



Service Description Document: CCMS Data Exchange INI816

COURT RECEIVES SUBSEQUENT CASE
FILING
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ADMINISTRATIVE OFFICE
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Revision History

Version	Date	Author	Description of Changes
1.0.0	June 2011	L. Modisette	First release

Reference Documents

Version	Date	Document Title	Author
9.0	June 2011	ISB and CCMS Data Exchange Overview	Deloitte Consulting
9.0	June 2011	Data Exchange Functional Design Guidelines	Deloitte Consulting
2.0.0	September 2011	Data Exchange Common Technical Requirements	AOC
1.0.0	September 2011	INI816 Data Exchange Specification	Deloitte Consulting
1.0.0	June 2011	Service Description Document: CCMS Data Exchange EFL902 Court Sends Clerk Review Rejection Notification	Optimum Technology
1.0.0	June 2011	Service Description Document: CCMS Data Exchange INI934 Court Sends Subsequent Case Filing Confirmation Notification	Optimum Technology
9.0	July 2011	CCMS Data Exchange Errors	Deloitte Consulting
1.0	July 2010	Court Policy File Overview	AOC
N/A	September 2011	AOC Codes	AOC/SEARCH
1.0	September 2011	Local Integration Assessment Methodology (LIAM)	AOC
2.0	June 2010	LIAM Light	AOC

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1.0 Executive Summary

1.1 Purpose

The purpose of this document is to provide integration partners with descriptive information regarding the context and business processes when preparing to implement data exchanges with the California Court Case Management System (CCMS). This document details the exchange content requirements and related business requirements needed for an integration partner to successfully send and receive subsequent case filing data with CCMS.

Integration partners most likely to use this data exchange include:

- Attorney General
- California Department of Child Support Services
- California Department of Corrections and Rehabilitation
- California Department of Social Services
- City attorney
- County counsel
- County jails
- District attorney – adult
- District attorney – juvenile
- Electronic filing service provider
- Law enforcement agency/sheriff
- Probation – adult
- Probation – juvenile
- Public defender/alternate public defender/ entity panel
- Public guardian

This document reflects agency business rules and policies that have a direct impact on the system interactions among court and integration partners. This is a companion to the exchange specifications contained in the exchange eXtensible Markup Language (XML) schemas, Web Service Description Language (WSDL) files, and the “*CCMS Data Exchange Common Technical Requirements*,” and should be reviewed along with those documents when preparing for deployment. The XML schemas, WSDLs, and Common Technical Requirements provide specific technical details regarding message structures and implementation requirements, including infrastructure, security, and deployment information. Collectively, these documents provide all of the information an integration partners requires to send and receive data with CCMS for this exchange.

The information contained here compiles court-specific information from a number of AOC documents and resources, including the “*CCMS Data Exchange Functional Design*,” “*CCMS Core Application Functionality*,” and the “*CCMS Technical Architecture*.” The content of this Service Description Document provides integration partners with a concise, detailed explanation of data exchange content and related business processes, and includes the following topics:

- Exchange description
- Events and conditions
- CCMS business processes and rules
- CCMS data requirements
- Message patterns
- Exceptions, acknowledgements, errors
- Other descriptive information

This document is based on the [Global Justice Reference Architecture’s Service Specifications Guidelines](#)¹.

Prior to implementing data exchanges with CCMS, it is strongly advised that each integration partner participate in a readiness assessment prepared by the AOC in partnership with the courts. This assessment, called the “*Local Integration Assessment Methodology (LIAM)*,” consists of four phases that provide integration partners and the courts with necessary information prior to implementation activities. Figure 1 describes this process in more detail.

¹ <http://www.it.ojp.gov/default.aspx?area=nationalInitiatives&page=1015#RefSSPs>

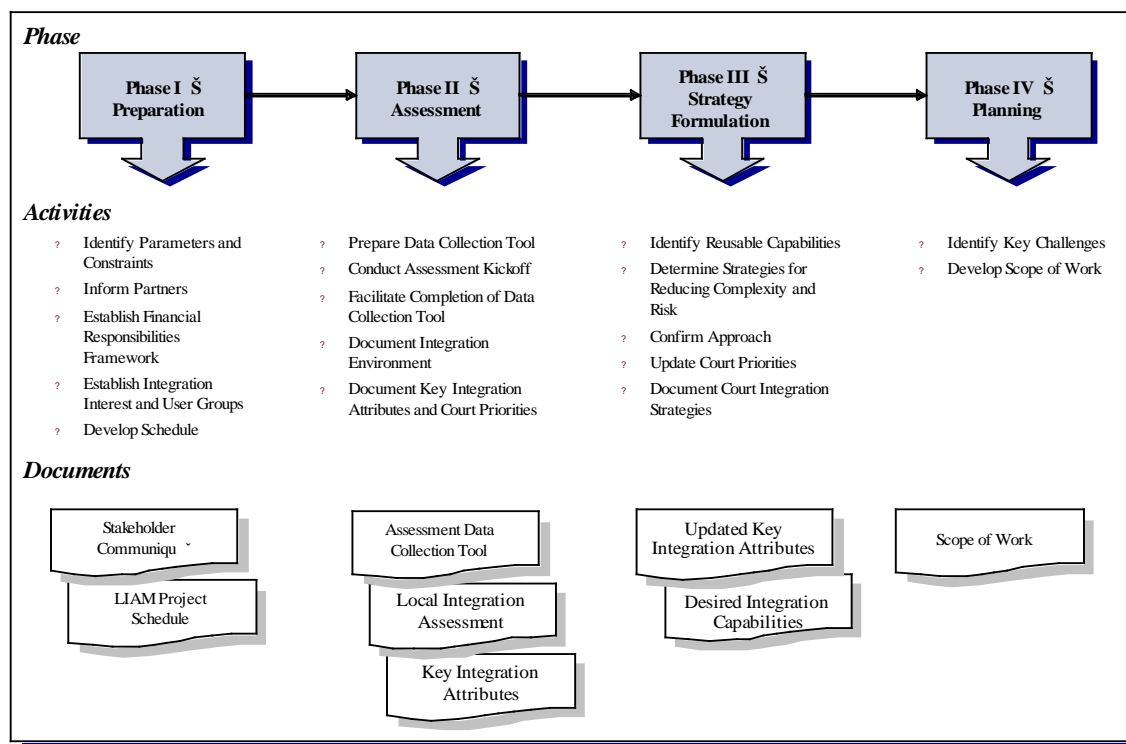


Figure 1. Implementation Phases

Alternatively, an integration partner can choose to participate in the “*LIAM Light*” assessment, which focuses on replacing existing electronic exchanges instead of automating new exchanges.

After CCMS is deployed with the replaced existing exchanges, integration partners may want to use the full LIAM to assess other business processes that can be automated using other exchanges.

1.2 Audience

Audiences for this document are subject matter experts (SMEs) and technical staff, who need to understand how this data exchange works in order to implement it between an integration partner and CCMS. Known audiences include:

- Integration partner CCMS Data Exchange Implementation Team
- CCMS Deployment Team
- AOC Data Integration staff, including business analysts, developers, and architects, etc.
- Integrated Services Backbone (ISB) vendors
- CCMS vendors
- Court CCMS project managers and SMEs

1.3 CCMS Data Exchange Overview

As part of the CCMS project, 121 data exchanges servicing all case types were developed to enable courts and their integration partners to exchange information using CCMS. Sixty-three exchanges are based on data exchange standards established in the [National Information Exchange Model](#)² (NIEM), and 58 exchanges are based on California judicial branch XML schema. It is important to note that each of the 121 exchanges is actually a set of exchanges that includes individual exchanges for Request, Response, and Error Handling. A complete list of CCMS data exchanges is available on the [Integration Partners website](#)³.

1.4 Assumptions

The following is a list of current assumptions:

- Integration partners and courts have completed their LIAM process as a prerequisite to implementing data exchanges.
- Integration partners have a working proficiency with Web services and XML, and a basic understanding and knowledge of the NIEM structure and implementation concepts.

1.5 Risks

To date, there are no risks identified for this exchange.

1.6 Conventions Used in this Document

1.6.1 Exchange naming convention

During the data exchange development process, the AOC adopted a standard naming convention to describe the “action” of the exchange from the court perspective, and applied an alphanumeric categorization for various court functions. Each follows this format:

<Application>-<Interface Number><Interface Name>

Where:

- *Application* is CCMS
- *Interface Number* consists of code name of functional area (two or three letters (e.g., “DOJ” for Department of Justice-related data exchanges)), and a three-digit number:
 - If the first digit is “8” then CCMS is receiving the data from an integration partner.

² <http://niem.gov/>

³ <http://www.courts.ca.gov/partners/integration.htm>

- If the first digit is “9” then CCMS is sending the data to an integration partner.
- The remaining two digits identify the unique integer ID sequentially assigned to the data exchange.
- *Interface Name* is descriptive name of the data exchange.

Examples:

- CCMS-V4-DOJ802 Receive Disposition Error Report Notification
 - CCMS receives data from an integration partner.
- CCMS-V4-DOJ901 Send Initial, Subsequent Disposition Notification
 - CCMS sends data to an integration partner.
 - CCMS sends data to the integration partner.

2.0 Exchange Description

This section outlines the requirements and functional design for the INI816 Receive Subsequent Case Filing data exchange. A trial court uses this California judicial branch XML schema-based data exchange to receive a subsequent case filing from an integration partner to add a subsequent filing document associated with any of the filing types for the case types listed in Table 1

The response to this data exchange indicates successful delivery of the incoming request to the CCMS system or an error message if an error is encountered. In the case of successful delivery, the entire set of request data is echoed back to the integration partner along with a confirmation message. In the case of an error, an error message is sent back with a description of the error.

This data exchange, like all exchanges subject to a court clerk review, uses several Common Element Blocks (CEBs). A CEB is a set of related data elements that appear in multiple court data exchanges. CEBs allow court and integration partner development staff to define a business concept once, (e.g., case filing, case participant, payment, and scheduling information) and reuse these groups across exchanges rather than listing them individually for each exchange. Adopting this CEB approach and emphasizing reuse increases efficiencies by reducing the amount of redundant programming during implementation.

2.1 Capabilities

This service provides the ability for a trial court (service providers) to **receive** a subsequent case filing from an integration partner (service consumer) after the initial filing has been accepted.

2.2 Real World Effects

This service allows an integration partner (service consumer) to **submit** an electronic subsequent case filing with the court of jurisdiction (service provider) for the case types shown in Table 1.

Following are possible situations when an integration partner may wish to use this data exchange:

- They wish to file an answer to an initial petition.
- They wish to supply additional information to the trial court by filing a notice or report.

Table 1. Subsequent Filing Type by Case Type

Subsequent Filing Type	Felony	Misdemeanor	Infraction	Juvenile	Family Law	Civil (L & UL)	Small Claims	Probate	Mental Health	NCF	Tracking
Additional Fee Waiver	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Alternative Dispute Resolution				Y	Y	Y	Y	Y			
Amendments					Y	Y	Y	Y		Y	Y
Appeals	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Applications	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Attachments/Supplementals	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Attorney Status	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Case Management	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Challenge	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Charging Documents	Y	Y	Y	Y						Y	Y
Citation (amended only)		Y	Y	Y					Y		
Correspondence	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cover Sheets				Y	Y	Y		Y			
Declarations/Affidavits/ Statements	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Enforcement of Judgment	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y
Estates								Y	Y		
Ex Parte	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Exhibits/Briefs/Receipts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Family Court Services Filings				Y	Y			Y			
Financial Filings	Y	Y	Y	Y	Y		Y	Y		Y	Y
First Papers	Y	Y	Y		Y	Y	Y	Y		Y	Y
Guardianship/Conservatorship	Y	Y	Y	Y	Y			Y	Y	Y	Y
ICWA				Y	Y			Y			
Initial Fee Waiver	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Inventories/Appraisals/Reports								Y	Y		
Judgment/Dismissal	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y
Letters				Y				Y	Y		
Minute Order	Y	Y	Y	Y	Y	Y	Y	Y	Y		
Motions	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Subsequent Filing Type	Felony	Misdemeanor	Infraction	Juvenile	Family Law	Civil (L & UL)	Small Claims	Probate	Mental Health	NCF	Tracking
Notices	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Objections/Responses	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Opposition/Replies	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Order to Show Cause	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Orders	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Participant Information	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Petitions	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Post-Judgment	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Pre-Judgment	Y	Y	Y			Y	Y	Y	Y	Y	Y
Probation Reports	Y	Y	Y	Y						Y	Y
Proof	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Proof of Service - General	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Protective Orders	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Reports	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
Requests	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Stays	Y	Y	Y	Y	Y	Y	Y			Y	Y
Stipulation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Subpoenas	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Summons	Y	Y	Y	Y	Y					Y	Y
Transcripts	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Trial by Declaration			Y	Y	Y		Y				
Trial/Hearing Setting	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Vexatious Litigants					Y	Y	Y	Y			
Warrants/Issuance Returns	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

2.3 Related Forms and Exchanges

2.3.1 Business response exchanges

All exchanges subject to court clerk review have corresponding “business response” exchanges that describe the outcome to the court clerk’s review. One of two exchanges handles the subsequent business response to this data exchange.

