TO:	[illegible]
FROM:	[illegible]
DATE:	[illegible] 27, 2008
SUBJECT/PURPOSE OF MEMO:	[illegible]
ACTION REQUIRED:	[illegible]
SOLICITATIONS MAILBOX:	[illegible]
DUE DATE & TIME FOR SUBMITTAL OF QUESTIONS:	[illegible] 1:00 p.m. (PST) on April 3, 2008
PROPOSAL DUE DATE AND TIME:	[illegible] 1:00 p.m. (PST) on April 22, 2008
SUBMISSION OF PROPOSAL:	[illegible] Judicial Council of California Administrative Office of the Courts Attn: Nadine McFadden, RFP No. ISD2008WCM-SS 455 Golden Gate Avenue San Francisco, CA 94102

1.0 GENERAL INFORMATION

1.1 Background

1.1.1 The Technical Committee for Civil Engineering (TC) is responsible for the Civil Engineering Standard Method of Measurement (CESMM) and the Civil Engineering Standard Method of Measurement Advisory Committee (CESMMAC) is responsible for the maintenance and development of CESMM.

1.1.2 In 2007, the CESMMAC began a review of the CESMM3 with the intention of producing a new edition of CESMM. The review is in the process of being undertaken by a number of sub-committees.

1.1.3 The CESMMAC has a dedicated website to provide information on the review and to receive comments from interested parties.

1.1.4 The CESMMAC is keen to engage with as many interested parties as possible during the review process. The CESMMAC has arranged workshops to be held in various locations.

1.1.5 At the meeting the CESMMAC agreed with $300,000 and $400,000 for the production of the new edition by June 30, 2009. The CESMMAC has also received funding from the Department for Business, Enterprise & Regulatory Reform (formerly the Department of Trade and Industry) under the 2007 - 2008 Partnership Fund and the Construction Industry Research and Information Association (CIRIA) under the 2008 - 2009 Research Programme, to assist with the production of the new edition by June 2009.

3.0 PROCUREMENT SCHEDULE

3.1 The ACO shall adhere to the following schedule in the evaluation of proposals and award of the ACO.

3.2 Key Events

No.	Key Event	Key Date
1	ACO is Released	March 27, 2008
2	Deadline for submitting questions regarding the ACO	April 3, 2008, 1:00 P.M. EST
3	Answers to questions regarding the ACO posted on the CASCO Website (approximately)	By April 8, 2008 (approximately)
4	Proposal Deadline	April 22, 2008, 1:00 P.M. EST
5	Notification of Selected Offeror (approximately)	April 29, 2008 (approximately)
6	Offeror Interviews	May 5 to May 12, 2008 (approximately)
7	Final Offeror Revisions	May 16, 2008 (approximately)
8	Anticipated Award	May 20, 2008 (approximately)
9	Debriefings Conducted	June 16, 2008 (approximately)
10	Protest Period Ends	June 23, 2008 (approximately)

3.3 Questions Regarding ACO

3.3.1 Written questions regarding this ACO may be submitted by e-mail or facsimile to the Contracting Officer identified in Section 2.0 of this ACO. Questions must be received by the deadline identified in Section 3.2, Key Events. Questions received after the deadline may not be answered.

3.3.2 Solicitations mailbox: [redacted]

3.3.3 All proposals must be submitted on the forms provided by the State and must contain all of the information specified in Section 3.2. Proposals that are incomplete may be rejected.

3.3.4 All cost data relating to this RFP and the Contractor's proposal must be kept separate from the technical portion of the proposal. The Contractor must submit one (1) original cost proposal in a sealed envelope clearly labeled "Cost Proposal" along with the number of this RFP. The Contractor must submit with the cost proposal all of the cost forms contained in the technical proposal.

3.3.5 Willful misrepresentation of any fact may be cause for disqualification from participation in this RFP. Misrepresentations may also be subject to civil or criminal penalties.

3.3.6 Proposals should be prepared simply and economically, providing a straightforward, concise description of the Contractor's capabilities to satisfy the requirements of this RFP. Emphasis should be on completeness and clarity of content. Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective proposal are not desired. Proposals may be modified or withdrawn by written request received by the Issuing Office prior to the time that proposals are scheduled to be opened. Proposals become the property of the State at the proposal submission deadline. All proposals may be subject to public inspection after contracts have been awarded.

