

**Judicial Council of California**

**Schedule 7A**

**Certification**

**FY 2017-18**

**Court:** Superior Court - Napa

**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2017, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

  
\_\_\_\_\_  
*Signature of Presiding Judge or Executive Officer*

# Judicial Council of California

Trial Court Funding Act of 1997

## SCHEDULE 7A

Salary and Position Worksheet

Transmittal and Submission

FY 2017-18

Court System: Superior Court - Napa  
County Number  
(for JCC staff  
use): 28

The Trial Court Budget Program and Policy Unit of Judicial Council Finance will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

Court Contact: Lisa Skinner  
Contact's Phone: 707-299-1248  
E-mail Address: [lisa.skinner@napacourt.com](mailto:lisa.skinner@napacourt.com)

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Rebecca Simon  
Preparer's Phone: 707-299-1242  
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# Schedule 7A

## FY 2017-18

Superior Court - Napa

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2016.
1	
2	
3	
4	
<b>General comments</b>	
1	NO NSI included for 17/18
2	Health benefits based on 2017 rates
3	Judges salaries, certain benefits and salary savings will be included on the Schedule 1
4	
5	
6	
7	
8	
9	
10	

FY 2017-18

Superior Court - Napa

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>FY 2017-18</b>
Salary	\$ 5,391,958.00
OASDI & Medicare	\$ 78,183.39
Retirement	\$ 1,022,839.77
Deferred Compensation	\$ -
Workers' Compensation	\$ 124,432.00
Health Insurance	\$ 1,349,602.53
Other Insurance	\$ 4,148.86
Other Benefits (Salary Driven and Non Salary Driven)	\$ 9,360.18
<b>Total Salary and Benefit Budget</b>	<b>\$ 7,980,524.73</b>

