



PUBLIC NOTICE

Release Date: September 18, 2020

REDUCTION TO CLERK'S OFFICE HOURS IN ALL COURT LOCATIONS EFFECTIVE DECEMBER 1, 2020

SUPERIOR COURT OF
CALIFORNIA
COUNTY OF SAN BERNARDINO
247 West Third Street, 11th Floor
San Bernardino, Ca 92415-0302
www.sb-court.org

909-708-8747

Michael A. Sachs
Presiding Judge

Nancy CS Eberhardt
Court Executive Officer

SAN BERNARDINO, CA –Pursuant to California Government Code section 68106 and California Rules of Court, rule 10.620, the San Bernardino Superior Court (SBSC) will be decreasing hours of operation for clerk's offices in each of the court's locations throughout the county from 8:00 a.m. to 2:00 p.m. effective Tuesday, December 1, 2020 and continuing until further notice.

California faces unprecedented budgetary challenges resulting from the economic downturn and uncertainty caused by the Coronavirus (COVID-19) pandemic. To address a projected \$54.3 billion state budget gap and subsequent recession, Governor Gavin Newsom signed a Fiscal Year (FY) 2020-2021 state budget that included budget reductions throughout state government, including the judicial branch. As a direct result of these state funding challenges, SBSC projects a significant budget deficit that will impact how the court conducts its day-to-day business operations. Specifically, a significant reduction in staffing will delay the court's ability to provide services, and as a result, increase case processing backlogs.

As alternatives to in-person clerk's office visits, there are various remote options for conducting court business, as summarized below:

- **Drop boxes** – Are used for filing papers and are available at each court location from 8:00 a.m. to 4:00 p.m. Any document deposited in a court's drop box up to and including 4:00 p.m. on a court day is deemed to have been deposited for filing on that day. **No cash payments are accepted via drop box.**
- **TurboCourt** – This service permits court users to prepare and submit documents to the court electronically.
- **Fax filing** – Court users may also file documents by [facsimile](#).
- **Online options** – Court users may access case information and make fine or fee payments through the court's online [Case Search and Calendar Search portal and payment system](#) (Portal).

Information on all remote options can also be found on the court's website at www.sb-court.org.

After careful deliberation, the Presiding Judge has concluded that the changes set forth above are a necessary part of SBSC's reasonable and measured plan to meet its extremely difficult financial challenges. Comments concerning the reduction in clerk's office hours of operation may be made to SBSC's Communications & Public Affairs Officer, Julie Van Hook, at courts-pio@sb-court.org. If you do not have internet access, comments may be mailed to: Superior Court of California, County of San Bernardino, Attention: Julie Van Hook, Communications & Public Affairs Officer, 247 West Third Street, San Bernardino, CA 92415-0210. All comments must be received by November 30, 2020.

This notice has been posted on the court's website at www.sb-court.org. For media inquiries, please contact the Communications and Public Affairs division (909) 708-8779 or courts-pio@sb-court.org.