### Judicial Council of California Trial Court Funding Act of 1997

### **BASELINE BUDGET**

Certification FY 2010-11

Court System:	Superior Court - Shasta	Fiscal Year: FY 2010-11	
Court Number			
(for AOC Use):	45		
Court Contact:	Melissa Fowler-Bradley	Budget Prepared By: <u>Raymond Tickner</u>	
Phone:	(530) 245-6761	Preparer's Phone: (530) 225-5312	
E-mail Address:	mfowler-bradley@shastacourts.com	E-mail Address: rtickner@shastacourts.com	

Ι	FY 2010-11		
SUMMARY OF SUBMITTED BUDGET	TCTF	Non-TCTF	Total
BEGINNING BALANCE	420,233	2,640,700	3,060,933
FINANCING SOURCES	13,951,222	2,671,596	16,622,818
TOTAL FINANCING SOURCES	14,371,455	5,312,296	19,683,751
EXPENDITURES	14,004,373	2,163,780	16,168,153
FUND BALANCE	367,082	3,148,516	3,515,598
FUND BALANCE DESIGNATION			
<b>RESTRICTED - CONTRACTUAL</b>	0	0	0
<b>RESTRICTED - STATUTORY</b>	0	0	0
UNRESTRICTED - DESIGNATED	367,082	3,148,516	3,515,598
UNRESTRICTED - UNDESIGNATED	(0)	0	(0)

#### CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included by reference above, fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

#### **Superior Court - Shasta**

# **Fund Condition Statement**

	TCTF Budget	Non-TCTF Budget	Total
Financing Sources			
Beginning Balance	420,233	2,640,700	3,060,933
Current Year Financing Sources			
Total Revenue	11,918,488	2,129,461	14,047,949
Total Reimbursements	2,271,419	303,451	2,574,870
Total Interfund Transfers	(238,685)	238,684	(1)
Total Current Year Financing Sources	13,951,222	2,671,596	16,622,818
Total Financing Sources	14,371,455	5,312,296	19,683,751
Expenditures			
Total Personal Services	11,250,213	1,652,581	12,902,794
Total Operating Expenses & Equipment	2,510,268	463,499	2,973,767
Total Special Items of Expense	105,373	8,600	113,973
Internal Cost Recovery	138,519	39,100	177,619
Total Program Expenditures	14,004,373	2,163,780	16,168,153
Fund Balance	367,082	3,148,516	3,515,598
Fund Balance Designations			
Restricted - Contractual	-	-	-
Restricted - Statutory	-	-	-
Unrestricted - Designated	367,082	3,148,516	3,515,598
Unrestricted - Undesignated	(0)	-	(0)
Total Designations	367,082	3,148,516	3,515,598

### **Position Reporting**

Court Employee Positions	TCTF Positions	Non-TCTF Positions	Total Positions
Total Positions Per Schedule 7A:	150.50	26.00	176.50

# Superior Court - Shasta

# Footnotes

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#### **Superior Court - Shasta**

# **Financing Sources**

Account	Description	TCTF	Non-TCTF	Total
	Beginning Balance	420,233	2,640,700	3,060,933
	Current Year Revenue			
812100	Program 45.10 - Operations	11,907,946		11,907,946
816000	Other State Receipts			-
821000	Local Fees Revenue		279,728	279,728
821200	Enhanced Collections		1,843,000	1,843,000
822000	Local Non-Fees Revenue	90	321	411
823000	Other			-
825000	Interest Income	10,452	6,412	16,864
826000	Investment Income			-
	Total Revenue	11,918,488	2,129,461	14,047,949
	Current Year Reimbursements			
831000	General Fund - MOU	17,600		17,600
832000	Program 45.10 - MOU	880,703		880,703
833000	Program 45.25 - Operations	127,046		127,046
834000	Program 45.45 - Operations	240,066		240,066
835000	Program 45.55 - Operations			-
836000	Modernization Fund			-
837000	Improvement Fund	37,406		37,406
838000	AOC Grants	867,209		867,209
839000	Non-AOC Grants			-
840000	County Program - Restricted Funds	92,722	294,851	387,573
850000	Reimbursements Between Courts			-
860000	Reimbursements - Other	8,667	8,600	17,267
	Total Reimbursements	2,271,419	303,451	2,574,870
	Interfund Transfers			
701100	Interfund (Operating) Transfers In	159,792	639,587	799,379
701200	Interfund (Operating) Transfers Out	(398,477)	(400,903)	(799,380)
	Total Interfund Transfers	(238,685)	238,684	(1)
	Total Current Year Financing Sources	13,951,222	2,671,596	16,622,818
	Total Financing Sources	14,371,455	5,312,296	19,683,751