4.0 RFP ATTACHMENTS

4.1 Attachment 1, Attachment A to the RFP, is provided in Microsoft Word format. The Contractor may use the Attachment 1, in the preparation of its proposal.

4.2 Attachment 2, Contractor Certification Statement, must be completed and submitted with the Contractor's proposal. Failure to complete and submit Attachment 2 may result in rejection of the proposal.

5.0 **SCOPE OF PROJECT**

5.1 tf R tqf th e ACO, Cta GCtd Cta GCtf Aa

5.2 tf ACO, Cta GCt d Cta GCtf Aa d t a g w t m

5.3 tf t d n t R w t m t p t f t g d

5.4 w m f w t a WS t n GS 6.0, Ct d t WS

5.5 Software Licensing

5.5.1 W B t B d t m f t d k g t ACO t a s w p m t m l g tf t w t m A t 50 - 100 n t, g w t p t 10 p k t w d g w l m t t d t w f t d a p t

5.5.2 t tf m f g M

5.5.2.1 f t t s t a 16 B.

5.5.2.2 f 2 t a r g m f t p t w y a f t t w s n p f m

Site	Rough Numbers of Files
Cta Ct WS w f a g	M 5,000 G 3,000 O 27,000 D 36,000 X 100
G t	M 3,000 G 1,000 O 2,000 D 9,500

Site	Rough Numbers of Files
	400
	3,000 4,000 30 400 0
	4,500 2,600 1,400 1,800 300
	3,500 3,500 1,800 1,100 50

5.6 Consulting Services

gmfofen
dofWgg
pf tV dPM
wefydmpen
fwefACO pPM

5.6.2.1R.2Wp o
AogMwkwwefACO aa
emfefpPMTmo
pdafofenfofW
gg dfo
gmfd ka
gmfg tfMw
fydmpenfP
wefACO pPMdfm
gmfd gpefa
wefACO dWgmfm

5.6.3BAP

5.6.2.2R.1TfSAk(s wefkd
wefwfo ACO Csd f g
kgefWfd
fofenfefm
fdwefepefm
pdefdmfW
m fwefenfpfofa
efWfofefACO g
gfefofeg

5.6.2.3R.2SAk(s w
afep tofmafe
pwfefd
dmfefadk
fdgmfofefe
pm dwfofefafe
ofpofefACO g fS
Afewkwpfw ACO
pgdofepofefe
mdfa efofagW
efmegofepfw

5.6.3Bpf3

5.6.2.3R.1SpWfma
pgfofeW
pdwfp omfgfo

5.6.2.3 [illegible]

5.6.2.4 [illegible]

5.6.2.4.1 [illegible]

5.6.2.4.2 [illegible]

6.0 CURRENT AND FUTURE WEB SITES

[illegible]

