,183	40,327	17,670	25,492	882,051
914100	Salary Savings																				-
	Total Personal Services	370,950	99,834	159,825	129,691	472,643	29,248	71,441	62,751	467,890	27,595	65,970	145,897	-	-	224,011	174,753	126,781	42,448	78,034	2,749,762
	Operating Expenses & Equipment:																				
	General Expense	40,000	5,500		2,000	17,203	1,800	1,500	6,850	5,500	1,500	2,300	6,100			325	11,065	1,815	31,797	5,250	143,005
924000	Printing	500	5,000	500	1,500	500			200	1,000		2,000							1,000		12,200
0-000	Telecommunications	600				500				1,500						600	350	350	33,000	1,000	37,900
926000	Postage	250	17,000			50			100	2,300		3,000	100				800	250	12,000		35,850
	Insurance																		6,100		6,100
	In-State Travel	5,000	500	500	500	6,000	1,500		3,000	2,000		500	500			1,500	1,500	1,500		500	25,000
00.000	Out-of-State Travel	2,000																		1,000	3,000
	Training	500				2,500			1,500	3,000							250	500		1,000	9,250
934000	Security												253,783								253,783
935000	Facilities Operations					10,000						2,500	250						8,250		21,000
936000	Utilities					1,500													4,200		5,700
	Contracted Services	75,000		15,000		40,000	40,000	130,639	3,800		35,150						39,600	1,500		30,000	410,689
940000	Consulting and Professional Services - County Provided				2,000	2,500															4,500
	Information Technology	1,800	25,800	4,300	3,300	3,300	2,100	2,050	2,050	1,800	1,800	6,800								6,500	61,600
	Major Equipment																				-
950000	Other Items of Expense												500						8,000		8,500
	Total OE&E	125,650	53,800	22,800	9,300	84,053	45,400	134,189	17,500	17,100	38,450	17,100	261,233	-	-	2,425	53,565	5,915	104,347	45,250	1,038,077
	Special Items of Expense:																				
	Juror Costs											3,000									3,000
0.2000	Other	18,000	5,000	7,000	5,000	19,000	2,500	7,000	2,500	22,200	2,500	2,500	15,300			8,000	8,000	5,000	8,000	2,500	140,000
973000	Debt Service																				-
	Total Special Items of Expense	18,000	5,000	7,000	5,000	19,000	2,500	7,000	2,500	22,200	2,500	5,500	15,300	-	-	8,000	8,000	5,000	8,000	2,500	143,000
990000	Departmental Indirect Allocations							`													-
	Total Program Expense	514,600	158,634	189,625	143,991	575,696	77,148	212,630	82,751	507,190	68,545	88,570	422,430	-	-	234,436	236,318	137,696	154,795	125,784	3,930,839

Schedule 1 - Baseline Budget Non-TCTF FY 2009-10

Superior Court - Lassen

Non-TCTF Budget

Agggunt	Description	Judges and Courtroom Support	Traffic & Other	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
Account	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	TOTAL
	Positions:	0%	0%	0%	0%	0%	0%	0%	U%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Authorized Positions													1							- 1
	Personal Services:																				
900000														32,724							32,724
	Staff Benefits											1		19.843							19,843
	Salary Savings											1		10,040							-
	Total Personal Services			-			-	-			-			52.567			-	-	-	-	52.567
	Operating Expenses & Equipment:													52,551							
	General Expense	1.000							7.450	700								700	2.000		11.850
924000		,,,							,		İ	İ	İ	İ					,,,,,		-
925000	Telecommunications								300												300
926000	Postage								50												50
928000	Insurance																				-
929000	In-State Travel								3,000												3,000
931000	Out-of-State Travel																				-
933000	Training																				-
934000	Security																				-
935000	Facilities Operations	3,000																	17,500		20,500
936000	Utilities																		8,000		8,000
	Contracted Services																				-
	Consulting and Professional Services - County Provided																				-
	Information Technology																				-
	Major Equipment																				-
950000	Other Items of Expense																				-
	Total OE&E	4,000		-			-	-	10,800	700	-							700	27,500		43,700
	Special Items of Expense:																				
	Juror Costs																				-
972000																					-
973000	Debt Service																				-
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	-		-	-		-	-	-	-	-
990000	Departmental Indirect Allocations																				-
	Total Program Expense	4,000	-	-		-	-	-	10,800	700	-	-	-	52,567	-	-	-	700	27,500	-	96,267