



Service Description Document: CCMS Data Exchange INI926

COURT SENDS CASE INITIATION
FILING - FAMILY LAW
(MARRIAGE/DOMESTIC PARTNERSHIP
WITH/WITHOUT CHILD)
CONFIRMATION NOTIFICATION
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Revision History

Version	Date	Author	Description of Changes
1.0.0	June 2011	L. Modisette	First release

Reference Documents

Version	Date	Document Title	Author
9.0	June 2011	ISB and CCMS Data Exchange Overview	Deloitte Consulting
9.0	June 2011	Data Exchange Functional Design Guidelines	Deloitte Consulting
2.0.0	September 2011	Data Exchange Common Technical Requirements	AOC
1.0.0	September 2011	INI926 Data Exchange Specification	Deloitte Consulting/AOC/SEARCH
1.0.0	June 2011	Service Description Document: CCMS Data Exchange INI807 Court Receive Case Initiation Filing – Family Law (Marriage/Domestic Partnership with/without Child)	Optimum Technology
1.0.0	June 2011	Service Description Document: CCMS Data Exchange PF901 Court Sends Case Participant Demographic Information Notification	Optimum Technology
9.0	July 2011	CCMS Data Exchange Errors	Deloitte Consulting
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1.0	September 2011	Local Integration Assessment Methodology (LIAM)	AOC
2.0	June 2010	LIAM Light	AOC

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1.0 Executive Summary

1.1 Purpose

The purpose of this document is to provide integration partners with descriptive information regarding the context and business processes when preparing to implement data exchanges with the California Court Case Management System (CCMS). This document details the exchange content requirements and related business requirements needed for a trial court to send a confirmation notification to an integration partner for a marriage/domestic partnership case initiation filing.

Integration partners most likely to use this exchange include:

- California Department of Child Support Services (DCSS)
- Electronic filing service providers

This document reflects agency business rules and policies that have a direct impact on the system interactions among court and integration partners. This is a companion to the exchange specifications contained in the exchange eXtensible Markup Language (XML) schemas, Web Service Description Language (WSDL) files, and the “*CCMS Data Exchange Common Technical Requirements*,” and should be reviewed along with those documents when preparing for deployment. The XML schemas, WSDLs, and Common Technical Requirements provide specific technical details regarding message structures and implementation requirements, including infrastructure, security, and deployment information. Collectively, these documents provide all of the information an integration partners requires to send and receive data with CCMS for this exchange.

The information contained here compiles court-specific information from a number of AOC documents and resources, including the “*CCMS Data Exchange Functional Design*,” “*CCMS Core Application Functionality*,” and the “*CCMS Technical Architecture*.” The content of this Service Description Document provides integration partners with a concise, detailed explanation of data exchange content and related business processes, and includes the following topics:

- Exchange description
- Events and conditions
- CCMS business processes and rules
- CCMS data requirements
- Message patterns
- Exceptions, acknowledgements, errors
- Other descriptive information

This document is based on the [Global Justice Reference Architecture's Service Specifications Guidelines](#)¹.

Prior to implementing data exchanges with CCMS, it is strongly advised that each integration partner participate in a readiness assessment prepared by the AOC in partnership with the courts. This assessment, called the “*Local Integration Assessment Methodology (LIAM)*,” consists of four phases that provide integration partners and the courts with necessary information prior to implementation activities. Figure 1 describes this process in more detail.

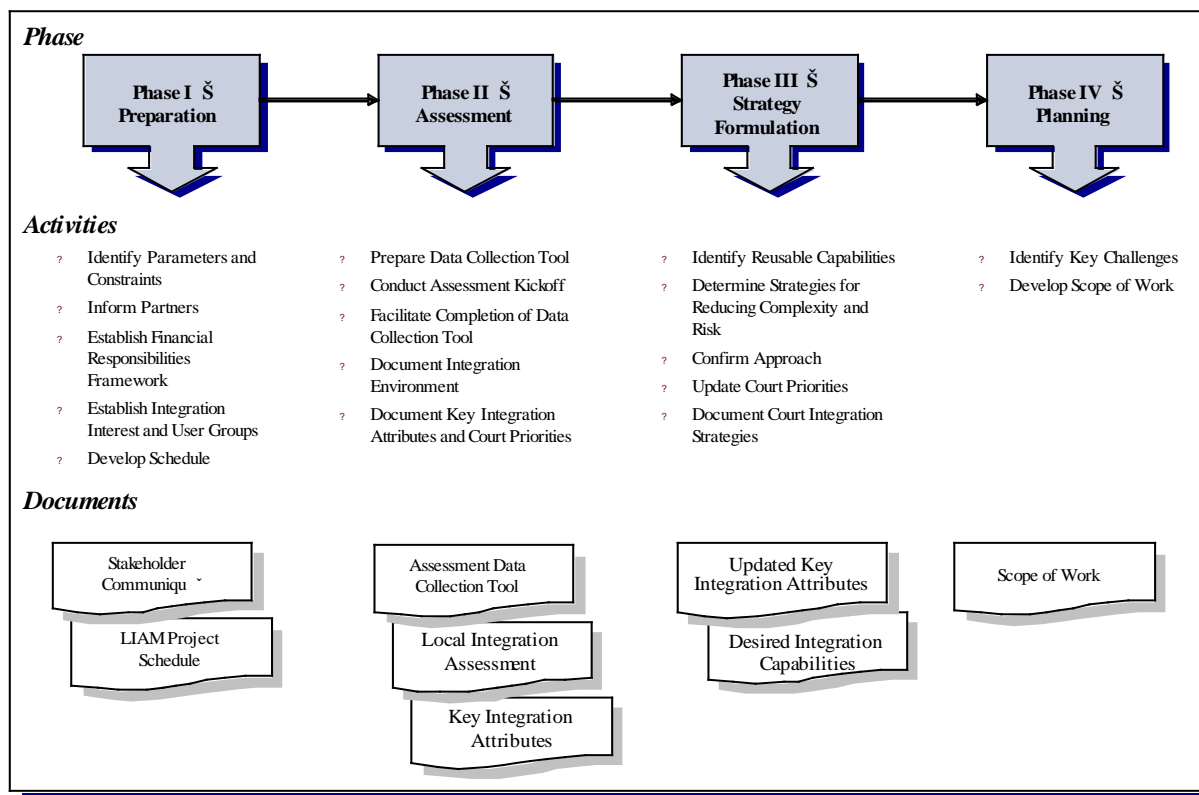


Figure 1. Implementation Phases

Alternatively, an integration partner can choose to participate in the “*LIAM Light*” assessment, which focuses on replacing existing electronic exchanges instead of automating new exchanges.

After CCMS is deployed with the replaced existing exchanges, integration partners may want to use the full LIAM to assess other business processes that can be automated using other exchanges.

¹ <http://www.it.ojp.gov/default.aspx?area=nationalInitiatives&page=1015#RefSSPs>

1.2 Audience

Audiences for this document are subject matter experts (SMEs) and technical staff, who need to understand how this data exchange works in order to implement it between an integration partner and CCMS. Known audiences include:

- Integration partner CCMS Data Exchange Implementation Team
- CCMS Deployment Team
- AOC Data Integration staff, including business analysts, developers, and architects, etc.
- Integrated Services Backbone (ISB) vendors
- CCMS vendors
- Court CCMS project managers and SMEs

1.3 CCMS Data Exchange Overview

As part of the CCMS project, 121 data exchanges servicing all case types were developed to enable courts and their integration partners to exchange information using CCMS. Sixty-three exchanges are based on data exchange standards established in the [National Information Exchange Model](#)² (NIEM), and 58 exchanges are based on California judicial branch XML schema. It is important to note that each of the 121 exchanges is actually a set of exchanges that includes individual exchanges for Request, Response, and Error Handling. A complete list of CCMS data exchanges is available on the [Integration Partners website](#)³.

1.4 Assumptions

The following is a list of current assumptions:

- Integration partners and courts have completed their LIAM process as a prerequisite to implementing data exchanges.
- Integration partners have a working proficiency with Web services and XML, and a basic understanding and knowledge of the NIEM structure and implementation concepts.

1.5 Risks

To date, there are no risks identified for this exchange.

² <http://niem.gov/>

³ <http://www.courts.ca.gov/partners/integration.htm>

1.6 Conventions Used in this Document

1.6.1 Exchange naming convention

During the data exchange development process, the AOC adopted a standard naming convention to describe the “action” of the exchange from the court perspective, and applied an alphanumeric categorization for various court functions. Each follows this format:

<Application>-<Interface Number><Interface Name>

Where:

- *Application* is CCMS
- *Interface Number* consists of code name of functional area (two or three letters (e.g., “DOJ” for Department of Justice-related data exchanges)), and a three-digit number:
 - If the first digit is “8” then CCMS is receiving the data from an integration partner.
 - If the first digit is “9” then CCMS is sending the data to an integration partner.
 - The remaining two digits identify the unique integer ID sequentially assigned to the data exchange.
- *Interface Name* is descriptive name of the data exchange.

Examples:

- CCMS-V4-DOJ802 Receive Disposition Error Report Notification
 - CCMS receives data from an integration partner.
- CCMS-V4-DOJ901 Send Initial, Subsequent Disposition Notification
 - CCMS sends data to an integration partner.

2.0 Exchange Description

This section outlines the requirements and functional design for the INI926 Send Case Initiation Filing – Family Law (Marriage/Domestic Partnership with/without Child) Confirmation Notification data exchange. This data exchange will be used by the trial court to send an acceptance response to a marriage/domestic partnership case initiation request received from an integration partner.

The confirmation notification information in this data exchange will be sent to the same integration partner that originated the case initiation request.

This data exchange does not include a functional success response message, but integration partners may return an error response message to the court if an error is encountered.

This data exchange, like all exchanges subject to a court clerk review, uses several Common Element Blocks (CEBs). A CEB is a set of related data elements that appear in multiple court data exchanges. CEBs allow court and integration partner development staff to define a business concept once, (e.g., case filing, case participant, payment, and scheduling information) and reuse these groups across exchanges rather than listing them individually for each exchange. Adopting this CEB approach and emphasizing reuse increases efficiencies by reducing the amount of redundant programming during implementation.

2.1 Capabilities

This service provides a trial court (service consumer) with the ability to **send** an acceptance response to a marriage/domestic partnership case initiation request filed by an integration partner (service provider).

2.2 Real World Effects

This service provides the integration partner (service provider) with the ability to **receive** the court clerk acceptance of a case initiation filing document for any of the following case types:

- Dissolution of Marriage with Minor Children
- Dissolution of Domestic Partnership with Minor Children
- Legal Separation of Marriage with Minor Children
- Legal Separation of Domestic Partnership with Minor Children
- Nullity of Marriage with Minor Children
- Nullity of Domestic Partnership with Minor Children
- Dissolution of Marriage without Children
- Dissolution of Domestic Partnership without Children

- Legal Separation of Marriage without Children
- Legal Separation of Domestic Partnership without Children
- Nullity of Marriage without Children
- Nullity of Domestic Partnership without Children
- Summary Dissolution of Marriage

2.3 Related Forms and Exchanges

2.3.1 Business response exchanges

The related exchanges identify associated exchanges integration partners may use to modify, update, or complete a correlated business process.

- There are no additional or subsequent business response exchanges.

2.3.2 Related exchanges

The related exchanges in this section identify associated exchanges integration partners may use to modify, update, or complete a correlated business process. This data exchange may be invoked as a subsequent business response to the CCMS-V4-INI807 Receive Case Initiation Filing – Family Law (Marriage/Domestic Partnership with/without Child) data exchange.

If participant demographic information is updated using this exchange, the CCMS-V4-PF901 Send Case Participant Demographic Information Notification data exchange may be triggered.

2.3.3 Related forms

“Related forms” refers to forms, reports, or other documents currently used by courts and integration partners for the types of documents that may be included in this data exchange. This list is not exhaustive and is not an authoritative list of documents replaced by the data exchange; it is only for informational purposes.

- There are no related forms.

2.4 Assumptions and Dependencies

The data exchange specification package includes a data mapping specification based on the CCMS-specific definitions used in this exchange. Each integration partner is responsible for mapping or performing data translations if necessary, for all content (including coded values) sent and received using this exchange.