6.1 Current Web Sites: Public

6.1.1 California Courts Web Site (http://www.courts.ca.gov). [illegible]

6.1.1.1 California Supreme Court and Courts of Appeal (http://www.courts.ca.gov/2.htm) [illegible]

6.1.1.2 California Online Self Help Center (http://www.courts.ca.gov/selfhelp.htm) [illegible]

6.1.1 Center for Children, Families & the Court (CFC)
(d/ wtbtagdtC)

6.1.2 Current Web Sites: Internal

6.1.2.1 Education Portal
tdtatn stdtd
tgta ftttatdatts

6.1.2.2 COMET
(Ctbtdtgtf tdtgtbtd
ytstbtatg tgtwtd
tftts

6.1.2.3 Serranus Extranet
Wtptatgtnd
stgtbtd tdtftts
dtytgtd Ctbtftd Ctbtd
Ptd AC tatbtatn
gtptgtwtdtbtd
tn

6.1.2.4 Miscellaneous Web Sites
A tbtdtatnstatwtptd
tbtwtgtbtd tdtnw
tdtd ftta tbtstgtd
tbtatgtp tbtptd tatd
tbtatbtftts

6.1.2.5 AOC Intranet
Ptstbtnftn AC tn ft
tptd AC tatw tntn tp
td tatd tatgtn
tn td tn dtn

6.1.2.5.1 ***Please Note:*** ft AC tatstbtptd
tbtntatn

ft AC dtatststft g 2003 atwatbtMD
ptstbtptd tatd (tWtftptd) tbtftn

6.2 ft AC stagtatn tn tWtatd 8 tbtd
tWtytd tWtatd CtstdtPtstdtbtd
tntbtWtdtptd

6.3 Force Majeure

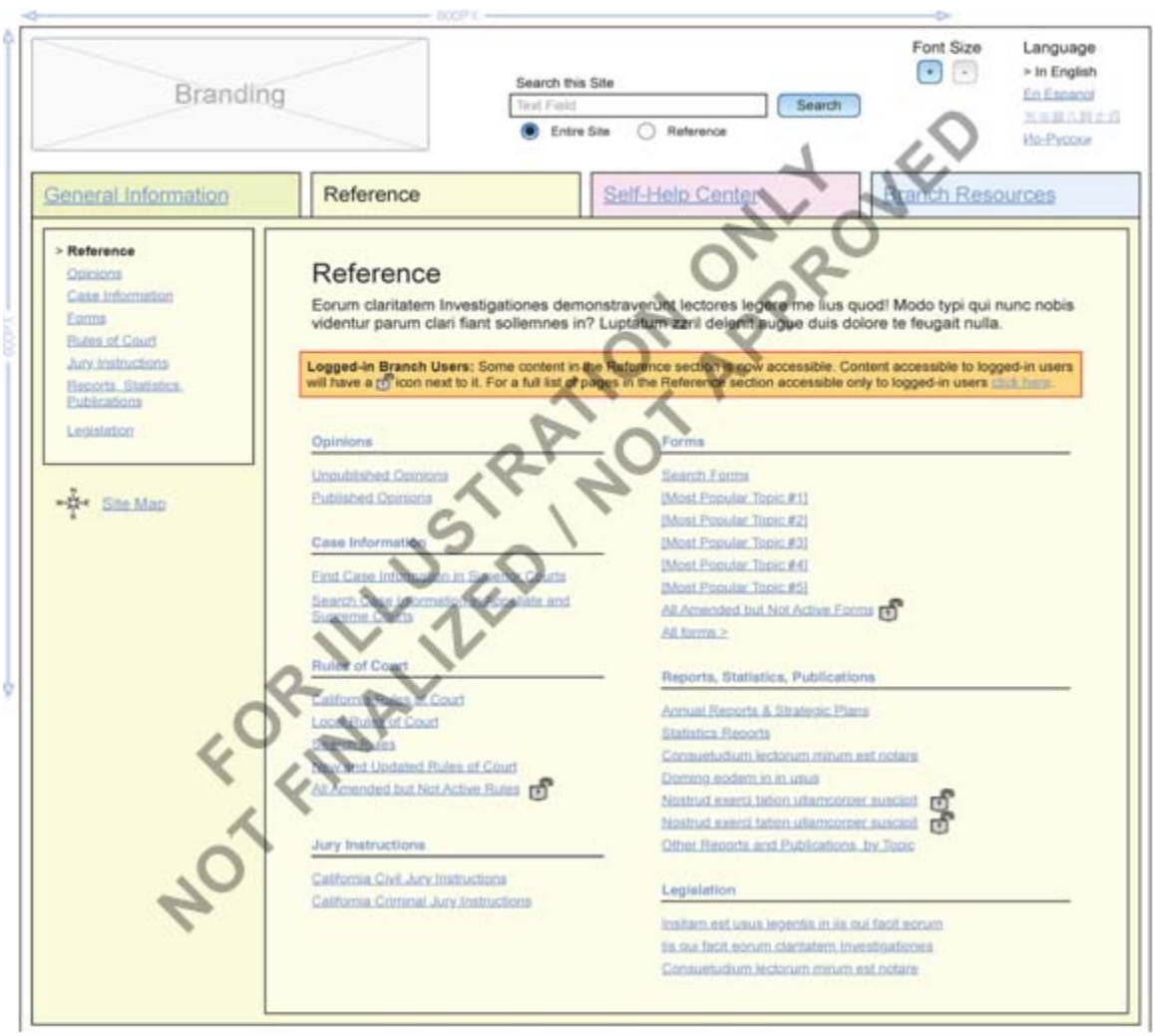
6.3.1 If either party is unable to perform any of its obligations under this Agreement because of natural disaster, actions or decrees of governmental bodies or communications line failure not the fault of the affected party (hereinafter referred to as a "Force Majeure Event"), the affected party who is unable to perform shall not be liable for damages to the other party for any such non-performance, and the time for performance shall be extended for a period equal to the duration of the Force Majeure Event.

