

**Judicial Council of California**

**Schedule 7A**

**Certification**

**FY 2015-16**

**Court:** Superior Court - Sierra

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2015, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**



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*Signature of Presiding Judge or Executive Officer*

# Judicial Council of California

Trial Court Funding Act of 1997  
**SCHEDULE 7A**  
Salary and Position Worksheet  
Transmittal and Submission  
FY 2015-16

**Court System:** Superior Court - Sierra  
**County Number**  
(for JCC staff  
use): 46

The Trial Court Budget Program and Policy Unit of Judicial Council Finance will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

**Court Contact:** Lee Kirby, CEO  
**Contact's Phone:** 530-289-3698  
**E-mail Address:** lkirby@sierracourt.org

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

**Schedule 7A Prepared By:** Kim Zwick  
**Preparer's Phone:** 530-289-3698  
**E-mail Address:** kimz@sierracourt.org

# Schedule 7A FY 2015-16

Superior Court - Sierra

|   |   |
|---|---|
| <b>Comments Worksheet</b>               |   |
| <b>Schedule 7A Worksheet</b>            |   |
|   | Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.   |
| 1                                       |   |
| 2                                       |   |
| 3                                       |   |
| 4                                       |   |
| <b>Benefits Worksheets</b>              |   |
|   | Example: Retirement contributions include pension obligation bonds or certificates of participation.                                      |
| 1                                       |   |
| 2                                       |   |
| 3                                       |   |
| 4                                       |   |
| <b>Base Salary Adjustment Worksheet</b> |   |
|   | Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2015.                         |
| 1                                       | 1/1/2016 - 4% salary increase to offset discontinuation of remaining 4% of CalPERS that has been paid by Court                            |
| 2                                       |   |
| 3                                       |   |
| 4                                       |   |
| <b>General comments</b>                 |   |
| 1                                       | As a result of the 4% retirement rate adjustment for the last half of the year, 2% was used to represent full-year cost on Retirement tab |
| 2                                       |   |
| 3                                       |   |
| 4                                       |   |
| 5                                       |   |
| 6                                       |   |
| 7                                       |   |
| 8                                       |   |
| 9                                       |   |
| 10                                      |   |

## Schedule 7A FY 2015-16

Superior Court - Sierra

| <b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b> | <b>FY 2015-16</b>    |
|---|----------------------|
| Salary  | \$ 318,208.49        |
| OASDI & Medicare  | \$ 24,342.95         |
| Retirement  | \$ 75,335.86         |
| Deferred Compensation   | \$ -                 |
| Workers' Compensation   | \$ 3,701.67          |
| Health Insurance  | \$ 94,428.00         |
| Other Insurance   | \$ 3,046.55          |
| Other Benefits (Salary Driven and Non Salary Driven)                        | \$ -                 |
| <b>Total Salary and Benefit Budget</b>                                      | <b>\$ 519,063.51</b> |