3.0 Primary and Alternate Information Flows

This section provides a basic description of the exchange sequence and flow between an integration partner and CCMS; it explains the primary scenario for successful delivery and receipt of data exchange content, and the “alternate” flow of information for error and exception handling scenarios. Additional diagrams and descriptions of information flows are found in the “*Data Exchange Functional Design Guidelines*.”

3.1 Primary Flow

1. CCMS sends the case initiation filing notification to the ISB.
2. ISB receives the notification message, performs schema validation, and forwards the request message to the integration partner.
3. The integration partner acknowledges receipt of the message.
4. The integration partner performs data validations on the data exchange per the rules outlined in [Section 6.0, Additional Business Rules and Processes](#). If encountered, the integration partner sends the error response to the ISB.
5. ISB receives the error response, performs schema validation, and then forwards the error response to CCMS.
6. CCMS receives the error response and takes appropriate action.

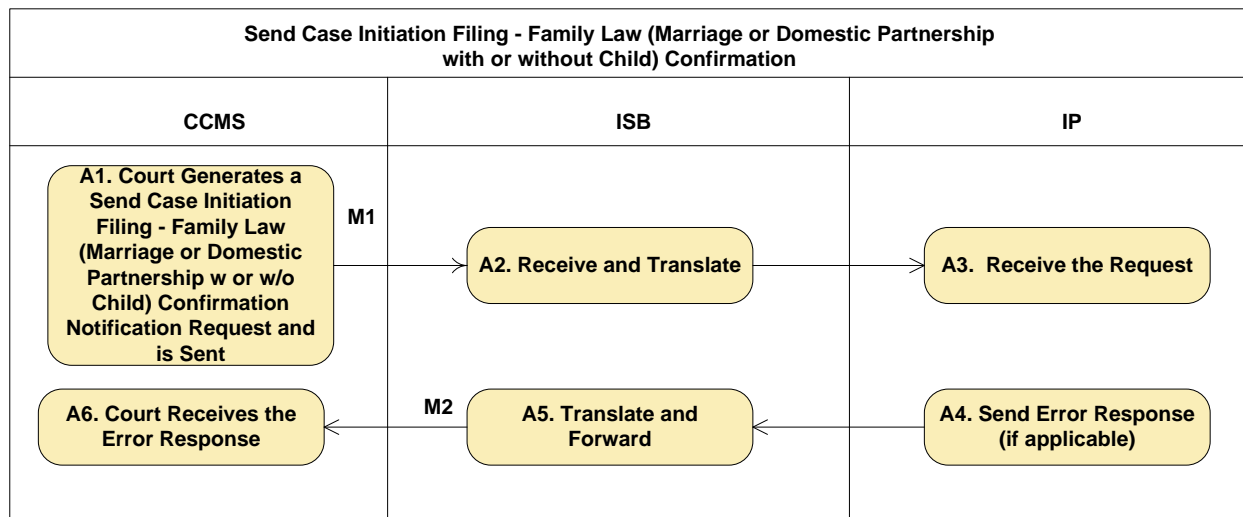


Figure 2. Court Sends Case Initiation Filing – Family Law (Marriage/Domestic Partnership with/without Child) Confirmation Notification Activity Diagram

3.2 Alternate Flow

This exchange includes three possible alternate flows, depending upon the nature of the problem.

- The ISB returned a positive acknowledgement to the source system (CCMS), and an exception occurs within the ISB, (e.g., schema validation) before the request is

forwarded to the target system (integration partner). The ISB handles the exception and sends a response (containing failure reason) to the source system (CCMS).

- The ISB returned a positive acknowledgement to the source system (CCMS), and an exception occurs when the ISB attempts to forward the request to the target system (integration partner). The ISB handles the exception and sends a response (containing failure reason) to the source system (CCMS).
- The ISB forwards the request to the target system (integration partner) and receives a negative acknowledgement, (e.g., syntactic data error) from the target system. The ISB handles the exception and sends a response (containing failure reason) to the source system (CCMS).

3.3 Messages

A data exchange message⁴ is a complete package of information sent between the courts and an integration partner. This exchange includes two types of messages.

1. Request message
 - a. The Request message contains the family law (marriage/domestic partnership with/without child) case information, (e.g., participants, case type, attachment, filing document) sent from a trial court to an integration partner.
2. Response messages
 - a. The Error Response message contains error and error description information indicating the case initiation filing message was not successful and corrective action is required.

⁴ As defined in the Justice Reference Architecture v1.8 February 2010.

4.0 Exchange Context

This section provides integration partners with specific information regarding the context of the exchange.

4.1 Triggering Events

The trial court sends or resends a confirmation notification.

- Conditions = None

4.2 Subsequent Events

The integration partner is notified and updates its system with the case initiation confirmation information.

- Conditions = None

5.0 Data Exchange Errors and Exceptions

The document titled “*CCMS Data Exchange Errors*” contains all exchange specific errors that may occur between an integration partner and CCMS. It includes three sections that list error codes, names, and descriptions for each type below.

- **Transient and Non-Transient Errors** may occur while the message is processed by the ISB.
- **Functional Errors** may occur while processing messages in the ISB or CCMS.
- **Transactional Errors** may occur while processing a message in CCMS according to the Business Rule validations identified in [Section 6.0, Additional Business Rules and Processes](#).

6.0 Additional Business Rules and Processes

This section contains additional business rules and process requirements for an integration partner to successfully send or receive information from CCMS. The content of this section reflects specific rules that either cannot or are not enforced in the technical specifications that accompany the onboarding documents, specifically the mapping spreadsheets, exchange schemas, and code schemas. Integration partners must rely on this information to produce and consume valid messages exchanged with CCMS.

This data exchange uses several CEBs, which contain an over-inclusive set of data elements that may or may not be required for this data exchange. Consequently, Table 1 may include errors that do not apply to this exchange and integration partners should disregard these types of errors accordingly. Shaded elements indicate that the element appears multiple times in the data exchange and may have unique rules depending on the context of its use.

6.1 Business Rules

Table 1. Business Rules

Referenced Element	Business Rule Description
Request	
Accepted Date	Must be in date format: YYYY-MM-DD
Case Participant XML ID	Must be an existing Case Participant XML ID
Case Year	<ul style="list-style-type: none"> Must be in year format: YYYY Digits can be 0-9
Clerk's Comments to Submitter	Only applicable when Document Status is "Rejected"
Comments	Maximum number of characters is 255
Document Type	<ul style="list-style-type: none"> Value must be "Response" for outbound data exchanges.
Fee Amount	<ul style="list-style-type: none"> Must be digits (0-9) Must be a valid dollar amount
Fee Due Date	Must be in correct date format: YYYY-MM-DD
Fee Type	<ul style="list-style-type: none"> The values of this dropdown depend on the values selected in the FFA Category dropdown When a filing has multiple fees, one of the fees is in the sub category of "First Appearance Fee", and the participant has not been previously charged a fee in this sub category, this will be the only fee charged. When a filing has multiple fees and the participant has been previously charged a fee in the sub category of "First Appearance Fee", only the fees without this fee sub category will be assessed.
ISB Transaction ID	Is a unique identifier for an e-filing transaction and is never duplicated.
Participant CMS ID	Must be an existing Case Participant XML ID
Participant XML ID	Must be an existing Case Participant XML ID
Payment Date	Must be in date format: YYYY-MM-DD
Rejection Reason	Only applicable and required if Document Status is "Rejected"
TimeStamp	Must be in format: YYYY-MM-DDThh:mm:ss.sss-offset

Referenced Element	Business Rule Description
INI807 Echo Back	
Accept Judicial Officer	<ul style="list-style-type: none"> Accept Judicial Officer can only be sent when the Filing Type is “Case Management” Accept Judicial Officer and Decline Judicial Officer are mutually exclusive; only one may be sent.
Add/Remove Family Member Indicator	<ul style="list-style-type: none"> Allowable values are: <ul style="list-style-type: none"> Add = A Remove = R Add and Remove family members are mutually exclusive; only one may be sent. Required for each family member to be added to or removed from a family relationship For the same participant, either the Family Unit. Add Members. Case Participant branch (Case Participant XML ID) or the Family Unit. Add Members. Non Case Participant branch (Family Member XML ID, Participant ID, First Name, Middle Name, Last Name, Suffix, Date of Birth, ID Type, ID Value) may be sent, but not both.
Add/Update/Remove Family Relationships Indicator	<ul style="list-style-type: none"> Allowable values are: <ul style="list-style-type: none"> Add = A Update = U Remove = R When updating or removing a relationship, both members must already exist in the family unit in CCMS. Relationships can only be added to participants who exist in the family unit in CCMS or who are currently being added to the unit (Add Member branch) Based on the value of the indicator - A, U, or R - the data in the corresponding branch must be sent. (Court. Case. Family Unit. Add/Maintain Relationships. Add Relationship Info; Court. Case. Family Unit. Add/Maintain Relationships. Update Relationship Info; or Court. Case. Family Unit. Add/Maintain Relationships. Remove Relationship Info)
Address Type	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card” Defaults to “Billing Address” when a case participant is selected from the Name field Optional for trusts with a Fee Sub-Category of “Draw-Down Account.” Must be “Billing Address” when Payment Method is “Online Credit Card.”
ADR Program	<ul style="list-style-type: none"> Applicable when Filing Type is “Alternative Dispute Resolution” Values are a combination of the ADR Program Name and the Assigned Neutral
Aid was/is being Received	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”

Referenced Element	Business Rule Description
Amended	<ul style="list-style-type: none"> • Required when filing an amendment. • Not applicable when the Filing Type is: <ul style="list-style-type: none"> ○ Transferred Filings ○ Trial By Declaration
Amount \$	Must be a valid dollar amount
Amount Not to Exceed	<ul style="list-style-type: none"> • Digits can be 0-9 • Amount must match the total amount owed • Only available when the Payment Method is “Online Credit Card.” • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent • Required when Payment Method is “Online Credit Card”
Amount Received	<ul style="list-style-type: none"> • Digits can be 0-9 • Only applicable when Payment Method is “E-Filing” • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero.
Amount Received (Amount Received \$)	Must be greater than zero
Apartment/Unit	(CEB05) Branch: Court. Case. Participant. Employer Info. Address <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address”
Attachment .JPG or .JPEG or .GIF	Must be in .JPG, .JPEG, or .GIF format and less than 100 KB in size
Attorney Fees and Costs	Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Attorney XML ID	Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate Must be a case participant and must be in the case participant block with a role of “Attorney”
Award for Plaintiff/Petitioner	Applicable when Filing Type is “Alternative Dispute Resolution” and Case Category is “Family Law”
Award for the Defendant/Respondent	Applicable when the Filing Type is “Alternative Dispute Resolution” and Case Category is “Family Law”
Begin Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Required for the following ID Types: <ul style="list-style-type: none"> ○ Passport Card Number ○ Passport Number

Referenced Element	Business Rule Description
Bigamy	Applicable for Case Types: <ul style="list-style-type: none"> • Dissolution of Marriage with Minor Children • Dissolution of Marriage without Minor Children • Legal Separation of Marriage With Minor Children • Legal Separation of Marriage Without Minor Children • Nullity of Marriage With Minor Children • Nullity of Marriage Without Minor Children
Birth Country	<ul style="list-style-type: none"> • State/Birth State is available only when Birth Country is “United States of America” • Only valid when Category is “Person”
Birth State	<ul style="list-style-type: none"> • State/Birth State is available only when Birth Country is “United States of America” • Only valid when Category is “Person”
Body Part	Only applicable when Category is “Person”
Body Style	Only valid when Category is “Person”
Bond Amount	<ul style="list-style-type: none"> • Must be a valid amount (positive value) • Only applicable when the Filing Type is: <ul style="list-style-type: none"> ○ Appeals ○ Case Initiation ○ Estates ○ Stays
Box No./Box Number	<ul style="list-style-type: none"> • Required when Address Type is “Military A.P.O. Box” • Required when Address Type is “Military F.P.O. Box” • Allowable only when the Address Type is “Military” (CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Applicable only when Address Type is “Military” • Required if Address Type is “Military A.P.O. Box” • Required if Address Type is “Military F.P.O. Box”
Build	Only applicable when Category is “Person”
Building	<ul style="list-style-type: none"> • Required when the Resource Type is “Department” • Applicable when a Location value is selected. • Available Buildings are determined by the Location selected. • Not applicable when the Scheduling Option is “Reserved” • The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Calendar Type	<ul style="list-style-type: none"> • Not available when the Scheduling Option is “Reserved” • Available Calendar Types are determined by the case types selected.
CalWorks or TANF	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”
CAPI	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”

