

Advisory Committee on Civil Jury Instructions

Annual Agenda—2018-2019

Approved by RUPRO: 10/19/18

I. COMMITTEE INFORMATION

Chair:	Hon. Martin J. Tangeman, Justice California Court of Appeal, Second Appellate District
Lead Staff:	Bruce Greenlee, Attorney Legal Services
Committee's Charge/Membership: Rule 10.58 of the California Rules of Court states the charge of the Advisory Committee on Civil Jury Instructions, which is to make recommendations to the Judicial Council to update, revise, and add topics to the Judicial Council civil jury instructions (CACI). The Advisory Committee on Civil Jury Instructions currently has 22 members. The attached term of services chart provides the composition of the committee.	
Subcommittees/Working Groups: The committee has three subcommittees (referred to internally as working groups). Each is made up exclusively of committee members. Each working group reviews a third of the proposed meeting agenda before the full committee meeting and makes recommendations to the committee regarding each proposal. The working groups are: <ol style="list-style-type: none">1. Working Group 122. Working Group 343. Working Group 56	

II. COMMITTEE PROJECTS

#	New or One-Time Projects	
1.	<p>Secondary Sources Process Transfer process for selecting and updating secondary sources from the committee to the licensee publishers</p>	<p>Priority 2</p>
<p>Project Summary: While retaining the Judicial Council’s copyright to Secondary Sources, the responsibility for selecting the sources to be included and for keeping those sources up to date would be given to licensee publishers LexisNexis Matthew Bender and Thomson Reuters (West) under specific guidelines approved by the committee.</p> <p>Status/Timeline: For the 2020 full edition of CACI, to be approved at the November 2019 Judicial Council meeting</p> <p>Fiscal Impact/Resources: Substantial staff time one time to remove all of the current Secondary Sources from the CACI master files.</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>		

#	Ongoing Projects and Activities <i>[Group projects by priority number.]</i>	
1.	Maintenance—Case Law:	Priority 1
<p>Project Summary: Review new case law affecting jury instructions to determine whether changes to any civil jury instructions are required. Draft and present proposed changes for council approval.</p> <p>Status/Timeline: Ongoing with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; and delivery of any changes requiring only RUPRO approval to RUPRO in January, May, July, and November</p> <p>Fiscal Impact/Resources: Substantial staff time for research and drafting</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>		
2.	Maintenance—Legislation:	Priority 1
<p>Project Summary: Review new legislation affecting jury instructions to determine whether changes to any civil jury instructions are required. Draft and present proposed changes for council approval. Make any necessary citation revisions to statutes cited under Sources and Authority</p> <p>Status/Timeline: Ongoing, with delivery of any changes requiring Judicial Council approval to the council at its May and November meetings; and delivery of any changes requiring only RUPRO approval to RUPRO in January</p> <p>Fiscal Impact/Resources: Staff time once a year to review newly-enacted legislation</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>		
3.	New Instructions and Expansion into New Areas	Priority 1

#	Ongoing Projects and Activities <i>[Group projects by priority number.]</i>	
	<p>Project Summary: Review suggestions received from jury instruction users, new legislation, and case law; draft and propose new civil jury instructions, including new series of instructions in an entirely new subject area, as appropriate.</p> <p>Status/Timeline: Ongoing</p> <p>Fiscal Impact/Resources: Substantial staff time for research and drafting</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>	
4.	Maintenance—Sources and Authority	Priority 1
	<p>Project Summary: Add excerpts from new cases to Sources and Authority sections as appropriate once source is final.</p> <p>Status/Timeline: Ongoing, with delivery to RUPRO in January, May, July, and November</p> <p>Fiscal Impact/Resources: Substantial staff time for case review and drafting</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>	
5.	Maintenance—Comments From Users	Priority 1
	<p>Project Summary: Review comments, suggestions, and complaints received from bench and bar jury instruction users and propose any necessary changes and improvements.</p> <p>Status/Timeline: Ongoing, with delivery to Judicial Council at May and November meetings</p> <p>Fiscal Impact/Resources: Substantial staff time for research and drafting</p>	

#	Ongoing Projects and Activities <i>[Group projects by priority number.]</i>	
	<p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>	
6.	Technical Corrections	Priority 1
	<p>Project Summary: Make any necessary corrections or editing changes to the jury instructions.</p> <p>Status/Timeline: Ongoing, with delivery to Judicial Council at its November meeting</p> <p>Fiscal Impact/Resources: Modest amount of staff time</p> <p>Internal/External Stakeholders: None</p> <p>AC Collaboration: None</p>	

III. LIST OF [PREVIOUS YEAR] PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Maintenance—Case Law and Legislation: Releases presented to Judicial Council for approval on May 24, 2018 and to be presented to the Judicial Council on November 24, 2018.
2.	New Instructions and Expansion into New Areas: Releases presented to Judicial Council for approval on May 24, 2018 and to be presented to the Judicial Council on November 24, 2018. May release included a new series of instructions on the California False Claims Act.
3.	Maintenance—Sources and Authority: Releases presented to RUPRO for approval January, May, and July 2018, and to be presented to RUPRO for approval October 19, 2018
4.	Maintenance—Comments From Users: Releases presented to Judicial Council for approval on May 24, 2018 and to be presented to the Judicial Council on November 24, 2018
5.	Technical Corrections: Release to be presented to Judicial Council on November 24, 2018