



*Superior Court of
California*

COUNTY OF VENTURA
Hall of Justice
800 South Victoria Avenue
Ventura, CA 93009

Michael D. Planet
*Executive Officer/Clerk
and Jury Commissioner*

July 5, 2017

Martin Hoshino Administrative Director
Judicial Council of California - Executive Offices
455 Golden Gate Avenue
San Francisco, California 94102-3688

Re: Notification of Reduction in Operating Hours - East County Courthouse
Clerk's Office – Small Claims
(**Government Code §68106**)

Dear Mr. Hoshino:

Pursuant to the above code section, the Superior Court of California, County of Ventura is providing 60 days notice of its plan to reduce operating hours at its East County Courthouse Clerk's Office – Small Claims Division.

Effective September 11, 2017, the Ventura Superior Court's East County Clerk's Office located at 3855-F Alamo St., Simi Valley, plans to be open for Small Claims filings on Mondays, only, from 8:00 am – 4:00 pm. The reduction in hours for Small Claims filings from two days to one day a week will have no impact on Traffic matters and Collection payments. All filings for Small Claims matters may be filed Monday - Friday, excluding holidays, at the main courthouse located at the Hall of Justice, 800 South Victoria Avenue, Ventura, California.

Enclosed please find a copy of our Public Notice entitled, "**Reduction in Operating Hours - East County Courthouse Clerk's Office – Small Claims**", which will be posted in the appropriate public areas and on the court's website.

Very truly yours,

Michael D. Planet
Executive Officer
MDP/vjb
Encl.

cc: Millicent Tidwell
Chief Operating Officer
Judicial Council of California



PUBLIC NOTICE
(Government Code §68106)

Superior Court of California, County of Ventura

**Reduction in Operating Hours - East County Courthouse
Clerk's Office – Small Claims**

Effective Monday, September 11, 2017

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The reduction in clerk office hours at the East County Courthouse is due to the continued staffing shortages caused by the 2008-2013 fiscal crisis and the lack of restored adequate funding levels. While the court regrets that inadequate funding is reducing access to the courts for the citizens of this county, it cannot maintain the current level of services.

Anyone wishing to comment on this plan may do so, either by regular mail or e-mail, by September 5, 2017. Please direct your response to:

Michael D. Planet, Court Executive Officer
P.O. Box 6489
Ventura, CA 93006-6489
simiresponse@ventura.courts.ca.gov