- The CCMS-V4-EFL902 Send Clerk Review Rejection Notification exchange contains rejection information in response to the court clerk’s review of the subsequent filing.
- The CCMS-V4-INI934 Send Subsequent Case Filing Confirmation Notification data exchange, which confirms the subsequent filing successfully passed the clerk review and contains the pertinent case filing information.

2.3.2 Related exchanges

The related exchanges identify associated exchanges integration partners may use to modify, update, or complete a correlated business process.

- There are no other related exchanges.

2.3.3 Related forms

“Related forms” refers to forms, reports, or other documents currently used by courts and integration partners for the types of documents that may be included in this data exchange. This list is not exhaustive and is not an authoritative list of documents replaced by the data exchange; it is only for informational purposes.

California Department of Corrections and Rehabilitation

Annual Review Reports

- CCMS-CDCR-39, CCMS-CDCR-52, CCMS-CDCR-53 (narrative reports)

Periodic Reports

- CCMS-CDCR-39, CCMS-CDCR-52, CCMS-CDCR-53 (narrative reports)

Discrepancies Notices and Information Requests

- Various (CCMS-CDCR-26 through CCMS CDCR-34 for Adult, CCMS-CDCR-40 through CCMS-CDCR-51 for Juvenile)

Request for Order to Administer Psychotropic Medication

- Various (JV-220, JV-220(A), JV-221, JV-222, JV219-info) – Judicial council forms

Parole Consideration Hearing Notification

- Adult: Notice of Hearing (BPT 1087A)
- Juvenile: Letter varies by facility

Affidavit In Support of Motion to Dismiss Pending Untried Charges

- Various (CDC 670, CDC 1006, CCMS/CDCR-9)

Request for Disposition of Probation / Waiver of Appearance / Right to Attorney

- Request For Disposition of Probation, Waiver of Appearance, and Right To Attorney (CDC 616)

Recommendation and Certification for Discharge (Civil Addict)

- Primary: Recommendation and Certification For Discharge (CDC 669)
- Report and recommendations by the Director of Corrections
- Narcotic Addict Evaluation Authority certification

Diagnostic Report

- Institutional Staff Recommendation Summary – Diagnostic Evaluation (CCMS-CDCR-54)

Waiver of Court Appearance for Parental/Marriage Rights/ Child Custody

- Waiver of Court Appearance – Parental or Marital Rights (CDC 1750)

Notice of Civil Addict Program Ineligibility

- Expedite Vacating of Civil Addict Commitment (CCMS-CDCR-21)
- Expedite Exclusion (CCMS-CDCR-22)
- Letters (for each scenario):
 1. CA-W&I 3052(a)(1)
 2. W&I 3109(b)

Notice of Discharge or Transfer from DJJ

- YA 1.307 (text indicating honorable or non-honorable or general)

Department of Child Support Services

Amended summons/complaint or amended supplemental summons/complaint

FS-EST-011: Amended Summons & Complaint

- FL-600 – Summons and Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)
- FL-630 – Judgment Regarding Parental Obligations (Governmental)
- FL-192 – Notice of Rights and Responsibilities/Health Care Cost & Reimbursement Procedures GC-EST-0001 – Guideline Calculation Results: Summary Only

FS-EST-012: Amended Summons & Complaint More than 5 children

- FL-600 – Summons and Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)
- DCSS-0302 – Attachment to Summons and Complaint Regarding Parental Obligations
- FL-630 – Judgment Regarding Parental Obligations (Governmental)
- FL-192 – Notice of Rights and Responsibilities/Health Care Cost & Reimbursement Procedures
- DCSS-0289 – Attachment to - Judgment Regarding Parental Obligations

- GC-EST-0001 – Guideline Calculation Results: Summary Only

Supplemental Summons/Complaint

FS-EST-013: Supplemental Summons & Complaint

- FL-600 – Summons and Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)
- FL-630 – Judgment Regarding Parental Obligations (Governmental)
- FL-192 – Notice of Rights and Responsibilities/Health Care Cost & Reimbursement Procedures
- GC-EST-0001 – Guideline Calculation Results: Summary Only

FS-EST-014: Supplemental Summons & Complaint More than 5 children

- FL-600 – Summons and Complaint or Supplemental Complaint Regarding Parental Obligations (Governmental)
- DCSS-0302 – Attachment to Summons and Complaint Regarding Parental Obligations
- FL-630 – Judgment Regarding Parental Obligations (Governmental)
- DCSS-0289 – Attachment to - Judgment Regarding Parental Obligations
- FL-192 – Notice of Rights and Responsibilities/Health Care Cost & Reimbursement Procedures
- GC-EST-0001 – Guideline Calculation Results: Summary Only

Amended proposed judgment

FS-EST-020 Amended Proposed Judgment

- FL-616 – Declaration for Amended Proposed Judgment (Governmental)
- FL-630 – Judgment Regarding Parental Obligation (Governmental)
- FL-192 – Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures
- GC-EST-0001 – Guideline Calculation Results: Summary Only

FS-EST-043 Amended Proposed Judgment More than 5 children

- FL-616 – Declaration for Amended Proposed Judgment (Governmental)
- FL-630 – Judgment Regarding Parental Obligation (Governmental)
- DCSS-0289 – Attachment to Judgment Regarding Parental Obligation
- FL-192 – Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures
- GC-EST-0001 – Guideline Calculation Results: Summary Only

Proof of Service Confirmation

FS-DCSS-0118 Notice and Acknowledgement of Receipt for Summons and Complaint Cover

- DCSS-0118 – Notice and Acknowledgement of Receipt for Summons and Complaint Cover

FS-FL-605 Notice and Acknowledgment of Receipt (Governmental)

- FL-605 – Notice and Acknowledgment of Receipt (Governmental)

FS-FL-330 FS-DCSS-0156 Proof of Personal Service

- FL-330 – Proof of Personal Service

FS-DCSS-0156 Proof of Service and Service of Amended Proposed Judgment

- DCSS-0156 – Proof of Service and Service of Amended Proposed Judgment

FS-FL-335 Proof of Service by Mail

- FL-335 – Proof of Service by Mail

FS-POS-010 Proof of Service of Summons

- POS-010 – Proof of Service of Summons

FS-FL-115 Proof of Service of Summons (Family Law-Uniform Parentage-Custody and Support)

- FL-115 – Proof of Service of Summons (Family Law-Uniform Parentage-Custody and Support)

Non POP Parentage Declaration

FS-DCSS-0093 Declaration of Parentage

- DCSS-0093 – Declaration of Parentage - Mother
- DCSS-0093A – Declaration of Parentage - MOTHER Instructions
- FL-235 Advisement and Waiver of Rights Re: Establishment of Parental Relationship (Uniform Parentage) (Judicial Council form)

Default Judgment Form set

- FS-EST-021 Default (Judgment Regarding Parental Obligation)
- FL-620- Request to Enter Default Judgment (Governmental)
- FL-697- Declaration for Default or Uncontested Judgment (Governmental)
- FL-630- Judgment Regarding Parental Obligation (Governmental)
- FL-192- Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures
- FL-192SPA- Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures (Spanish)
- GC-EST-0001- Guideline Calculation Results: Summary Only

Information regarding the administrative issuance of an Income Withholding for Support (IWO) (OMB 0970-0154)– data only

- OMB 0970-0154 Income Withholding for Support

Notice Regarding Payment of Support (FL-632)

FS-FL-632 Notice Regarding Payment of Support

- FL-632- Notice Regarding Payment of Support (Governmental)

Request for dismissal

FS-CIV-110 Request for Dismissal

- CIV-110- Request for Dismissal

Ex parte transfer

FS-EST-074 Ex Parte Application/Order for Transfer (UIFSA)

- FL-560- Ex Parte Application for Transfer and Order (UIFSA)
- DCSS-0183- Notice to Court Change of Venue Requested order after hearing
- FS-FL-687 Order After Hearing (Governmental)
- FL-687 - Order After Hearing (Governmental)
- FL-192 - Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures
- FL-192SPA - Notice of Rights & Responsibilities/Health Care Costs & Reimbursement Procedures (Spanish)
- FS-FL-278 Order After Hearing On Motion To Set Aside Judgment Of Paternity
- FL-278 - Order After Hearing On Motion To Set Aside Judgment Of Paternity
- FS-FL-290 Order after Hearing to Set Aside Voluntary Declaration of Paternity
- FL-290 - Order after Hearing to Set Aside Voluntary Declaration of Paternity

Response to pleadings

FS-FL-320 Responsive Declaration to Order to Show Cause or Notice of Motion

- FL-320 – Responsive Declaration to Order to Show Cause or Notice of Motion

Department of Social Services

W&I 388 Petition for Modification of a Court Order or a W&I 827 Petition for disclosure of juvenile records

- JV-180* Request to Change Court Order
- JV-182* Confidential Information (Request to Change Court Order)
- JV-185 Child's Information Sheet – Request to Change Court Order (Welfare & Institutions Code, 353.1, 388)
- JV-570 Petition for Disclosure of Juvenile Court Records (Welfare and Institutions Code, § 827)

Notice and Proof of Service

- JV-280* Notice of Review Hearing
- JV-300* Notice of Hearing on Selection of a Permanent Plan
- JV-305* Citation for Publication Under Welfare and Institutions Code Section 294
- JV-310* Proof of Service Under Section 366.26 of the Welfare and Institutions Code
- JV-326* Proof of Notice
- JV-405 Continuance-Detention Hearing
- JV-406 Continuance-General

- JV-510 Proof of Service
- JV-539 Request for Hearing Regarding Child's Education

Indian Child Welfare Act

- ICWA-010(A)* Indian Child Inquiry Attachment
- ICWA-020* Parental Notification of Indian Status
- ICWA-030* Notice of Child Custody Proceeding for Indian Child
- ICWA-030(A) Attachment to Notice of Child Custody Proceeding for Indian Child (Indian Child Welfare Act)
- ICWA-040 Notice of Designation of Tribal Representative and Notice of Intervention in a Court Proceeding Involving an Indian Child
- ICWA-050 Notice of Petition and Petition to Transfer Case Involving an Indian Child to Tribal Jurisdiction
- ICWA-060 Order on Petition to Transfer Case Involving an Indian Child to Tribal Jurisdiction

Local Jails

Release Notification

- J-14 SD: Notice to Appear – Per 853.6 PC (O.R.)
- SC-1018 Ventura: Defendant Notification of Appearance Date and Own Recognizance Release (PC1318)
- 321F Mail SD: Bail Receipt (Cash Bail Receipt)
- SO-1015 Ventura: Bail / Fine Receipt

Medical Letter

- J-222 SD: San Diego Medical Court Report
- SH-R-422 LA: Los Angeles County Unified Arrestee Medical Screening Form

Notification of Failure to Appear for Custody

- J-69 SD: Failure to Report for Confinement
- MC-1034 Ventura: Violation of Probation/Court Order Non-Appearance

Law Enforcement Agencies

Proof of Service of Restraining Order

- CH-130 Proof of Personal Service
- CH-131 Proof of Service by Mail
- DV-200 Proof of Service (In Person)

Proof of Service of Writ

- SD form Return on Writ of Possession (Real Property Only)

Subsequent Filing (Adult)

