

**FAMILY COURT**  
**SELF-REPRESENTED CMC CALENDAR**  
**INTRODUCTION**

Good morning everyone and welcome to Department \_\_\_\_\_. I am Judge \_\_\_\_\_.

This is the Case Management Conference Calendar. For most cases on calendar today, this hearing has been set by the court to review your case to determine what needs to be done to finalize the case and get a Judgment.

Our local rules require that parties “meet & confer” prior to any court hearings about the issues in the case. In cases where the parties are represented by attorneys, the attorneys will discuss the issues to determine what needs to be done in your case next. For those cases where both parties are self represented, we have the assistance of one of the attorneys from the Family Law Facilitator’s Office, also known as Family Court Clinic (Clinic), Ms./Mr. \_\_\_\_\_. She/He works for the Court and is here to help you and the other party discuss the issues in your. She may be able to help you to, for example, prepare a Judgment to be filed today, make an appointment to prepare it later, or refer you to other resources.

I am going to call the cases where I understand both parties are representing themselves. Please let me know if you are here, and I will ask you to wait just outside the courtroom for the attorney. Cases will be called in an order determined by the attorney. Please be patient as the Clinic has very limited staff and cases will be called one at a time. Please let us know immediately if there is a domestic violence restraining order between you and the other party.

[Call cases from the calendar where both parties appear to be representing themselves and ask the parties in each case to wait outside. Once all self-represented cases have been assigned to the Clinic, proceed with the attorney matters and any further calendar introduction.]

**FAMILY COURT**  
**SELF-REPRESENTED L & M CALENDAR**  
**INTRODUCTION**

Good morning everyone and welcome to Department \_\_\_\_\_. I am Judge \_\_\_\_\_.

Today is one of our special calendars, where we try to schedule as many cases as possible where both parties are representing themselves, because we have the assistance of one of the attorneys from the Family Law Facilitator's Office, also known as Family Court Clinic (Clinic), Ms./Mr. \_\_\_\_\_. She/He works for the Court and is here to help you and the other party discuss the issues in your case.

All parties have a duty under the local rules to meet before their court hearing and discuss the issues to see whether they can reach agreement without needing a hearing. All parties have this duty to "meet & confer" whether they have attorneys or are representing themselves. The only exception is for parties representing themselves who have, or who have applied for, a domestic violence protective order. If this applies to your case, please let us know as soon as your case is called. The attorney will still speak with you but she/he may decide not to meet with both parties at the same time.

We find that parties who are representing themselves often do not meet to discuss the issues before coming to court. So, the Court is making this attorney available to help you, as a mediator, to meet and discuss the issues set for today to see if you can come to an agreement.

I am going to call out the cases where I understand both parties are representing themselves. Please let me know if you are here, and I will ask you to wait just outside the courtroom. The attorney will then take you to the Clinic and meet with the parties in each case. Cases will be called in an order determined by the attorney. Please be patient as the Clinic has very limited staff and cases will be called one at a time.

If you are able to reach agreement, the attorney will put it in writing and I will sign it as an order. You will then file it at the Clerk's Office in this building and leave Court with a filed copy of your order.

If you are not able to reach agreement, the attorney will send you back to court for a hearing later this morning. I should mention that the attorney may also be able to help you prepare agreements on other issues that are not set for today, including a judgment if you are ready.

[Call cases from the calendar where both parties appear to be representing themselves and ask the parties in each case to wait outside. Once all self-represented cases have been assigned to the Clinic, proceed with the attorney matters and any further calendar introduction.]