**Schedule 7A: Salary and Position Worksheet**  
**FY 2017-18**

Superior Court - Napa

28

28.TXT

Superior Court - Napa

Superior Court - Napa  
28

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. I x J)
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 46,894	\$ 3,292	\$ 4,541	110001	282220		1211	46,894
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	1	0	6	1.00	\$ 42,952	\$ 3,292	\$ 4,541	110001	282150		1100	42,952
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	1	0	6	1.00	\$ 42,952	\$ 3,292	\$ 4,541	110001	282260		1231	42,952
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 40,574	\$ 3,292	\$ 4,541	110001	282210		1212	40,574
Associate Legal Process Clerk/Legal Process Clerk	2002a	Other	1	2	0	6	1.00	\$ 42,952	\$ 3,292	\$ 4,541	110001	282210		1212	42,952
Chief Financial Officer	1003	Manager	4	1	1	3	0.75	\$ 121,722	\$ 8,180	\$ 9,883	110001	281200		9200	91,292
Chief Financial Officer	1003	Manager	4	1	1	3	0.25	\$ 121,722	\$ 8,180	\$ 9,883	110001	281300		9300	30,431
Chief Information Officer	1006	Manager	4	1	1	3	1.00	\$ 129,210	\$ 8,677	\$ 10,507	110001	281500		9500	129,210
Commissioner	2014	Other	5	1	1	4	0.75	\$ 165,960	\$ 13,572	\$ 13,572	110001	282110		1100	124,470
Commissioner	2014	Other	5	1	1	4	0.25	\$ 165,960	\$ 13,572	\$ 13,572	190100	282110	G-281059-1-17	1100	41,490
Commissioner	2014	Other	5	2	1	4	1.00	\$ 165,960	\$ 13,572	\$ 13,572	110001	282110		1100	165,960
Court Accounting Technician	3002a	Other	1	1	1	1	1.00	\$ 61,734	\$ 4,318	\$ 5,145	110001	281200		9200	61,734
Court Accounting Technician	3002a	Other	1	1	1	1	1.00	\$ 61,734	\$ 4,318	\$ 5,145	110001	281200		9200	61,734
Court Admin Asst	5006b	Other	3	1	1	3	1.00	\$ 71,678	\$ 4,604	\$ 5,673	110001	281100		9100	71,678
Court Counsel	2010b	Other	3	2	1	6	0.90	\$ 132,310	\$ 8,906	\$ 10,726	110001	282140		1100	119,079
Court Counsel	2010b	Other	3	2	1	5	0.80	\$ 128,710	\$ 8,906	\$ 10,726	110001	282140		1100	102,968
Court Division Specialist	2002b	Other	1	1	1	1	1.00	\$ 66,290	\$ 4,628	\$ 5,524	110001	282230		1220	66,290
Court Division Specialist	2002b	Other	1	2	1	1	0.50	\$ 66,290	\$ 4,628	\$ 5,524	110001	282220		1211	33,145
Court Division Specialist	2002b	Other	1	2	1	1	0.50	\$ 66,290	\$ 4,628	\$ 5,524	110001	282210		1212	33,145
Court Division Specialist	2002b	Other	1	2	1	1	1.00	\$ 66,290	\$ 4,628	\$ 5,524	110001	282120		1100	66,290
Court Division Specialist	2002b	Other	1	1	1	1	1.00	\$ 66,290	\$ 4,628	\$ 5,524	110001	282320		1330	66,290
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.50	\$ 76,398	\$ 5,337	\$ 6,367	110001	282330		1310	38,199
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.25	\$ 76,398	\$ 5,337	\$ 6,367	110001	282310		1320	19,100
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.25	\$ 76,398	\$ 5,337	\$ 6,367	110001	282320		1330	19,100
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.80	\$ 76,398	\$ 5,337	\$ 6,367	110001	282230		1220	61,118
Court Division Supervisor	2002c	Supervisor	2	1	1	1	0.20	\$ 76,398	\$ 5,337	\$ 6,367	110001	282250		1231	15,280
Court Division Supervisor	2002c	Supervisor	2	2	1	1	1.00	\$ 77,598	\$ 5,337	\$ 6,367	110001	282120		1100	77,598
Court Division Supervisor	2002c	Supervisor	2	2	1	1	0.50	\$ 76,398	\$ 5,337	\$ 6,367	110001	282220		1211	38,199
Court Division Supervisor	2002c	Supervisor	2	2	1	1	0.50	\$ 76,398	\$ 5,337	\$ 6,367	110001	282210		1212	38,199
Court Executive Officer	1001	Manager	5	1	1	4	1.00	\$ 202,717	\$ 14,102	\$ 16,893	110001	281100		9100	202,717
Court Interpreter	2019d	Other	6	2	0	6	1.00	\$ 76,419	\$ 6,368	\$ 6,368	110001	282310		1320	76,419
Court Interpreter	2019d	Other	6	2	1	1	1.00	\$ 76,419	\$ 6,368	\$ 6,368	110001	282310		1320	76,419
Court Interpreter	2019d	Other	6	1	1	1	1.00	\$ 76,419	\$ 6,368	\$ 6,368	110001	282310		1320	76,419
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 95,306	\$ 6,613	\$ 7,942	110001	282130		1100	95,306
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 95,306	\$ 6,613	\$ 7,942	110001	282130		1100	95,306
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 95,306	\$ 6,613	\$ 7,942	110001	282130		1100	95,306
Court Reporter	2006a	Other	1	2	1	1	1.00	\$ 98,165	\$ 6,613	\$ 7,942	110001	282130		1100	98,165
Court Reporter	2006a	Other	1	3	1	1	0.50	\$ 101,024	\$ 6,613	\$ 7,942	110001	282130		1100	50,512
Court Systems Technician	4004a	Other	1	1	1	1	1.00	\$ 74,212	\$ 4,928	\$ 5,890	110001	281500		9500	74,212
Court Systems Technician - Limited Term (6 mo)	4004a	Other	1	1	1	6	1.00	\$ 30,867	\$ 4,928	\$ 5,890	110001	281500		9500	30,867
Courtroom Clerk/Sr. Courtroom Clerk	2003b	Other	1	2	1	6	1.00	\$ 54,288	\$ 3,981	\$ 5,242	110001	282120		1100	54,288
Courtroom Clerk/Sr. Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 55,448	\$ 3,981	\$ 5,242	110001	282120		1100	55,448
Deputy Court Executive Officer	1003	Manager	4	2	1	3	0.50	\$ 118,248	\$ 7,930	\$ 9,594	110001	282220		1211	59,124
Deputy Court Executive Officer	1003	Manager	4	2	1	3	0.50	\$ 118,248	\$ 7,930	\$ 9,594	110001	282210		1212	59,124
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.50	\$ 118,248	\$ 7,930	\$ 9,594	110001	282230		1220	59,124
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.25	\$ 118,248	\$ 7,930	\$ 9,594	110001	282250		1231	29,562
Deputy Court Executive Officer	1003	Manager	4	1	1	3	0.25	\$ 118,248	\$ 7,930	\$ 9,594	110001	282320		1330	29,562
Family Court Program Specialist	5001a	Other	1	1	1	1	0.75	\$ 91,395	\$ 6,356	\$ 7,616	110001	282260		1231	68,546
Family Court Program Specialist	5001a	Other	1	1	1	1	0.25	\$ 91,395	\$ 6,356	\$ 7,616	110001	282240		1232	22,849
Family Law Facilitator	2013	Other	3	1	1	3	0.25	\$ 150,032	\$ 10,130	\$ 12,203	190100	282260	G-281058-1-17	1231	37,508