- LA: DY 655 Motions concerning bail
- Ventura: Motion to amend adult complaint

Subsequent Filing (Juvenile)

LA:

- DY146 Motion 707e template
- DY180 Infraction Complaint template
- DY145 Motion 707d1 template
- DY140 Motion 707bc template
- DY141 Motion 707bc template
- DY130 Motion 707a template
- DY131 Motion 707a template

SD: JV 790 (Order for restitution and Abstract of Judgment) sample

Probation Agencies

Subsequent Filing/Report

- Report (PDF)

Probation violation report from Adult and Juvenile Probation

- Police report
- Photographs
- Supporting documentation (e.g. Test results, failure to complete program)

Notice and Proof of Service

- JV-326* Proof of Notice
- JV-625 Notice of Hearing—Juvenile Delinquency Proceeding
- JV-828 Notice of Action (California Rules of Court Rules 8.452)
- JV-280* Notice of Review Hearing
- JV-300* Notice of Hearing on Selection of a Permanent Plan
- JV-310* Proof of Service Under Section 366.26 of the Welfare and Institutions Code
- JV-510 Proof of Service
- JV-540* Notice of Hearing on Joinder-Juvenile
- JV-735* Notice of Hearing to Modify Change or Set Aside Previous Orders

Indian Child Welfare Act

- ICWA-010(A)* Indian Child Inquiry Attachment
- ICWA-020* Parental Notification of Indian Status
- ICWA-030* Notice of Child Custody Proceeding for Indian Child
- ICWA-030(A) Attachment to Notice of Child Custody Proceeding for Indian Child (Indian Child Welfare Act)
- ICWA-040 Notice of Designation of Tribal Representative and Notice of Intervention in a Court Proceeding Involving an Indian Child

- ICWA-050 Notice of Petition and Petition to Transfer Case Involving an Indian Child to Tribal Jurisdiction
- ICWA-060 Order on Petition to Transfer Case Involving an Indian Child to Tribal Jurisdiction

2.4 Assumptions and Dependencies

The data exchange specification package includes a data mapping specification based on the NIEM- and CCMS-specific definitions used in this exchange. Each integration partner is responsible for mapping or performing data translations if necessary, for all content (including coded values) sent and received using this exchange.

3.0 Primary and Alternate Information Flows

This section provides a basic description of the exchange sequence and flow between an integration partner and CCMS; it explains the primary scenario for successful delivery and receipt of data exchange content, and the “alternate” flow of information for error and exception handling scenarios. Additional diagrams and descriptions of information flows are found in the “*Data Exchange Functional Design Guidelines*.”

3.1 Primary Flow

1. An integration partner sends the subsequent case filing to the ISB.
2. The ISB receives the subsequent case filing message, performs schema validation, facilitates data mapping to the California judicial branch XML schema standard, and forwards the message to CCMS.
3. CCMS receives the message and performs business validations per the rules outlined in [Section 6.0 Additional Business Rules and Processes](#).
4. CCMS sends the success or failure response to the ISB.
5. The ISB receives the response message, performs schema validation, translates it to the NIEM standard, and forwards the response to the originating integration partner.
6. The integration partner receives the response and takes appropriate action.

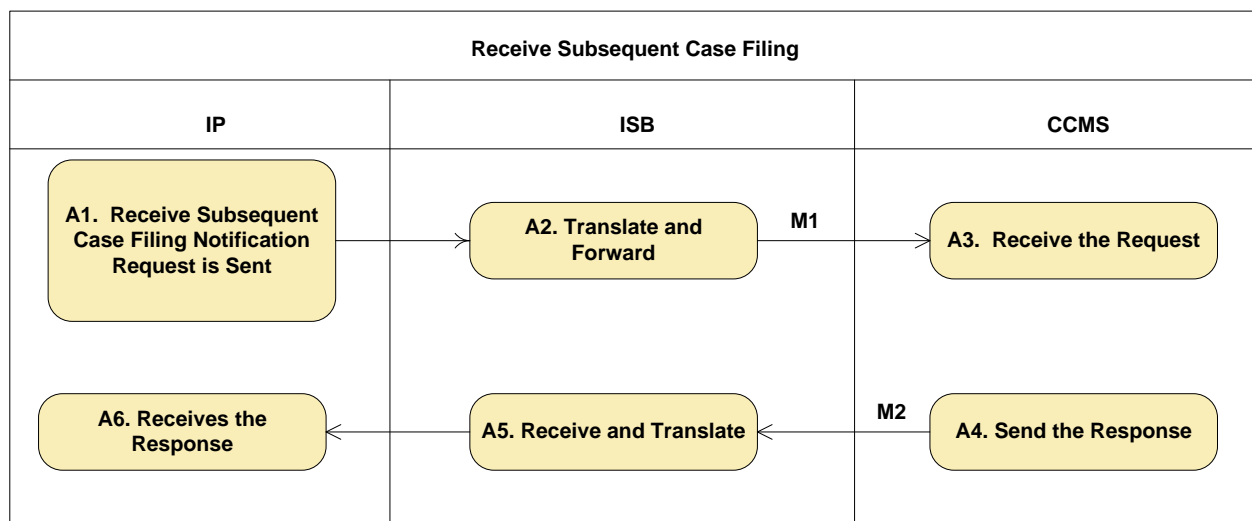


Figure 2. Court Receives Subsequent Case Filing Request Activity Diagram

3.2 Alternate Flow

This exchange includes three possible alternate flows, depending upon the nature of the problem.

- The ISB returned a positive acknowledgement to the source system (integration partner) and an exception occurs within the ISB, (e.g., schema validation) before the request is forwarded to the target system (CCMS). The ISB handles the exception and sends a response (containing the failure reason) to the source system (integration partner system.)
- The ISB returned a positive acknowledgement to the source system (integration partner system), and an exception occurs when the ISB attempts to forward the request to the target system (CCMS). The ISB handles the exception and sends a response (containing the failure reason) to the source system (integration partner.)
- The ISB forwards the request to the target system (CCMS) and receives a negative acknowledgement, (e.g., syntactic data error) from the target system. The ISB handles the exception and sends a response (containing the failure reason) to the source system (integration partner system.)

3.3 Messages

A data exchange message⁴ is a complete package of information sent between the courts and an integration partner. This exchange includes three types of messages:

1. Request message
 - a. The Request Message contains the subsequent filing information, (e.g., CCMS case number, participant, filed-by indicator, filing document, PDF).
2. Response messages
 - a. The Success Response message contains the successful delivery confirmation message with status information (e.g., 'Received'), informing the integration partner that CCMS received the request, and the court clerk will perform a subsequent and separate review of the subsequent filing information.
 - b. The Error Response message contains one or more errors and their description, and status information (e.g., 'Rejected'), informing the integration partner that the CCMS did not accept the subsequent case filing request and the integration partner must resubmit the request after correcting the errors.

⁴ As defined in the Justice Reference Architecture v1.8 February 2010.

3. Business Response messages

- a. The CCMS-V4-INI934 Send Subsequent Case Filing Confirmation Notification data exchange confirms the subsequent filing successfully passed the clerk review and contains the pertinent case filing information.
- b. The CCMS-V4-EFL902 Send Clerk Review Rejection Notification exchange contains rejection information in response to the court clerk's review of the subsequent filing. This informs the IP that the subsequent case filing did not pass the court clerk review and corrective action is required.

4.0 Exchange Context

This section provides integration partners with specific information regarding the context of the exchange.

4.1 Triggering Events

An integration partner sends the trial court a subsequent case filing.

- Conditions = The case exists in CCMS.

4.2 Subsequent Events

The court receives the subsequent case filing and the court clerk begins review.

- Conditions = None

5.0 Data Exchange Errors and Exceptions

The document titled “*CCMS Data Exchange Errors*” contains all exchange specific errors that may occur between an integration partner and CCMS. It includes three sections that list error codes, names, and descriptions for each type below.

- **Transient and Non-Transient Errors** may occur while the message is processed by the ISB.
- **Functional Errors** may occur while processing messages in the ISB or CCMS.
- **Transactional Errors** may occur while processing a message in CCMS according to the Business Rule validations identified in [Section 6.0 Additional Business Rules and Processes](#).

6.0 Additional Business Rules and Processes

This section contains additional business rules and process requirements for an integration partner to successfully send or receive information from CCMS. The content of this section reflects specific rules that either cannot or are not enforced in the technical specifications that accompany the onboarding documents, specifically the mapping spreadsheets, exchange schemas, and code schemas. Integration partners must rely on this information to produce and consume valid messages exchanged with CCMS.

This data exchange uses several CEBs, which contain an over-inclusive set of data elements that may or may not be required for this data exchange. Consequently, Table 2 may include errors that do not apply to this exchange and integration partners should disregard these types of errors accordingly. Shaded elements indicate that the element appears multiple times in the data exchange and may have unique rules depending on the context of its use.

6.1 Business Rules

Table 2. Business Rules

Referenced Element	Business Rule Description
	Request
Accept Judicial Officer	<ul style="list-style-type: none"> Accept Judicial Officer can only be sent when the Filing Type is "Case Management" Accept Judicial Officer and Decline Judicial Officer are mutually exclusive; only one may be sent.
Address Type	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Defaults to "Billing Address" when a case participant is selected from the Name field Optional for trusts with a Fee Sub-Category of "Draw-Down Account." Must be "Billing Address" when Payment Method is "Online Credit Card."
ADR Program	<ul style="list-style-type: none"> Applicable when Filing Type is "Alternative Dispute Resolution" Values are a combination of the ADR Program Name and the Assigned Neutral
Aid was/is being Received	Applicable when Filing Type is "Participant Information" and Case Category is "Family Law"
Amended	<ul style="list-style-type: none"> Required if this is an amendment. Not applicable when the Filing Type is: <ul style="list-style-type: none"> Transferred Filings Trial By Declaration

Referenced Element	Business Rule Description
Amount Not to Exceed	<ul style="list-style-type: none"> • Digits can be 0-9 • Amount must match the total amount owed • Only available when the Payment Method is "Credit Card." • Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero. • Payment Method of "Credit Card" and "E-Filing" are mutually exclusive; only one can be sent. • Required when Payment Method is "Credit Card"
Amount Received (Amount Received \$)	<ul style="list-style-type: none"> • Digits can be 0-9 • Must be greater than zero • Only applicable when Payment Method is "E-Filing" • Required when FFA Type and FFA Amount are present and the fee amount is greater than zero.
Apartment/Unit	Required when Preferred Mode of Delivery is "Postal Address"
Attachment .JPG or .JPEG or .GIF	Must be in .JPG, .JPEG, or .GIF format and less than 100 KB in size
Attorney Fees and Costs	<ul style="list-style-type: none"> • Applicable to the following categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Attorney XML ID	<ul style="list-style-type: none"> • Applicable to the following categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case • Must be a case participant with the role of "Attorney"
Award for Plaintiff/Petitioner	Applicable when Filing Type is "Alternative Dispute Resolution" and Case Category is "Family Law"
Award for the Defendant/Respondent	Applicable when the Filing Type is "Alternative Dispute Resolution" and Case Category is "Family Law"
Begin Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Field available based on the ID Type selected. • Required for the following ID Types: <ul style="list-style-type: none"> ○ Passport Card Number ○ Passport Number
Birth Country	<ul style="list-style-type: none"> • State/Birth State is available only when Birth Country is "United States of America" • Only valid when Category is "Person"
Birth State	<ul style="list-style-type: none"> • State/Birth State is available only when Birth Country is "United States of America" • Only valid when Category is "Person"
Body Part	Applicable only when Category is "Person"
Bond Amount	<ul style="list-style-type: none"> • Must be a valid amount (positive value) • Only applicable when the Filing Type is: <ul style="list-style-type: none"> ○ Appeals ○ Case Initiation ○ Estates ○ Stays

Referenced Element	Business Rule Description
Box No./Box Number	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Allowable only when the Address Type is "Military" Required when Address Type is "Military A.P.O. Box" Required when Address Type is "Military F.P.O. Box" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Applicable only when Address Type is "Military" Required if Address Type is "Military A.P.O. Box" Required if Address Type is "Military F.P.O. Box"
Build	Applicable only when Category is "Person"
Building	<ul style="list-style-type: none"> Required when the Resource Type is "Department" Not available when Resource Type is NOT "Department" Applicable when a Location value is selected. Available Buildings are determined by the Location selected. Not applicable when the Scheduling Option is "Reserved" The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Calendar Type	<p>Branch: Court. Case. Update Existing Event. Reschedule</p> <ul style="list-style-type: none"> Required when the request is to Reschedule an event. Not applicable when trying to reschedule/reassign more than one event Available values determined by the category/case type for the case to be scheduled <p>(CEB08) Branch: Court. Case. Event. Calendar Information</p> <ul style="list-style-type: none"> Not applicable when the Scheduling Option is "Reserved" Available Calendar Types are determined by the case types selected.
CalWorks or TANF	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
CAP	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
Card Number (Card No.)	<ul style="list-style-type: none"> Required when the payment Method is "Credit Card". Payment Method of "Credit Card" and "E-Filing" are mutually exclusive and only one can be sent. Required when Payment Method is "Credit Card" Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero. Card number must contain correct number of digits for selected Card Type (Visa/MC/Discover = 16 and Amex = 15).
Card Type	<ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Payment Method of "Credit Card" and "E-Filing" are mutually exclusive and only one can be sent. Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero.