**Schedule 7A: Salary and Position Worksheet**  
**FY 2015-16**

Superior Court - Sierra

46

46.TXT

Superior Court - Sierra

Superior Court - Sierra

46

| A                          | B             | C                     | E                   | F                   | G  | H                          | I              | J             | K                        | L                   | M      | N           | O           | P                      | Q                         |
|----------------------------|---------------|-----------------------|---------------------|---------------------|--|----------------------------|----------------|---------------|--------------------------|---------------------|--------|-------------|-------------|------------------------|---------------------------|
| Position Classification    | Model Class # | Manager or Supervisor | Employee Org. Row # | Facility Code Row # | Position Status - Filled (1) or Vacant (0) | Retirement Plan Code Row # | Position (FTE) | Annual Salary | Beginning Step (Monthly) | Last Step (Monthly) | Fund   | Cost Center | WBS Element | PECT (Functional Area) | Total Salary (Col. I x J) |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.01           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 1100                   | 442                       |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.05           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 1212                   | 2,212                     |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.10           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 1220                   | 4,424                     |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.45           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 1310                   | 19,908                    |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.28           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 1330                   | 12,387                    |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.10           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 2110                   | 4,424                     |
| Administrative Assistant 1 | 5010a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.01           | \$ 44,241     | \$ 3,569                 | \$ 3,897            | 110001 | 461000      |             | 9300                   | 442                       |
| Court Clerk 1              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.90           | \$ 31,701     | \$ 2,577                 | \$ 2,706            | 110001 | 461000      |             | 1211                   | 28,531                    |
| Court Clerk 1              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.10           | \$ 31,701     | \$ 2,577                 | \$ 2,706            | 110001 | 461000      |             | 1220                   | 3,170                     |
| Court Clerk 1              | 2001a         | Other                 | 2                   | 1                   | 0  | 1                          | 0.34           | \$ 38,670     | \$ 2,577                 | \$ 2,676            | 110001 | 461000      |             | 1211                   | 13,148                    |
| Court Clerk 1              | 2001a         | Other                 | 2                   | 1                   | 0  | 1                          | 0.33           | \$ 38,670     | \$ 2,577                 | \$ 2,676            | 110001 | 461000      |             | 1220                   | 12,761                    |
| Court Clerk 1              | 2001a         | Other                 | 2                   | 1                   | 0  | 1                          | 0.33           | \$ 38,670     | \$ 2,577                 | \$ 2,676            | 110001 | 461000      |             | 1310                   | 12,761                    |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.17           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1100                   | 6,459                     |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.67           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1212                   | 25,456                    |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.09           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1220                   | 3,420                     |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.01           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1231                   | 380                       |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.02           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1233                   | 760                       |
| Court Clerk 2              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.04           | \$ 37,995     | \$ 3,093                 | \$ 3,373            | 110001 | 461000      |             | 1310                   | 1,520                     |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.03           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1100                   | 1,604                     |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.58           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1220                   | 31,017                    |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.21           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1231                   | 11,230                    |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.03           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1232                   | 1,604                     |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.11           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1310                   | 5,883                     |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.01           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 1330                   | 535                       |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.01           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 9200                   | 535                       |
| Court Clerk 3              | 2001a         | Other                 | 2                   | 1                   | 1  | 1                          | 0.02           | \$ 53,478     | \$ 4,305                 | \$ 4,470            | 110001 | 461000      |             | 9300                   | 1,070                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.09           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 1212                   | 10,091                    |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.15           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 1220                   | 16,819                    |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.04           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 1231                   | 4,485                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.10           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 1310                   | 11,212                    |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.04           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 2110                   | 4,485                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.39           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 9100                   | 43,728                    |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.03           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 9200                   | 3,364                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.07           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 9300                   | 7,849                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.02           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 9400                   | 2,242                     |
| Court Executive Officer    | 1001          | Manager               | 1                   | 1                   | 1  | 1                          | 0.07           | \$ 112,124    | \$ 9,167                 | \$ 9,520            | 110001 | 461000      |             | 9500                   | 7,849                     |
| <b>Totals -----&gt;</b>    |               |                       |                     |                     |  |                            | <b>6.00</b>    |               |                          |                     |        |             |             |                        | <b>\$ 318,208</b>         |

# Facility Table FY 2015-16

Superior Court - Sierra

## Facility Table

| A              | B                    | C               |
|----------------|----------------------|-----------------|
| Facility Row # | Facility Code Number | Facility Name   |
| 1              | 1                    | Main Courthouse |
| 2              |                      |                 |

# Retirement Benefits

FY 2015-16

Superior Court - Sierra

## Retirement Table

| A                   | B                                 | C                    | D  | E   | F  |
|---------------------|-----------------------------------|----------------------|--|---|--|
| Retirement<br>Row # | Retirement<br>Plan Code<br>Number | Retirement Plan Name | Employer's<br>Retirement<br>Contribution<br>Percentage | Employee<br>Retirement<br>Contribution<br>Percentage<br>Paid by Court | Total Court<br>Contribution<br>Rate<br>( D + E ) |
| 1                   | 4601                              | CalPERS Sierra       | 21.675%  | 2.000%  | 23.675%  |
| 2                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 3                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 4                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 5                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 6                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 7                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 8                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 9                   |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 10                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 11                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 12                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 13                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 14                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 15                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 16                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 17                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 18                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 19                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |
| 20                  |                                   |                      | 0.000%   | 0.000%  | 0.000%   |

**Other Salary-Driven Benefits**  
FY 2015-16

Superior Court - Sierra

Note: Replace "Enter Title" with the benefit title.

