



## Judicial Council of California . Administrative Office of the Courts

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# REPORT TO THE JUDICIAL COUNCIL

For business meeting on: December 14, 2010

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**Title**

Trial Court Quarterly Investment Report as of  
September 30, 2010

**Agenda Item Type**

Information Only

**Date of Report**

October 29, 2010

**Submitted by**

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### Executive Summary

This Trial Court Quarterly Investment Report provides the financial results for the funds invested by the Administrative Office of the Courts (AOC) on behalf of the trial courts as part of the judicial branch treasury program. This report is submitted pursuant to the Resolutions Regarding Investment Activities for the Trial Courts, approved by the Judicial Council on February 27, 2004 (Resolutions). The period covered by this report is from July 1, 2010 through September 30, 2010.

### Previous Council Action

On February 27, 2004, the Judicial Council approved several resolutions regarding investment activities for the trial courts. The resolutions direct that the AOC develop an investment program for the trial courts, name the director of AOC Finance Division as the treasurer of invested trial court funds, and authorize the investment of trial court funds into the State of California Local Agency Investment Fund (LAIF); the Bank of America, N.A.; investment funds; or other investments as approved by the Administrative Director of the Courts. They also provide for quarterly reporting of investment results to the Judicial Council, the Administrative Director of the Courts, and the manager of AOC Internal Audit Services by the director of the AOC Finance Division.

On June 1, 2009, the Judicial Council’s Executive and Planning Committee, acting on behalf of the Judicial Council, approved the investment of trial court monies in any share class of the two previously approved Columbia Cash Reserves Fund and Columbia Treasury Reserves Fund money market funds, and approved the addition of the Columbia Government Reserves Fund money market fund.

### Summary of Findings

For purposes of the chart below, CCRCF is the capital share class of the Columbia Cash Reserves money market fund, LAIF is the Local Agency Investment Fund, and PFIC is the Bank of America Public Funds Interest Checking accounts.

### Funds Held in the Judicial Branch Treasury

#### Total Investment Portfolio

As of the close of business on September 30, 2010, total investment balances held by the trial courts purchased from bank accounts directly managed by the AOC Treasury Services Unit of the Finance Division were as follows:

Investment Description	CCRCF	LAIF	PFIC	Total
All dollar amounts are reported in thousands (\$000’s)				
<u>Section A – Book Values</u>				
Beginning Balance – 07/01/10	\$ 110,082	\$ 335,039	\$ 134,643	\$ <b>579,764</b>
Net Purchases /(Sales) <sup>1</sup>	\$ 48,452	\$ (18,085)	\$ (3,185)	\$ <b>27,182</b>
Interest Paid <sup>2</sup>	\$ 63	\$ 506	\$ 105	\$ <b>674</b>
Total Change	\$ 48,515	\$ (17,579)	\$ (3,080)	\$ <b>27,856</b>
Ending Balance – 09/30/10	\$ 158,596	\$ 317,460	\$ 131,563	\$ <b>607,620</b>
<u>Section B – Fair Values</u>				
Ending Balance – 09/30/10	\$ 158,596	\$ 318,068	\$ 131,563	\$ <b>608,227</b>
Net Unrealized Gain/(Loss) <sup>3</sup> in Fair Value – 09/30/10	\$ 0	\$ 608	\$ 0	\$ <b>608</b>

<sup>1</sup> “Net Purchase/(Sales)” is the net amount of court investment/principal purchases and sales completed during the quarterly period.

<sup>2</sup> “Interest Paid” is the total amount of interest paid to the investment account during the quarterly period, and which as a result is included in the Ending Balance.

<sup>3</sup> “Net Unrealized Gain/(Loss)” is the difference between the investment balance’s book value and its fair value as of the end of the period. The net gain or loss is “unrealized” as the valuation at fair value is only for assets held by the fund as of the end of the period. This Net Unrealized Gain/(Loss) would only be “realized” or become an actual gain or loss in the event all participants’ holdings in each portfolio were liquidated as of the end of the period.