Referenced Element	Business Rule Description
Case Number	<p>(CEB12) Branch: Court. Case. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> • Required for a case amendment • External Case Number and V4 Case Number are mutually exclusive and only one may be sent. • Required when the CCMS Case Number is not sent. • Must be a valid case number format (numeric) <p>(CEB08) Branch: Court. Case, Event. Related Cases. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> • External Case Number and V4 Case Number are mutually exclusive and only one may be sent. • When related cases are sent, they must belong to the primary case. • Not applicable when Case Category is FMI • Required when searching for or adding a case
Case Participant XML ID	<p>(CEB05) Branch: Court. Case. Participant</p> <ul style="list-style-type: none"> • Must be unique and must be sequential starting with the number 1 <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information</p> <ul style="list-style-type: none"> • Required when Payment Method is "Credit Card" • Must be an existing Case Participant XML ID
Case Participant XML ID for Associate	Must be an existing Case Participant XML ID
Case Settled for 10k	<ul style="list-style-type: none"> • Applicable when Filing Type is "Notices" • Allowable values are: <ul style="list-style-type: none"> ○ Case Settled for \$10,000 or more = M ○ Case Settled for Less than \$10,000 = L
Case Title	Only required if a Case Number is present.
Case Year	<p>(CEB12) Branch: Court. Case. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> • Digits can be 0-9 • Required for a case amendment • Required when the CCMS Case Number is not sent. • External Case No. and V4 Case No. are mutually exclusive and only one or the other may be sent. • Must be in year format: YYYY • Must be less than or equal to the current system year plus one. <p>(CEB08) Branch: Court. Case, Event. Related Cases. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> • Must be in year format: YYYY • Digits can be 0-9 • External Case Number and V4 Case Number are mutually exclusive and only one may be sent. • When related cases are sent, they must belong to the primary case. • Not applicable when Case Category is FMI • Required when searching for or adding a case
Challenged Judicial Officer	Only applicable when Filing Type is "Challenge"

Referenced Element	Business Rule Description
Change in Financial Situation	<ul style="list-style-type: none"> Can only be sent when the Filing Type is "Notices" Allowable values are: <ul style="list-style-type: none"> End Fee Waiver = E Request Court Review = R
Child Custody	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Child Custody and Visitation – Enforce	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Child Custody and Visitation – Establish	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Child Custody and Visitation – Modify	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories:: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Child Custody and Visitation Modify Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories:: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Child Support	<ul style="list-style-type: none"> Applicable to the following categories:: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Child Support – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories:: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case

Referenced Element	Business Rule Description
Child Support – Enforce	<ul style="list-style-type: none"> • Available only when an attorney is selected. • Applicable to the following categories:: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case
Child Support – Establish	<ul style="list-style-type: none"> • Available only when an attorney is selected. • Applicable to the following categories:: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case
Child Support – Modify	<ul style="list-style-type: none"> • Available only when an attorney is selected. • Applicable to the following categories:: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case
Child Visitation to Other	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers
Child Visitation to Petitioner	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers
Child Visitation to Respondent	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers

Referenced Element	Business Rule Description
City	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Required when Country selected is "United States of America" When Address Type is "Military A.P.O." or "Military F.P.O." the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Not applicable when Address Type is "International" Required when Country is United States When Address Type is "Military APO" or "Military FPO" the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP
Class	Required when ID Type is "Driver's License Number"
Code	Only valid when Category is "Person"
Competing Petition	Applicable only when Case Category is "Probate"
Conditional Settlement Date to Dismiss	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when Filing Type is "Notices" Applicable when Filing Document is "Notice of Settlement"
Contempt	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Contempt – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories:: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Costs	<ul style="list-style-type: none"> Applicable only when Case Category is "Small Claims" Must be numeric Must be a valid currency amount: XX.YY

Referenced Element	Business Rule Description
Country	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is "Postal Address" • Required for the following ID Types: <ul style="list-style-type: none"> ○ Passport Card Number ○ Passport Number • When Address Type is "International Address," United States of America is not applicable. • Not applicable when Address Type is "Military A.P.O. Box" or "Military F.P.O. Box" <p>(CEB05) Branch: Court. Case. Participant ID Info</p> <ul style="list-style-type: none"> • Required for the following ID Types: <ul style="list-style-type: none"> ○ Passport Card Number ○ Passport Number <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is "Credit Card" • Not applicable when Address Type is "Military A.P.O. Box" or "Military F.P.O. Box" • "United States of America" is not available when Address Type is "International Address"
County	<p>Required for the following ID Types:</p> <ul style="list-style-type: none"> • County ID Number • Death Certificate Number • Other ID Card Number • Probation Department Juvenile (PDJ) Number • Probation Number
County Relief or General Assistance	<p>Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"</p>

Referenced Element	Business Rule Description
Court Code	<p>(CEB11) Branch: Court. EFiling Court Information</p> <ul style="list-style-type: none"> A number, ranging from 1 to 58 <p>(CEB08) Branch: Court. Case, Event. Related Cases. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> External Case Number and V4 Case Number are mutually exclusive and only one may be sent. When related cases are sent, they must belong to the primary case. Not applicable when Case Category is FMI Required when searching for or adding a case <p>(CEB12) Branch: Court. Case. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> Required for a case amendment. Must be a valid court code. Required when the CCMS Case Number is not sent. External Case No. and V4 Case No. are mutually exclusive and only one or the other may be sent.
Court-Appointed Interpreter Fees for a Witness	Applicable when Filing Type is "Fee Waiver-Additional"
CVV2	<ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero. Payment Method of "Credit Card" and "E-Filing" are mutually exclusive; only one can be sent. Must contain the correct number of digits for the card type selected (Visa/MC/Discover = 3 and Amex = 4).
Date Able to Pay Court Fees and Costs After	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is "Notices" and Change in Financial Situation value is "E"
Date ICWA-030 Notice Received	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is "Notices"
Date ICWA-030 Notice Sent	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is "Notices"
Date of Bankruptcy	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when the Filing Type is: <ul style="list-style-type: none"> Requests Stipulation Stays
Date of Birth	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only valid when Category is "Person"
Date of Birth Type	Only valid when Category is "Person"
Date of Death	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only valid when Category is "Person"
Date of Last Court Fee Waiver Order	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when Filing Type is "Notices" Must be a valid date
Date of Last Granted Fee Waiver Order	<ul style="list-style-type: none"> Applicable when Filing Type is "Fee Waiver-Additional" Must be in date format: YYYY-MM-DD

Referenced Element	Business Rule Description
Date of Service	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when Filing Type is "Proof of Service – General" Applicable only to Case Type of "Family Law" Courts can use this date for a default; terminating the case for lack of service
Date of Tribal Response	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable only when the Filing Type is "Notices"
Date Return Receipt Received	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is "Notices"
Day of Week	Not available when the Scheduling Option is "Reserved"
DBA Name	<ul style="list-style-type: none"> Applicable only when Participant Category is "Person" Required when Name Type is "DBA" or "FDBA"
Decline Judicial Officer	<ul style="list-style-type: none"> Decline Judicial Officer can only be sent when the Filing Type is "Case Management" Accept Judicial Officer and Decline Judicial Officer are mutually exclusive; only one may be sent.
Defective	<p>Only applicable when the Filing Type is:</p> <ul style="list-style-type: none"> Proof of Service – Case Initiating Document Proof of Service – General
Demand Amount	<ul style="list-style-type: none"> Digits can be 0-9 Must be a numerical value Format: XX.YY Required for Case Category of "Small Claims" Amount must be \$7500 or less if Plaintiff is a natural person Amount must be \$5000 or less if Plaintiff is not a natural person (entity, government agency or trust)
Department	<ul style="list-style-type: none"> Required when the Resource Type is "Department" Not available when Resource Type is NOT "Department" Applicable when a Building value is selected. Available Departments are determined by the Building selected. Not applicable when the Scheduling Option is "Reserved" The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Descriptor	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card"

Referenced Element	Business Rule Description
Direction	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Not applicable when address is "Military A.P.O. Box," "Military F.P.O." or "P.O. Box" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Not available when Address Type is "Military," "P. O. Box," "Military A.P.O. Box," or "Military F.P.O. Box"
Dissolution	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues
District	<p>(CEB11) Branch: Court. E Filing Court Information</p> <ul style="list-style-type: none"> Allowable values are determined by the Court Code selected. <p>(CEB08) Branch: Court. Case. Event. Resource Information. Department</p> <ul style="list-style-type: none"> Required when the Resource Type is "Department." Not available for any other resource type. Not applicable when the Scheduling Option is "Reserved" The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Division of Property	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Division of Property – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Document Title	Sealed documents must be accompanied by a lead filing document indicating there are sealed filings in the e-filing. Only the lead document is visible to the clerk.

Referenced Element	Business Rule Description
Effective Date	Must be in date format: YYYY-MM-DD
Electronic Address	<ul style="list-style-type: none"> Required when the Preferred Mode of Delivery is "E-Mail Address/Web Service Address" Address must contain an "@" character and the "@" cannot be the first or the last character Either an Electronic Address or a Web Service Address is required when Preferred Mode of Delivery is "E-Mail Address/Web Service Address".
Employer Phone Number	(CEB05) Branch: Court. Case. Participant. Employer Info. Address <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is "Postal Address"
Entity Contact Person	<ul style="list-style-type: none"> Not applicable when Participant Category is "Person" Only applicable when the Participant Category is "Entity," "Trust," or "Gov't Agency"
Establish Order for Costs and Fees	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Order for Current Child Support	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Order for Medical Support	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Order for Retroactive Child Support	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Order for Spousal Support	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Parentage	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Establish Support	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Event Date	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Required when the request is to Reschedule an event Required when "Use Date Below" "Override Conflict Checks" is selected. May be a past, future, or current date.
Event Date Time	<ul style="list-style-type: none"> Must be in the format: YYYY-MM-DDThh:mm:ss.sss-offset Date can be either a future or past date Required when "Use Date Below" or "Override Conflict Checks" is selected. Not applicable when the Scheduling Options is "Reserved" Required when Scheduling Options is "Scheduled" and the Reservation Number is not sent. Required when "Use Date Below" is selected and "Night Court" is not selected Not applicable when Day of Week is sent. Event Date Time and Day of Week are mutually exclusive; only one may be sent. Required when Day of Week is not sent.
Event Notes	Not available if the Scheduling Option is "Scheduled"

Referenced Element	Business Rule Description
Event Time	<ul style="list-style-type: none"> Required when the request is to Reschedule an event Must be in time format: hh:mm or hh:mm:ss Required when Use Date Below is selected and Night Court is not selected.
Event Type	<p>Branch: Court. Case. Update Existing Event. Reschedule</p> <ul style="list-style-type: none"> Required when the request is to Reschedule an event Not applicable when trying to reschedule/reassign more than one event Available values determined by the Calendar Type selected. <p>(CEB08) Branch: Court. Case. Event. Calendar Information</p> <ul style="list-style-type: none"> Not applicable when the Scheduling Option is "Reserved" Available Event Types are determined by the Calendar Type selected.
Ex Parte	<p>Only applicable when the Filing Type is:</p> <ul style="list-style-type: none"> Order to Show Cause Motions
Expiration Date	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Required for the following ID Types: <ul style="list-style-type: none"> California State ID Driver's License Number Other Other ID Card Number Passport Card Number Passport Number
Expiration Date – Month (Exp. Date (Month))	<ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Date must be greater than current date. Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero. Payment Method of "Credit Card" and "E-Filing" are mutually exclusive; only one can be sent. Can be any number between 1 and 12.
Expiration Date – Year (Exp. Date (Year))	<ul style="list-style-type: none"> Date is later than the current date Digits can be 0-9 Must be in format: YYYY Required when Payment Method is "Credit Card" Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero. Date must be later than current system date. Payment Method of "Credit Card" and "E-Filing" are mutually exclusive; only one can be sent.