# Schedule 1 - Baseline Budget Expenditure Summary FY 2010-11

Superior Court - Shasta

# **Baseline Budget Summary**

Account	Description	TCTF	Non-TCTF	Total
	Salary Savings %	0.00%	0.00%	0.00%
	Positions:			
	Authorized Positions	151	26	177
	Personal Services:			
900000	Salaries	7,758,022	1,143,349	8,901,371
910000	Staff Benefits	3,492,191	509,232	4,001,423
914100	Salary Savings	-	-	-
	Total Personal Services	11,250,213	1,652,581	12,902,794
	Operating Expenses & Equipment:			
920001	General Expense	297,500	76,397	373,897
924000	Printing	34,300	2,900	37,200
925000	Telecommunications	141,803	10,000	151,803
926000	Postage	114,557	39,975	154,532
928000	Insurance	2,100	-	2,100
929000	In-State Travel	22,840	3,400	26,240
931000	Out-of-State Travel	-	-	-
933000	Training	215	3,500	3,715
934000	Security	1,010	-	1,010
935000	Facility Operations	382,612	41,250	423,862
936000	Utilities	-	-	-
938000	Contracted Services	1,451,144	157,900	1,609,044
940000	Consulting and Professional Services - County Provided	17,600	-	17,600
943000	Information Technology	34,037	128,177	162,214
945000	Major Equipment	-	-	-
950000	Other Items of Expense	10,550	-	10,550
	Total OE&E	2,510,268	463,499	2,973,767
	Special Items of Expense:			
965000	Jury Costs	105,373	8,600	113,973
972000	Other	-	-	-
973000	Debt Service	-	-	-
	Total Special Items of Expense	105,373	8,600	113,973
990000	Departmental Indirect Allocations	138,519	39,100	177,619
	Total Program Expense	14,004,373	2,163,780	16,168,153

# Schedule 1 - Baseline Budget PECT Summary FY 2010-11

#### Superior Court - Shasta

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		TCTF			% of	Non-TCTF			% of
		Authorized	% of Total		Total	Authorized	% of Total	Non-TCTF	Total
		Positions	Positions	TCTF Budget	Budget	Positions	Positions	Budget	Budget
10 . 10 . 000 . 000	Judges and Courtroom Support	36.00	24%	3,496,185	25%	-	0%	-	0%
10 . 20 . 000 . 000	Case Type Services - Roll Up	58.25	39%	4,825,974	34%	-	0%	-	0%
10 - 20 - 010 - 000	Criminal - Roll Up	24.50	16%	1,553,862	11%	-	0%	-	0%
10 - 20 - 010 - 010	Traffic & Other Infractions	8.75	6%	597,480	4%	-	0%	-	0%
10 20.010.020	Other Criminal Cases	15.75	10%	956,382	7%	-	0%	-	0%
10 . 20 . 020 . 000	Civil	10.75	7%	704,432	5%	-	0%	-	0%
10 . 20 . 030 . 000	Families & Children - Roll Up	23.00	15%	2,567,680	18%	-	0%	-	0%
10 . 20 . 030 . 010	Families and Children Services	15.50	10%	1,392,479	10%	-	0%	-	0%
10 . 20 . 030 . 020	Probate, Guardianship & Mental Health Services	5.00	3%	392,637	3%	-	0%	-	0%
10 . 20 . 030 . 030	Juvenile Dependency Services	1.25	1%	692,030	5%	-	0%	-	0%
10 . 20 . 030 . 040	Juvenile Delinquency Services	1.25	1%	90,534	1%	-	0%	-	0%
10 . 30 . 000 . 000	Operational Support - Roll Up	39.25	26%	3,436,020	25%	-	0%	8,600	0%
10 . 30 . 010 . 000	Other Support Operations	5.75	4%	342,365	2%	-	0%	-	0%
10 . 30 . 020 . 000	Court Interpreters	1.00	1%	253,061	2%	-	0%	-	0%
10 . 30 . 030 . 000	Jury Services	3.00	2%	346,116	2%	-	0%	8,600	0%
10 . 30 . 040 . 000	Security	29.50	20%	2,494,478	18%	-	0%	-	0%
10 . 00 . 000 . 000	Trial Court Operations Program - Roll Up	133.50	89%	11,758,179	84%	-	0%	8,600	0%
20 . 10 . 010 . 000	Enhanced Collections	-	0%	-	0%	21.00	81%	1,504,234	70%
20 . 10 . 020 . 000	Other Non-Court Operations	-	0%	-	0%	5.00	19%	650,946	30%
20 . 00 . 000 . 000	Non-Court Operations Program - Roll Up	-	0%	-	0%	26.00	<b>100%</b>	2,155,180	100%
90 . 10 . 000 . 000	Executive Office	4.00	3%	688,794	5%	-	0%	-	0%
90 . 20 . 000 . 000	Fiscal Services	7.00	5%	795,027	6%	-	0%	-	0%
90 . 30 . 000 . 000	Human Resources	3.00	2%	298,667	2%	-	0%	-	0%
90 . 40 . 000 . 000	Business & Facilities Services	-	0%	10,900	0%	-	0%	-	0%
90 . 50 . 000 . 000	Information Technology	3.00	2%	452,806	3%	-	0%	-	0%
90 . 00 . 000 . 000	Court Administration Program - Roll Up	17.00	11%	2,246,194	16%	-	0%	-	0%
	Total - Summary	150.50	100%	14,004,373	100%	26.00	100%	2,163,780	100%