Referenced Element	Business Rule Description
Card No. (Card Number)	<ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Card number must contain the correct number of digits for card type selected (Visa/MC/Discover = 16 and Amex = 15).
Card Type	<ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Only applicable when Payment Method is “Online Credit Card” • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent
Case Category	<ul style="list-style-type: none"> • Applicable only when Case Category is: <ul style="list-style-type: none"> ○ Small Claims ○ Civil Limited ○ Civil Unlimited ○ Probate ○ Juvenile ○ Mental Health • Required when Case Category is not FMI or Juvenile
Case Number	<ul style="list-style-type: none"> • External Case Number and V4 Case Number are mutually exclusive and only one may be sent. • When related cases are sent, they must belong to the primary case. • Not applicable when Case Category is FMI • Required when searching for or adding a case

Referenced Element	Business Rule Description
Case Participant XML ID	<p>(CEB05) Branch: Court. Case. Participant</p> <ul style="list-style-type: none"> Must be unique and must be sequential starting with the number 1. <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information</p> <ul style="list-style-type: none"> Must be an existing Case Participant XML ID Required when Payment Method is “Online Credit Card” <p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Selected Member</p> <ul style="list-style-type: none"> Must be an existing Case Participant XML ID. Either Family Member XML ID or Case Participant XML ID must be sent for any selected member. Family Member XML ID and Case Participant XML ID are mutually exclusive; only one may be sent for any selected member. When updating or removing a relationship, either the Family Member XML ID or the Case Participant XML ID, the relation role (either new or current), and relation qualifier (if one exists) must be sent for both members in the relationship. When a participant is added to a family unit as a new family member, a new relationship is required for that participant. <p>(CEB06) Branch: Court. Case. Family Unit. Remove Members</p> <ul style="list-style-type: none"> When removing a member, either the Participant ID or the Case Participant XML ID must be provided. Both cannot be sent. <p>(CEB06) Branch: Court. Case. Family Unit. Add Members. Case Participant</p> <ul style="list-style-type: none"> Required when adding a member to a family unit.
	Case Participant XML ID for Associate Must be an existing Case Participant XML ID
Case Settled for 10k	<ul style="list-style-type: none"> Applicable when Filing Type is “Notices” Allowable values are: <ul style="list-style-type: none"> Case settled for \$10,000 or more = M Case settled for less than \$10,000 = L
Case Type	Required when Case Category is not FMI, Juvenile, or NCF.
Case Year	<ul style="list-style-type: none"> Must be in year format: YYYY Digits can be 0-9 External Case Number and V4 Case Number are mutually exclusive and only one may be sent. When related cases are sent, they must belong to the primary case. Not applicable when Case Category is FMI Required when searching for or adding a case
CCMS Family ID Description	<ul style="list-style-type: none"> Applicable when modifying an existing family unit and the IP sent an updated CCMS Family ID Description. Applicable when creating a new family unit.

Referenced Element	Business Rule Description
CCMS Family ID Number	<ul style="list-style-type: none"> • Digits can be 0-9 • When the Create Family Unit Indicator is provided, the CCMS Family Unit ID number must not be sent. • When the Update Family Unit Indicator is provided, the CCMS Family Unit ID Number is required. • When the Update Family Unit Indicator is provided, the associated CCMS Family Unit ID Number must match an existing one in CCMS.
Challenged Judicial Officer	Only applicable when Filing Type is “Challenge”
Change in Financial Situation	<ul style="list-style-type: none"> • Applicable only when Filing Type is “Notices” • Allowable values are: <ul style="list-style-type: none"> ○ End Fee Waiver = E ○ Request Court Review = R
Child Custody	<ul style="list-style-type: none"> • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Child Custody and Visitation – Enforce	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Custody and Visitation – Establish	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Custody and Visitation – Modify	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Custody and Visitation Modify Describe in Detail	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate

Referenced Element	Business Rule Description
Child Support	Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Child Support – Describe in Detail	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Support – Enforce	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Support – Establish	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Support – Modify	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Child Visitation to Other	<p>Branch: Court. Case. Case Attributes Applicable for Case Types:</p> <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children • Dissolution of Marriage with Minor Children • Legal Separation of Domestic Partnership with Minor Children • Legal Separation of Marriage with Minor Children • Nullity of Domestic Partnership with Minor Children • Nullity of Marriage with Minor Children <p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers

Referenced Element	Business Rule Description
Child Visitation to Petitioner	<p>Branch: Court. Case. Case Attributes Applicable for Case Types:</p> <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children • Dissolution of Marriage with Minor Children • Legal Separation of Domestic Partnership with Minor Children • Legal Separation of Marriage with Minor Children • Nullity of Domestic Partnership with Minor Children • Nullity of Marriage with Minor Children <p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers
Child Visitation to Respondent	<p>Branch: Court. Case. Case Attributes Applicable for Case Types:</p> <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children • Dissolution of Marriage with Minor Children • Legal Separation of Domestic Partnership with Minor Children • Legal Separation of Marriage with Minor Children • Nullity of Domestic Partnership with Minor Children • Nullity of Marriage with Minor Children <p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Child Visitation Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers

Referenced Element	Business Rule Description
City	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is “Postal Address” Required when Country is United States When Address Type is “Military APO” or “Military FBO,” the City element must be populated with one of the StateCodeType.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address Required when Preferred Mode of Delivery is “Postal Address”</p> <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card” Not applicable when Address Type is “International” Required when Country is United States When Address Type is “Military APO” or “Military FBO,” the City element must be populated with one of the StateCodeType.xsd values below: <ul style="list-style-type: none"> <Blank> Military in America = AA Military (Europe, Mid East, Africa, Canada) = AE Military in the Pacific = AP
Class	Required for ID Type: Driver’s License Number
Code	Only applicable when Category is “Person”
Conditional Settlement Date to Dismiss	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when Filing Type is “Notices” Applicable only when Filing Document is “Notice of Settlement”
Contempt	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate
Contempt – Describe in Detail	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate
Costs \$	<ul style="list-style-type: none"> Only applicable when Case Category is “Small Claims” Must be a valid currency amount.

Referenced Element	Business Rule Description
Country	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” • When Address Type is “International Address” United States of America is not an applicable selection. • Not applicable when Address Type is “Military A.P.O. Box” or “Military F.P.O. Box” <p>(CEB05) Branch: Court. Case. Participant ID Info Required for the following ID Types:</p> <ul style="list-style-type: none"> • Passport Card Number • Passport Number <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Not applicable when Address Type is “Military A.P.O. Box” or “Military F.P.O. Box” • “United States of America” is not available when Address Type is “International Address”
County	<p>Required for the following ID Types:</p> <ul style="list-style-type: none"> • County ID Number • Death Certificate Number • Other ID Card Number • Probation Department Juvenile (PDJ) Number • Probation Number
County Relief or General Assistance	<p>Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”</p>
Court Code	<p>(CEB11) Branch: Court. EFiling Court Information</p> <ul style="list-style-type: none"> • Must be a number ranging from 1 to 58 <p>(CEB08) Branch: Court. Case. Event. Related Cases. Case Number. CCMS-V4 Case Number</p> <ul style="list-style-type: none"> • External Case Number and V4 Case Number are mutually exclusive and only one may be sent • When related cases are sent, they must belong to the primary case. • Not applicable when Case Category is FMI • Required when searching for or adding a case
Court-Appointed Interpreter Fees for a Witness	<p>Applicable when Filing Type is “Fee Waiver-Additional”</p>

Referenced Element	Business Rule Description
Create/Update Family Unit Indicator	<ul style="list-style-type: none"> Allowable values are: <ul style="list-style-type: none"> Create = C Update = U When the Create Family Unit Indicator is provided, the CCMS Family Unit ID number must not be sent. When the Update Family Unit Indicator is provided, the CCMS Family Unit ID Number is required. When the Update Family Unit Indicator is provided, the associated CCMS Family Unit ID Number must match an existing one in CCMS.
CVV2	<ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card” Only applicable when Payment Method is “Online Credit Card” Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero Must contain the correct number of digits for the card type selected (Visa/MC/Discover = 3 and Amex = 4). Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent
Date Able to Pay Court Fees and Costs After	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is “Notices” and Change in Financial Situation value is “E”
Date ICWA-030 Notice Received	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is: <ul style="list-style-type: none"> Notices
Date ICWA-030 Notice Sent	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Applicable when Filing Type is: <ul style="list-style-type: none"> Notices
Date of Bankruptcy	<ul style="list-style-type: none"> Must be a valid date Must be in date format: YYYY-MM-DD Only applicable when the Filing Type is: <ul style="list-style-type: none"> Requests Stipulation Stays
Date of Birth	<p>(CEB05) Branch: Court. Case. Participant. Birth Info</p> <ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only valid when Category is “Person” <p>(CEB06) Court. Case. Family Unit. Add members. Non Case Participant</p> <ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD For non-case participants, when a new profile is created, the combination of any of the following fields must not create a duplicate record in CCMS: <ul style="list-style-type: none"> First Name Middle Name Last Name Suffix Date of Birth Identification
Date of Birth Type	Only valid when Category is “Person”
Date of Death	<ul style="list-style-type: none"> Must be in date format: YYYY-MM-DD Only applicable when Category is “Person”

Referenced Element	Business Rule Description
Date of Last Court Fee Waiver Order	<ul style="list-style-type: none"> • Must be a valid date • Must be in date format: YYYY-MM-DD • Only applicable when Filing Type is “Notices”
Date of Last Granted Fee Waiver Order	<ul style="list-style-type: none"> • Applicable when Filing Type is “Fee Waiver-Additional” • Must be in date format: YYYY-MM-DD
Date of Marriage	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Cannot be a future date • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Marriage with Minor Children ○ Dissolution of Marriage without Minor Children ○ Legal Separation of Marriage With Minor Children ○ Legal Separation of Marriage Without Minor Children ○ Nullity of Marriage With Minor Children ○ Nullity of Marriage Without Minor Children ○ Summary Dissolution of Marriage
Date of Marriage to Date of Separation – Months	<ul style="list-style-type: none"> • Not applicable when Date of Marriage and Date of Separation are both specified. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Marriage with Minor Children ○ Dissolution of Marriage without Minor Children ○ Legal Separation of Marriage With Minor Children ○ Legal Separation of Marriage Without Minor Children ○ Nullity of Marriage With Minor Children ○ Nullity of Marriage Without Minor Children
Date of Marriage to Date of Separation – Years	<ul style="list-style-type: none"> • Not applicable when Date of Marriage and Date of Separation are both specified. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Marriage with Minor Children ○ Dissolution of Marriage without Minor Children ○ Legal Separation of Marriage With Minor Children ○ Legal Separation of Marriage Without Minor Children ○ Nullity of Marriage With Minor Children ○ Nullity of Marriage Without Minor Children
Date of Registration	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Cannot be a future date • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Domestic Partnership without Minor Children ○ Legal Separation of Domestic Partnership With Minor Children ○ Legal Separation of Domestic Partnership Without Minor Children ○ Nullity of Domestic Partnership With Minor Children ○ Nullity of Domestic Partnership Without Minor Children

Referenced Element	Business Rule Description
Date of Registration to Date of Separation - Months	Not applicable when Date of Registration and Date of Separation are both specified. Applicable for Case Types: <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children • Dissolution of Domestic Partnership without Minor Children • Legal Separation of Domestic Partnership with Minor Children • Legal Separation of Domestic Partnership without Minor Children • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children
Date of Registration to Date of Separation - Years	Not applicable when Date of Registration and Date of Separation are both specified. Applicable for Case Types: <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children • Dissolution of Domestic Partnership without Minor Children • Legal Separation of Domestic Partnership with Minor Children • Legal Separation of Domestic Partnership without Minor Children • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children
Date of Separation	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Domestic Partnership without Minor Children ○ Dissolution of Marriage with Minor Children ○ Dissolution of Marriage without Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Domestic Partnership without Minor Children ○ Legal Separation of Marriage with Minor Children ○ Legal Separation of Marriage without Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Domestic Partnership without Minor Children ○ Nullity of Marriage with Minor Children ○ Nullity of Marriage without Minor Children
Date of Service	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Only applicable when Filing Type is “Proof of Service – General” • Only applicable to Family Law
Date of Tribal Response	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Applicable only when the Filing Type is “Notices”
Date Return Receipt Received	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Applicable when Filing Type is: <ul style="list-style-type: none"> ○ Notices
Day of Week	<ul style="list-style-type: none"> • Not available when the Scheduling Option is “Reserved” • Event Date Time and Day of Week are mutually exclusive; only one may be sent • Required when Event Day time is not sent.
DBA Name	Required when Name Type is “DBA” or “FDBA”
Decline Judicial Officer	<ul style="list-style-type: none"> • Only applicable when Filing Type is “Case Management” • Accept Judicial Officer and Decline Judicial Officer are mutually exclusive; only one may be sent.