**Schedule 7A: Salary and Position Worksheet**  
**FY 2017-18**

Superior Court - Napa

Superior Court - Napa  
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A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. I x J)
Family Law Facilitator	2013	Other	3	1	1	3	0.75	\$ 150,032	\$ 10,130	\$ 12,203	110001	282260		1231	112,524
Family Mediator	2018a	Other	1	1	1	1	0.50	\$ 91,395	\$ 6,356	\$ 7,616	110001	282260		1231	45,698
Family Mediator	2018a	Other	1	1	1	1	0.50	\$ 92,355	\$ 6,356	\$ 7,616	110001	282260		1231	46,178
Human Resources Analyst	5004a	Other	3	1	1	3	1.00	\$ 86,717	\$ 5,774	\$ 6,926	110001	281300		9300	86,717
Law Librarian	2025	Other	7	1	0	2	0.50	\$ 48,000	\$ 4,000	\$ 4,000	120001	281100		9100	24,000
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282230		1220	54,496
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282230		1220	54,496
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282150		1100	54,496
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282210		1212	54,496
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282210		1212	54,496
Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 51,355	\$ 3,822	\$ 4,541	110001	282220		1211	51,355
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282150		1100	54,496
Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 50,642	\$ 3,822	\$ 4,541	110001	282230		1220	50,642
Legal Process Clerk	2002a	Other	1	2	1	1	1.00	\$ 55,456	\$ 3,822	\$ 4,541	110001	282210		1212	55,456
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282230		1220	54,496
Legal Process Clerk	2002a	Other	1	1	1	1	0.50	\$ 54,496	\$ 3,822	\$ 4,541	110001	282290		1234	27,248
Legal Process Clerk	2002a	Other	1	1	1	1	0.50	\$ 54,496	\$ 3,822	\$ 4,541	110001	282270		1233	27,248
Legal Process Clerk	2002a	Other	1	2	1	6	1.00	\$ 48,746	\$ 3,822	\$ 4,541	110001	282210		1212	48,746
Legal Process Clerk	2002a	Other	1	1	1	6	1.00	\$ 49,618	\$ 3,822	\$ 4,541	110001	282230		1220	49,618
Legal Process Clerk	2002a	Other	1	1	1	1	1.00	\$ 54,496	\$ 3,822	\$ 4,541	110001	282230		1220	54,496
Legal Process Clerk - EH	2002a	Other	7	2	1	2	0.50	\$ 54,496	\$ 3,822	\$ 4,541	110001	282150		1100	27,248
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	1	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	1	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Senior Courtroom Clerk	2003b	Other	1	3	1	1	0.50	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	31,450
Senior Courtroom Clerk	2003b	Other	1	2	1	1	0.50	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	31,450
Senior Courtroom Clerk -EH - LF	2003b	Other	7	1	1	2	0.50	\$ 62,899	\$ 4,382	\$ 5,242	110001	281500		9500	31,450
Senior Legal Process Clerk	2002b	Other	1	1	1	1	1.00	\$ 63,859	\$ 4,382	\$ 5,242	110001	282330		1310	63,859
Senior Legal Process Clerk	2002b	Other	1	1	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282230		1220	62,899
Senior Legal Process Clerk	2002b	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282210		1212	62,899
Senior Technology Analyst	4001b	Other	1	1	1	1	1.00	\$ 106,496	\$ 7,382	\$ 8,875	110001	281500		9500	106,496
Sr. Courtroom Clerk	2003a	Other	1	2	1	1	1.00	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	62,899
Sr. Courtroom Clerk - EH	2003b	Other	7	2	1	2	0.50	\$ 62,899	\$ 4,382	\$ 5,242	110001	282120		1100	31,450
Sr. Legal Process Clerk	2002b	Other	1	1	1	1	0.75	\$ 64,099	\$ 4,382	\$ 4,242	110001	282260		1231	48,074
Sr. Legal Process Clerk	2002b	Other	1	1	1	1	0.25	\$ 64,099	\$ 4,382	\$ 4,242	190100	282260	G-281058-1-17	1231	16,025
Supv Family Mediator	2018c	Supervisor	2	1	1	1	0.50	\$ 100,942	\$ 7,003	\$ 8,412	110001	282260		1231	50,471
Technology Analyst/Sr. Technology Analyst	4001b	Other	1	1	1	1	1.00	\$ 91,395	\$ 6,356	\$ 7,616	110001	281500		9500	91,395
<b>Totals -----&gt;</b>							<b>70.70</b>								<b>\$ 5,391,958</b>