Ending Balance Plus Unpaid Interest Earned <sup>4</sup> – 09/30/10	\$ 158,596	\$ 318,495	\$ 131,564	<b>\$ 608,655</b>
<u>Section C – Earnings and Statistics</u>				
Interest Earned <sup>5</sup>	\$ 63	\$ 427	\$ 106	<b>\$ 595</b>
Unpaid Interest Earned <sup>6</sup>	\$ 0	\$ 427	\$ 1	<b>\$ 428</b>
Average Yield <sup>7</sup>	0.19%	0.51%	0.30%	<b>0.38%</b>
Dollar-Weighted Maturity (Days)	51	185	N/A	<b>110</b>
Credit Quality	First Tier <sup>8</sup>	GC16430 <sup>9</sup>	N/A	
Percentage of Investment Portfolio <sup>10</sup>	26.10%	52.25%	21.65%	<b>100.00%</b>

The ratio of each investment’s fair market value to its book value (Fair Market Value Factor) as of September 30, 2010, was as follows:

CCRCF 1.000000000;  
LAIF 1.001914850; and  
PFIC 1.000000000.

The Fair Market Value Factor is 1.000 for CCRCF because all holdings in CCRCF are valued at fair market value daily, and fair value is the price for all daily redemptions and re-investment transactions. Since LAIF’s operating rules permit the redemption, at any time, of all or portion of any participating court’s LAIF balance at its original purchase price, the court’s redemption price is not impacted by unrealized gains or losses.

Section A, of the table above, provides the investment balances and activity for the period at book value or original cost plus or minus the straight-line amortization of any applicable discount or premium.

<sup>4</sup> “Ending Balance Plus Unpaid Interest Earned” is the Ending Balance at fair value plus Interest Earned that is unpaid as of the end of the period. This represents the liquidation value including unpaid Interest Earned only in the event all participants’ holdings in each portfolio were liquidated at the end of the period.

<sup>5</sup> “Interest Earned” is the total amount of interest earned during the quarterly reporting period.

<sup>6</sup> “Unpaid Interest Earned” is the amount of interest earned during the period that is unpaid as of the end of the quarterly reporting period.

<sup>7</sup> “Average Yield” is the simple average of the 30 day yields for each calendar month, net of the investment’s operating expenses for the period.

<sup>8</sup> First Tier money market debt securities are money market debt securities that receive a short-term rating from a Nationally Recognized Statistical Rating Organization in the highest short-term rating category for debt obligations.

<sup>9</sup> LAIF may only invest the money of the fund in debt obligations as prescribed in GC16430.

<sup>10</sup> The portfolio balance percentages are calculated using the book values as of the end of the quarterly period.

Section B provides the investment balances at their fair value as of the end of the period. Fair value is defined as the value at which an asset could be bought or sold in a current transaction between willing parties, other than in a liquidation.

Section C provides the investment earnings, the dollar weighted average maturity, the credit quality, and each investment's percent of the total investment portfolio.

These investment balances presented in the chart include the combined balances of both trial court operating funds and agency funds.<sup>11</sup>

### **Investment Portfolio Components:**

#### **CCRCF**

The CCRCF is an overnight money market mutual fund registered with the Securities Exchange Commission under the Federal Investment Company Act of 1940, and operated in accordance with the Code of Federal Regulations 270.2a-7 (C.F.R. 270.2a-7). Investment purchases and redemptions of Capital Shares are transacted when Columbia Management's system reviews the account balance daily at 1:30pm PST and invests or returns funds as appropriate to maintain the bank account's established target balance. A purchase transaction takes place if the cash balance in the account exceeds the target balance, and a redemption transaction takes place when the cash balance is less than the target balance.

In accordance with C.F.R. 270.2a-7, the CCRCF must maintain a dollar-weighted average maturity consistent with its objective of maintaining a stable net asset value per share, not to exceed 60 days (formerly 90 days), and must contain only "First Tier" money market debt obligations receiving a short-term rating from a Nationally Recognized Statistical Rating Organization in the highest short-term rating category for debt obligations.

CCRCF invests only in high-quality money market instruments, which include bank obligations (including certificates of deposit and time deposits issued by domestic and foreign banks or their subsidiaries or branches), commercial paper, corporate bonds, extendible commercial notes, asset-backed securities, funding agreements, municipal securities, repurchase agreements and other high-quality short-term obligations. As of September 30, 2010, the CCRCF portfolio composition was as follows:

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<sup>11</sup> Agency funds are balances held in trust pending resolution of civil or criminal court proceedings, and funds held on behalf of the State and local agencies prior to their statutory distribution. Agency funds include the following categories: civil trust, criminal bail trust, Uniform Civil Fees and criminal fines, fees and penalties.