Referenced Element	Business Rule Description
Extension	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Digits can be 0-9 <p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> Only applicable when the Filing Type is Requests and Case Category is Family Law Value must be numeric <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Phone</p> <ul style="list-style-type: none"> Digits can be 0-9 Must be a number Required when Payment Method is "Credit Card"
External Case Number	<p>(CEB12) Branch: Court. Case. Case Number. External Case Number</p> <ul style="list-style-type: none"> May be either the Legacy Case Number or the External Case Number. CCMS Case Number and External Case Number are mutually exclusive and only one may be present. Required when the CCMS Case Number is not provided. Required for a case amendment <p>(CEB08) Branch: Court. Case. Event. Related Cases. Case Number. External Case Number</p> <ul style="list-style-type: none"> External Case Number and CCMS Case Number are mutually exclusive and only one may be present. When related cases are sent, they must belong to the primary case. Not applicable when Case Category is FMI
External Case Xref Number	<ul style="list-style-type: none"> Digits can be 0-9 Must be sent for case amendments
External Case Xref Type	Must be sent for case amendments.
Eye Color	Applicable only when Participant Category is "Person"
Fees for a Peace Officer to Testify in Court	Applicable when Filing Type is "Fee Waiver-Additional"
Fees for Court-Appointed Experts	Applicable when Filing Type is Fee Waiver-Additional
FEIN Number	<ul style="list-style-type: none"> Not applicable when Participant Category is "Person" Applicable only when Participant Category is "Entity," "Trust," or "Gov't Agency."
FFA Amount	Digits must be 0-9

Referenced Element	Business Rule Description
Filed By Case Participant XML ID	<ul style="list-style-type: none"> Must be an existing Case Participant XML ID For each filing, the Filed By Case Participant XML ID and the Refers to Case Participant XML ID are mutually exclusive and only one may be sent Either the Filed By Case Participant XML ID or the Refers to Case Participant XML ID is required for a filing. The same Case Participant XML ID cannot be used as a Filed By or Refers To case participant more than once per filing. Each case participant has a Case Participant XML ID; all Case Participant XML IDs must be used as a Filed By or a Refers To case participant on at least one filing.
Filing Agency	<p>Required when Case Category is "Family Law" or "FMI"</p> <p>Applicable to Case Categories:</p> <ul style="list-style-type: none"> Family Law FMI Juvenile NCF
Filing Document	<p>(CEB01) Branch: Court. Case. Filing</p> <ul style="list-style-type: none"> Blank when the document is an attachment. Sealed documents must be accompanied by a lead filing document indicating there are sealed filings in the e-filing. Only the lead document is visible to the clerk. Each defendant in an FMI case must have at least one filing document. Applicable documents are determined by Filing Type and Case Type
Filing Document PDF	<ul style="list-style-type: none"> PDF Attachment Only Required for the lead document. PDF for additional documents is optional. Not required for NCF cases
Filing Type	Blank when the document is an attachment
Filing XML ID	The Filing XML ID for the first filing document must be sequential for each filing (beginning with the number 1) and must be unique.
Financial Assistance	Applicable only if participant is receiving financial assistance under one of the fee waiver programs
First Name	Applicable only when Participant Category is "Person"
Food Stamps	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
Franchise Site Number	<ul style="list-style-type: none"> Not applicable when Participant Category is "Person" Applicable only when Participant Category is "Entity," "Trust," or "Gov't Agency."
Gender	Applicable only when Participant Category is "Person"
Habitual Residence	<ul style="list-style-type: none"> Other Habitual Residence only available when Habitual Residence is "Other." Only valid when Participant Category is "Person."
Hair Color	Applicable only when Participant Category is "Person"
Has Special Needs	<ul style="list-style-type: none"> "Special Needs" only available when Has Special Needs is "Y." Applicable only when Participant Category is "Person"

Referenced Element	Business Rule Description
Health Care	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Height in Feet	<ul style="list-style-type: none"> Value must be greater than zero. Applicable only when Participant Category is "Person"
Height in Inches	<ul style="list-style-type: none"> Value must be greater than or equal to zero but less than 12. Applicable only when Participant Category is "Person"
ID Type	Required if a number is entered
ID Value	Must be present when ID Type is selected.
IHSS	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
Improved Financial Situation	Applicable when Filing Type is "Fee Waiver-Additional"
Income Withholding Order	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Injunctive Order	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Injunctive Relief	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Insufficient Income	<p>(CEB01) Branch: Court. Case. Filing. Filing Attributes</p> <ul style="list-style-type: none"> Only applicable when Filing Type is "Fee Waiver," but is not an Initial Fee Waiver. <p>(CEB01) Branch: Court. Case. Filing. Filing Attributes. Fee Waiver</p> <ul style="list-style-type: none"> Allowable values are: <ul style="list-style-type: none"> Waive all Court Fees = A Waive some of the Court Fees = S Make payments over time = T Only applicable when Filing Type is "Fee Waiver," but is not an Initial Fee Waiver.
Integration Partner Phone Number	Digits can be 0-9
Internal	Required for ID Type of "Employee ID Number"
Internal Comments	<ul style="list-style-type: none"> Maximum length is 255 characters Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero.

Referenced Element	Business Rule Description
International Phone Number Indicator	(CEB05) Branch: Court. Case. Participant. Address. Phone <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address"
Interpreter Required	(CEB08) Branch: Court. Case. Event. Event Details <ul style="list-style-type: none"> Not applicable when the case is a Felony, Misdemeanor or Infraction and there are co-defendants. Applicable only when Case Category is Felony, Misdemeanor or Infraction (CEB08) Branch: Court. Case. Event. Language <ul style="list-style-type: none"> When Interpreter Required is sent, both Participant ID and Language are required. Applicable only when Case Category is Felony, Misdemeanor or Infraction
Item	Applicable only when Participant Category is "Person"
Judgment	Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Judgment on Reserved Issues	For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = "Y" and Case Category is "Family Law," the following fields can be sent: <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues For Orders: Applicable when Dissolution indicator = "Y" and Case Category is "Family Law," the following fields can be sent: <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues

Referenced Element	Business Rule Description
Judicial Officer	<p>Applicable only when no value is entered for Department. Only applicable when Filing Type is:</p> <ul style="list-style-type: none"> • Amendment • Appeals • Applications • Attachments & Supplementals • Case Management • Challenge • Correspondence • Declarations/ Affidavits/ Statements • Ex Parte • Exhibits/ Briefs/ Receipts • Fee Waiver • Fee Waiver- Additional • Inventories/ Appraisals/Reports • Judgment/ Dismissal • Letters • Motions • Notices • Objections/ Responses • Opposition/ Replies • Orders • Order to Show Cause • Petitions • Proof • Protective/Restraining Orders • Reports • Requests • Stipulation • Transcripts • Vexatious Litigants • Warrants/Issuance Returns
Jury Fees and Expenses	Applicable when Filing Type is "Fee Waiver-Additional"
Jury Requested	Only applicable when the Filing Type is "Trial/Hearing Setting"
Language	<p>(CEB05) Branch: Court. Case. Participant. Languages</p> <ul style="list-style-type: none"> • Primary Language is applicable when category is "Person" <p>(CEB08) Branch: Court. Case. Event. Language</p> <ul style="list-style-type: none"> • Not applicable when the case is a Felony, Misdemeanor or Infraction and there are co-defendants. • When a language is selected, Interpreter Required and Participant ID are required. • When a language is selected, Interpreter Required is automatically checked – unless the Resource Type is "FCS Mediator." • Not available when multiple events are selected. • Applicable only to Felony, Misdemeanor or Infraction cases. • Applicable for participants on non FMI cases
Last Name	Applicable only when Participant Category is "Person"

Referenced Element	Business Rule Description
Lawyer has agreed	Only applicable when Filing Type is: <ul style="list-style-type: none"> • Fee Waiver – Additional • Fee Waiver
Left/Right/Both	Applicable only when Participant Category is “Person”
Legal Custody to Joint	Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Legal Custody to Other	Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Legal Custody to Petitioner	Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Legal Custody to Respondent	Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Legal Separation	For Judgments/Dismissals – Applicable when the Dissolution/ Legal Separation/ Nullity indicators = “Y” and the Case Category is “Family Law,” the following fields are sent: <ul style="list-style-type: none"> • Status only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Local Child Support Agency	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”
Location	<p>(CEB11) Branch: Court. EFiling Court Information</p> <ul style="list-style-type: none"> • Allowable values are determined by the District selected. <p>(CEB08) Branch: Court. Case. Event. Resource Information. Department</p> <ul style="list-style-type: none"> • Required when the Resource Type is “Department” • Not available when Resource Type is NOT “Department” • Applicable when a District value is selected • Available locations are determined by the District selected. • Not applicable when the Scheduling Option is “Reserved” • The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Long Cause	Only applicable when the Filing Type is “Trial/Hearing Setting”
Marriage/DP Termination Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Applicable when the Dissolution indicator = “Y”, Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/Dismissal ○ Orders
Medi-Cal	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”

Referenced Element	Business Rule Description
Middle Name	Applicable only when Participant Category is "Person"
Modification	<ul style="list-style-type: none"> • Applicable to the following categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Modification of a Support Order	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Name on Card	<ul style="list-style-type: none"> • Applicable and required when Payment Method is "Credit Card" • Payment Method of "Credit Card" and "E-Filing" are mutually exclusive and only one can be sent. • Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero.

Referenced Element	Business Rule Description
Name Type	<ul style="list-style-type: none"> • Allowable values for “Juvenile” and “Family Law” Case Categories are: <ul style="list-style-type: none"> ○ (Null) ○ AKA (Also Known As) ○ DBA (Doing Business As) ○ ESA (Erroneously Sued As) ○ FDA (Formerly Doing Business As) ○ Alias ○ Filed As ○ True Name ○ Moniker • Allowable values for “Civil,” “Small Claims,” “Mental Health,” “Probate,” and “Appeals” Case Categories are: <ul style="list-style-type: none"> ○ AKA (Also Known As) ○ DBA (Doing Business As) ○ ESA (Erroneously Sued As) ○ FDBA (Formerly Doing Business As) ○ Alias ○ Name on Case ○ (Null) • Allowable values for “FMI,” “NCF,” and “Tracking” Case Categories are: <ul style="list-style-type: none"> ○ (Null) ○ AKA (Also Known As) ○ DBA (Doing Business As) ○ Alias ○ Filed As ○ True Name ○ Moniker • Participant must have one and only one name with Name Type, “Name On Case,” for the following Case Categories: <ul style="list-style-type: none"> ○ Civil Limited ○ Civil Unlimited ○ Small Claims ○ Mental Health ○ Probate ○ Family Law ○ Appeals • Participant must have one and only one name with Name Type, “Filed As” for the following Case Categories: <ul style="list-style-type: none"> ○ Juvenile ○ FMI ○ NCF ○ Tracking
Night Court	Not available when the Scheduling Option is “Reserved”
Not Settled	<ul style="list-style-type: none"> • Applicable when the Case Category is “Family Law” • Settled and Not Settled are mutually exclusive; only one may be sent.