6.3.2 The affected party shall use reasonable efforts to mitigate the effect of any Force Majeure Event upon its performance of this Agreement and to resume performance of its obligations hereunder as soon as practicable.

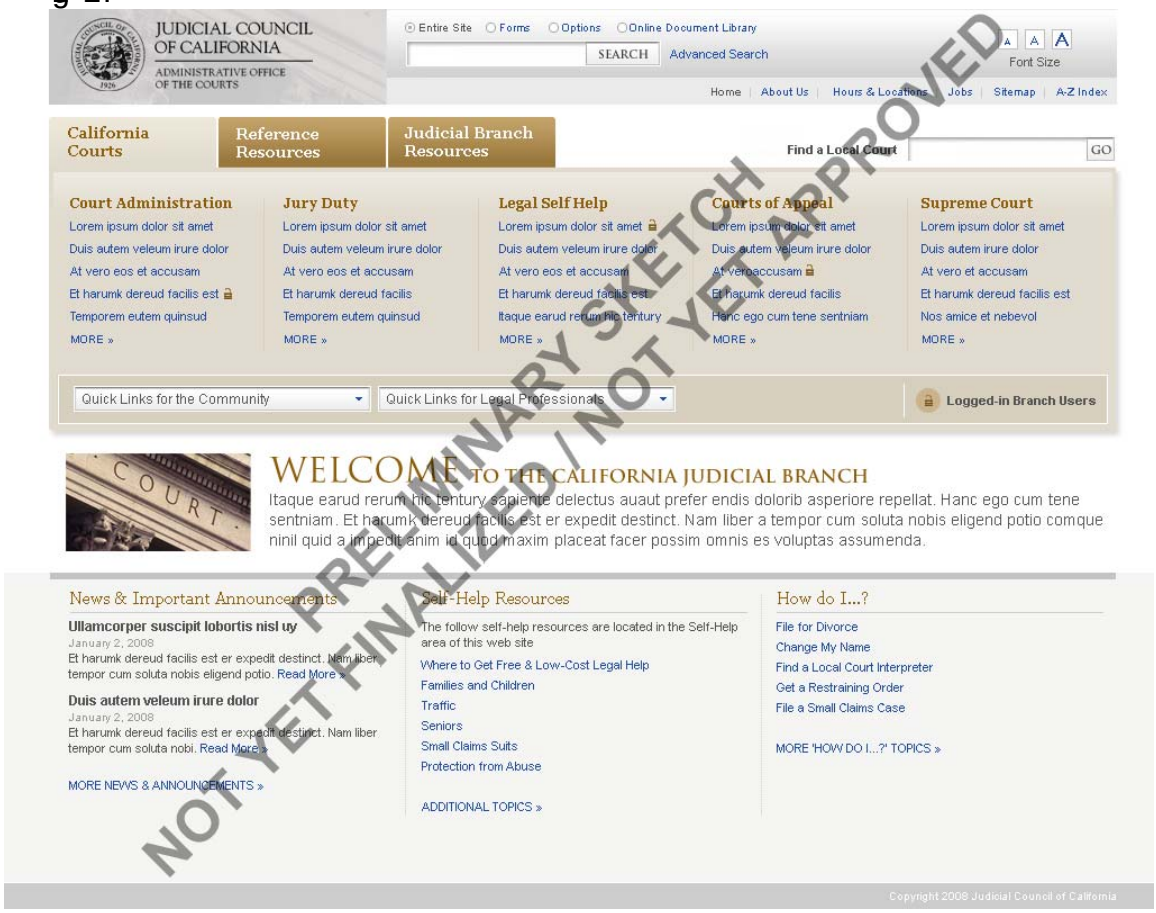
{Remainder of page left blank intentionally}