**Superior Court - Shasta** 

### Fund Balance Designation

Restricted Fund Balance		TCTF	Non-TCTF	Total
Contractual		1		
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9310 - Subtotal, Contractual Fund Balance		-	-	-
Statutory				
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9320 - Subtotal, Statutory Fund Balance		-	-	-
Unrestricted Fund Balance		TCTF	Non-TCTF	Total
Designated (select category from drop-down list)	Provide detailed description			
One-Time Employee Compensation - Leave Payments	Unfunded Sick Leave Balances		345,560	345,560
One-Time Employee Compensation - Leave Payments	Unfunded Vacation Leave Balances	1	407,631	407,631
Health Care Liability	Unfunded Vacadon Leave Balances	1	495,757	495,757
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#### **Superior Court - Shasta**

### **Fund Balance Designation**

Compensation	Workers' Compensation Liability		290,000	290,000		
One-Time Facility - Other	Unfunded additional operating costs-New Facility		1,100,000	1,100,000		
Operating and Emergency	One month of Salary, Benefits and operating costs	367,082	390,702	757,784		
Other	Internal Service Fund	rating costs 367,082 390,702 75				
				-		
				-		
				-		
				-		
				-		
				-		
				-		
				-		
				-		
				-		
				-		
9410 - Subtotal, Designated Fund Balance		367,082	3,148,516	3,515,598		
9420 - Subtotal, Undesignated Fund Balance		(0)	-	(0)		
Total Designation of Fund Balance		367,082	3,148,516	3,515,598		

#### Fund Balance Designation Notes

For designations that are based on estimates, particularly operating and emergency funds, leave liabilities, retirement, and workers' compensation, provide a brief explanation of the methodology used to compute the designated amount.

In addition, if there is insufficient fund balance to designate total estimated liabilities, please provide the amount of the estimated shortfall.

Unfunded Sick Leave-Contracually due if court ceased operations. Unfunded Vacation Leave Balances-Contractually due if court ceased operations. Unfunded Retiree Health Care-Per the Mercer OPEB Report. Worker's Compensation Liability-As provided by AOC. One month of Salaries and Benefits including per diem court reporters, interpreters and court appointed council that depend on the court as their sole source of income and operating costs. Internal Service Fund-CMS system. Unfunded operating costs-Costs exceeding allocations upon completion of New Court Facility.