Referenced Element	Business Rule Description
Notice of Assigned Support	Applicable when Filing Type is "Participant Information" and Case Category is "Family Law"
Nullity	<p>For Judgments/Dismissal: Applicable when the Dissolution/ Legal Separation/ Nullity indicators = "Y" and the Case Category is "Family Law," the following fields are sent:</p> <ul style="list-style-type: none"> • Status only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Number of Causes of Action	<ul style="list-style-type: none"> • Must be a positive integer • Number of digits limited to 4.
Organization Name	<p>(CEB05) Branch: Court. Case. Participant. Participant Name. Entity Name</p> <ul style="list-style-type: none"> • Available only when the Participant Category is "Entity," Gov't Agency" or "Trust" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Entity</p> <ul style="list-style-type: none"> • Not applicable when Person information (Payor First Name, Payor Middle Name, Payor Last Name, and Suffix) is sent. Either the Person branch or the Organization branch may be sent but not both. • Applicable only when Payor Name – Category is not "Person" • Required when Payment Method is "Credit Card" <p>(CEB09) Branch: Court. Submitter Information. Organization</p> <ul style="list-style-type: none"> • Required when the Court. Submitter Information. Person branch (Submitter First Name. Submitter Middle Name, Submitter Last Name, and Submitter Suffix) is not sent.
Originating Agency	<ul style="list-style-type: none"> • Required when Case Category is "FMI" • Applicable to Case Categories: <ul style="list-style-type: none"> ○ FMI ○ NCF
Other	<p>(CEB03) Branch: Court. Case. Filing. Show Cause and Notice</p> <ul style="list-style-type: none"> • Applicable to: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case Categories • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected. <p>(CEB03) Branch: Court. Case. Filing. Notice of Limited Scope</p> <ul style="list-style-type: none"> • Applicable only when an attorney is selected. • Applicable to: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate Case Categories

Referenced Element	Business Rule Description
Other – Describe in Detail	(CEB03) Branch: Court. Case. Filing. Notice of Limited Scope <ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Other (Specify)	(CEB03) Branch: Court. Case. Filing. Show Cause and Notice Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Other Agency Receipt Number	<ul style="list-style-type: none"> Only applicable when Payment Method is “E-Filing” Payment Method of “Credit Card” and “E-Filing” are mutually exclusive and only one can be sent. Required when Payment Method is “E-Filing” Required when FFA Type and FFA Amount are populated and Fee Amount is greater than zero.
Other Attribute(s)	Applicable for all filing types
Other Child Support Agency	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”
Other Fees	Other Fees Requested field will be checked if this field is populated
Other Habitual Residence	<ul style="list-style-type: none"> Available only when Habitual Residence is “Other” Required when Habitual Residence is “Other” Applicable only when Category is “Person”
P O Box Number (P. O. Box)	(CEB05) Branch: Court. Case. Participant. Address <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is “Postal Address” Allowable only when the Address Type is “P. O. Box” Required when Address Type is “P.O. Box” (CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address <ul style="list-style-type: none"> Required when Payment Method is “Credit Card” Applicable only when Address Type is “P O Box” Required when Address Type is “P.O. Box”

Referenced Element	Business Rule Description
Parentage	<p>(CEB03) Branch: Court. Case. Filing. Show Cause and Notice</p> <ul style="list-style-type: none"> When filing a Modification of an OSC (FL-300) or Notice of Motion (FL-301), the modification checkbox and at least one or more issue checkboxes must be selected. Applicable to the following Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case <p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> Applicable when Case Category is "Family Law" and Filing Type is: <ul style="list-style-type: none"> Judgments/Dismissal Orders
Participant Category	When Participant Category exists, Participant ID must also exist.
Participant ID	<p>(CEB12) Court. Case</p> <ul style="list-style-type: none"> When Participant ID exists, Participant Category must also exist. Must be numeric. <p>(CEB05) Court. Case. Participant.</p> <ul style="list-style-type: none"> Required for Juvenile subsequent filings when Role is "Child" <p>(CEB08) Branch: Court. Case. Event. Language</p> <ul style="list-style-type: none"> Applicable when sending participant's language on non-FMI cases. Required when Language and Interpreter Required are sent. Applicable only when the Case Category is Felony, Misdemeanor, or Infraction. <p>(CEB08) Branch: Court. Case. Event. Resource Information. Person</p> <ul style="list-style-type: none"> Required when the Resource Type is NOT Department Cannot be sent when the Resource Type is "Department" The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Party Address	Applicable when Filing Type is "Notices" and Case Settled for 10k is "M"
Party Name	Applicable when Filing Type is "Notices" and Case Settled for 10k is "M"
Payment Method	<ul style="list-style-type: none"> Required unless the payment is from a trust or is a Transfer Payment transaction. For credit card payments through e-filing, must use credit card transactions with online authorization. Payment methods of "Credit Card" and E-Filing" are mutually exclusive and only one can be sent. Required when FFA Type and FFA Amount are present and the fee amount is greater than zero. Allowable values are: <ul style="list-style-type: none"> Credit Card = "CC" E-Filing = "EF"

Referenced Element	Business Rule Description
Payor First Name (First Name)	<ul style="list-style-type: none"> Applicable only when Participant Category is "Person" Required when a value is chosen for "Payor" Available only when a Role is present Available values depend on participants in the case and the value of "Role" Required when Payment Method is "Credit Card" Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Last Name (Last Name)	<ul style="list-style-type: none"> Applicable only when Participant Category is "Person" Required when a value is chosen for "Payor" Available only when a Role is present Available values depend on participants in the case and the value of "Role" Required when Payment Method is "Credit Card" Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Middle Name (Middle Name)	<ul style="list-style-type: none"> Applicable only when Participant Category is "Person" Required when a value is chosen for "Payor" Available only when a Role is present Available values depend on participants in the case and the value of "Role" Required when Payment Method is "Credit Card" Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Name - Category	Required when Payment Method is "Credit Card"
Pension Issues	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Pension Issues – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Petitioner Proof of Service of the Final Declaration of Disclosure	Applicable when the Filing Type is "Declarations/ Affidavits/ Statements" and Case Category is "Family Law"
Petitioner Proof of Service of the Preliminary Declaration of Disclosure	Applicable when the Filing Type is "Declarations/ Affidavits/ Statements" and Case Category is "Family Law"
Phone Extension	Required when Preferred Mode of Delivery is "Postal Address"

Referenced Element	Business Rule Description
Phone Number (Phone No.)	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • “Phone Type” is required when adding a phone number • Maximum length is 12 in the context of a Family Law case • Only applicable when the Filing Type is “Requests” and Case Category is “Family Law” • Applicable when Phone Type is provided • Specific to Family Law only • Format is: ###-###-#### <p>(CEB05) Branch: Court. Case. Participant. Address. Phone</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address” • May be added without an associated address <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Digits can be 0-9 • Must support international phone numbers • Required when Payment Method is “Credit Card”
Phone Type	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Filing Type is “Requests” and Case Category is “Family Law” • Must be only one phone number per phone type • Must be only one phone type per address • Specific to Family Law only. <p>(CEB05) Branch: Court. Case. Participant. Address. Phone</p> <ul style="list-style-type: none"> • Must be only one phone number per phone type. • Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Phone</p> <ul style="list-style-type: none"> • Required when Payment Method is “Credit Card”
Physical Custody to Joint	<p>Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Physical Custody to Other	<p>Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers”
Physical Custody to Petitioner	<p>Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers

Referenced Element	Business Rule Description
Physical Custody to Respondent	Applicable when Case Category is "Family Law" and Filing Type is: <ul style="list-style-type: none"> Judgment/ Dismissal Orders First Papers
Preferred Mode of Delivery	<ul style="list-style-type: none"> If Receives Notice is "Y," Preferred Mode of Delivery is required. If Preferred Mode of Delivery is "Postal Address," at least one Address must be selected as Case Default. If Preferred Mode of Delivery is "E-Mail Address," at least one Address and one E-mail address must be selected as Case Default. If Preferred Mode of Delivery is "Web Service Address," at least one Address and one Web Service Address must be selected as the Case Default.
Primary Language Indicator	Additional Language Spoken only available when Participant Category is "Person"
Province	<ul style="list-style-type: none"> Not available when Country is "United States" Required when Preferred Mode of Delivery is "Postal Address" Not applicable when Address Type is "Military A.P.O. Box" or "Military F.P.O. Box" Required when Payment Method is "Credit Card"
Race	Applicable only when Participant Category is "Person"
Receives Notice	When Receives Notice is "Y," Preferred Mode of Delivery is required
Refers to Case Participant XML ID	<ul style="list-style-type: none"> Must be an existing Case Participant XML ID For each filing, the Filed By Case Participant XML ID and the Refers to Case Participant XML ID are mutually exclusive and only one may be sent Either the Filed By Case Participant XML ID or the Refers to Case Participant XML ID is required for a filing. The same Case Participant XML ID cannot be used as a Filed By or Refers To case participant more than once per filing. Each case participant has a Case Participant XML ID; all Case Participant XML IDs must be used as a Filed By or a Refers To case participant on at least one filing.
Reporters' Daily Fees	Applicable when Filing Type is Fee Waiver-Additional
Request to Waive Court Fees	Only applicable when Filing Type is "Fee Waiver"
Requested Waiver in Last Six Months	Only applicable when Filing Type is "Fee Waiver"
Reserve Jurisdiction over Marital DP Status Termination	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> Status Only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues

Referenced Element	Business Rule Description
Respondent Proof of Service of the Final Declaration of Disclosure	Applicable when the Filing Type is "Declarations/ Affidavits/ Statements" and Case Category is "Family Law"
Respondent Proof of Service of the Preliminary Declaration of Disclosure	Applicable when the Filing Type is "Declarations/ Affidavits/ Statements" and Case Category is "Family Law"
Restraining Order – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Restraining Order – Enforce	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Restraining Order – Establish	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Restraining Order – Modify	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Role	Participant ID is required for Juvenile subsequent filings when Role is "Child"
Scheduling Notes	Not available when the Scheduling Option is "Reserved"
Scheduling Options	Not available when the event has a status of "Scheduled"
Service Effective Date	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Must be a valid date Only applicable when the service is effective on the case and Filing Type is: <ul style="list-style-type: none"> Proof of Service – Case Initiating Document Proof of Service – General
Service Fees (from POS) \$	<ul style="list-style-type: none"> Must be a valid currency amount Only applicable when Filing Type is: <ul style="list-style-type: none"> Proof of Service – Case Initiating Document Proof of Service – General
Settled	<ul style="list-style-type: none"> Applicable when the Case Category is "Family Law" "Settled" and "Not Settled" are mutually exclusive and only one out of the two choices may be selected.
Settlement Received	Only applicable when Filing Type is "Notices"
Short Cause	Only applicable when Filing Type is "Trial/Hearing Setting"
Skin Tone	Applicable only when Participant Category is "Person"
Special Needs	<ul style="list-style-type: none"> Available only when Has Special Needs is "Y" Only valid when Category is "Person"

Referenced Element	Business Rule Description
Spousal Support	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Spousal Support – Describe in Detail	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Spousal Support – Enforce	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Spousal Support – Establish	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Spousal Support – Modify	<ul style="list-style-type: none"> Available only when an attorney is selected. Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case
Spousal Support Payable to Petitioner	<ul style="list-style-type: none"> At least one spousal support must be selected Applicable when Case Category is "Family Law" and Filing Type is: <ul style="list-style-type: none"> Judgment/ Dismissal Orders First Papers
Spousal Support Payable to Respondent	<ul style="list-style-type: none"> At least one spousal support must be selected Applicable when Case Category is "Family Law" and Filing Type is: <ul style="list-style-type: none"> Judgment/ Dismissal Orders First Papers
SSI	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
SSP	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"

Referenced Element	Business Rule Description
State	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" State/Birth State can only be sent when the Country/Birth Country is "United States of America" When Address Type is "Military A.P.O." or "Military F.P.O." the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP <p>(CEB05) Branch: Court. Case. Participant. Position Type</p> <ul style="list-style-type: none"> Required when Driver's License number is populated Required for the following ID Types: <ul style="list-style-type: none"> Bar Number Driver's License Number ID Number Other ID Card Number Professional License Number <p>(CEB05) Branch: Court. Case. Participant. Vehicle Info</p> <ul style="list-style-type: none"> Required when Driver's License number is populated Required for the following ID Types: <ul style="list-style-type: none"> Bar Number Driver's License Number ID Number Other ID Card Number Professional License Number <p>(CEB05) Branch: Court. Case. Participant. ID Info</p> <ul style="list-style-type: none"> Required when Driver's License number is populated Required for the following ID Types: <ul style="list-style-type: none"> Bar Number Driver's License Number ID Number Other ID Card Number Professional License Number <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Country is "United States" Required when Payment Method is "Credit Card" Not allowed when Address Type is "International" When Address Type is "Military A.P.O." or "Military F.P.O." the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP

