

## **APPENDIX 3**

### **COURTS AND PUBLIC LAW LIBRARIES**

## **COURTS & PUBLIC LAW LIBRARIES**

### **COURTS**

#### **Superior Courts of San Diego County (Central, East, North or South County Divisions) and Imperial County**

For filing all notices of appeal and requests for preparing the record accompanied by proofs of service use the San Diego County Superior Court except for cases arising out of Imperial County. The clerk of the San Diego County Superior Court is located at:

Central Division, County Courthouse  
1100 Union Street, 2nd Floor  
San Diego, CA 92101

The address for the Imperial County Superior Court is:

Imperial County Courthouse  
Appellate Division  
939 West Main Street  
El Centro, CA 92243-2861

Telephone at Central is (619) 844-2348; in Imperial County it is (760) 482-2200.

#### **California Court of Appeal**

For filing motions and briefs in the Court of Appeal, the address is:

Clerk, Court of Appeal  
Fourth District, Division One  
750 B Street, Suite 300  
San Diego, CA 92101

Main telephone is (619) 744-0760.

#### **California Supreme Court**

For filing copies of briefs and petitions for review in the California Supreme Court the address is:

California Supreme Court  
350 McAllister Street  
San Francisco, CA 94102

(415) 865-7000

**PUBLIC LAW LIBRARIES**

The San Diego County Public Law Library has the following locations.

1105 Front Street  
San Diego, CA 92101  
619-531-3900

Hours: Mon-Thurs. 8 AM-6 PM  
Fri. 8 AM-5 PM  
Sat. 9 AM-1 PM  
Sun. Closed

201 Douglas  
El Cajon, CA 92020  
(619) 588-3718

Law Librarian Available:  
1st & 3rd Monday  
10 AM-2 PM

Databases available  
Mon-Thurs 9:30 AM-8 PM  
Fri-Sat 9:30 AM-5 PM  
Sun 12 PM-5 PM

365 F Street  
Chula Vista, CA 91910  
(619) 691-5069

Law Librarian Available:  
2nd & 4th Monday  
10 AM-2 PM

Databases available  
Mon-Thurs 10 AM-8 PM  
Fri-Sat 10 AM-5 PM  
Sun 1 PM-5 PM

325 S. Melrose Drive  
Suite 300  
Vista, CA 92081  
(760) 940-4386

Hours: Mon-Thurs. 11 AM-4 PM  
Fri. 9 AM – 1 PM  
Sat.-Sun. Closed

The Imperial County Public Law Library has the following location.

Imperial County Courthouse  
939 West Main Street, Lower Level  
El Centro, CA 92243  
760-482-2271

Hours: Mon.-Fri. 8AM-12PM,  
1PM-5PM  
Sat.-Sun. Closed