**CCRCF Portfolio Composition  
As of September 30, 2010**

Asset-Backed commercial paper	19.90%
Repurchase obligations	19.86%
U.S. Certificates of deposit	17.04%
Commercial paper	12.00%
U.S. Government and agency floating rate obligations	9.55%
Euro Certificates of deposit	9.05%
U.S. Treasuries	4.42%
U.S. Government and agency obligations	4.01%
Time Deposits	2.04%
Variable-Rate demand notes	1.70%
Other	0.44%

Colombia Management has determined that iMoneyNet’s Prime Category Average (iMoneyNet) money market mutual fund is a good proxy of the CCRCF portfolio composition and performance.<sup>12</sup>

**LAIF**

LAIF is a money market fund held and managed by the State Treasurer's Office and is part of the Pooled Money Investment Account (PMIA). The PMIA is the short-term investment pool for the State of California’s general fund; special funds held by State agencies; and moneys deposited by cities, counties and other entities into the LAIF. LAIF is a voluntary program created by statute; it began in 1977 as an investment alternative for California's local governments and special districts. The enabling statute for the LAIF is Section 16429.1 et seq. of the Government Code. By law, PMIA moneys can be invested only in the following categories: U.S. government securities, securities of federally-sponsored agencies, domestic corporate bonds, interest-bearing time deposits in California banks, savings and loan associations and credit unions, prime-rated commercial paper, repurchase and reverse repurchase agreements, security loans, banker's acceptances, negotiable certificates of deposit and loans to various bond funds.

LAIF's primary objectives are to maintain safety of principal and provide daily liquidity. These objectives are met by investing in high credit quality debt instruments, maintaining an average maturity between 120 days and 18 months, and providing daily availability of the entire invested balance. LAIF’s investment yield is consistent with these very conservative objectives.

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<sup>12</sup> The most recent monthly fact sheet for the Columbia Cash Reserves Adviser Fund can be found at the following URL at Colombia Management’s website:

[http://institutional.columbiamanagement.com/NR/rdonlyres/DC7C127C-B623-4683-A7EE-990E919495D6/0/CashReserves\\_Adv.pdf](http://institutional.columbiamanagement.com/NR/rdonlyres/DC7C127C-B623-4683-A7EE-990E919495D6/0/CashReserves_Adv.pdf)

The LAIF Performance Report including the portfolio's composition, as of September 30, 2010, as reported by the State Treasurer's Office is attached. The State Treasurer's Office has not identified a money market fund suitable for benchmark comparison to LAIF.

## **PFIC**

As of June 1, 2009, the investment sweeps into the Columbia Treasury Reserves for the Trial Court trust accounts were discontinued and the accounts converted to Bank of America Public Funds Interest Checking (PFIC) accounts. The PFIC accounts earn interest at a rate of 0.30% per annum. The PFIC accounts are Federal Deposit Insurance Corporation (FDIC) insured and are fully collateralized 110% with securities, per Government Code 53651, purchased by Bank of America and held in a collateral pool pledged to public deposits. Since PFIC accounts are FDIC insured, they are subject to FDIC insurance assessments of 0.13% per annum<sup>13</sup>.

## **Funds Held Outside the Judicial Branch Treasury**

As of June 30, 2010, 36 trial courts maintained \$568 million in total operating and agency fund investments outside of the judicial branch treasury as reported on Schedule A. Funds held outside of the judicial branch treasury are invested with the courts' respective counties or with other financial institutions.

The investment balances reported on Schedule A are presented as reported by the trial courts without independent verification from the custodian(s) holding the investments on behalf of the trial courts.

Schedule A is prepared from summary information gathered annually as of June 30th of each year to comply with the State Controller's Office requirements for the trial courts' Consolidated Annual Financial Report.