Referenced Element	Business Rule Description
Defective	Only applicable when the Filing Type is: <ul style="list-style-type: none"> • Proof of Service – Case Initiating Document • Proof of Service – General
Department	<ul style="list-style-type: none"> • Required when the Resource Type is “Department” • Applicable when a Building value is selected. • Available Departments are determined by the Building selected. • Not applicable when the Scheduling Option is “Reserved” • The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Descriptor	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card”
Direction	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” • Not available when Address Type is: <ul style="list-style-type: none"> ○ Military ○ P. O. Box ○ Military A.P.O. Box ○ Military F.P.O. Box <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Not available when Address Type is: <ul style="list-style-type: none"> ○ Military ○ P. O. Box ○ Military A.P.O. Box ○ Military F.P.O. Box
Dissolution	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = “Y” and Case Category is “Family Law,” the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = “Y” and Case Category is “Family Law,” the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues

Referenced Element	Business Rule Description
District	<p>(CEB08) Branch: Court. Case. Event. Resource Information. Department</p> <ul style="list-style-type: none"> • Required when the Resource Type is “Department.” Not available for any other resource type. • Not applicable when the Scheduling Option is “Reserved” • The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent. <p>(CEB11) Branch: Court. EFiling Court Information</p> <ul style="list-style-type: none"> • Allowable values are determined by the Court Code selected. <p>(CEB11) Branch: Court. EFiling Court Information</p> <ul style="list-style-type: none"> • Allowable values are determined by the District selected.
Division of Property	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Division of Property – Describe in Detail	<p>Applicable only if an attorney is selected in the Attorney dropdown.</p> <p>Applicable to Case Categories:</p> <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Document Title	<p>Sealed documents must be accompanied by a lead filing document indicating there are sealed filings in the e-filing. Only the lead document is visible to the clerk.</p>
Effective Date	<p>Must be in data format: YYYY-MM-DD</p>
Electronic Address	<ul style="list-style-type: none"> • Address must contain an “@” character. • The “@” cannot be the first or the last character. • Required when the Preferred Mode of Delivery is “E-Mail Address/Web Service Address”
Employer Phone Number	<p>CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <p>Required when Preferred Mode of Delivery is “Postal Address”</p>
End Date	<p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Add Relationship Info</p> <ul style="list-style-type: none"> • Required when adding a family relationship • Must be in date format: YYYY-MM-DD • Must be later than the Start Date. <p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Update Relationship Info</p> <ul style="list-style-type: none"> • Required when updating a family relationship • Must be in date format: YYYY-MM-DD • Must be later than the Start Date.

Referenced Element	Business Rule Description
Entity Contact Person	<ul style="list-style-type: none"> Not applicable when Category is “Person” Only applicable when the Participant Category is “Entity,” “Trust,” or “Gov’t Agency”
Establish Order for Costs and Fees	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Order for Current Child Support	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Order for Medical Support	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Order for Retroactive Child Support	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Order for Spousal Support	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Parentage	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Establish Support	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Event Date Time	<ul style="list-style-type: none"> Must be in the format: YYYY-MM-DDThh:mm:ss.sss-offset Date can be either a future or past date Required when “Use Date Below” or “Override Conflict Checks” is selected. Not applicable when the Scheduling Options is “Reserved” Required when Scheduling Options is “Scheduled” and the Reservation Number is not sent. Required when “Use Date Below” is selected and “Night Court” is not selected Not applicable when Day of Week is sent Required when Day of Week is not sent.
Event Notes	Not available when the Scheduling Option is “Scheduled”
Event Type	<ul style="list-style-type: none"> Not available when the Scheduling Option is “Reserved” Available Event Types are determined by the Calendar Type selected.
Ex Parte	Only applicable when the Filing Type is: <ul style="list-style-type: none"> Order to Show Cause Motions

Referenced Element	Business Rule Description
Existing Family Association Type	<p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Update Relationship Info</p> <ul style="list-style-type: none"> • Required when updating a family relationship • When updating or removing a relationship; either a Family Member XML ID or Case Participant XML ID, relation role (either new or current), and relation qualifier (if one already exists), must be sent for both members in the relationship. • When no qualifier exists for an existing relationship, no qualifier can be sent when updating or removing a relationship. • When a qualifier is associated with an existing relationship for a member, both the role and the qualifier are required for an update or remove request. <p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Remove Relationship Info</p> <ul style="list-style-type: none"> • Required when removing a family relationship • When updating or removing a relationship; either a Family Member XML ID or Case Participant XML ID, relation role (either new or current), and relation qualifier (if one already exists), must be sent for both members in the relationship. • When no qualifier exists for an existing relationship, no qualifier can be sent when updating or removing a relationship. • When a qualifier is associated with an existing relationship for a member, both the role and the qualifier are required for an update or remove request.
Existing Qualifier	<p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Update Relationship Info</p> <ul style="list-style-type: none"> • When updating or removing a relationship, either a Family Member XML ID or Case Participant XML ID, relation role (either new or current), and relation qualifier (if one already exists) must be sent for both members in the relationship. • When no qualifier exists for an existing relationship, no qualifier can be sent when updating or removing a relationship. • When a qualifier is associated with an existing relationship for a member, both the role and the qualifier are required for an update or remove request. <p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Remove Relationship Info</p> <ul style="list-style-type: none"> • When updating or removing a relationship, either a Family Member XML ID or Case Participant XML ID, relation role (either new or current), and relation qualifier (if one already exists) must be sent for both members in the relationship. • When no qualifier exists for an existing relationship, no qualifier can be sent when updating or removing a relationship. • When a qualifier is associated with an existing relationship for a member, both the role and the qualifier are required for an update or remove request.

Referenced Element	Business Rule Description
Expiration Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Required for the following ID Types: <ul style="list-style-type: none"> ○ California State ID ○ Driver's License Number ○ Other ○ Other ID Card Number ○ Passport Card Number ○ Passport Number
Expiration Date – Month (Expiration Date Month)	<ul style="list-style-type: none"> • Date is later than the current date • Required when Payment Method is "Online Credit Card" • Payment Method of "Online Credit Card" and "E-Filing" are mutually exclusive; only one can be sent • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Values can be 01 – 12.
Expiration Date – Year (Expiration Date Year)	<ul style="list-style-type: none"> • Date is later than the current date • Digits can be 0-9 • Must be in format: YYYY • Required when Payment Method is "Online Credit Card" • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Date must be later than current system date. • Payment Method of "Online Credit Card" and "E-Filing" are mutually exclusive; only one can be sent
Extension (Ext. No.)	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Filing Type is "Requests" and Case Category is "Family Law" • Value is numeric. <p>(CEB05) Branch: Court. Case. Participant. Address. Phone</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is "Postal Address" • Digits can be 0-9 <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is "Online Credit Card"
External Case Number	<ul style="list-style-type: none"> • External Case Number and CCMS Case Number are mutually exclusive and only one may be sent. • When related cases are sent, they must belong to the primary case. • Not applicable when Case Category is FMI
External Case Xref Type	May contain up to 15 alphanumeric characters
Eye Color	Applicable only when Category is "Person"

Referenced Element	Business Rule Description
Family Member XML ID	<p>(CEB06) Branch: Court. Case. Family Unit. Add/Maintain Relationships. Selected Member</p> <ul style="list-style-type: none"> Each Family Member XML ID must be unique and must be sequential, starting with the number 1. Must be an existing Family Member XML ID Either Family Member XML ID or Case Participant XML ID must be sent for any selected member. Family Member XML ID and Case Participant XML ID are mutually exclusive; only one may be sent for any selected member. When updating or removing a relationship, either the Family Member XML ID or the Case Participant XML ID, the relation role (either new or current), and relation qualifier (if one exists) must be sent for both members in the relationship. When a participant is added to a family unit as a new family member, a new relationship is required for that participant. <p>(CEB06) Branch: Court. Case. Family Unit. Add Members. Non Case Participant</p> <ul style="list-style-type: none"> Each Family Member XML ID must be unique and must be sequential, starting with the number 1. When a non-case participant who exists in CCMS is added to a family, the following must be provided: <ul style="list-style-type: none"> Family Member XML ID Participant ID First Name Last Name
Fee Due Date	Must be in date format: YYYY-MM-DD
Fee Type	<ul style="list-style-type: none"> Applicable values for Fee Type depend on the value of Fee Category. When a filing has multiple fees, one of the fees has a subcategory of "First Appearance Fee," and the participant has not been charged a fee in this subcategory, only the fee with this subcategory will be charged (if applicable). All other fees configured to the filing will not be charged. When a filing has multiple fees, one of the fees has a subcategory of "First Appearance Fee," and the participant has already been charged a fee in this subcategory, only the fees without the fee subcategory of "First Appearance Fee" will be assessed.
Fees for a Peace Officer to Testify in Court	Applicable when Filing Type is "Fee Waiver-Additional"
Fees for Court-Appointed Experts	Applicable when Filing Type is "Fee Waiver-Additional"
FEIN Number	<ul style="list-style-type: none"> Not applicable when Category is "Person" Applicable only when Participant Category is "Entity," "Trust," or "Gov't Agency."
FFA Amount	<ul style="list-style-type: none"> Digits must be 0-9 Must be a valid dollar amount.