Ftyvtv (Fg 1 d 2) jvtmtm
gtvtvtbtgtv Dbtmwv
gv ftapv wvtbfy
6.3.1 Fg2btvtACO vtbtgtv
6.3.1 Fg3gbtv pimtv
6.3.1 Fg4vtvtgmdtv
tgbtgtv

Fg 1:



Fg 2:



7.0 SUBMISSION GUIDELINES

7.1 Pl wsne (1) gdf (5) ipbe
bepgya idpfbepm
gen t, d dbemfoe (1) d
wis epgp

7.2 Pl wsne (1) gdf (5) ipbes
pinapp . dfwgd
pse qfo igfdpbeCM
s Fspsme pinfmpin
Aen6, Cs SMfo R Dsn
epdsn CD-SMn SMEn FACO
sefgoc apsosd pfa
yengesp edgp
Ft ispmapss eesfmpinfs
Rdoewn Rdosn D (bs
ypnoma inesfosn
Fsmfe fdd

7.3 [illegible]

7.4 [illegible]

7.5 [illegible]

8.0 SPECIFICS OF A RESPONSIVE PROPOSAL

[illegible]

8.1 [illegible]

8.2 [illegible]

8.3 [illegible]

8.4 [illegible]

8.5 [illegible]

8.6 Complaints Procedure

8.6.1 The Authority shall establish a procedure for the purpose of investigating complaints made to it by any person that a Code Member has failed to comply with the Code.

8.6.2 Subject to paragraph 8.6.3, the Authority shall investigate any complaint made to it in accordance with the procedure established under paragraph 8.6.1.

8.6.3 The Authority may refuse to investigate a complaint if it is of the opinion that the complaint is not sufficiently serious to justify investigation, or that the complaint is vexatious, or that the complaint is not made in good faith.

8.6.4 Subject to paragraph 8.6.5, the Authority shall not investigate any complaint made to it more than 4 months after the date of the alleged failure to comply with the Code.

8.6.5 The Authority may investigate a complaint made to it after the period mentioned in paragraph 8.6.4 if it is of the opinion that there is good reason for the complaint to be made after that period.

8.6.6 The Authority shall not investigate any complaint made to it which relates to any alleged failure to comply with the Code which occurred at a time when the person complained of was not a Code Member.

8.6.7 Subject to paragraph 8.6.8, the Authority shall not investigate any complaint made to it in respect of any alleged failure to comply with the Code which occurred at a time when the person complained of was a Code Member if that person has ceased to be a Code Member before the complaint is made.

8.6.8 The Authority may investigate a complaint made to it in respect of any alleged failure to comply with the Code which occurred at a time when the person complained of was a Code Member if that person has ceased to be a Code Member before the complaint is made if it is of the opinion that there is good reason for the complaint to be made after that person has ceased to be a Code Member.

8.7.4 [illegible]

8.7.5 [illegible] *will not* [illegible]

8.7.6 [illegible]

8.8 [illegible]

8.8.1 [illegible] 10 [illegible]

8.8.2 [illegible] two (2) [illegible]

8.8.2.1 [illegible]

8.8.2.2 [illegible] 10 [illegible]

8.8.3 [illegible] (1) [illegible]

8.8.4 [illegible]

[illegible]

8.8.5 [illegible] (a) (the [illegible] [illegible] [illegible] [illegible] ***will not*** [illegible] [illegible]

8.8.6 [illegible] [illegible] [illegible] [illegible]

8.11 Any Water Authority [illegible] [illegible] [illegible]

[illegible]

8.13.3 [illegible]

8.13.4 [illegible]

8.13.5 [illegible]

8.14 Commencement

8.14.1 [illegible]

8.14.2 [illegible]

Fences

8.15 Maximum Heights

Fences, walls and other structures shall not exceed the maximum heights as follows:

8.15.1 Front yard (eg, the (3) metres of the front yard).

8.15.2 Rear yard (the rear yard, the rear yard 12 x 7 the e).

8.15.3 Side yard (eg, the e).

8.15.4 Maximum height of fence

8.16 Corner Lots

8.16.1 Notwithstanding the provisions of the zone(s).

8.16.2 Section 6, Corner Lots of the zone(s).

8.17 Entrance Ramps

8.17.1 Entrance ramps and driveways leading to parking areas or loading spaces shall be provided in accordance with the requirements of Section 4, Access to Lots and Parking Areas.