## **Attachments**

1. LAIF Performance Report
2. Schedule A

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<sup>13</sup> The FDIC assessment fee is the direct result of maintaining PFIC balances on deposit with Bank of America. FDIC fees are assessed on the average PFIC balance for the quarter. PFIC accounts are not subject to Temporary Liquidity Guarantee Program (TLGP) assessment fees, which are assessments for a temporary supplemental guarantee program offered to banks by the FDIC.

# Bill Lockyer, State Treasurer

Inside the State Treasurer's Office

Local Agency Investment Fund (LAIF)



## PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
10/8/2010	0.49	0.49	186
10/9/2010	0.49	0.49	186
10/10/2010	0.49	0.49	186
10/11/2010	0.49	0.49	184
10/12/2010	0.49	0.49	185
10/13/2010	0.49	0.49	187
10/14/2010	0.48	0.49	184
10/15/2010	0.48	0.49	184
10/16/2010	0.48	0.49	184
10/17/2010	0.48	0.49	184
10/18/2010	0.48	0.49	183
10/19/2010	0.48	0.49	182
10/20/2010	0.48	0.49	182
10/21/2010	0.48	0.49	178
10/22/2010	0.48	0.49	183

## LAIF Performance Report

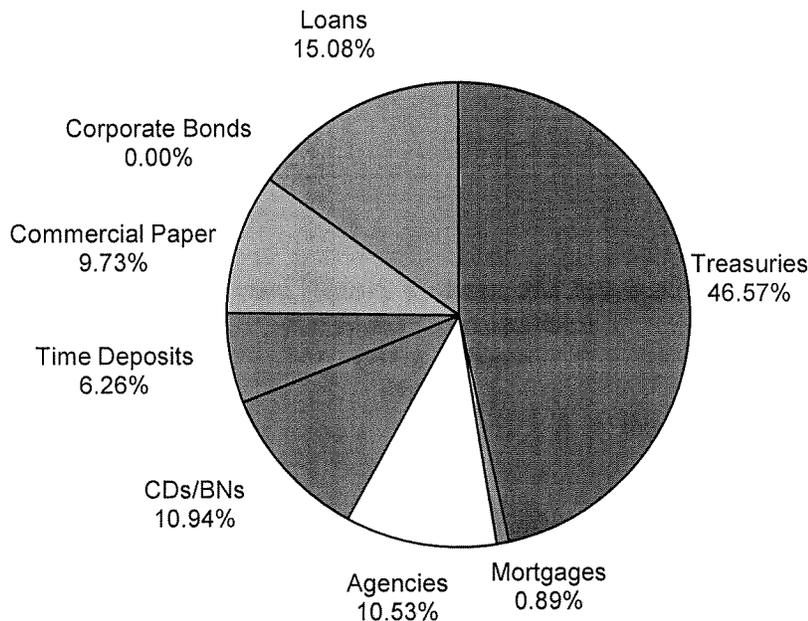
Quarter end 09/30/2010

Apportionment Rate: 0.51%  
 Earnings Ratio: .00001404107774697  
 Fair Value Factor: 1.001914850  
 Daily: 0.47%  
 Quarter To Date: 0.51%  
 Average Life: 185

## PMIA Average Monthly Effective Yields

SEP 2010 0.500%  
 AUG 2010 0.513%  
 JUL 2010 0.531%

## Pooled Money Investment Account Portfolio Composition \$67.6 Billion 09/30/10





**SCHEDULE A**  
**Trial Courts With Investments Held Outside of the Judicial Branch Treasury**

*As Of June 30, 2010*

<u>Investment Type</u>	<u>Total as of 06/30/10</u>	<u>Yield</u>	<u>WAM (Days)*</u>
<i>County Investment Pools</i>	\$ 564,540,004	1.461% **	489 **
<b><i>Other Financial Institution Investments:</i></b>			
<i>Mutual Funds - California Asset Management Program (CAMP)</i>	\$ -	0.000% **	- **
<i>Other Bank Investment Accounts</i>	\$ 2,044,208	0.150% **	- **
<i>Certificates of Deposit</i>	\$ 1,186,452	1.27% **	207 **
<b>Total</b>	<b>\$ 567,770,664</b>	<b>1.456% **</b>	<b>486 **</b>

\* WAM - Weighted Average Maturity

\*\* Dollar Weighted Average