|                     |                                   |                         |                                 | Other Salary Driven Benefits Table |        |                       |                            |                        |                |                      |                 |                       |                |             |             |             |             |             |             |        |
|---------------------|-----------------------------------|-------------------------|---------------------------------|------------------------------------|--------|-----------------------|----------------------------|------------------------|----------------|----------------------|-----------------|-----------------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|--------|
|                     |                                   |                         |                                 | Medicare                           | OASDI  | WC                    | Other Insurance            |                        |                |                      |                 | Deferred Compensation | Other Benefits |             |             |             |             |             |             |        |
| A                   | B                                 | C                       | D                               | E                                  | F      | G                     | H                          | I                      | J              | K                    | L               | M                     | N              | O           | P           | Q           | R           | S           | T           |        |
| Employee Org. Row # | Employee Organizational Unit Name | Bargaining Unit Name    | Union Name                      | Medicare                           | OASDI  | Workers' Compensation | Disability Insurance (SDI) | Unemployment Insurance | Life Insurance | Long-Term Disability | Other Insurance | Deferred Compensation | Enter Title    | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title |        |
| 1                   | Management Employees              |                         |                                 | 1.450%                             | 6.200% | 0.000%                | 0.640%                     | 0.044%                 | 0.000%         | 0.000%               | 0.000%          | 0.000%                | 0.000%         | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000% |
| 2                   | Miscellaneous Clerical            | Miscellaneous Employees | Stationary Operating Engr Local | 1.450%                             | 6.200% | 0.000%                | 0.640%                     | 0.044%                 | 0.000%         | 0.000%               | 0.000%          | 0.000%                | 0.000%         | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000%      | 0.000% |



**Non-Salary-Driven Benefits**  
FY 2015-16

Superior Court - Sierra

Note: Replace "Enter Title" with the benefit title.

| Non-Salary Driven Benefits Table |                                   |                         |            |         |                 |        |                   |                 |                        |                       |                            |                        |                |                      |                 |                       |             |             |             |             |             |             |             |
|----------------------------------|-----------------------------------|-------------------------|------------|---------|-----------------|--------|-------------------|-----------------|------------------------|-----------------------|----------------------------|------------------------|----------------|----------------------|-----------------|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Health Insurance                 |                                   |                         |            | WC      | Other Insurance |        |                   |                 |                        | Deferred Compensation | Other Benefits             |                        |                |                      |                 |                       |             |             |             |             |             |             |             |
| A                                | B                                 | C                       | D          | E       | F               | G      | H                 | I               | J                      | K                     | L                          | M                      | N              | O                    | P               | Q                     | R           | S           | T           | U           | V           | W           | X           |
| Employee Org. Row #              | Employee Organizational Unit Name | Bargaining Unit Name    | Union Name | Medical | Dental          | Vision | Flexible Benefits | Combined Health | Total Health Insurance | Workers' Comp         | Disability Insurance (SDI) | Unemployment Insurance | Life Insurance | Long-Term Disability | Other Insurance | Deferred Compensation | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title | Enter Title |
| 1                                | Management Employees              |                         |            | \$ -    | \$ -            | \$ -   | \$ -              | \$ 15,738       | \$ 15,738              | \$ 617                | \$ -                       | \$ -                   | \$ 145         | \$ -                 | \$ -            | \$ -                  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |
| 2                                | Miscellaneous Clerical            | Miscellaneous Employees | Local      | \$ -    | \$ -            | \$ -   | \$ -              | \$ 15,738       | \$ 15,738              | \$ 617                | \$ -                       | \$ -                   | \$ 145         | \$ -                 | \$ -            | \$ -                  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |

# Base Salary Adjustment

Superior Court - Sierra

## Base Salary Adjustment Table

| A     | B                                 | C                | D  | E                                     | F                                     | G  | H  | I   |
|-------|-----------------------------------|------------------|--|---------------------------------------|---------------------------------------|--|--|---|
| Row # | Employee Organizational Unit Name | Employee Org Row | Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know") | If "Yes" in Column D, Effective Date? | If "Yes" in Column D, Adjustment Type | If "Other" in Column F, Please Explain the Type of Adjustment                      | If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made? | If "Yes" in Column D, Salary Adjustment % |
| 1     | Management Employees              | 1                | Yes  | 1/1/2016                              | Other                                 | Exchange of 4% increase for remaining 4% of EE CalPERS that has been paid by Court |  | 4.00%                                     |
| 2     | Miscellaneous Clerical            | 2                | Yes  | 1/1/2016                              | Other                                 | Exchange of 4% increase for remaining 4% of EE CalPERS that has been paid by Court |  | 4.00%                                     |