Referenced Element	Business Rule Description
Status Only	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = "Y" and Case Category is Family Law, the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Street Name	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is "Postal Address" <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is "Credit Card" • Applicable only when Address Type is not "P.O. Box"
Street No./Number	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is "Postal Address" • Applicable only when Address Type is not "P.O. Box" • Not applicable when Address Type is "P.O. Box," "Military A.P.O. Box," or "Military F.P.O. Box" <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is "Credit Card" • Applicable only when Address Type is not "P.O. Box" • Not applicable when Address Type is "P.O. Box," "Military A.P.O. Box," or "Military F.P.O. Box"

Referenced Element	Business Rule Description
Street Type	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Applicable only when Address Type is not "P.O. Box" Applicable only when Address Type is not "P.O. Box," "Military A.P.O. Box," or "Military F.P.O. Box" <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Applicable only when Address Type is not "P.O. Box" Not applicable when Address
Submitted Date/Time	Must be in format: YYYY-MM-DDThh:mm:ss.sss-offset
Submitter First Name	(CEB09) Branch: Court. Submitter Information. Organization) Required when Organization Name is not sent.
Submitter Last Name	(CEB09) Branch: Court. Submitter Information. Organization) Required when Organization Name is not sent. Organization)
Submitter Middle Name	(CEB09) Branch: Court. Submitter Information. Organization) Required when Organization Name is not sent.
Submitter Suffix	(CEB09) Branch: Court. Submitter Information. Organization) Required when Organization Name is not sent.
Subpoena – Service Fee \$	Only applicable when Case Category is "Small Claims"
Suffix	<ul style="list-style-type: none"> Applicable only when Participant Category is "Person" Required when Payment Method is "Credit Card" Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Superior Court	Only applicable when Filing Type is "Fee Waiver" and Lawyer Has Agreed indicator is "Y"
Supplemental	Applicable when Filing Type is Case Initiation and Case Category is "Family Law"
Support Order	Applicable when Filing Type is "Case Initiation" and Case Category is "Family Law"
Supreme Court or Appellate Division	Only applicable when Filing Type is "Fee Waiver" and Lawyer Has Agreed indicator is "Y"
Termination of Income Withholding Order (IWO)	Applicable when Filing Type is "Orders" and Case Category is "Family Law"
Tribal Response	Applicable only when the Filing Type is "Notices"
Unconditional Settlement Date of Settlement	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Must be a valid date Only applicable when the Filing Type is "Notices" Applicable when Filing Document is "Notice of Settlement"

Referenced Element	Business Rule Description
Unit Number	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Applicable only when Address Type is not "PO Box"
Update Indicator	<p>Allowable values are:</p> <ul style="list-style-type: none"> Vacate = V Modify = M
Vehicle Identification (Vehicle Lic. Or VIN No.)	<ul style="list-style-type: none"> Maximum length is 17 digits. If field contains less than 10 characters, it is saved as the Vehicle Lic. No. If field contains more than 10 characters, it is saved as a VIN No.
Visitation	<ul style="list-style-type: none"> Applicable to the following categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate Case For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the "Issues" tab must be selected.
Web Service Address	<p>Either an Electronic Address or a Web Service Address is required when Preferred Mode of Delivery is "E-Mail Address/Web Service Address".</p>
Weight	<ul style="list-style-type: none"> Must be a positive numeric value. Applicable only when Participant Category is "Person"
Year	<ul style="list-style-type: none"> Must be in format: YYYY Any digits from 0-9
Zip Code	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is "Postal Address" Required when Country is "United States" When Country = "United States of America," zip code is required and standard format is XXXXX <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is "Postal Address" <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is "Credit Card" Required when Country is "United States" Digits can be 0-9 Must be 5 or 9 digits when Country is "United States of America" When Country is NOT "United States of America" there is no standard input When Country = "United States of America," zip code is required and standard format is XXXXX

Referenced Element	Business Rule Description
Success Response	
Echoes back the Request plus the following:	
Received Date	YYYY-MM-DD
Received Time	hh:mm or hh:mm:ss
Status	Only allowable value is "Received."

6.2 Allowable Values

This section provides additional information regarding individual allowable values for elements contained in this data exchange. Essentially, allowable values come in two forms—AOC codes or Boolean types. This section includes subsections that list the elements by type with specific instructions for each type.

6.2.1 AOC code values

Table 3 contains element names and the corresponding AOC Code Schema Table name.

- The AOC Code Schema contains the actual coded values and descriptions required for each element used in this exchange.
- The AOC Code Schema is provided in the exchange schema file under the "AOC Code" folder.

Integration partners should refer to the AOC Code Schema for all element-allowable values listed in this table.

As a reference, the AOC created the "AOC Codes" document, which lists all AOC code tables, values, and descriptions in alphabetical order. At the time of this writing, "AOC Codes" reflects the current values and should not be used as the authoritative source for validation purposes.

Table 3. AOC Coded Values

Element Name	AOC Code Schema Table Name
Request	
Address Type	AddressTypeCodeSimpleType - This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Billing = BILL • Business Address = BUS • Collection = COL • General Delivery = GEN • Home Address = HOM • International = INT • Military A.P.O. Box = MILAPO • Military F.P.O. Box = MILFPO • P.O. Box = POBOX • Transient = TRA • Unknown - UNK • Warrant = WARR
Association Type	AssociationCodeSimpleType
Birth Country	CountryCodeSimpleType
Birth State	StateCodeSimpleType

Element Name	AOC Code Schema Table Name
Body Part	ScarsMarksTattoosBodyPartCodeSimple
Build	PersonBuildCodeSimpleType
Card Type	CreditCardCodeSimpleType
City	When Address Type is "Military APO" or "Military FBO," the City element must be populated with one of the StateCodeSimpleType values below: <ul style="list-style-type: none"> • <Blank> • Military in America = AA • Military (Europe, Mid East, Africa, Canada) = AE • Military in the Pacific = AP
Code	ScarsMarksTattoosCodeSimpleType
Country	CountryCodeSimpleType
County	CountyCodeSimpleType
Date of Birth Type	DOBCodeSimpleType
Day of Week	WeekDayCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> ○ Monday = MON ○ Tuesday = TUE ○ Wednesday = WED ○ Thursday = THU ○ Friday = FRI
Direction	StreetDirectionCodeSimpleType

Element Name	AOC Code Schema Table Name
External Case Xref Type	<p>ExternalCaseCodeSimpleType – this exchange only allows the following enumerated values for this element:</p> <ul style="list-style-type: none"> • Appellate Division Case Number = ADCN • Booking Number = BKGNUMBR, BKNUMBR, BOOKNUM • CDSS = CDSSNUMBR • Citation Number = CITNUM, CTNNUMBR • City Attorney Case File Number = CACFNUM, CTYATYCSFLNUMBR • Companion = CMPNAIN • CWS Number = CWSNUMBR • DA Case File Number = DACSNUMBR, DCFNUM • DCA Appeals Case Number = DACNUM, DCAACN, DCAACNR • DCFS Case Number = DCFSNUMBR • DCSS Case Number = DCSSCSNUMBR • DCSS Participant Number = DCSSPRTNR • DR Number = DRNUMBR, DRNUM • Filing Agency Case = FILEAGENCY • Fingerprint Card Number = FINGPRNT • Other = OTHR, OTHRNUMBR, 205202 • Probation Case Number = PCNUM, PROCSNUMBR • Public Defender Case Number = PDCN • Search Warrant Number = SWNUM • Sheriff's ID number = SHIDNUM, SHRFNUMBR • Supreme Court Appeals Case Number = SUACOAPCN, SCACN • Trial Court Case Number = TCCN • Warrant Control Number = WARCONNUM, WRNTCNR • Warrant Number = WRNTNUMBR, WRNTNO, WRNTNR
Eye Color	EyeColorCodeSimpleType
Filing Type	FilingCodeSimpleType
Gender	GenderCodeSimpleType
Habitual Residence	CountryCodeSimpleType
Hair Color	HairColorCodeSimpleType

Element Name	AOC Code Schema Table Name
ID Type	<p>IdentificationCodeSimpleType – this exchange only allows the following enumerated values for this element:</p> <ul style="list-style-type: none"> • AFIS Number = AFISNUM • Badge Number = BNUM • Bar Number = BARNUM • California State ID = CALSTATEID • CDC Number = CDCNUM • CII/SID Number = CIINUM • Closed Collections Account Holder = CCAH • County ID Number = COUNTYID • County Juvenile Number = JUVNUM • CWS/CMS Case Number = CASENUM • CWS/CMS Person Identifier = PERSONID • DA Number = DANUM • DCFS Number = DCFSNUM • DCSS Participant ID Number = DCSSID • Death Certificate Number = DCNUM • Division of Juvenile Justice = JUVJUS • Driver's License Number = DL • Education Passport = EDUPSPRT • Employee ID Number = EMPIDNUM • FBI Number = FBINUM • Health Passport = HLTHPSVRT • ID Number = IDNUMBER • INS Number = INSNUM • JAI Number = JAINUM • LEA Number = LEANUM • Local Police Number = POLICENUM • Military ID Number = MLD • NCIC Number = NC1 • ORI Number = ORINUM • Other = OTHERNUM • Other ID Card Number = OTHERID • Passport Number = PST • Passport Card Number = PCNUM • Probation Department Juvenile (PDJ) Number = PDJNUM • Probation Number = PROBNUM • Professional License Number = PROFLICNUM • Sheriff's Bureau of Identification Number = SBID • Social Security Number = SSN • Taxpayer Number (EIN) - TAXPAYNUM • Vendor Number = VENNUM
Item	ScarsMarksTattoosItemCodeSimpleType
Language	LanguageCodeSimpleType
Left/Right/Both	ScarsMarksTattoosSideCodeSimpleType
Name Type	NameCodeSimpleType
Participant Category	ParticipantCodeSimpleType
Pay Cycle	PayCycleCodeSimpleType
Payor Name - Category	ParticipantCodeSimpleType

Element Name	AOC Code Schema Table Name
Phone Type	(CEB05) PhoneCodeSimpleType – this exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Home Phone = HOM • Business Phone = BUS • Fax = FAX • Cell Phone = CELL • Pager = PGR • Work Phone = WRK • Message Phone = MSGPH • Alternate Phone = ALTPH • Other = OTH CEB07 does not restrict this list.
Position Type	PositionCodeSimpleType
Preferred Mode of Delivery	PreferredModeDlvryCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Blank = <Blank> • Postal Address = M • Email Address = E
Race	RaceCodeSimpleType
Relationship	VehRelCodeSimpleType
Resource Type	ResourceCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Arbitrator = “ARB” • Department = “DEPTR” • FCS Mediator = “MEDFCS” • Judicial Assistant = “JA” • Judicial Officer = “DEPTJO” • Mediator = “MED” • Temporary Judge = “TJ”
Role	ParticipantRoleCodeSimpleType
Scheduling Options	EventStatusCodeSimpleType - This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Scheduled • Reserved
Skin Tone	SkinToneCodeSimpleType
State	StateCodeSimpleType
Street Type	StreetCodeSimpleType
Submitter Type	SubmitterCodeSimpleType
Tribal Response	ICWATribeResponseCodeSimpleType
Success Response	

