



Presiding Judge and Executive Officer CCMS Update October 3, 2008

Contact Information:

Keri Collins
keri.collins@jud.ca.gov
(818)558-4805

In this issue:

- CCMS Basics
- Message From Sheila Calabro, Regional Administrative Director
- CCMS News in the Courts
- V4 Deployment RFP Update
- V4 Final Functional Design
- CCMS FAQs

CCMS Basics

If you are new to the California Court Case Management System (CCMS) and would like information on its history and objectives, please [visit the CCMS site on Serranus.](#)

Message From Sheila Calabro, Regional Administrative Director, Southern Region, and CCMS Program Sponsor

Dear Presiding Judges and Executive Officers:

It was a pleasure to see many of you at the Trial Court Presiding Judges Advisory Committee (TCPJAC) and Court Executives Advisory Committee (CEAC) meetings recently in San Mateo. In my conversations with several of you, a

number of questions were asked concerning the functionality that CCMS will or will not provide. In this update, I will clarify what functionality will be available to the courts when the statewide rollout of CCMS begins in 2010.

Case types

All cases heard by the superior courts of California will be managed within CCMS.

Unified family court

Today, cases involving family members may be heard in different courtrooms or court jurisdictions, and judicial officers may not be aware that these individuals are involved in multiple cases. By providing a model that links individuals to family units and connects one family to another, CCMS will support the courts' ability to manage these cases in a unified manner. This will reduce the number of hearings, potentially lower the number of times children must testify, and lessen the risk of conflicting orders.

Electronic filing (e-filing)

The California CCMS is designed to allow the following capabilities:

- Electronic filing of cases and documents;
- Electronic service and noticing on all parties; and
- Receipt of electronic filings from e-filing service providers (third-party vendors), justice partners, and a potential state-owned e-filing service provider.

The AOC and CCMS lead courts recently completed design sessions to enhance CCMS e-filing functionality. The e-filing component that will be released in the current V3 system for civil, small claims, probate, and mental health cases in 2009 also will be included in CCMS when it is released in 2010.

Interfaces with California justice partners

The CCMS project is a historic opportunity to improve data sharing between the courts and their justice partners through the application of standard data definitions and universal technology. The data exchanges include:

- Appellate Court Case Management System (ACCMS)
- California Highway Patrol (CHP)
- California Department of Social Services (CDSS)
- Department of Child Support Services (DCSS)
- Department of Motor Vehicles (DMV)
- California Department of Justice (DOJ)

- Local justice partners (e.g., prosecutors, public defenders, probation, sheriff, and municipal agencies).

Statewide reporting

The statewide data warehouse will give the judicial branch the ability to store and report information on case volume, types of orders, case duration, fee waivers, collection performance, and court costs (e.g., cost per courtroom hour). This will improve statistical information and enable better operational and policy decisions. The statewide data warehouse will allow the AOC to run Judicial Branch Statistical Information System (JBSIS) reports, thereby relieving court staff, who currently produce this information.

Public access portals

CCMS will provide public access in the following ways:

- **Courthouse kiosks.** Kiosks will be located inside the courthouse to provide a self-service option for members of the public. The kiosks will provide the ability to search for case information, pay fines and fees, enroll in traffic school, access court calendars, or view case documents.
- **Registered public and justice partner portal.** Case participants and justice partners, with the appropriate case-level access and security permissions, will have the ability to remotely view case information as if they were in the courthouse.

Interpreter scheduling

Regional and local court interpreter coordinators can track assignments flagged for interpreter services and manage the scheduling of interpreters. Courts also will have the ability to create reports on the use of interpreter services to meet their reporting requirements.

Court reporter scheduling

The CCMS application will have the ability to track court reporter status and assignments.

Venue transparency

Venue transparency is a primary objective of CCMS and will enhance the quality of justice by improving the ability of the judicial branch to collect, process, analyze, and share information. Venue transparency also will increase the public's access to court information. Some key court business benefits of venue transparency include:

- Judicial officers and court staff will be able to search for and view cases across jurisdictions based on a variety of search criteria.
- Courts will be able to electronically transfer cases from one jurisdiction to another.
- The public will be able to pay traffic fees and fines for any county from a single statewide Internet portal.
- The public and justice partners will have access to case information from a single statewide portal.

Document management

CCMS will interface with document management systems and link scanned documents to individual cases. CCMS users will have access to these documents from several points within CCMS, including the Register of Actions (ROA).

In addition, the AOC is partnering with the courts to define requirements for a document management system (DMS) solution for those courts that do not currently use DMS.

Questions

If you have specific questions about what is included in CCMS, we invite you to e-mail ccms@jud.ca.gov.

CCMS News in the Courts

V3 – Civil, Small Claims, Probate, and Mental Health

Based on feedback from current V3 users, the next release will include improvements to the Minute Order Capture System (MOCS), large case processing, and case participant functionality. These enhancements will be included in the software code for CCMS-V4 and will benefit all 58 courts.

V4 Deployment RFP Update

On August 1, instructions for their Best and Final Offer (BAFO) submissions were issued to the two bidders, Deloitte Consulting and SAIC. Revised proposals were received September 2, and evaluation teams are scoring the proposals with the goal of selecting a deployment vendor by late fall.

V4 Final Functional Design

A major project milestone has been met with the delivery of the Final Functional

Design Deliverable (FFDD). The 17,000-page deliverable was received on September 8, 2008. An intensive review process of the FFDD is currently being coordinated by the AOC and court project managers. More than 150 court staff, judicial officers, and AOC representatives also are involved in the review process, expected to be completed by the end of November.

CCMS FAQs

A reminder that a set of frequently asked questions and fact sheets has been posted on Serranus related to CCMS products, deployment, and data integration with justice partners. [Visit the FAQ page on Serranus.](#)