

**Judicial Council of California**

**Schedule 7A**

**Certification**

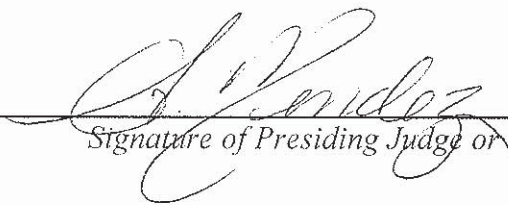
**2019-20**

**Court:** Superior Court - Sierra

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the information stated in the Schedule 7A fairly presents the salary, benefits, and FTE of each authorized position, as of July 1, 2019, in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

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*Signature of Presiding Judge or Executive Officer*

# Judicial Council of California

Trial Court Funding Act of 1997

Salary and Position Worksheet  
Transmittal and Submission  
2019-20

## SCHEDULE 7A

Court System: Superior Court - Sierra  
County Number \_\_\_\_\_  
(for JCC staff  
use): 46

The Court Budget Unit of the Judicial Council Budget Services office will perform a general overall compliance review of the attached Schedule 7A from your court. The Schedule 7A will then be processed by macros that will compute the total salary and benefits for each position based upon the salary and benefit information contained within the attached spreadsheets. The macros will compute and sort the salary and benefits by Program, Element, Component, and Task (PECT). This information will be downloaded into a database and uploaded into a Budget Upload Template for your court.

In the event that questions arise regarding the information listed on your court's Schedule 7A, please provide the court contact information requested below.

**For General Questions:** [Regarding Schedule 7A]

Court Contact: Ann Mendez, CEO  
Contact's Phone: 530-289-3698  
E-mail Address: amendez@sierracourt.org

**For Specific Questions:** [Regarding Positions, Salary or PECT Numbers]

Schedule 7A Prepared By: Kim Zwick  
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# Schedule 7A 2019-20

Superior Court - Sierra

<b>Comments Worksheet</b>	
<b>Schedule 7A Worksheet</b>	
	Example: Types of differential pay (e.g., locality, bilingual, etc.) included in annual salaries.
1	
2	
3	
4	
<b>Benefits Worksheets</b>	
	Example: Retirement contributions include pension obligation bonds or certificates of participation.
1	
2	
3	
4	
<b>Base Salary Adjustment Worksheet</b>	
	Example: Dates of negotiated salary increases and salary increases that will come into effect after July 1, 2019.
1	
2	
3	
4	
<b>General comments</b>	
1	
2	
3	
4	
5	
6	
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8	
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10	

2019-20

Superior Court - Sierra

<b>Summary of Salary &amp; Benefit Budgets for All Authorized Positions</b>	<b>2019-20</b>
Salary	\$ 345,580.54
OASDI & Medicare	\$ 26,436.91
Retirement	\$ 92,708.89
Deferred Compensation	\$ -
Workers' Compensation	\$ 6,912.00
Health Insurance	\$ 128,250.00
Other Insurance	\$ 3,263.77
Other Benefits (Salary Driven and Non Salary Driven)	\$ -
<b>Total Salary and Benefit Budget</b>	<b>\$ 603,152.11</b>