Element Name	AOC Code Schema Table Name
Address Type	AddressTypeCodeSimpleType - This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Billing = BILL • Business Address = BUS • Collection = COL • General Delivery = GEN • Home Address = HOM • International = INT • Military A.P.O. Box = MILAPO • Military F.P.O. Box = MILFPO • P.O. Box = POBOX • Transient = TRA • Unknown - UNK • Warrant = WARR
Association Type	AssociationCodeSimpleType
Birth Country	CountryCodeSimpleType
Birth State	StateCodeSimpleType
Body Part	ScarsMarksTattoosBodyPartCodeSimple
Build	PersonBuildCodeSimpleType
Card Type	CreditCardCodeSimpleType
City	When Address Type is "Military APO" or "Military FBO," the City element must be populated with one of the StateCodeSimpleType values below: <ul style="list-style-type: none"> • <Blank> • Military in America = AA • Military (Europe, Mid East, Africa, Canada) = AE • Military in the Pacific = AP
Code	ScarsMarksTattoosCodeSimpleType
Country	CountryCodeSimpleType
County	CountyCodeSimpleType
Date of Birth Type	DOBCodeSimpleType
Day of Week	WeekDayCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> ○ Monday = MON ○ Tuesday = TUE ○ Wednesday = WED ○ Thursday = THU ○ Friday = FRI
Direction	StreetDirectionCodeSimpleType

Element Name	AOC Code Schema Table Name
External Case Xref Type	<p>ExternalCaseCodeSimpleType – this exchange only allows the following enumerated values for this element:</p> <ul style="list-style-type: none"> • Appellate Division Case Number = ADCN • Booking Number = BKGNUMBR, BKNUMBR, BOOKNUM • CDSS = CDSSNUMBR • Citation Number = CITNUM, CTNNUMBR • City Attorney Case File Number = CACFNUM, CTYATYCSFLNUMBR • Companion = CMPNAIN • CWS Number = CWSNUMBR • DA Case File Number = DACSNUMBR, DCFNUM • DCA Appeals Case Number = DACNUM, DCAACN, DCAACNR • DCFS Case Number = DCFSNUMBR • DCSS Case Number = DCSSCSNUMBR • DCSS Participant Number = DCSSPRTNR • DR Number = DRNUMBR, DRNUM • Filing Agency Case = FILEAGENCY • Fingerprint Card Number = FINGPRNT • Other = OTHR, OTHRNUMBR, 205202 • Probation Case Number = PCNUM, PROCSNUMBR • Public Defender Case Number = PDCN • Search Warrant Number = SWNUM • Sheriff's ID number = SHIDNUM, SHRFNUMBR • Supreme Court Appeals Case Number = SUACOAPCN, SCACN • Trial Court Case Number = TCCN • Warrant Control Number = WARCONNUM, WRNTCNR • Warrant Number = WRNTNUMBR, WRNTNO, WRNTNR
Eye Color	EyeColorCodeSimpleType
Filing Type	FilingCodeSimpleType
Gender	GenderCodeSimpleType
Habitual Residence	CountryCodeSimpleType
Hair Color	HairColorCodeSimpleType

Element Name	AOC Code Schema Table Name
ID Type	<p>IdentificationCodeSimpleType – this exchange only allows the following enumerated values for this element:</p> <ul style="list-style-type: none"> • AFIS Number = AFISNUM • Badge Number = BNUM • Bar Number = BARNUM • California State ID = CALSTATEID • CDC Number = CDCNUM • CII/SID Number = CIINUM • Closed Collections Account Holder = CCAH • County ID Number = COUNTYID • County Juvenile Number = JUVNUM • CWS/CMS Case Number = CASENUM • CWS/CMS Person Identifier = PERSONID • DA Number = DANUM • DCFS Number = DCFSNUM • DCSS Participant ID Number = DCSSID • Death Certificate Number = DCNUM • Division of Juvenile Justice = JUVJUS • Driver's License Number = DL • Education Passport = EDUPSPRT • Employee ID Number = EMPIDNUM • FBI Number = FBINUM • Health Passport = HLTHPSVRT • ID Number = IDNUMBER • INS Number = INSNUM • JAI Number = JAINUM • LEA Number = LEANUM • Local Police Number = POLICENUM • Military ID Number = MLD • NCIC Number = NC1 • ORI Number = ORINUM • Other = OTHERNUM • Other ID Card Number = OTHERID • Passport Number = PST • Passport Card Number = PCNUM • Probation Department Juvenile (PDJ) Number = PDJNUM • Probation Number = PROBNUM • Professional License Number = PROFLICNUM • Sheriff's Bureau of Identification Number = SBID • Social Security Number = SSN • Taxpayer Number (EIN) - TAXPAYNUM • Vendor Number = VENNUM
Item	ScarsMarksTattoosItemCodeSimpleType
Language	LanguageCodeSimpleType
Left/Right/Both	ScarsMarksTattoosSideCodeSimpleType
Name Type	NameCodeSimpleType
Participant Category	ParticipantCodeSimpleType
Pay Cycle	PayCycleCodeSimpleType
Payor Name - Category	ParticipantCodeSimpleType

Element Name	AOC Code Schema Table Name
Phone Type	(CEB05) PhoneCodeSimpleType – this exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Home Phone = HOM • Business Phone = BUS • Fax = FAX • Cell Phone = CELL • Pager = PGR • Work Phone = WRK • Message Phone = MSGPH • Alternate Phone = ALTPH • Other = OTH Both CEB02 and CEB07 have unrestricted lists for this code schema.
Position Type	PositionCodeSimpleType
Preferred Mode of Delivery	PreferredModeDlvryCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Blank = <Blank> • Postal Address = M • Email Address = E
Race	RaceCodeSimpleType
Relationship	VehRelCodeSimpleType
Resource Type	ResourceCodeSimpleType This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Arbitrator = “ARB” • Department = “DEPTR” • FCS Mediator = “MEDFCS” • Judicial Assistant = “JA” • Judicial Officer = “DEPTJO” • Mediator = “MED” • Temporary Judge = “TJ”
Role	ParticipantRoleCodeSimpleType
Scheduling Options	EventStatusCodeSimpleType
Skin Tone	SkinToneCodeSimpleType
State	StateCodeSimpleType
Street Type	StreetCodeSimpleType
Submitter Type	SubmitterCodeSimpleType
Tribal Response	ICWATribeResponseCodeSimpleType
Error Response	
Date	YYYY-MM-DD
Time	hh:mm or hh:mm:ss
Status	Allowable values are: <ul style="list-style-type: none"> • Error • Rejected
Error Code	See “CCMS Data Exchange Errors” for a list of all errors.
Error Description	See “CCMS Data Exchange Errors” for a list of all errors.

6.2.2 Court configurable elements

Each local court has the ability to create, edit, and remove the allowable values for the following data elements within this exchange:

- Amount Received
- Event Type (configurable for FMI cases only)
- Filing Agency (configurable for juvenile and NCF cases only)
- Filing Document
- Occupation
- Originating Agency (configurable for NCF and FMI cases only)
- Other (configurable to display or not the Filing Document selected)
- Payment Method

In practice, many of these values are standard across courts, but integration partners should contact their local court administrator for an authoritative list of the court-specific allowable values. These values will be contained in the Court Policy File, which describes specific court business and operational rules (e.g., hours of operation, code lists, and fee schedules) in a machine-readable format. The Court Policy File for each local court will be developed as part of the CCMS deployment of that court. Integration partners can learn more about the Court Policy File by referring to the “*Court Policy File Overview*.”

6.2.3 Indicator element allowable values

This exchange includes numerous “Indicator” elements that provide additional information related to a specific condition or scenario. The following is a list of indicator elements contained in this exchange. The allowable values for each element must be either ‘true’ or ‘false; or ‘1’ = true or ‘0’ = false. Integration partners should not rely on the exchange mapping spreadsheets for the indicator element allowable values, but rather the exchange schemas contained in the appropriate schema folder.

These schemas are the authoritative source for the indicator allowable values:

- Accept Judicial Officer
- Active Military Duty
- Aid was/is being Received
- Amended
- Attorney Fees and Costs
- Award for Defendant/Respondent
- Award for Plaintiff/Petitioner
- CalWorks or TANF

- CAPI
- Change in Financial Situation (is this an indicator?)
- Child Custody
- Child Custody and Visitation - Enforce
- Child Custody and Visitation - Establish
- Child Custody and Visitation - Modify
- Child Support
- Child Support – Establish
- Child Support – Enforce
- Child Support – Modify
- Child Visitation to Other
- Child Visitation to Petitioner
- Child Visitation to Respondent
- Commercial Vehicle
- Competing Petition
- Confidentiality Indicator
- Contempt
- County Relief or General Assistance
- Court-Appointed Interpreter Fees for a Witness
- Decline Judicial Officer
- Defective
- Dissolution
- Division of Property
- Establish Order for Costs and Fees
- Establish Order for Current Child Support
- Establish Order for Medical Support
- Establish Order for Retroactive Child Support
- Establish Order for Spousal Support
- Establish Parentage
- Establish Support
- Ex Parte
- Fees for a Peace Officer to Testify in Court

- Fees for Court-Appointed Experts
- Financial Assistance
- Food Stamps
- Has Special Needs
- Hazardous Material
- Health Care
- IHSS
- Improved Financial Situation
- Income Withholding Order
- Injunctive Order
- Injunctive Relief
- Insufficient Income
- Internal
- International Phone Number Indicator
- Interpreter Required
- Judgment
- Judgment on Reserved Issues
- Jury Fees and Expenses
- Jury Requested
- Lawyer Has Agreed
- Legal Custody to Joint
- Legal Custody to Other
- Legal Custody to Petitioner
- Legal Custody to Respondent
- Legal Separation
- Local Child Support Agency
- Long Cause
- Medi-CAL
- Modification
- Modification of a Support Order
- Night Court
- Not Settled

- Notice of Assigned Support
- Nullity
- Other (in branch: **Court. Case. Filing. Show Cause and Notice**)
- Other (in branch: **Court. Case. Filing. Notice of Limited Scope**)
- Other Child Support Agency
- Owner's Responsibility
- Parentage
- Pension Issues
- Petitioner Proof of Service of the Final Declaration of Disclosure
- Petitioner Proof of Service of the Preliminary Declaration of Disclosure
- Physical Custody to Joint
- Physical Custody to Other
- Physical Custody to Petitioner
- Physical Custody to Respondent
- Primary Language Indicator
- Primary Vehicle
- Receives Notice
- Reporters' Daily Fees
- Request to Waive Court Fees
- Requested Waiver in Last Six Months
- Reserve Jurisdiction over Marital DP Status Termination
- Respondent Proof of Service of the Final Declaration of Disclosure
- Respondent Proof of Service of the Preliminary Declaration of Disclosure
- Restraining Order – Enforce
- Restraining Order – Establish
- Restraining Order – Modify
- Settled
- Settlement Received
- Short Cause
- Spousal Support
- Spousal Support – Enforce
- Spousal Support – Establish

- Spousal Support – Modify
- Spousal Support Payable to Petitioner
- Spousal Support Payable to Respondent
- SSI
- SSP
- Status Only
- Superior Court
- Supplemental
- Support Order
- Supreme Courts or Appellate Division
- Termination of Income Withholding Order (IWO)
- Visitation

6.3 Business Processes

There are no additional business processes that impact the exchange.

6.4 Data Classification

At the time of this writing, no security classifications or restrictions to the data contained in this exchange have been identified.

6.4.1 Privacy considerations

At the time of this writing, no specific privacy considerations for the content contained in this exchange have been identified.

7.0 ISB Message Processing

7.1 Routing

The ISB performs message routing for this data exchange. Routing rules are based on the content contained in the Common Service Header, which is described in the “*CCMS Data Exchange Common Technical Requirements*.”

- No additional routing rules apply.

7.2 Message Interactions

All messages sent from the ISB are processed synchronously in real time. This means messages received by the trial court are validated, translated to the appropriate format, and routed to the destination immediately.

Refer to the “*Data Exchange Functional Design Guidelines*” for an additional description of the message interactions with the ISB and CCMS.

Appendix A. Acronyms

Table 4. Acronyms

Acronym	Name
ACCMS	Appellate Court Case Management System
AOC	Administrative Office of the Courts
CCMS	California Case Management System
CCTC	California Courts Technology Center
CEB	Common Element Block
DI	data integration
F&F	Fees and Fines
FTA	Failure To Appear
IP	integration partner
ISB	Integrated Services Backbone
LIAM	Local Integration Assessment Methodology
NIEM	National Information Exchange Model
OWSM	Oracle Web Services Management
RRA	request/reply-asynchronous
RRS	request/reply-synchronous
SDD	Service Description Document
SLA	service level agreement
SME	subject matter experts
URL	Universal Resource Locator
WSDL	Web Services Description Language
XML	eXtensible Markup Language