Referenced Element	Business Rule Description
Filed By Case Participant XML ID	<ul style="list-style-type: none"> • Must be an existing Case Participant XML ID. • For each filing, the Filed By Case Participant XML ID and the Refers To Case Participant XML ID are mutually exclusive; only one can be sent. • The same Case Participant XML ID cannot be used as a Filed By or Refers To case participant more than once per filing. • Each case participant has a Case Participant XML ID; all Case Participant XML IDs must be used as a Filed By or a Refers To case participant on at least one filing.
Filing Document	<p>Not applicable for Initial Filings.</p> <p>(CEB01) Branch: Court. Case. Filing</p> <ul style="list-style-type: none"> • Other field is required when Filing Document is “Other” • Blank when the document is an attachment. • Sealed documents must be accompanied by a lead filing document indicating there are sealed filings in the e-filing. Only the lead document is visible to the clerk. • Each defendant in an FMI case must have at least one filing document.
Filing Document PDF	<ul style="list-style-type: none"> • PDF Attachment Only • Required for the lead document. PDF for additional documents is optional. • Not applicable when Case Category is “NCF”
Filing Type	Blank when the document is an attachment
Filing XML ID	The Filing XML ID for the first filing document must be sequential for each filing (beginning with the number 1) and must be unique.
Financial Assistance	<ul style="list-style-type: none"> • Applicable only when participant is receiving financial assistance under one of the fee waiver programs • Applicable only when the Filing Type is “Fee Waiver”

Referenced Element	Business Rule Description
First Name	<ul style="list-style-type: none"> When a non-case participant who exists in CCMS is added to a family, the following must be provided: <ul style="list-style-type: none"> Family Member XML ID Participant ID First Name Last Name For a non-case participant being sent, if a member who is already existing in the system is being added, the following fields sent should be an exact match in the CCMS-V4 system: <ul style="list-style-type: none"> Participant ID First Name Last Name When creating a new profile for a non-case participant, the combination of the following elements must not create a duplicate record in CCMS: <ul style="list-style-type: none"> First Name Middle Name Last Name Suffix Date of Birth CMS ID To remove a family member from a family unit, the Integration Partner must send the correct CCMS Family ID No., the Family Unit Member CMS ID No. and must indicate that they are to be removed. To add a family member to a family unit, the Integration Partner must send the correct CCMS Family ID No. (only for the Family Unit Update Request), the Family Unit Member CMS ID No. and the Last Name, First Name and must indicate that they are to be added.
FMIPartLang	Only applicable for FMI cases
Food Stamps	Applicable when Filing Type is "Fee Waiver" and Financial Assistance Indicator = "Y"
Force	Applicable for Case Type: <ul style="list-style-type: none"> Nullity of Domestic Partnership with Minor Children Nullity of Domestic Partnership without Minor Children Nullity of Marriage with Minor Children Nullity of Marriage without Minor Children
Franchise Site Number	<ul style="list-style-type: none"> Not applicable when Category is "Person" Applicable only when Participant Category is "Entity," "Trust," or "Gov't Agency."
Fraud	Applicable for Case Type: <ul style="list-style-type: none"> Nullity of Domestic Partnership with Minor Children Nullity of Domestic Partnership without Minor Children Nullity of Marriage with Minor Children Nullity of Marriage without Minor Children
Gender	Applicable only when Category is "Person"
Habitual Residence	<ul style="list-style-type: none"> "Other Habitual Residence" only available when Habitual Residence is "Other." Only applicable when Category is "Person."
Hair Color	Only applicable when Category is "Person"

Referenced Element	Business Rule Description
Has Special Needs	<ul style="list-style-type: none"> • “Special Needs” only available when Has Special Needs is “Y.” • Only applicable when Category is “Person”
Health Care	<ul style="list-style-type: none"> • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Height in Feet	<ul style="list-style-type: none"> • Value must be greater than zero. • Only applicable when Category is “Person”
Height in Inches	<ul style="list-style-type: none"> • Value must be greater than or equal to zero but less than 12. • Only applicable when Category is “Person”
ID Type	<ul style="list-style-type: none"> • Required if a number is entered • When creating a new profile for a non-case participant, the combination of the following elements must not create a duplicate record in CCMS: <ul style="list-style-type: none"> ○ First Name ○ Middle Name ○ Last Name ○ Suffix ○ Date of Birth ○ CMS ID
ID Value	<ul style="list-style-type: none"> • Required when ID Type is selected. • When creating a new profile for a non-case participant, the combination of the following elements must not create a duplicate record in CCMS: <ul style="list-style-type: none"> ○ First Name ○ Middle Name ○ Last Name ○ Suffix ○ Date of Birth ○ CMS ID
IHSS	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”
Improved Financial Situation	Applicable when Filing Type is “Fee Waiver-Additional”
Incest	Applicable for Case Types: <ul style="list-style-type: none"> • Dissolution of Marriage with Minor Children • Dissolution of Marriage without Minor Children • Legal Separation of Marriage With Minor Children • Legal Separation of Marriage Without Minor Children • Nullity of Marriage With Minor Children • Nullity of Marriage Without Minor Children
Income Withholding Order	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”

Referenced Element	Business Rule Description
Injunctive Order	<ul style="list-style-type: none"> Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Injunctive Relief	<ul style="list-style-type: none"> Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Insufficient Income	<p>(CEB01) Branch: Court. Case. Filing. Filing Attributes</p> <ul style="list-style-type: none"> Only applicable when Filing Type is “Fee Waiver,” but is not an Initial Fee Waiver. <p>(CEB01) Branch: Court. Case. Filing. Filing Attributes. Fee Waiver</p> <ul style="list-style-type: none"> Allowable values are: <ul style="list-style-type: none"> Waive all Court Fees = A Waive some of the Court Fees = S Make payments over time = T Only applicable when Filing Type is “Fee Waiver,” but is not an Initial Fee Waiver.
Integration Partner Phone Number	Digits are 0-9 and must be in ###-###-#### format
Internal	Required for ID Type: Employee ID Number
Internal Comments	<ul style="list-style-type: none"> Required when there is a fee and the FFA Amount is greater than zero <p>(CEB07) Branch: Court. Case. Payment Record. Comments</p> <ul style="list-style-type: none"> Maximum length is 255 characters Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero.
International Phone Number Indicator	<p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card”

Referenced Element	Business Rule Description
Interpreter Required	<p>(CEB08) Branch: Court. Case. Event. Event Details</p> <ul style="list-style-type: none"> • Not applicable when the case is a Felony, Misdemeanor or Infraction and there are co-defendants. • Applicable only when Case Category is Felony, Misdemeanor or Infraction <p>(CEB08) Branch: Court. Case. Event. Language</p> <ul style="list-style-type: none"> • When Interpreter Required is sent, both Participant ID and Language are required. • Applicable only when Case Category is Felony, Misdemeanor or Infraction
Item	Only applicable when Category is "Person"
Judgment	<p>Applicable to Case Categories:</p> <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Judgment on Reserved Issues	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = "Y" and Case Category is "Family Law," the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues

Referenced Element	Business Rule Description
Judicial Officer	<ul style="list-style-type: none"> • Applicable only when no value is entered for “Department.” • Only applicable when Filing Type is: <ul style="list-style-type: none"> ○ Amendment ○ Appeals ○ Applications ○ Attachments & Supplementals ○ Case Management ○ Challenge ○ Correspondence ○ Declarations/ Affidavits/ Statements ○ Ex Parte ○ Exhibits/ Briefs/ Receipts ○ Fee Waiver ○ Fee Waiver- Additional ○ Inventories/ Appraisals/Reports ○ Judgment/ Dismissal ○ Letters ○ Motions ○ Notices ○ Objections/ Responses ○ Opposition/ Replies ○ Orders ○ Order to Show Cause ○ Petitions ○ Proof ○ Protective/Restraining Orders ○ Reports ○ Requests ○ Stipulation ○ Transcripts ○ Vexatious Litigants ○ Warrants/Issuance Returns
Jury Fees and Expenses	Applicable when Filing Type is “Fee Waiver-Additional”
Jury Requested	Only applicable when the Filing Type is “Trial/Hearing Setting”
Language	<p>(CEB08) Branch: Court. Case. Event. Language</p> <ul style="list-style-type: none"> • Not applicable when the case is a Felony, Misdemeanor or Infraction and there are co-defendants. • When a language is selected, Interpreter Required and Participant ID are required. • When a language is selected, Interpreter Required is automatically checked – unless the Resource Type is “FCS Mediator.” • Not available when multiple events are selected. • Applicable for participants on non FMI cases. <p>(CEB05) Branch: Court. Case. Participant. Languages</p> <ul style="list-style-type: none"> • Applicable only when Participant Category is “Person”

Referenced Element	Business Rule Description
Last Name	<ul style="list-style-type: none"> When a non-case participant who exists in CCMS is added to a family, the following must be provided: <ul style="list-style-type: none"> Family Member XML ID Participant ID First Name Last Name For a non-case participant being sent, if a member who is already existing in the system is being added, the following fields sent should be an exact match in the CCMS-V4 system: <ul style="list-style-type: none"> Participant ID First Name Last Name When creating a new profile for a non-case participant, the combination of the following elements must not create a duplicate record in CCMS: <ul style="list-style-type: none"> First Name Middle Name Last Name Suffix Date of Birth Identification To remove a family member from a family unit, the Integration Partner must send the correct CCMS Family ID No., the Family Unit Member CMS ID No. and must indicate that they are to be removed. To add a family member to a family unit, the Integration Partner must send the correct CCMS Family ID No. (only for the Family Unit Update Request), the Family Unit Member CMS ID No. and the Last Name, First Name and must indicate that they are to be added.
Lawyer has agreed	Only applicable when Filing Type is: <ul style="list-style-type: none"> Fee Waiver – Additional Fee Waiver
Left/Right/Both	Only applicable when Category is “Person”
Legal Custody to Joint	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> Judgment/ Dismissal Orders First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> Mutually exclusive with Legal Custody to Respondent, Legal Custody to Petitioner, Legal Custody to Other, and Legal Custody to None.; only one may be provided. Applicable for Case Types: <ul style="list-style-type: none"> Dissolution of Domestic Partnership with Minor Children Dissolution of Marriage with Minor Children Legal Separation of Domestic Partnership with Minor Children Legal Separation of Marriage with Minor Children Nullity of Domestic Partnership with Minor Children Nullity of Marriage with Minor Children

Referenced Element	Business Rule Description
Legal Custody to None	<ul style="list-style-type: none"> • Mutually exclusive with Legal Custody to Respondent, Legal Custody to Joint, Legal Custody to Other, and Legal Custody to Petitioner; only one may be provided. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Legal Custody to Other	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Legal Custody to Respondent, Legal Custody to Joint, Legal Custody to Petitioner, and Legal Custody to None.; only one may be provided. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Legal Custody to Petitioner	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Legal Custody to Respondent, Legal Custody to Joint, Legal Custody to Other, and Legal Custody to None.; only one may be provided. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children

Referenced Element	Business Rule Description
Legal Custody to Respondent	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Legal Custody to Petitioner, Legal Custody to Joint, Legal Custody to Other, and Legal Custody to None.; only one may be provided. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Legal Separation	<p>For Judgments/Dismissal: When the Dissolution, Legal Separation, or Nullity indicator is “Y” and the Case Category is “Family Law,” the following fields are sent:</p> <ul style="list-style-type: none"> • Status only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Local Child Support Agency	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”
Location	<ul style="list-style-type: none"> • Required when the Resource Type is “Department” • Applicable when a District value is selected • Available locations are determined by the District selected. • Not applicable when the Scheduling Option is “Reserved” • The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Long Cause	Only applicable when the Filing Type is “Trial/Hearing Setting”
Marriage/DP Termination Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Applicable when Filing Type is: <ul style="list-style-type: none"> ○ Judgment/Dismissal ○ Orders • Case Category is “Family Law” • Applicable only when the Dissolution Indicator is “Y”
Medi-Cal	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”

Referenced Element	Business Rule Description
Middle Name	<ul style="list-style-type: none"> For non-case participants, when a new profile is created, the combination of any of the following fields must not create a duplicate record in CCMS: <ul style="list-style-type: none"> First Name Middle Name Last Name Suffix Date of Birth Identification
Modification	<ul style="list-style-type: none"> Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Modification of a Support Order	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”
Name on Card	<ul style="list-style-type: none"> Only applicable when Payment Method is “Online Credit Card” Required when Payment Method is “Online Credit Card” Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero.
Name Type	(CEB05) Branch: Court. Case. Participant. Participant Name Allowable values are: <ul style="list-style-type: none"> NAMEONCASE FILEDAS
New Family Association Type	Value selected determines available values for the New Qualifier element.
New Qualifier	Available values depend on the value of New Family Association Type
Night Court	Not available when the Scheduling Option is “Reserved”
Not Settled	<ul style="list-style-type: none"> Applicable when the Case Category is “Family Law” Settled and Not Settled are mutually exclusive; only one may be sent.
Notice of Assigned Support	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”
Nullity	For Judgments/Dismissal: When the Dissolution, Legal Separation, or Nullity indicator is “Y” and the Case Category is “Family Law,” only the following fields may be sent: <ul style="list-style-type: none"> Status only Reserve Jurisdiction over Marital/DP Status Judgment on Reserved Issues

