

STATE OF CALIFORNIA

COURT OF APPEAL, SECOND APPELLATE DISTRICT
300 South Spring Street
Los Angeles, CA 90013
Web site: www.courts.ca.gov/careers

JOB TITLE: Appellate Court Attorney – Central Staff

LOCATION: Downtown Los Angeles

OVERVIEW

The California Court of Appeal, Second Appellate District, located in Los Angeles, is accepting applications for two appellate attorney positions in the central staff department. The attorneys will work collaboratively with the managing attorney and justices in the preparation of opinions. The attorney's duties will include reviewing appellate briefs and trial records, researching and analyzing the law, preparing initial drafts of opinions, reviewing and proofreading opinions by the justice, and performing other tasks as assigned by the justice. Excellent analytical, writing, and research skills are mandatory. Familiarity with appellate practice is preferred. For one of the two positions, experience with the criteria and procedures governing petitions for a writ of habeas corpus is also preferred, preferably in capital cases.

Salary is based on qualifications and experience.

QUALIFICATIONS

Level A: Active membership in the State Bar of California.

Level B: Active membership in the State Bar of California and the equivalent of two years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

Equivalent to two years of post-bar legal experience in a legal setting as described above, including one year of experience as an appellate attorney, Level A, with the judicial branch.

Level C: Active membership in the State Bar of California and the equivalent of three years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level B, with the judicial branch.

Level D: Active membership in the State Bar of California and the equivalent of four years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level C, with the judicial branch.

SALARY

Level A: \$6,147 per month

Level B: \$7,438 to \$9,448 per month
(Starting salary will be between \$7,438 to \$8,182 per month)

Level C: \$8,177 to \$10,392 per month
(Starting salary will be between \$8,177 to \$8,995 per month)

Level D: \$9,412 to \$12,561 per month
(Starting salary will vary between \$9,412 to \$10,353 per month)

HOW TO APPLY

Apply online at <http://www.courts.ca.gov/careers>

The following items are required.

- Completed online application
- Cover letter
- Resume
- Writing Sample

For earliest consideration, please apply by May 20, 2022.

BENEFITS:

- Health/Dental/Vision benefits
- 13 paid holidays per calendar year
- 1 personal holiday per year
- Choice of annual leave or sick/vacation leave
- \$130 transit pass subsidy per month
- CalPERS Retirement Plan
- 401K and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Long Term Disability
- Long Term Care
- Group Legal Plan

The Court of Appeal, Second Appellate District is an Equal Opportunity Employer.