8.17.2 Section 3, Definitions, Access Ramp, Section 2, Minimum Frontage, Section 4, Access to Lots and Parking Areas.

8.18 Signs

8.18.1 The provisions of this by-law shall not apply to prevent the erection of the following signs:

8.18.1.1 (5) Signs of the following types:

8.18.1.2 (3)

8.18.1.3 (CD-R

8.18.1.4

8.18.2 8.18.

(3.2).

9.0 EVALUATION PROCESS

9.1

9.1.1 8.0,

9.2

9.2.1 10.0

9.3

9.3.1

9.3.2

9.4).

9.3.2 Exemptions

The following activities are exempt from the requirements of this Code:

9.3.2.1 Emergency repairs (75 mm);
9.3.2.2 Equipment servicing (45 mm);
9.3.2.3 Backflow testing (60 mm);
9.3.2.4 Emergency fire flow testing (90 mm);
9.3.2.5 Equipment servicing (30 mm);
9.3.2.6 Backflow testing (15 mm);
9.3.2.7 Fire flow testing (60 mm);
9.3.2.8 Water main flushing (15 mm).

*Note: The AC water main may be exempt from the requirements of this Code.

9.3.3 Backflow

The following activities are exempt from the requirements of this Code:

9.3.3.1 Backflow testing and maintenance activities on backflow prevention devices that are exempt (see 3.2).
9.3.3.2 Water main flushing activities that are exempt (see 3.2).

9.4 tSTEW

9.4.1 Tpmo tEPd
w tmwo
dadpes epp

9.4.2 Tpd (eg e (1) d e(1) mp fm
tagwed Ddmo
dypes epp

9.5 pSEW

9.5.1 Tpdwedtopp
pm tidtmdwtwe
gwedinsfm

9.6 eDP

9.6.1 tmypp pe ACO mt
gtmgwpmdin
tog adina ymwge
toACO.

10.0 SELECTION CRITERIA AND WEIGHTING

10.1 Pat ogmmjdf, in
epfoACO, efm owdtomte
gaqfoeth

10.2 fapfatomat hetmq
epmd A d oismtoka a
pistoin dwth
qm Md tewm
dymeap pdpd

10.3 Cteswedyf apsitmto
wd Al ge dotestemy
g

10.4 Dtepe ACO mqap
pbwqw gtop pp
Efadtodthinamtmte
mdmnsaaf tmtesaf
gnapo

10.5 A minimum of 100 points must be awarded in order to be considered responsive.

10.6 The following criteria will be used by the ACO in evaluating proposals.

Criteria	Total Possible Points	Corresponding RFP Section
Company Profile	5	Letter (8.1) Table of Contents (8.2) Executive Summary (8.3) Organization (8.4) Scope of Services (8.5) Company Background and Experience (8.6)
Services Provided Quality Control	30	Approach to Project Management (8.7) Work Plan (8.15)
Staffing Organization	10	Approach to Staffing Plan (8.8) Subcontractors (8.9) Organizational Chart (8.10)
Implementation Schedule	15	Implementation Plan (8.11) Work Plan, ACO Performance Standards (8.12) Schedule (8.13)
Customer Service and Support Plan	10	Customer Service (8.14) Training Plan (8.18)
Fee Structure Proposed	20	Cost Proposal (Attachment 6) (8.16)

Criteria	Total Possible Points	Corresponding RFP Section
[illegible]	10	[illegible] R (8.17)

10.7 [illegible] [illegible] [illegible]

Criteria	Total Possible Points	Explanation of Criteria

11.0 RIGHTS

11.1 The AC reserves the right to

11.2 The R is in no way

11.3 The AC may

12.0 ADDITIONAL REQUIREMENTS

12.1

13.0 CONFIDENTIAL OR PROPRIETARY INFORMATION

13.1