Referenced Element	Business Rule Description
Organization Name	<p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Entity</p> <ul style="list-style-type: none"> Not applicable when Person information (Payor First Name, Payor Middle Name, Payor Last Name, and Suffix) is sent. Either the Person branch or the Organization branch may be sent but not both. Applicable only when Payor Name – Category is not “Person” Required when Payment Method is “Online Credit Card” <p>(CEB05) Branch: Court. Case. Participant. Participant Name. Entity Name</p> <ul style="list-style-type: none"> Applicable only when Participant Category is “Entity,” “Trust,” or “Gov’t Agency.” <p>(CEB09) Branch: Court. Submitter Information. Organization</p> <ul style="list-style-type: none"> Required when the Submitter Information. Person branch (Submitter First Name, Submitter Middle Name, Submitter Last Name, and Submitter Suffix) is not sent.
Other	<p>(CEB01) Branch: Court. Case. Filing</p> <ul style="list-style-type: none"> Required when Filing Document is “Other” <p>(CEB03) Branch: Court. Case. Filing. Notice of Limited Scope</p> <ul style="list-style-type: none"> Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate <p>(CEB03) Branch: Court. Case. Filing. Show Cause and Notice</p> <ul style="list-style-type: none"> Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Other Agency Receipt Number	<ul style="list-style-type: none"> Required when Payment Method is “E-Filing” Payment Method of “Online Credit Card” and “E-Filing” are mutually exclusive; only one can be sent Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero.
Other Attribute(s)	Applicable for all filing types
Other – Describe in Detail	<ul style="list-style-type: none"> Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> Family Law Civil Limited Civil Unlimited Probate

Referenced Element	Business Rule Description
Other (Specify)	Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Other Child Support Agency	Applicable when Filing Type is “Participant Information” and Case Category is “Family Law”
Other Family Member Case Participant XML ID	<ul style="list-style-type: none"> • Must be an existing Case Participant XML ID. • Either Family Member XML ID or Case Participant XML ID must be sent for any selected member. • Family Member XML ID and Case Participant XML ID are mutually exclusive; only one may be sent for any selected member. • When updating or removing a relationship, either the Family Member XML ID or the Case Participant XML ID, the relation role (either new or current), and relation qualifier (if one exists) must be sent for both members in the relationship. • When a participant is added to a family unit as a new family member, a new relationship is required for that participant.
Other Family Member XML ID	<ul style="list-style-type: none"> • Must be an existing Family Member XML ID. • Either Family Member XML ID or Case Participant XML ID must be sent for any selected member. • Family Member XML ID and Case Participant XML ID are mutually exclusive; only one may be sent for any selected member. • When updating or removing a relationship, either the Family Member XML ID or the Case Participant XML ID, the relation role (either new or current), and relation qualifier (if one exists) must be sent for both members in the relationship. • When a participant is added to a family unit as a new family member, a new relationship is required for that participant.
Other Fees	Other Fees Requested field is checked when this field is populated
Other Habitual Residence	<ul style="list-style-type: none"> • Available only when Habitual Residence is “Other” • Required when Habitual Residence is “Other” • Applicable only when Category is “Person”

Referenced Element	Business Rule Description
Other Status	<ul style="list-style-type: none"> • Not applicable when “Date of Separation” is provided. This field is mutually exclusive with “Date of Separation” field. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Domestic Partnership without Minor Children ○ Dissolution of Marriage with Minor Children ○ Dissolution of Marriage without Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Domestic Partnership without Minor Children ○ Legal Separation of Marriage with Minor Children ○ Legal Separation of Marriage without Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Domestic Partnership without Minor Children ○ Nullity of Marriage with Minor Children ○ Nullity of Marriage without Minor Children • Allowable values are: <ul style="list-style-type: none"> ○ To Be Determined ○ Not Yet Separated ○ Unknown
P O Box Number (P. O. Box)	Applicable and required only when Address Type is “P.O. Box”
P.O. Box Number	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Deliver is “Postal Address” • Allowable only when the Address Type is “P.O. Box” • Required if Address Type is “P.O. Box” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Applicable only when Address Type is “PO Box” • Required when Address Type is “P.O. Box”
Parentage	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgments/Dismissal ○ Orders <p>(CEB03) Branch: Court. Case. Filing. Show Cause and Notice</p> <ul style="list-style-type: none"> • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.

Referenced Element	Business Rule Description
Participant ID	<p>(CEB05) Branch: Court. Case. Participant</p> <ul style="list-style-type: none"> Required for Juvenile subsequent filings when Role is “Child” <p>(CEB06) Branch: Court. Case. Family Unit. Add Members. NonCase Participant</p> <ul style="list-style-type: none"> When a non-case participant who exists in CCMS is added to a family, the following must be provided: <ul style="list-style-type: none"> Family Member XML ID Participant ID First Name Last Name When a non-case participant who exists in CCMS is added to a family, the following must be an exact match to the data in CCMS: <ul style="list-style-type: none"> Participant ID First Name Last Name <p>(CEB06) Branch: Court. Case. Family Unit. Remove Members</p> <ul style="list-style-type: none"> When removing a member, either the Participant ID or the Case Participant XML ID must be sent. Both cannot be provided <p>(CEB08) Branch: Court. Case. Event. Language</p> <ul style="list-style-type: none"> Applicable when sending participant’s language on non-FMI cases Required when Language and Interpreter Required are sent. Applicable only when the Case Category is Felony, Misdemeanor, or Infraction. <p>(CEB08) Branch: Court. Case. Event. Resource Information. Person</p> <ul style="list-style-type: none"> Required when the Resource Type is NOT “Department” Cannot be sent when the Resource Type is “Department” The Resource Information. Department (District, Location, Building, and Department) branch and the Resource Information. Person (Participant ID) branch are mutually exclusive; only one may be sent.
Partner Support Payable to Petitioner	<p>Applicable for Case Types:</p> <ul style="list-style-type: none"> Dissolution of Domestic Partnership with Minor Children Dissolution of Domestic Partnership without Minor Children Legal Separation of Domestic Partnership with Minor Children Legal Separation of Domestic Partnership without Minor Children Nullity of Domestic Partnership With Minor Children Nullity of Domestic Partnership Without Minor Children
Partner Support Payable to Respondent	<p>Applicable for Case Types:</p> <ul style="list-style-type: none"> Dissolution of Domestic Partnership with Minor Children Dissolution of Domestic Partnership without Minor Children Legal Separation of Domestic Partnership with Minor Children Legal Separation of Domestic Partnership without Minor Children Nullity of Domestic Partnership With Minor Children Nullity of Domestic Partnership Without Minor Children
Party Address	Applicable when Filing Type is “Notices” and Case Settled for 10k is “M”
Party Name	Applicable when Filing Type is “Notices” and Case Settled for 10k is “M”

Referenced Element	Business Rule Description
Payment Method	<ul style="list-style-type: none"> • Required unless the payment is from a trust or is a Transfer Payment transaction. • Required when FFA Type and FFA Amount are populated and FFA Amount is greater than zero. • Values are configurable by the court. • For Online Credit Card payments through e-filing, must use Online Credit Card transactions with online authorization. • Must be one of the following: <ul style="list-style-type: none"> ○ E-Filing = EF ○ Online Credit Card = OCC
Payor First Name (First Name)	<ul style="list-style-type: none"> • Applicable only when Participant Category is “Person” • Required when a value is chosen for “Payor” • Required when Payment Method is “Online Credit Card” • Available only when a Role is present • Available values depend on participants in the case and the value of “Role” • Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Last Name (Last Name)	<ul style="list-style-type: none"> • Applicable only when Participant Category is “Person” • Required when a value is chosen for “Payor” • Required when Payment Method is “Online Credit Card” • Available only when a Role is present • Available values depend on participants in the case and the value of “Role” • Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Middle Name (Middle Name)	<ul style="list-style-type: none"> • Applicable only when Participant Category is “Person” • Required when a value is chosen for “Payor” • Required when Payment Method is “Online Credit Card” • Available only when a Role is present • Available values depend on participants in the case and the value of “Role” • Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both.
Payor Name - Category	Required when Payment Method is “Online Credit Card”
Pension Issues	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate
Pension Issues – Describe in Detail	Applicable only if an attorney is selected in the Attorney dropdown. Applicable to Case Categories: <ul style="list-style-type: none"> • Family Law • Civil Limited • Civil Unlimited • Probate

Referenced Element	Business Rule Description
Petitioner Proof of Service of the Final Declaration of Disclosure	Applicable when the Filing Type is “Declarations/ Affidavits/ Statements” and Case Category is “Family Law”
Petitioner Proof of Service of the Preliminary Declaration of Disclosure	Applicable when the Filing Type is “Declarations/ Affidavits/ Statements” and Case Category is “Family Law”
Petitioner’s Age at Time of Domestic Partnership or Marriage	Applicable for Case Types: <ul style="list-style-type: none"> • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children • Nullity of Marriage with Minor Children • Nullity of Marriage without Minor Children
Phone Extension	(CEB05) Branch: Court. Case. Participant. Employer Info. Address <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address”
Phone Number (Phone No.)	(CEB05) Branch: Court. Case. Participant. Address. Phone <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” (CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Phone <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Digits can be 0-9 • Must support international phone numbers (CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info <ul style="list-style-type: none"> • Applicable when Filing Type is “Requests” and Case Category is “Family Law” • Maximum length is 12 in the context of a Family Law case • Applicable when Phone Type is provided • Phone Type is required to enter a phone number • Specific to Family Law only • Format is: ###-###-####
Phone Type	(CEB05) Branch: Court. Case. Participant. Address. Phone <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” • Required when “Select As Primary Number” or “International Phone Number” is selected. • Only one of each phone type is applicable per address. • Must be only one phone number per phone type. (CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info <ul style="list-style-type: none"> • Applicable when Filing Type is “Requests” and Case Category is “Family Law” • Must be only one phone number per phone type • Must be only one phone type per address • Specific to Family Law only. (CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Phone <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card”

Referenced Element	Business Rule Description
Physical Custody to Joint	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Physical Custody to Respondent, Physical Custody to Petitioner, Physical Custody to Other, and Physical Custody to None. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Physical Custody to None	<ul style="list-style-type: none"> • Mutually exclusive with Physical Custody to Respondent, Physical Custody to Joint, Physical Custody to Other, and Physical Custody to Petitioner. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Physical Custody to Other	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Physical Custody to Respondent, Physical Custody to Joint, Physical Custody to Petitioner, and Physical Custody to None. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children

Referenced Element	Business Rule Description
Physical Custody to Petitioner	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Physical Custody to Respondent, Physical Custody to Joint, Physical Custody to Other, and Physical Custody to None. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Physical Custody to Respondent	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info</p> <ul style="list-style-type: none"> • Applicable when Case Category is “Family Law” and Filing Type is: <ul style="list-style-type: none"> ○ Judgment/ Dismissal ○ Orders ○ First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Mutually exclusive with Physical Custody to Petitioner, Physical Custody to Joint, Physical Custody to Other, and Physical Custody to None. • Applicable for Case Types: <ul style="list-style-type: none"> ○ Dissolution of Domestic Partnership with Minor Children ○ Dissolution of Marriage with Minor Children ○ Legal Separation of Domestic Partnership with Minor Children ○ Legal Separation of Marriage with Minor Children ○ Nullity of Domestic Partnership with Minor Children ○ Nullity of Marriage with Minor Children
Physical Incapacity	<p>Applicable for Case Type:</p> <ul style="list-style-type: none"> • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children • Nullity of Marriage with Minor Children • Nullity of Marriage without Minor Children
Preferred Mode of Delivery	<ul style="list-style-type: none"> • If Receives Notice is “Y,” Preferred Mode of Delivery is required. • If Preferred Mode of Delivery is “Postal Address,” at least one Address must be selected as Case Default. • If Preferred Mode of Delivery is “E-Mail Address,” at least one Address and one E-mail address must be selected as Case Default. • If Preferred Mode of Delivery is “Web Service Address,” at least one Address and one Web Service Address must be selected as the Case Default.
Primary Language Indicator	Applicable only when Participant Category is “Person”