# Facility Table FY 2017-18

Superior Court - Napa

## Facility Table

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Historic Courthouse (HCH)
2	2	Criminal Courts Building (CCB)
3	3	Juvenile Court (JC)
4		

# Retirement Benefits

FY 2017-18

Superior Court - Napa

## Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	2801	CalPers 2.5% @ 55	19.380%	0.000%	19.380%
2	2802	Extra Help at 0%	0.000%	0.000%	0.000%
3	2801	CalPers 2.5% @ 55 (Mgmt / Confidential)	19.380%	0.000%	19.380%
4	2803	CalPers 2.5% @ 55 (Non-class)	19.380%	0.000%	19.380%
5	2804	CalPers 2.0% @ 60 (Mngmnt / Confidential)	19.380%	0.000%	19.380%
6	2805	PEPRA 2.0% @ 62	19.380%	0.000%	19.380%
7			0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%
11			0.000%	0.000%	0.000%
12			0.000%	0.000%	0.000%
13			0.000%	0.000%	0.000%
14			0.000%	0.000%	0.000%
15			0.000%	0.000%	0.000%
16			0.000%	0.000%	0.000%
17			0.000%	0.000%	0.000%
18			0.000%	0.000%	0.000%
19			0.000%	0.000%	0.000%
20			0.000%	0.000%	0.000%







# Base Salary Adjustment

Superior Court - Napa

## Base Salary Adjustment Table

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	01-PSE Non-Supervisory	1	Don't Know					0.00%
2	02-PSE Supervisory	2	Don't Know					0.00%
3	03-Confidential	3	Don't Know					0.00%
4	04-Management	4	Don't Know					0.00%
5	05-Non-Classified	5	Don't Know					0.00%
6	06-Court Interpreters	6	Don't Know					0.00%
7	07-Extra Help	7	Don't Know					0.00%