### Superior Court - Shasta

TCTF Budget

Account	Description	Judges and Courtroom Support	Traffic & Other Infractions	Other Criminal Cases	Civil	Family and Children Services	Probate, Guardianship & Mental Health Services	Juvenile Dependency Services	Juvenile Delinquency Services	Other Support Operations	Court Interpreters	Jury Services	Security	Enhanced Collections	Other Non-Court Operations	Executive Office	Fiscal Services	Human Resources	Business & Facilities Services	Information Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions	36	9	16	11	16	5	1	1	6	1	3	30			4	7	3		3	151
	Personal Services:																				-
900000	Salaries	2,080,852	321,726	594,011	403,745	726,080	261,270	54,054	58,709	217,759	49,523	107,616	1,600,794			438,517	394,947	198,382		250,037	7,758,022
910000	Staff Benefits	860,527	148,099	273,611	189,725	310,570	113,067	24,824	29,225	104,006	21,283	48,047	808,651			200,137	169,880	87,065		103,474	3,492,191
914100	Salary Savings																				
	Total Personal Services	2,941,379	469,825	867,622	593,470	1,036,650	374,337	78,878	87,934	321,765	70,806	155,663	2,409,445	-	-	638,654	564,827	285,447	-	353,511	11,250,213
	Operating Expenses & Equipment:																				
920001	General Expense	86,300	48,800	37,750	45,800	18,299	3,950		1,250	1,250		2,480	20,631			2,225	18,400	6,420		3,945	297,500
924000	Printing	2,000	1,000	3,350	15,100	1,200		500	350			8,000	100			1,000	1,700				34,300
925000	Telecommunications	11,400	5,980	4,760	3,280	9,551	1,200			4,450	155	1,700	16,127			2,100	1,700	600		78,800	141,803
926000	Postage	7,725	30,475	8,400	2,805	2,552	1,400	300		1,400		55,000				1,000	1,800	700		1,000	114,557
928000	Insurance				600								400			1,100					2,100
	In-State Travel	7,580				8,695							550			5,715	300				22,840
931000	Out-of-State Travel																				-
933000	Training												215								215
934000	Security												1,010								1,010
935000	Facility Operations	70,000	13,200	32,000	15,650	61,962	10,500	2,100	800	12,700	1,300	5,200	32,600			6,500	101,000	5,000	10,900	1,200	382,612
936000	Utilities																				
	Contracted Services	369,801	28,200	2,500	9,640	106,451	800	610,252	200	800	180,800	500	4,400			30,500	105,300	500		500	1,451,144
940000	Consulting and Professional Services - County Provided				8,100	9,500															17,600
943000	Information Technology				7,987							12,200								13,850	34,037
945000	Major Equipment																				
	Other Items of Expense					1,100	450						9,000								10,550
	Total OE&E	554,806	127,655	88,760	108,962	219,310	18,300	613,152	2,600	20,600	182,255	85,080	85,033	-		50,140	230,200	13,220	10,900	99,295	2,510,268
	Special Items of Expense:																				
965000	Jury Costs											105,373									105,373
972000																					-
973000	Debt Service																				-
	Total Special Items of Expense	-	-			-		-		-		105,373	-	-	-		-	-	-	-	105,373
990000	Distributed Administration & Allocation				2,000	136,519															138,519
	Total Program Expense	3,496,185	597,480	956,382	704,432	1,392,479	392,637	692,030	90,534	342,365	253,061	346,116	2,494,478	-	-	688,794	795,027	298,667	10,900	452,806	14,004,373

#### Schedule 1 - Baseline Budget Non-TCTF FY 2010-11

#### Superior Court - Shasta

Non-TCTF Budget

		Judges and Courtroom	Traffic & Other	Other Criminal		Family and	Probate, Guardianship & Mental Health	Juvenile Dependency	Juvenile Delinguency	Other Support	Court			Enhanced	Other Non- Court	Executive	Fiscal	Human	Business & Facilities	Information	
Account	Description	Support	Infractions	Cases	Civil	Children Services	Services	Services	Services	Operations		Jury Services	Security	Collections	Operations	Office	Services	Resources	Services	Technology	TOTAL
	Salary Savings %	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
	Positions:																				
	Authorized Positions													21	5						26
	Personal Services:																				
900000														787,812	355,537						1,143,349
910000	Staff Benefits													376,765	132,467						509,232
914100	Salary Savings																				
	Total Personal Services		-							-				1,164,577	488,004						1,652,581
	Operating Expenses & Equipment:																				
920001	General Expense													73,532	2,865						76,397
924000	Printing													2,900							2,900
925000	Telecommunications													8,700	1,300						10,000
926000	Postage													39,975							39,975
928000																					-
	In-State Travel													400	3,000						3,400
	Out-of-State Travel																				-
933000	Training														3,500						3,500
934000	Security																				-
935000	Facility Operations													35,250	6,000						41,250
936000	Utilities																				-
938000	Contracted Services													139,800	18,100						157,900
940000	Consulting and Professional Services - County Provided																				
	Information Technology														128,177						128,177
	Major Equipment																				-
950000	Other Items of Expense																				-
	Total OE&E	-	-	-	-	-	-	-		-	-	-	-	300,557	162,942	-	-	-	-	-	463,499
	Special Items of Expense:																				
965000	Jury Costs											8,600									8,600
972000	Other																				-
973000	Debt Service																				-
	Total Special Items of Expense	-	-	-	-	-	-	-	-	-	-	8,600	-	-	-	-	-	-	-	-	8,600
990000	Distributed Administration & Allocation													39,100							39,100
	Total Program Expense	-	-	-	-	-	-	-	-	-	-	8,600	-	1,504,234	650,946	-	-	-		-	2,163,780