Schedule 7A: Salary and Position Worksheet  
2019-20

Superior Court - Sierra

Superior Court - Sierra  
46

A	B	C	E	F	G	H	I	J	K	L	M	N	O	P	Q
Position Classification	Model Class #	Manager, Supervisor or Other	Employee Org. Row #	Facility Code Row #	Position Status - Filled (1) or Vacant (0)	Retirement Plan Code Row #	Position (FTE)	Annual Salary	Beginning Step (Monthly)	Last Step (Monthly)	Fund	Cost Center	WBS Element	Functional Area (PECT)	Total Salary (Col. 1 x J)
Administrative Assistant 2	5010a	Other	2	1	1	1	0.50	\$ 63,460	\$ 5,288	\$ 5,288	110001	461000		9200	31,730
Administrative Assistant 2	5010a	Other	2	1	1	1	0.25	\$ 63,460	\$ 5,288	\$ 5,288	110001	461000		9400	15,865
Administrative Assistant 2	5010a	Other	2	1	1	1	0.10	\$ 63,460	\$ 5,288	\$ 5,288	110001	461000		2110	6,346
Administrative Assistant 2	5010a	Other	2	1	1	1	0.15	\$ 63,460	\$ 5,288	\$ 5,288	110001	461000		2120	9,519
Court Clerk 1	2001a	Other	2	1	1	1	0.25	\$ 34,585	\$ 2,882	\$ 2,882	110001	461000		1211	8,646
Court Clerk 1	2001a	Other	2	1	1	1	0.25	\$ 34,585	\$ 2,882	\$ 2,882	110001	461000		1212	8,646
Court Clerk 1	2001a	Other	2	1	1	1	0.25	\$ 34,585	\$ 2,882	\$ 2,882	110001	461000		1100	8,646
Court Clerk 1	2001a	Other	2	1	1	1	0.25	\$ 34,585	\$ 2,882	\$ 2,882	110001	461000		1310	8,646
Court Clerk 1	2001a	Other	2	1	0	1	0.25	\$ 30,900	\$ 2,614	\$ 2,704	110001	461000		1211	7,725
Court Clerk 1	2001a	Other	2	1	0	1	0.25	\$ 30,900	\$ 2,614	\$ 2,704	110001	461000		1212	7,725
Court Clerk 1	2001a	Other	2	1	0	1	0.25	\$ 30,900	\$ 2,614	\$ 2,704	110001	461000		1100	7,725
Court Clerk 1	2001a	Other	2	1	0	1	0.25	\$ 30,900	\$ 2,614	\$ 2,704	110001	461000		1310	7,725
Court Clerk 2	2001a	Other	2	1	1	1	0.25	\$ 43,584	\$ 3,632	\$ 3,632	110001	461000		1231	10,896
Court Clerk 2	2001a	Other	2	1	1	1	0.10	\$ 43,584	\$ 3,632	\$ 3,632	110001	461000		1233	4,358
Court Clerk 2	2001a	Other	2	1	1	1	0.10	\$ 43,584	\$ 3,632	\$ 3,632	110001	461000		1234	4,358
Court Clerk 2	2001a	Other	2	1	1	1	0.25	\$ 43,584	\$ 3,632	\$ 3,632	110001	461000		1100	10,896
Court Clerk 2	2001a	Other	2	1	1	1	0.30	\$ 43,584	\$ 3,632	\$ 3,632	110001	461000		1220	13,076
Court Executive Officer	1001	Manager	1	1	1	1	0.33	\$ 119,792	\$ 9,583	\$ 10,063	110001	461000		9100	39,531
Court Executive Officer	1001	Manager	1	1	1	1	0.33	\$ 119,792	\$ 9,583	\$ 10,063	110001	461000		9200	39,531
Court Executive Officer	1001	Manager	1	1	1	1	0.34	\$ 119,792	\$ 9,583	\$ 10,063	110001	461000		9300	40,729
Technical Support 1	2001a	Other	2	1	1	1	1.00	\$ 53,259	\$ 4,227	\$ 4,227	110001	461000		9500	53,259
<b>Totals</b>							<b>6.00</b>								<b>\$ 345,581</b>

Superior Court - Sierra

**Facility Table**

A	B	C
Facility Row #	Facility Code Number	Facility Name
1	1	Main Courthouse

### Retirement Table

A	B	C	D	E	F
Retirement Row #	Retirement Plan Code Number	Retirement Plan Name	Employer's Retirement Contribution Percentage	Employee Retirement Contribution Percentage Paid by Court	Total Court Contribution Rate ( D + E )
1	4601	CalPERS Sierra	26.827%	0.000%	26.827%
2			0.000%	0.000%	0.000%
3			0.000%	0.000%	0.000%
4			0.000%	0.000%	0.000%
5			0.000%	0.000%	0.000%
6			0.000%	0.000%	0.000%
7			0.000%	0.000%	0.000%
8			0.000%	0.000%	0.000%
9			0.000%	0.000%	0.000%
10			0.000%	0.000%	0.000%
11			0.000%	0.000%	0.000%
12			0.000%	0.000%	0.000%
13			0.000%	0.000%	0.000%
14			0.000%	0.000%	0.000%
15			0.000%	0.000%	0.000%
16			0.000%	0.000%	0.000%
17			0.000%	0.000%	0.000%
18			0.000%	0.000%	0.000%
19			0.000%	0.000%	0.000%
20			0.000%	0.000%	0.000%







**Superior Court - Sierra**

**Base Salary Adjustment Table**

A	B	C	D	E	F	G	H	I
Row #	Employee Organizational Unit Name	Employee Org Row	Will Receive a Base Salary Adjustment this Fiscal Year? ("Yes", "No", or "Don't Know")	If "Yes" in Column D, Effective Date?	If "Yes" in Column D, Adjustment Type	If "Other" in Column F, Please Explain the Type of Adjustment	If "Don't Know" in Column D, On What Date Will Court Know If an Adjustment Will Be Made?	If "Yes" in Column D, Salary Adjustment %
1	Management Employees	1	No					0.00%
2	Miscellaneous Clerical	2	No					0.00%