Referenced Element	Business Rule Description
Primary Vehicle	Only one vehicle can be selected as the Primary Vehicle
Prior Existing Domestic Partnership or Marriage	Applicable for Case Type: <ul style="list-style-type: none"> • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children • Nullity of Marriage with Minor Children • Nullity of Marriage without Minor Children
Province	<ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Not available when Country is United States • Not applicable when Address Type is “Military A.P.O. Box” or “Military F.P.O. Box”
Race	Only applicable when Category is “Person”
Receives Notice	<ul style="list-style-type: none"> • If Receives Notice is “Y,” Preferred Mode of Delivery is required
Refers to Case Participant XML ID	<ul style="list-style-type: none"> • Must be an existing Case Participant XML ID. • For each filing, the Filed By Case Participant XML ID and the Refers To Case Participant XML ID are mutually exclusive; only one can be sent. • The same Case Participant XML ID cannot be used as a Filed By or Refers To case participant more than once per filing. • Each case participant has a Case Participant XML ID; all Case Participant XML IDs must be used as a Filed By or a Refers To case participant on at least one filing.
Reporters’ Daily Fees	Applicable when Filing Type is “Fee Waiver-Additional”
Request to Waive Court Fees	Only applicable when Filing Type is “Fee Waiver”
Requested Waiver in Last Six Months	Only applicable when Filing Type is “Fee Waiver”
Reserve Jurisdiction over Marital DP Status Termination	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = “Y” and Case Category is “Family Law,” the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = “Y” and Case Category is “Family Law,” the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Resource Type	<ul style="list-style-type: none"> • When the Resource Type is Arbitrator, FCS Mediator, Judicial Assistant, or Judicial Officer, the Participant ID must be a resource of the same type. • When the Resource Type is a person, the Resource Information. Person branch (Participant ID) is required. • When the Resource Type is “Department,” the Resource Information. Department branch (District, Location, Building, and Department) is required.
Respondent Proof of Service of the Final Declaration of Disclosure	Applicable when the Filing Type is “Declarations/ Affidavits/ Statements” and Case Category is “Family Law”

Referenced Element	Business Rule Description
Respondent Proof of Service of the Preliminary Declaration of Disclosure	Applicable when the Filing Type is "Declarations/ Affidavits/ Statements" and Case Category is "Family Law"
Restraining Order – Describe in Detail	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Restraining Order – Enforce	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Restraining Order – Establish	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Restraining Order – Modify	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Role	Participant ID required for Juvenile subsequent filings when Role is "Child"
Scheduling Notes	Not available when the Scheduling Option is "Reserved"
Scheduling Options	Not available when the event has a status of "Scheduled"
Service Effective Date	<ul style="list-style-type: none"> • Must be a valid date • Must be in date format: YYYY-MM-DD • Only applicable when the service is effective on the case and Filing Type is: <ul style="list-style-type: none"> ○ Proof of Service – Case Initiating Document ○ Proof of Service – General
Service Fees (from POS) \$	<ul style="list-style-type: none"> • Must be a valid currency amount. • Only applicable when Filing Type is: <ul style="list-style-type: none"> ○ Proof of Service – Case Initiating Document ○ Proof of Service – General
Settled	<ul style="list-style-type: none"> • Applicable when the Case Category is "Family Law". • "Settled" and "Not Settled" are mutually exclusive; only one may be sent.
Settlement Received	Only applicable when Filing Type is "Notices"
Short Cause	Only applicable when Filing Type is "Trial/Hearing Setting"
Skin Tone	Only applicable when Category is "Person"
Special Needs	<ul style="list-style-type: none"> • Available only when Has Special Needs is "Y" • Only valid when Category is "Person"

Referenced Element	Business Rule Description
Spousal Support	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Spousal Support – Describe in Detail	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Spousal Support – Enforce	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Spousal Support – Establish	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Spousal Support – Modify	<ul style="list-style-type: none"> • Applicable only if an attorney is selected in the Attorney dropdown. • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate
Spousal Support Payable to Petitioner	<p>(CEB02) Branch: Court. Case. Filing. Filing Attributes. Additional Info. Spousal Support Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Applicable when Establishment of Order for Spousal Support is “Y”

Referenced Element	Business Rule Description
Spousal Support Payable to Respondent	<p>(CEB02) Court. Case. Filing. Filing Attributes. Additional Info. Spousal Support</p> <p>Applicable when Case Category is “Family Law” and Filing Type is:</p> <ul style="list-style-type: none"> • Judgment/ Dismissal • Orders • First Papers <p>Branch: Court. Case. Case Attributes</p> <ul style="list-style-type: none"> • Applicable only when Establishment of Order for Spousal Support is “Y”
SSI	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”
SSP	Applicable when Filing Type is “Fee Waiver” and Financial Assistance Indicator = “Y”
Start Date	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Must be a date less than or equal to the end date.

Referenced Element	Business Rule Description
State	<ul style="list-style-type: none"> • Required when Country is “United States “ • Applicable only when Country is “US” • State/Birth State can only be sent when the Country/Birth Country is “United States of America” • When Address Type is “Military A.P.O.” or “Military F.P.O.” the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> ○ <Blank> ○ Military in America = AA ○ Military (Europe, Mid East, Africa, Canada) = AE ○ Military in the Pacific = AP <p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” • State/Birth State can only be sent when the Country/Birth Country is “United States of America” • When Address Type is “Military A.P.O.” or “Military F.P.O.” the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> ○ <Blank> ○ Military in America = AA ○ Military (Europe, Mid East, Africa, Canada) = AE ○ Military in the Pacific = AP <p>(CEB05) Branch: Court. Case. Participant. Position Type</p> <ul style="list-style-type: none"> • Required when Driver's License number is populated • Required for the following ID Types: <ul style="list-style-type: none"> ○ Bar Number ○ Driver's License Number ○ ID Number ○ Other ID Card Number ○ Professional License Number <p>(CEB05) Branch: Court. Case. Participant. Vehicle Info</p> <ul style="list-style-type: none"> • Required when Driver's License number is populated • Required for the following ID Types: <ul style="list-style-type: none"> ○ Bar Number ○ Driver's License Number ○ ID Number ○ Other ID Card Number ○ Professional License Number <p>(CEB05) Branch: Court. Case. Participant. ID Info</p> <ul style="list-style-type: none"> • Required when Driver's License number is populated • Required for the following ID Types: <ul style="list-style-type: none"> ○ Bar Number ○ Driver's License Number ○ ID Number ○ Other ID Card Number ○ Professional License Number <p>CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Required when Country is “United States” • Not allowed when Address Type is “International” • When Address Type is “Military A.P.O.” or “Military F.P.O.” the City element must be populated with one of the State.xsd values below: <ul style="list-style-type: none"> ○ <Blank> ○ Military in America = AA ○ Military (Europe, Mid East, Africa, Canada) = AE

Referenced Element	Business Rule Description
Status Only	<p>For Judgment/Dismissal: Applicable when any of the Dissolution/ Legal Separation/ Nullity indicators = “Y” and Case Category is “Family Law,” the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues <p>For Orders: Applicable when Dissolution indicator = “Y” and Case Category is Family Law, the following fields can be sent:</p> <ul style="list-style-type: none"> • Status Only • Reserve Jurisdiction over Marital/DP Status • Judgment on Reserved Issues
Street Name	<ul style="list-style-type: none"> • Applicable only when Address Type is not “P.O. Box” <p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Applicable only when Address Type is not “P.O. Box”
Street Number (Street No.)	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” • Applicable only when Address Type is not “P.O. Box” • Not applicable when Address Type is “P.O. Box,” “Military A.P.O. Box,” or “Military F.P.O. Box” <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> • Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Applicable only when Address Type is not “P.O. Box” • Not applicable when Address Type is “P.O. Box,” “Military A.P.O. Box,” or “Military F.P.O. Box”

Referenced Element	Business Rule Description
Street Type	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is “Postal Address” Applicable only when Address Type is not “P.O. Box” Not applicable when Address Type is “P.O. Box,” “Military A.P.O. Box,” or “Military F.P.O. Box” <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card” Applicable only when Address Type is not “P.O. Box” Not applicable when Address Type is “P.O. Box,” “Military A.P.O. Box,” or “Military F.P.O. Box”
Submitted Date/Time	Must be in format: YYYY-MM-DDThh:mm:ss.sss-offset
Submitter First Name	Required when Organization Name is not sent. (Branch: Court. Submitter Information. Organization)
Submitter Last Name	Required when Organization Name is not sent. (Branch: Court. Submitter Information. Organization)
Submitter Middle Name	Required when Organization Name is not sent. (Branch: Court. Submitter Information. Organization)
Submitter Suffix	Required when Organization Name is not sent. (Branch: Court. Submitter Information. Organization)
Subpoena – Service Fee \$	Only applicable when Case Category is “Small Claims”
Suffix	<p>(CEB07) Court. Case. Payment Record. Payor Information. Payor. Person</p> <ul style="list-style-type: none"> Applicable only when Person/Entity Category is “Person” Required when Payment Method is “Online Credit Card” Not applicable when Organization Name is sent. Either the Person branch or the Organization branch may be sent but not both. <p>(CEB06) Court. Case. Family Unit. Add Members. Non Case Participant</p> <ul style="list-style-type: none"> For non-case participants, when a new profile is created, the combination of any of the following fields must not create a duplicate record in CCMS: <ul style="list-style-type: none"> First Name Middle Name Last Name Suffix Date of Birth Identification
Superior Court	Only applicable when Filing Type is “Fee Waiver” and Lawyer Has Agreed indicator is “Y”
Supplemental	Applicable when Filing Type is Case Initiation and Case Category is “Family Law”
Support Order	Applicable when Filing Type is “Case Initiation” and Case Category is “Family Law”

Referenced Element	Business Rule Description
Supreme Court or Appellate Division	Only applicable when Filing Type is “Fee Waiver” and Lawyer Has Agreed indicator is “Y”
Termination of Income Withholding Order (IWO)	Applicable when Filing Type is “Orders” and Case Category is “Family Law”
Tribal Response	<ul style="list-style-type: none"> • Applicable only when the Filing Type is “Notices”
Unconditional Settlement Date of Settlement	<ul style="list-style-type: none"> • Must be in date format: YYYY-MM-DD • Only applicable when the Filing Type is “Notices” • Applicable only when Filing Document is “Notice of Settlement”
Unit Number	<p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> • Address must be sent when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> • Required when Payment Method is “Online Credit Card” • Applicable only when Address Type is not “PO Box”
Unsound Mind	<p>Applicable for Case Type:</p> <ul style="list-style-type: none"> • Nullity of Domestic Partnership with Minor Children • Nullity of Domestic Partnership without Minor Children • Nullity of Marriage with Minor Children • Nullity of Marriage without Minor Children
Vehicle Identification	<ul style="list-style-type: none"> • Maximum length is 17 digits. • If field contains less than 10 characters, it is saved as the Vehicle Lic. No. • If field contains more than 10 characters, it is saved as a VIN No.
Visitation	<ul style="list-style-type: none"> • Applicable to Case Categories: <ul style="list-style-type: none"> ○ Family Law ○ Civil Limited ○ Civil Unlimited ○ Probate • For Family Law, when filing a Modification of OSC (FL-300) or Notice of Motion (FL-301), modification checkbox on at least one or more issue checkboxes on the “Issues” tab must be selected.
Web Service Address	Required when the Preferred Mode of Delivery is “E-Mail Address/Web Service Address”
Weight	<ul style="list-style-type: none"> • Must be a positive numeric value. • Only applicable when Category is “Person”
Year	<ul style="list-style-type: none"> • Must be in format: YYYY • Any digits from 0-9

Referenced Element	Business Rule Description
Zip Code	<p>Branch: Court. Case</p> <ul style="list-style-type: none"> Format is: ##### or ##### - ##### Should only accept 5 digits or 5 digits, 1 dash, and 4 digits <p>(CEB05) Branch: Court. Case. Participant. Address</p> <ul style="list-style-type: none"> Address must be sent when Preferred Mode of Delivery is “Postal Address” Required when Country is “United States” If Country = “United States of America,” zip code is required and standard format is XXXXX <p>(CEB05) Branch: Court. Case. Participant. Employer Info. Address</p> <ul style="list-style-type: none"> Required when Preferred Mode of Delivery is “Postal Address” <p>(CEB07) Branch: Court. Case. Payment Record. Payor Information. Payor. Address</p> <ul style="list-style-type: none"> Required when Payment Method is “Online Credit Card” Required when Country is “United States” Digits must be 0-9 Must be 5 or 9 digits when Country is “United States of America” When Country is NOT “United States of America” there is no standard input When Country is “United States of America,” zip code is required and standard format is XXXXX

6.2 Allowable Values

This section provides additional information regarding individual allowable values for elements contained in this data exchange. Essentially, allowable values come in two forms—AOC codes or Boolean types. This section includes subsections that list the elements by type with specific instructions for each type.

6.2.1 AOC code values

This section provides the schema location for the allowable values and description of elements contained in this exchange. Table 2 identifies the element name as it appears in the mapping spreadsheet, and the name of the specific schema that contains the values and descriptions located:

- INI926/SchemaDefinitions/CAJUD/CommonEnumeration

Table 2. AOC Allowable Values

Element Name	Schema Name
Request	
Case Status	CaseStatus.xsd
Confirmation Type	EfilingTransactionStatus.xsd
Document Status	DocumentStatus.xsd
Fee Category	FeeCategory.xsd
Message Status	WebServiceStatus.xsd
Participant Category	ParticipantType.xsd
Stamping Status	EfilingDocStatus.xsd
Status	EfilingStatus.xsd

Element Name	Schema Name
Transaction Status	EFilingTransactionStatus.xsd
INI807 Echo Back	
Address Type	AddressType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Billing = BILL • Business Address = BUS • Collection = COL • General Delivery = GEN • Home Address = HOM • International = INT • Military A.P.O. Box = MILAPO • Military F.P.O. Box = MILFPO • P.O. Box = POBOX • Transient = TRA • Unknown - UNK • Warrant = WARR
Association Type	AssociationType.xsd
Birth Country	Country.xsd
Birth State	State.xsd
Body Part	ScarsMarksTattoosBodyPart.xsd
Build	PersonBuild.xsd
Card Type	CreditCardType.xsd
Case Category	CaseCategory.xsd This exchange only allows the following enumerated value for this element: <ul style="list-style-type: none"> • Family Law = FL
Case Type	CaseType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Dissolution of Domestic Partnership with Minor Children = PC • Dissolution of Domestic Partnership without Minor Children = PN • Dissolution of Marriage with Minor Children = DC • Dissolution of Marriage without Minor Children = DN • Legal Separation of Domestic Partnership with Minor Children = SC • Legal Separation of Domestic Partnership without Minor Children = SN • Legal Separation of Marriage With Minor Children = LC • Legal Separation of Marriage Without Minor Children = LN • Nullity of Domestic Partnership With Minor Children = XC • Nullity of Domestic Partnership Without Minor Children = XN • Nullity of Marriage With Minor Children = NC • Nullity of Marriage Without Minor Children = NN • Summary Dissolution of Marriage = SD
Code	ScarsMarksTattoos.xsd
Country	Country.xsd
County	County.xsd
Date of Birth Type	DOBType.xsd

Element Name	Schema Name
Day of Week	WeekDay.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> Monday = MON Tuesday = TUE Wednesday = WED Thursday - THU Friday = FRI
Direction	StreetDirection.xsd
Existing Family Association Type	FamilyRelationRole.xsd
Existing Qualifier	FamilyRelationQualifier.xsd
External Case Xref Type	ExternalCaseType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> Booking Number = BKGNUMBR, BKNUMBR, BOOKNUM CDSS = CDSSNUMBR Citation Number = CITNUM City Attorney Case File Number = CACFNUM Companion = CMPNAIN CWS Number = CWSNUMBR DA Case File Number = DACSNUMBR, DCFNUM DCA Appeals Case Number = DACNUM, DCAACN, DCAACNR DCFS Case Number = DCFSNUMBR DCSS Case Number = DCSSCSNUMBR DCSS Participant Number = DCSSPRTNR DR Number = DRNUMBR, DRNUM Filing Agency Case = FILEAGENCY Fingerprint Card Number = FINGPRNT Other = OTHR, OTHRNUMBR, 205202 Probation Case Number = PCNUM, PROCSNUMBR Public Defender Case Number = PDCN Search Warrant Number = SWNUM Sheriff's ID number = SHIDNUM, SHRFNUMBR Supreme Court Appeals Case Number = SUACOAPCN, SCACN Warrant Control Number = WARCONNUM, WRNTCNR Warrant Number = WRNTNUMBR, WRNTNO, WRNTNR
Eye Color	EyeColor.xsd
Filing Type	FilingType.xsd
Gender	Gender.xsd
Habitual Residence	Country.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> United States = US Other = YY
Hair Color	HairColor.xsd
ID Type	IdentificationType.xsd
Item	ScarsMarksTattoosItem.xsd
Language	Language.xsd
Left/Right/Both	ScarsMarksTattoosSide.xsd

Element Name	Schema Name
Name Type	NameType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Name on Case • Filed As
New Family Association Type	FamilyRelationRole.xsd
New Qualifier	FamilyRelationQualifier.xsd
Other Habitual Residence	Country.xsd
Participant Category	ParticipantType.xsd
Pay Cycle	PayCycle.xsd
Payor Name – Category	ParticipantType.xsd
Phone Type	PhoneType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Home Phone = HOM • Business Phone = BUS • Fax = FAX • Cell Phone = CELL • Pager = PGR • Work Phone = WRK • Message Phone = MSGPH • Alternate Phone = ALTPH • Other = OTH
Position Type	PositionType.xsd
Preferred Mode of Delivery	PreferredModeDivry.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Blank = <Blank> • Postal Address = M • Email Address = E
Race	Race.xsd
Relationship	VehRel.xsd
Resource Type	ResourceType.xsd This exchange only allows the following enumerated values for this element: <ul style="list-style-type: none"> • Arbitrator = ARB • Department = DEPTR • FCS Mediator = MEDFCS • Judicial Assistant = JA • Judicial Officer =DEPTJO • Mediator = MED • Temporary Judge = TJ
Role	ParticipantRole.xsd
Scheduling Options	EventStatus.xsd
Skin Tone	SkinTone.xsd
State	State.xsd
Street Type	StreetType.xsd
Submitter Type	SubmitterType.xsd
Tribal Response	ICWATribeResponse.xsd

Element Name	Schema Name
Error Response	
Error Code	See “ <i>CCMS Data Exchange Errors</i> ” for a list of all errors.
Error Description	See “ <i>CCMS Data Exchange Errors</i> ” for a list of all errors.

6.2.2 Court configurable elements

Each local court has the ability to create, edit, and remove the allowable values for the following data elements within this exchange:

- Filing Agency
- Filing Document
- Payment Method

In practice, many of these values are standard across courts, but integration partners should contact the local court administrator for a definitive and authoritative list of the court specific allowable values. These values will be contained in the Court Policy File which describes specific court business and operational rules (e.g., hours of operation, code lists, and fee schedules) in a machine readable format. At the time of this writing, the Court Policy File for each local court is under development and will be available prior to CCMS implementation. Integration partners can learn more about the Court Policy File by referring to the “*Court Policy File Overview*” document.

6.2.3 Indicator element allowable values

This exchange includes numerous ‘Indicator’ elements that provide additional information related to a specific condition or scenario. The following is a list of indicator elements contained in this exchange. The allowable values for each element must be either ‘Y’ or ‘N’, where ‘Y’ = yes and ‘N’ = no. Integration Partners should not rely on the exchange mapping spreadsheets for the indicator element allowable values, but rather the exchange schemas contained in the appropriate schema folder.

These schemas are the authoritative source for the indicator allowable values.

- Accept Judicial Officer
- Active Military Duty
- Aid was/is being Received
- Amended
- Attorney Fees and Costs
- Award for Defendant/Respondent
- Award for Plaintiff/Petitioner

- Bigamy
- CalWorks or TANF
- CAPI
- Child Custody
- Child Custody and Visitation – Enforce
- Child Custody and Visitation – Establish
- Child Custody and Visitation – Modify
- Child Support
- Child Support – Enforce
- Child Support – Establish
- Child Support – Modify
- Child Visitation to Other
- Child Visitation to Petitioner
- Child Visitation to Respondent
- Commercial Vehicle
- Confidentiality Indicator
- Contempt
- County Relief or General Assistance
- Court-Appointed Interpreter Fees for a Witness
- Decline Judicial Officer
- Defective
- Dissolution
- Division of Property
- Establish Order for Costs and Fees
- Establish Order for Current Child Support
- Establish Order for Medical Support

- Establish Order for Retroactive Child Support
- Establish Order for Spousal Support
- Establish Parentage
- Establish Support
- Ex Parte
- Fees for a Peace Officer to Testify in Court
- Fees for Court-Appointed Experts
- Financial Assistance
- Food Stamps
- Force
- Fraud
- Has Special Needs
- Hazardous Material
- Health Care
- IHSS
- Improved Financial Situation
- Incest
- Income Withholding Order
- Injunctive Order
- Injunctive Relief
- Internal
- International Phone Number Indicator
- Interpreter Required
- Judgment
- Judgment on Reserved Issues
- Jury Fees and Expenses

- Jury Requested
- Lawyer has agreed
- Legal Custody to Joint
- Legal Custody to None
- Legal Custody to Other
- Legal Custody to Petitioner
- Legal Custody to Respondent
- Legal Separation
- Local Child Support Agency
- Long Cause
- Medi-Cal
- Modification
- Modification of a Support Order
- Night Court
- Not Settled
- Notice of Assigned Support
- Nullity
- Other (in branch: **Court. Case. Filing. Show Cause and Notice**)
- Other (in branch: **Court. Case. Filing. Notice of Limited Scope**)
- Other Child Support Agency
- Owner's Responsibility
- Parentage
- Partner Support Payable to Petitioner
- Partner Support Payable to Respondent
- Pension Issues
- Petitioner Proof of Service the Final Declaration Disclosure

- Petitioner Proof of Service the Preliminary Declaration of Disclosure
- Petitioner's Age at Time of Domestic Partnership or Marriage
- Physical Custody to Joint
- Physical Custody to None
- Physical Custody to Other
- Physical Custody to Petitioner
- Physical Custody to Respondent
- Physical Incapacity
- Primary Language Indicator
- Primary Vehicle
- Prior Existing Domestic Partnership or Marriage
- Reporters' Daily Fees
- Request to Waive Court Fees
- Requested Waiver in Last Six Months
- Reserve Jurisdiction over Marital DP Status Termination
- Respondent Proof of Service of the Final Declaration of Disclosure
- Respondent Proof of Service of the Preliminary Declaration of Disclosure
- Restraining Order – Enforce
- Restraining Order – Establish
- Restraining Order – Modify
- Settled
- Settlement Received
- Short Cause
- Spousal Support
- Spousal Support – Enforce
- Spousal Support – Establish

- Spousal Support – Modify
- Spousal Support Payable to Petitioner
- Spousal Support Payable to Respondent
- SSI
- SSP
- Status Only
- Superior Court
- Supplemental
- Support Order
- Supreme Court or Appellate Division
- Termination of Income Withholding Order (WO)
- Unsound Mind
- Visitation

6.3 Business Processes

There are no additional business processes impact the exchange.

6.4 Data Classification

At the time of this writing, no security classifications or restrictions to the data contained in this exchange have been identified.

6.4.1 Privacy considerations

At the time of this writing, no specific privacy considerations for the content contained in this exchange have been identified.

7.0 ISB Message Processing

7.1 Routing

The ISB performs message routing for this data exchange. Routing rules are based on the content contained in the Common Service Header, which is described in the “*CCMS Data Exchange Common Technical Requirements*.”

- No additional routing rules apply.

7.2 Message Interactions

All messages sent from the ISB are processed synchronously in real time. This means messages received by the trial court are validated, translated to the appropriate format, and routed to the destination immediately.

Refer to the “*Data Exchange Functional Design Guidelines*” for an additional description of the message interactions with the ISB and CCMS.

Appendix A. Acronyms

Table 3. Acronyms

Acronym	Name
ACCMS	Appellate Court Case Management System
AOC	Administrative Office of the Courts
CCMS	California Case Management System
CCTC	California Courts Technology Center
CEB	Common Element Block
DI	data integration
F&F	Fees and Fines
FTA	Failure To Appear
IP	integration partner
ISB	Integrated Services Backbone
LIAM	Local Integration Assessment Methodology
NIEM	National Information Exchange Model
OWSM	Oracle Web Services Management
RRA	request/reply-asynchronous
RRS	request/reply-synchronous
SDD	Service Description Document
SLA	service level agreement
SME	subject matter experts
URL	Universal Resource Locator
WSDL	Web Services Description Language
XML	eXtensible Markup Language

